

At a glance

In this financial year 2004–05 we achieved what we set out to do and significantly advanced the goals and strategies of the organisation in our fourth year of reporting using our Corporate Plan 2001–06.

Our standing

The Historic Houses Trust of New South Wales was established under the *Historic Houses Act 1980* to manage, conserve and interpret the properties vested in it, for the education and enjoyment of the public. We are a statutory authority of the state government of New South Wales funded through the NSW Ministry for the Arts. We are one of the largest state museum bodies in Australia and a leader in conservation and management of historic places in this country. We are guided by the view that our museums must be part of current debates in the community, open to new ideas as much as they are the repositories of important collections and the memories of the community.

Our mission

Our mission is to conserve, interpret and manage places of cultural significance in the care of the Trust with integrity and imagination, and in doing so to inspire an understanding of New South Wales histories and diverse cultural heritage for present and future audiences.

What we manage

We manage sites of historical and cultural importance that tell a story about the history and development of New South Wales. Moving into our 25th year we manage a portfolio of properties valued at \$202,172,000 that has grown from two properties in 1980 to 14 properties to date.

The collections held at our museums are valued at \$25,669,923 and hold 250,000 archaeological artefacts and 42,868 objects of cultural importance to the history of New South Wales.

Our commitment

Our goals are influenced by our mission, which balances the twin objectives of conservation and interpretation with public access. We are committed to the highest standards of conservation of our sites to preserve them for future generations; we are also committed to the highest standards of interpretation of our sites for the education and enjoyment of the public. We aim to

educate without being didactic, to embrace cultural diversity and produce relevant and contemporary programs which relate to a wide range of communities. We welcome everyone and do our best to provide services that will attract all sectors of the community.

Recognition

This year HHT projects won eight awards and four commendations:

Awards

- Royal Australian Institute of Architects NSW Chapter Sir John Sulman Award for Outstanding Public Architecture for The Mint
- Royal Australian Institute of Architects NSW Chapter Greenway Award for Conservation for The Mint
- EnergyAustralia National Trust Heritage Awards 2005 in the category Conservation Energy Management for The Mint
- EnergyAustralia National Trust Heritage Awards 2005 in the category Adaptive Reuse Corporate/Government for The Mint
- Museums Australia Publication Design Awards 2005 category Multimedia for Susannah Place interactive
- 2005 Australasian Reporting Awards Silver Award for 2003–04 Annual Report
- Printing Industries Craftsmanship Awards 2004 – Books, Catalogues, Brochures Silver Award for *Red cedar in Australia*
- Museums Australia Publication Design Awards 2005 category Books for *The art of keeping house*

Commendations

- EnergyAustralia National Trust Heritage Awards 2005 Commendation in the category Cultural Heritage for the film *My city of Sydney* at the Museum of Sydney
- EnergyAustralia National Trust Heritage Awards 2005 Commendation in the category Tourism for *Eora crossing* performance (Museum of Sydney)
- EnergyAustralia National Trust Heritage Awards 2005 Commendation in the category Interpretation and Presentation for *The art of keeping house*
- Parramatta City Council Heritage Awards Commendation for Elizabeth Farm restoration of 1820s paint schemes

Acquired	Property	Opened
1980	Vaucluse House	1980
1980	Elizabeth Bay House	1980
1984	Elizabeth Farm	1984
1984	Lyndhurst	(sold 2005)
1985	Meroogal	1988
1987	Rouse Hill estate	1999
1988	Rose Seidler House	1991
1990	Hyde Park Barracks Museum	1991
1990	Justice & Police Museum	1991
1990	Museum of Sydney <i>on the site of first Government House</i>	1995
1990	Susannah Place Museum	1993
1993	Walter Burley Griffin House	(sold 1995)
1996	Government House	1996
1998	The Mint (head office)	1998
2002	Young Street Terraces	2002
2003	Former Rouse Hill Public School	–



Chairman's review

2005 was a year of exceptional change, innovation and recognition for the organisation. We moved into our new head office at The Mint in Macquarie Street where all our central staff are now working under the one roof. We received a \$12 million donation in memory of the late Caroline Simpson OAM and our new head office building won four major awards.



A year of change, innovation and recognition also proved to be a year of consolidation. This year saw the amendment of our enabling legislation, the *Historic Houses Act 1980*, passed through Parliament. The amendments to the act:

- reflect more accurately the role of the organisation in managing and maintaining not only houses of historical importance but also various other buildings, structures and sites
- allow the HHT to carry out alterations and improvements to historic buildings or places in accordance with conservation plans approved by the Minister
- allow the HHT to sell or dispose of certain property (such as items in collections acquired by the organisation that are not subject to conditions) with the approval of the Minister
- replace the provision for appointing two Trustees of the HHT to be nominated by the Minister administering the

Public Works Act 1912 and the Minister administering the *Heritage Act 1977* with a provision to appoint two Trustees with a background in history and a background in architecture to be nominated by the Minister for the Arts.

These, and other minor changes throughout the Act, better reflect the mature position the HHT has reached after operating for 25 years and will make its administration much easier.

We continued working on corporate governance issues, this year focusing on financial accountability and sustainability. Our Finance and Audit Committee spent the year looking at our accounting and reporting procedures and has implemented new systems for our financial reporting to make the reports more relevant to the organisation's growing needs at both staff and board level. Using these new systems and reports we have also been able to help our ancillary bodies, the Members and the Foundation, become more financially accountable and viable. All of this has strengthened the financial foundation of the organisation, essential given the economic climate in which we find ourselves.

It is the Trustees intention to be proactive rather than reactive and to this end we have dealt with two major planning issues this year. Expansion of the Regional Park at Rouse Hill continues to be of prime importance to us; to ensure that the historic property of Rouse Hill is protected within its rural setting in this fast growing northwestern region. Our hope is that by saving the lands around it we will not only maintain the historic setting of the house and uninterrupted views to the Blue Mountains but also create new parklands as a major recreational resource for this needy new urban belt. We have been working in partnership with the National Parks & Wildlife Service furthering our mutually compelling objectives.

The question of how our museums and properties sit in their environment in a rapidly expanding city has been discussed at our board meetings throughout the year and has resulted in the commissioning of two curtilage studies. Our purpose is to protect our properties, their vistas and settings so that

future generations may appreciate and enjoy them as we do today. Curtilage studies were completed for Rouse Hill estate and Rose Seidler House.

As a statutory authority under the auspices of the NSW Ministry for the Arts we are involved in evaluating whole of government issues. This year we have been looking closely at a government initiative that encourages institutions to achieve economies by sharing administrative services. The HHT took part in a feasibility study to investigate a shared infrastructure model with a cluster of cultural organisations using the same accounting software package: the Art Gallery of New South Wales, Australian Museum, Sydney Opera House, State Library of New South Wales and State Records. It is clear, however, that the HHT only wishes to proceed if there are genuine and quantifiable benefits available to it.

It has been an exceptional year filled with achievement, thought provoking debate, future planning and consolidation. As this Annual Report demonstrates, such outcomes are not achieved by a few; it is the hard work and dedication of a team of people working towards common goals that makes the HHT what it is.

The year ahead is filled with enormous challenges with planning, financial and management issues to resolve. A satisfactory resolution is of importance not just to the organisation but to the community at large.

My thanks to the state government through the Premier and Minister for the Arts the Hon Bob Carr MP, the NSW Ministry for the Arts, my fellow Trustees, the boards of the Foundation and the Members, our volunteers, donors and sponsors, and to our dedicated staff led by Director Peter Watts, all of whom make this organisation a truly unique establishment.

Jill Wran, Chairman
30 June 2005

Highlights



Audience

We expanded our audiences in the critical areas of general paid admissions by 2% and outreach programs by 102%.

Paid admission	2005	2004	2003
General public	156,247	152,881	144,862
Education	54,986	56,839	49,005
Public programs	27,312	38,882	38,527
Venue hire	55,637	51,347	64,183
Outreach	7,030	3,473	6,378
Total	301,212	303,422	302,955

(See pages 16–17 for more detail.)

Conservation and interpretation

We produced five major new exhibitions and one semi-permanent installation. We produced 426 events that were attended by over 27,000 people. We toured five exhibitions to ten venues, six of which were in regional New South Wales. We ran 61 different specialist education programs which were attended by over 54,000 students. We completed the conservation of the Coining Factory buildings at The Mint.

(See pages 18–21 for more detail.)

We won eight major awards and four commendations for our conservation and interpretation work. (See page 1 for more detail.)

Portfolio

We received one of the largest gifts donated to a cultural institution under the Cultural Gifts Program. The children of the late Caroline Simpson OAM, Louise Dodson, Alice, Emily and Edward Simpson, donated \$12 million to us, comprising a \$10.5 million collection of colonial art and furniture and a \$1.5 million cash donation. In honour of this donation, and Caroline Simpson's contribution to the conservation of colonial buildings in New South Wales, we named our newly relocated library and research collection at The Mint the Caroline Simpson Library & Research Collection.

We sold Lyndhurst, our previous head office, prior to auction, for \$3.3 million. Lyndhurst is on the State Heritage Register and listed as a heritage item on the Leichhardt Council Local Environment Plan, ensuring that it cannot be demolished and that any new work is carefully and appropriately handled. Proceeds from the sale will become part of the Endangered Houses Fund endowment, set up to save houses in danger from demolition and re-development by using a model of purchase, conservation and re-sale.

(See page 6 for more detail.)

Public responsibility

We published three major online databases on our website as part of our move to The Mint: the Colonial Plants database – which gives information about plants known to be available in the colony up until the 1860s; Library & Research Collection – material across a wide range of formats including furniture and trade catalogues, soft furnishings, wallpaper and linoleum samples, personal papers, books, photographs, periodicals, garden ornaments etc; Museum Collections catalogue – wallpapers and floorcoverings.

(See page 23 for more detail.)

Management

We achieved our budget targets this year; however we relied heavily on a draw down of our reserves. Our audited financial reports end the year with a surplus of \$7.4 million.

(See pages 74–95 for more detail.)

Snapshot of the year



JULY

- The reinstated rampart garden was completed at Government House in line with the Garden Masterplan.
- NAIDOC week (National Aboriginal and Islander Day Observance Committee) was celebrated at the Museum of Sydney with a free open day attended by 750 visitors.

AUGUST

- *Rex & Max Dupain's Sydney*, an exhibition of photographs of Sydney taken by father and son, opened at the Museum of Sydney.
- After the death of well-known Australian painter Nora Heysen and before the sale of her house, The Chalet at Hunters Hill was photographed as part of our documentation of significant houses in Sydney.
- The children of the late Caroline Simpson OAM, Louise Dodson, Alice, Emily and Edward Simpson donated a collection and cash valued at \$12 million in honour of their mother. We named the Caroline Simpson Library & Research Collection to mark the donation.
- The ever-popular *Fifties fair* celebrated its 10th birthday at Rose Seidler House and attracted 4,335 visitors.
- The Caroline Simpson Library & Research Collection acquired a pair of Spanish Alphonso XIII period urns provenanced to Boomerang in Elizabeth Bay.

SEPTEMBER

- The Trustees reviewed and updated the Collections Management Policy that drives our acquisitions and the conservation and management of our collections.
- Megan Sproats from Wollongong won the seventh annual *Meroogal women's arts prize* for her work, *Tenants' window*. An exhibition of a selection of entries toured to regional venues and to the Members Lounge at The Mint.
- The group of terrace houses that form Susannah Place Museum in The Rocks celebrated its 160th birthday. Many ex-residents joined in the festivities (a number travelling from interstate), some of them bringing with them photographs and documents which have added to the museum's collection.
- After ten years being dispersed over various venues, all central staff moved into our new head office at The Mint on Monday 27 September.
- Susannah Place Museum extended its opening hours during the school holidays; the museum opens on weekends as well as Mondays, Tuesdays and Thursdays during New South Wales school holidays, and daily in January.

OCTOBER

- The Mint was officially opened by the Premier and Minister for the Arts, the Hon Bob Carr MP, on Wednesday 27 October.
- *Jailed: penitentiary to private prison* opened at the Justice & Police Museum.
- The Ranamok Glass Prize exhibition opened at Government House.

NOVEMBER

- *My city of Sydney*, a semi-permanent exhibition on personal memories and views of our city, opened at the Museum of Sydney.
- 2,000 entries were received for the photography competition, *Images of Sydney*, run in conjunction with *The Daily Telegraph* to promote the exhibition *Rex & Max Dupain's Sydney* at the Museum of Sydney. Photographs from finalists were exhibited at the museum.
- *Jazz in the garden* at Vaucluse House attracted 1,892 visitors.
- The popular biennial *Sydney open*, which sees 40 buildings in and around Sydney open to the public, was a sell out with 3,826 tickets sold.

DECEMBER

- *The studio of Jørn Utzon: creating the Sydney Opera House*, the first major retrospective exhibition on Utzon's design of the Opera House, opened at the Museum of Sydney.
- *Carols by candlelight* was held at Elizabeth Farm and Vaucluse House and attracted 1,643 visitors.

this page: *Morning Light*, Photograph Joe Larrarte from *Images of Sydney* opposite page (top to bottom): Jørn Utzon, Photograph Richard Johnson | *Rachel and Neil 2002*, Photograph Roslyn Sharp from *Getting married* | *Out of the woodwork 2005*, Photograph William Newell | *Still life in blues*, by Wendy Fairclough, Photograph Grant Hancock from the *Ranamok Glass Prize* | *Max as taken by Rex*, Photograph Rex Dupain from *Rex & Max Dupain's Sydney*

Thank you for keeping history alive.

Tom Monheim, Rapid City, USA, January 2005



JANUARY

- The Sydney Festival held its opening night party at the Becks Bar at Hyde Park Barracks Museum, which went on to operate as a late night venue throughout the festival.
- Our three online databases, Colonial Plants, Library & Research Collection and Museum Collections were published on our website at www.hht.net.au.
- *Getting married*, an exhibition of photographs of a diverse range of weddings held in New South Wales, went on display at the Museum of Sydney as part of the 2005 Sydney Festival program.
- 29,596 people visited our properties when we offered free entry on Australia Day.

FEBRUARY

- A collection of cameras was donated to the Justice & Police Museum by the NSW Police Forensic Services Group.

MARCH

- New South Wales Parliament amended the *Historic Houses Act 1980* on 21 March.
- An outdoor concert of gypsy music, *Garden music*, was held at Government House and attracted 2,067 visitors.
- We offered free entry to our museums as part of Seniors Week and 1,217 seniors took up the offer.

APRIL

- For the eighth year Meroogal sponsored the International Women's Day awards where 28 women in the Shoalhaven were awarded certificates for their work in the community.
- We offered free entry to our museums as part of Youth Week and 537 young people took up the offer.
- Lyndhurst, our previous head office in Glebe, sold prior to auction for a record price of \$3.3 million to a sympathetic buyer who plans to turn it into a family home. Settlement took place on 27 April.

MAY

- *Cape Town: halfway to Sydney 1788–1870*, an exhibition of works from the Brenthurst Library in Johannesburg, the private collection of the Oppenheimer family of South Africa, opened at the Museum of Sydney. This is the first time this collection has been shown outside South Africa.
- *Out of the woodwork*, a major public event at Rouse Hill estate, attracted 1,939 visitors despite bad weather.
- *City people: change and diversity in Sydney's population* conference was held at the Museum of Sydney.
- The Museum of Sydney celebrated its 10th birthday.
- The Mint 150th anniversary was celebrated with a free open day that included the launch of a replica sovereign by the Perth Mint and a stamp by Australia Post to mark the occasion.

JUNE

- *People, price and place – sustaining museums in the 21st century* seminar series was held at the Museum of Sydney.
- Hyde Park Barracks celebrated its 187th anniversary.
- The conservation work and the new buildings at The Mint were awarded both the Sulman and Greenway awards by the Royal Australian Institute of Architects NSW Chapter. This is the first time that a single building has won both prestigious awards.



Director's overview

The range of activities this Annual Report records is a reflection of an organisation that continues to find strength in the diversity of its property portfolio. There is no precedent for the HHT. To a large extent we have created a new type of organisation and we take pleasure in the opportunities that presents. This year will be long remembered in the organisation's history for two significant events – our move to The Mint and the exceptional generosity of the Simpson family.



Major projects

Completion of The Mint

After many years of planning, we moved into our new head office at The Mint on Monday 27 September 2004. With so much thought having gone into this project it was heartening to see it win four major architectural, conservation and heritage awards. To receive the recognition of the public, our peers and the industry is gratifying, especially since we set out to create a benchmark of excellence in both conservation and contemporary architecture. The project was a complex and difficult one but since its completion has surprised and delighted all who visit it.

Sale of Lyndhurst

With our departure from Lyndhurst in Glebe we said a fond farewell to our head office for the past 20 years. The Trust determined to sell the property and the Premier agreed that the proceeds from the sale should be placed in the Endangered Houses Fund. There was some community concern about the sale of Lyndhurst, however, the Trust considered that the property was sufficiently protected by the Heritage Act. In addition, we prepared a set of guidelines, endorsed by the Heritage Council, which will guide the future conservation of the property. The property sold to a Glebe family for \$3.3 million prior to auction.

Rampart garden at Government House

We reinstated the very important rampart garden at Government House, which was originally constructed in the 1840s from rubble produced during the construction of the house. This terraced garden contributed to the romantic Gothic nature of the house and gave it, particularly on its western flank, greater seclusion from the town. This was the second major garden conservation project we have undertaken since assuming responsibility for Government House in 1996 and it has greatly enhanced the appearance and use of this part of the garden.

Significant issues

Donation from the Simpson family

We received one of the largest and most valuable donations ever given under the Commonwealth Government's Cultural Gifts Program. The gift comprised a large collection of colonial furniture, objets d'art, and pictures – including the finest private collection of paintings by Conrad Martens.

The \$12 million donation was given by the children of the late Caroline Simpson OAM and represents a significant addition to our collection, being \$10.5 million in collection items and a \$1.5 million cash endowment to support the work of the Library & Research Collection. The objects will be placed in different HHT properties and a few will be given on long-term loan to other

institutions where they will enhance their existing collections.

In honour of the donation, and Caroline Simpson's contribution to the conservation of New South Wales' heritage, we named our relocated library at The Mint the Caroline Simpson Library & Research Collection.

Management of dogs at Vacluse House

Since June 2003 when we introduced changed entry conditions to better manage dogs in the grounds of Vacluse House, particularly the beach paddock, we have dealt with complaints from local dog owners. While dogs on leashes continue to be welcome in the majority of the property, access to the beach paddock for dogs on leashes was discontinued, consistent with almost all other beaches in Sydney. The Trust reviewed the policy after 12 months and determined to change the entry conditions to provide access to leashed dogs in the early morning and late afternoons. We are discussing these resolutions further with the Council to ensure that all parties are satisfied with the outcome before the new policy is implemented.

Patrick White's house

The house occupied by the late Patrick White and his partner Manoly Lascaris was sold at auction in April 2005. The HHT had applied considerable resources over many years to document the house but in the end it was determined that it would not be acquired. The contents of the house were sold at auction in October 2004. We acquired a few objects and subsequently arranged to purchase some of the soft furnishings.

The HHT holds a considerable archive of information about the property that may prove useful to future scholars.

Regional

Newstead homestead, Inverell

Since mid 2001 we have been involved with finding a resolution to the long-term future of the Newstead homestead near Inverell in northwestern New South Wales. The house is a local icon, being the place where Tom Roberts stayed with the Anderson family when he painted such classic works as *The golden fleece*, *Bailed up*, and *In a corner on the*



Macintyre, in the 1890s. The homestead is unoccupied and badly in need of conservation.

During the year I chaired several meetings at the property to develop a long-term plan for its future. Representatives of the owners, the Bruderhof Communities, and the Heritage Council of NSW, Inverell Council, University of New England, Inverell National Trust and other local community groups attended these meetings. The HHT then secured funding of \$120,000 to stabilise the property and prepare it, in a modest way, to allow public access. With an announcement, in March 2005, that the Bruderhof Communities planned to sell the property the plans were put on hold and only urgent stabilisation work has proceeded. Discussions will resume in the next financial year with the new owner.

Finances

Strengthening our reserves

In a particularly tight and busy year we achieved our budget. However this relied heavily on a draw down of our reserves in the last two financial years and leaves us in a more exposed position than we have been in for a number of years. In the next few years we will budget surpluses to replenish our reserves. I believe that the rigour needed to fulfil this objective will apply a discipline that will be beneficial to the organisation and will motivate us to explore new revenue streams, become more efficient at program delivery and scrutinise our resource management.

Interpretation

Telling our stories

We aim to bring our properties and collections alive through story telling. Our strength is our diversity, which allows us to tell many different stories to many different communities in many different places.

Our events program brought a diverse mix of music, art, food, gardening, architecture, tours and debate to our properties. Our ever-popular biennial *Sydney open* returned, sold out and had our patrons asking for more.

Collections

Review of Collections Management Policy

This policy is the cornerstone to the acquisitions, conservation and management of our collections. It covers everything from the detailed acquisition policies for each property to the way we go about managing our loans and gifts. This year saw a major review and update of the policy. Such reviews are essential to keep the management of the collection abreast with international best practice and the latest thinking in interpretation.

Future visions

Endangered Houses Fund

The Endangered Houses Fund, the endowment gifted to us by the Foundation for our 21st birthday, has been further boosted by \$3.3 million from the sale of Lyndhurst.

We investigated a number of opportunities for the first acquisition for the fund and have been disappointed that none have come to fruition. We continue to pursue a number of potential projects.

Consolidation and review

With all this activity comes some risk with all our resources fully stretched. Many of our house museums have been open for 20 years or more and need a review of their interpretation and operational policies. To review these matters takes time and resources and now that we have consolidated our head office at The Mint we will turn our attention to these significant issues in the new financial year.

Thank you

This year we reached an important milestone with the consolidation of all our head office staff under the one roof at The Mint. Working together in this marvellous new building was really worth the wait but it could not have been achieved without a dedicated team of people. In particular my thanks to Barry McGregor who managed the project for us; Michael Denlow from Treasury who helped us to secure the funding; fjmt our architects, in particular to Design Director Richard Francis-Jones, Project Director Jeff Morehen, and Project Architect Elizabeth Carpenter; to Clive Lucas Stapleton & Partners, our heritage architects; St Hilliers, the head contractors; Steensen Varming, the

mechanical engineers, in particular Dan MacKenzie; to the staff of the HHT who helped make it all happen, in particular Helen Temple, Robert Griffin, Charmaine Moldrich, Nick Malaxos and Dayn Cooper; to our Trustees who were always there with help and advice and were prepared to take risks, in particular Paul Berkemeier and Philip Thalís, the two architects on the board; and finally and most significantly, to the state government for its generous funding and the Premier, the Hon Bob Carr MP, in particular, whose vision and foresight ensured that the project went ahead.

This year I offer special thanks to Louise Dodson, Alice, Emily and Edward Simpson for their extraordinary generosity in gifting their mother's collection, plus a significant cash endowment, to the HHT. It has been a pleasure to work with them, and their advisers, and in doing so to honour their late mother.

Our projects and programs continued despite the major undertaking of the move to our new head office and my gratitude as always goes to the team: the Chairman of the Trust, Jill Wran, for her wisdom and extraordinary dedication to the HHT, her fellow Trustees whose guidance and support is invaluable and in particular to the Deputy Chairman, Paul Berkemeier, who concluded the maximum nine years as a Trustee; the staff who work so hard to provide the best possible outcome; our sponsors, donors, supporters, Members, and the Foundation who contribute so generously to our programs. My thanks go to Roger Wilkins, Jenny Lindsay and all the staff at the Ministry for the Arts who assist us in so many ways and to our Minister, The Hon Bob Carr MP, for his enthusiastic support for our work.

On 1 July 2005 we celebrate our 25th birthday. With a new and prestigious Macquarie Street address, and 25 years experience behind us, it will be a time to reflect on our achievements – positive and negative – and to look at ways we can continue to serve the community and be relevant to its needs.

Peter Watts, Director
30 June 2005

Corporate governance

The Historic Houses Trust of New South Wales is a statutory body established by the *Historic Houses Act 1980*. The legislation defines the objectives, powers and functions of the HHT. The Historic Houses Trust's mission, derived from the 1980 Act, is to: conserve, interpret and manage places of cultural significance in the care of the Trust with integrity and imagination, and in doing so to inspire an understanding of New South Wales histories and diverse cultural heritage for present and future audiences.



Trustees

The Governor, on the recommendation of the Minister for the Arts, appoints nine Trustees. One Trustee must have a background in history and one a background in architecture. Trustees are appointed for a term of up to three years and may be appointed for more than one term, but for no more than three consecutive terms of office. The Trustees represent a diversity of expertise and experience in business, law, architecture, social history, conservation, curatorship, education and management. The Trustees met ten times during the year and also held a planning day to focus on long-term strategic issues.

Executive

The Director manages the day-to-day business of the organisation and is responsible for implementing the policies of the government and the HHT. The Director works to an annual Performance Agreement held with the Director-General, Ministry for the Arts. A four-member Executive steers the direction of the organisation. The Executive meets fortnightly.

Delegations

The occupants of key managerial positions are authorised by the Minister for the Arts under Section 12 of the *Public Finance and Audit Act 1983* to exercise financial delegation to specific limits. The Director also holds

delegation from the Director-General, Ministry for the Arts, in relation to personnel, administration and financial matters.

Committees

We have eight standing committees that help make decisions on both policy and management. The Trustees and the Director form ad hoc committees from time to time. Standing committees operating at the close of the year are:

Exhibitions Advisory Committee (EAC)

The EAC comprises Trustees, staff and external experts and meets quarterly to give broad-based advice on our exhibition program.

Finance & Audit Committee

The Finance & Audit Committee comprises Trustees and senior staff and meets quarterly to monitor issues relating to finance, audit, risk management, OH&S, insurance, investments and other relevant issues.

Finance Committee

The Finance Committee comprises the Executive and the Manager, Finance & Systems and meets monthly to monitor all financial issues.

Occupational Health & Safety (OH&S) Committee

The OH&S Committee comprises 16 members of staff and meets every two months to conduct workplace inspections and act as the consultant group on OH&S issues.

Publications Committee

The Publications Committee comprises staff and external experts and meets quarterly to give broad-based advice on our publishing program.

Public Programs Committee

The Public Programs Committee comprises staff and meets quarterly to give broad-based advice and direction on our events program.

Security Committee

The Security Committee comprises staff and meets as required to identify general property risks, develop plans for managing risks and develop emergency strategies to manage risks for each museum and site.

Staff and Management Participatory and Advisory Committee (SAMPAC)

SAMPAC comprises six elected staff from various employee categories, two management representatives, one union representative and an ex officio member and meets monthly. SAMPAC participates in the discussion of issues such as flexible working hours and the Code of Conduct, and acts as the Classification and Grading Committee in reviewing the grading of staff positions.

(See page 63 for a list of committee members.)

Admission charges

Admission fees remained the same as the previous year: general entry \$7, concession entry \$3, family ticket \$17.

Entry is free to Government House and grounds, and to Vaucluse House's garden, parklands and beach paddock.

Risk management and insurances

We are responsible for the conservation and management of 14 historic properties, some of which have limitations on building works due to their heritage status, giving rise to possible risk exposure when necessary works have to be carried out.

Formal policies and procedures are in place for our collections and properties to address various risk management issues:

- Disaster Preparedness Plans
- Occupational Health and Safety
- Total Assets Management Strategy

These policies are reviewed every two years. The next review is due in 2005–06.

As well as these policies and procedures, we use the Internal Audit Bureau to review our internal controls on an agreed annual cycle.

We also use the Treasury Management Fund's risk management advisory consultative service to train and advise staff involved in our financial management area.

The Finance & Audit Committee, chaired by Trustee Martyn Mitchell, has risk management and insurances as a standing agenda item at its meetings and has responsibility for overseeing this area and a number of other matters including building code compliance, insurance and OH&S.

Audit reviews

As part of the ongoing management of the HHT's operations, a series of audit reviews were undertaken by the Internal Audit Bureau:

Purchasing and tendering procedures

The purpose of the review was to determine

Meetings attended by Trustees

	Attended	Leave of absence	Eligible to attend
Jill Wran (Chairman)	8	1	10
Paul Berkemeier (Deputy Chairman)	5	0	5
Neville Allen	8	0	10
Elaine Lawson	10	0	10
Bruce McWilliam	7	0	10
Martyn Mitchell	5	0	5
Penelope Pike	8	2	10
Philip Thalys	9	0	10
Peter Tonkin	4	0	5
Rob Ward	3	0	5
Janis Wilton	9	0	10

whether the internal controls operating in the purchasing and tendering system were effective and that there was compliance with relevant policies and procedures.

The review found that the introduction of the IPOS purchasing system and the TRIM records management system further improved the purchasing process and the location of source documentation.

Administrative procedures at Elizabeth Bay House

The purpose of the review was to determine whether the system of internal control of administrative procedures was adequate. The review recommended minor changes that have been implemented and concluded that the system of internal control is well established and operating effectively.

Administrative procedures at Elizabeth Farm

The purpose of the review was to determine whether the system of internal control of administrative procedures was adequate. The review recommended minor changes that have been implemented and concluded that the system of internal control is well established and running effectively.

Review of Goods and Service Tax compliance

The purpose of the review was to establish that appropriate systems are in place to identify activities giving rise to a GST asset or liability and that all transactions subject to GST are treated as required by the relevant tax laws. The review recommended minor changes that have been implemented and concluded that the systems are well established and GST compliance was assessed as high.

Operations reviews

Operations reviews are in process for:

- Elizabeth Bay House
- Elizabeth Farm
- Vaucluse House

Staff reviews

We conducted staff reviews and implemented new staff structures for the Retail and Venues units, which are part of our Marketing & Business Development Division.



Corporate governance



Environmental management

We are committed to the government's Waste Reduction and Purchasing Policy and have developed our policy in line with it. The officer nominated to further develop our Waste Reduction and Purchasing Policy attended seminars on waste management hosted by the Department of Environment & Conservation. In the coming year a waste assessment survey will be conducted across the organisation, intended to further reduce waste in the areas of procurement and disposal.

We designed our new head office at The Mint building to take advantage of the latest energy-saving technologies and were awarded the Conservation Energy Management Award at the EnergyAustralia National Trust Heritage Awards 2005 for the building.

We have maintained a rigorous recycling program:

- used re-manufactured toner cartridges for printers and fax machines
- returned all toner cartridges for recycling
- increased the range and quantity of recycled materials purchased
- composted materials from gardens and kitchens

- used a wide range of recycled fertilisers such as fish, seaweed and pelletised chicken manure
- used pruned and dead timber as firewood for wood heaters or as compost
- used off-cuts from carpenters' operations as kindling for wood heaters
- used ashes from wood heaters as compost
- ensured the new 2005 energy provision contract included 6% green energy

Energy management

We continue to implement energy management practices to achieve the Government's objective of reducing energy costs by 25% by 2005 compared to the base year of 1995.

Despite the dramatic growth of the HHT with the addition of large scale properties such as the Museum of Sydney (May 1995), Government House (April 1996), Rouse Hill estate (May 1999), the Mint offices (December 1999) and The Mint our new head office (September 2004), we have decreased our energy costs since the base year.

The increase in costs from 2004 and 2005 is attributed to the growth of after hours venue hire, which has increased revenue from \$400,000 in 2003 to \$700,000 in 2005.

Reducing energy costs			
2005	2004	2003	1995
\$254,000	\$233,000	\$241,000	\$261,000

Ethical standards

Our staff Code of Conduct was adopted in 2000 and it remains unchanged. It is part of the package new staff receive and is required reading on our new staff induction checklist. It is discussed at all staff induction seminars and is an integral part of any staff and management training that we undertake.

There have been no incidents of staff breaching the Code of Conduct in this reporting year.

Our Trustees adopted a Code of Conduct in 2003 that is specific to Board members. This Code of Conduct is required reading for new Trustees as part of their induction.

Freedom of information

No freedom of information requests were received this year.

Guarantee of service

Our guarantee of service pledges that: 'The Historic Houses Trust of New South Wales serves the community by conserving and presenting its properties to the highest possible standard by exploring, through its many programs, the history of people and places of New South Wales.' The guarantee of service and general customer service information is a topic of discussion at staff inductions.

... glad to see conservation and preservation valued over restoration – it gives us an insight into how things change over time – well done.

Nicole, Marrickville NSW, Susannah Place Museum, April 2005

Consumer response

As a service-based organisation, customer feedback is of prime importance to us and is closely monitored. We keep visitors books and evaluation forms at each property and monitor them regularly.

In addition, a general file is maintained for compliments and complaints. Each complaint is dealt with in writing: minor complaints by the museum where the complaint was received, and major complaints by the Director or a member of the Executive.

Compliments	
About our museums	39
About our exhibitions	4
About our events program	22
About our website	7
About our publications	3
General compliments	3
Total	67
Complaints	
About our events program	2
About Hyde Park Barracks Museum	3
Total	5

Privacy Management Plan

We developed a Privacy Management Plan, which we have modelled on other New South Wales museum plans and our Records Manager has been appointed as the Privacy Officer. We have had no complaints regarding non-compliance with the plan.

Associated organisations

Foundation for the Historic Houses Trust of New South Wales

The Trustees approve the appointment of non-executive Directors to the Foundation, which is constituted as a private company. The Foundation’s task is to raise money through corporate donations and fundraising. Two Trustees, Jill Wran and Neville Allen, and the Director, Peter Watts, are Directors of the Foundation. The Foundation is chaired by Howard Tanner and employs its own staff.

Members of the Historic Houses Trust of New South Wales

Members of the Historic Houses Trust is an incorporated body, officially known as the Friends of the Historic Houses Trust of New South Wales Inc, and is run by an Executive Committee elected by the membership. A Trustee, Penelope Pike, and the Director, Peter Watts and/or Assistant Director, Marketing & Business Development, Charmaine Moldrich, represent the HHT on the Members Executive Committee. The Executive Committee employs its own staff.

Rouse Hill Hamilton Collection Pty Ltd

Rouse Hill Hamilton Collection Pty Ltd is a private company that was formed in October 1994 as Trustee for the Hamilton Rouse Hill Trust. It holds property in and about Rouse Hill estate, which was formerly owned by the Hamilton family. Its Board is comprised of three HHT representatives and two representatives from the family. The Chairman of the company is the Director of the HHT, Peter Watts. The company complies with the requirements of the Australian Securities and Investments Commission.

Volunteers Forum

The Volunteers Forum comprises eight elected representatives chosen from among the 179 volunteers who work for the HHT.

(See pages 62–63 for a list of committee members.)

Grants given

No grants were given this year.

Land disposal

Lyndhurst in Glebe, our previous head office, was sold during the year for \$3.3 million. The Treasurer approved the net proceeds from the sale be used towards the purchase and conservation of properties within the Endangered Houses Fund.

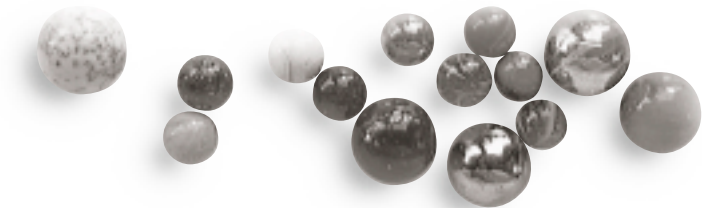
Major works in progress

The Mint head office

In 2000–01 the Treasury allocated \$14.73 million over three years for the conservation and redevelopment of The Mint as our new head office. This work was largely completed by the time the building was occupied in October 2004. A number of small projects will be completed in 2005–06.

The western terrace and Chalet at Government House

Both these projects were commenced in 2004 and will carry over into 2005–06. The terrace will be planted primarily with NSW rainforest species and the Chalet will have the infills on the verandahs removed and be conserved externally to its original 1891 appearance.





Strategic outcomes



Strategic overview

Goals	Strategies	Outcomes
<p>Audience Expand audiences for properties and programs. (See pages 16–17 for more detail.)</p>	<p>Prioritise improvement of interpretation where it will result in expanding audiences.</p>	<p>We attracted over 2.2 million people to our properties and events.</p> <p>Some highlights of our interpretation included:</p> <ul style="list-style-type: none"> the Ranamok Glass Prize, which showcased contemporary Australian and New Zealand studio glassmaking at Government House an interactive interpretive facility at the Justice & Police Museum, which gives visitor access to visual material, photographs and graphics from the <i>Hardboiled</i>, <i>Crime scene</i> and <i>Crimes of passion</i> exhibitions Susannah Place Museum extended opening hours during school holidays to include Tuesdays, Wednesdays and Thursdays the online publication of three databases: the Colonial Plants database; the Library & Research Collection catalogue and the Museum Collections catalogue of wallpapers and floorcoverings
	<p>Develop, promote and utilise volunteers more widely in event planning and delivery, and other areas of activity.</p>	<p>We were supported by a volunteer staff of 579 people:</p> <ul style="list-style-type: none"> 165 volunteer guides 14 project volunteers 400 volunteers to staff <i>Sydney open</i>
<p>Conservation and interpretation Communicate the HHT's mission of conservation and interpretation of the state's cultural heritage using a diversity of mediums. (See pages 18–21 for more detail.)</p>	<p>Continue to research and develop relevant and contemporary exhibitions, events, publications, education programs and other projects.</p>	<p>We researched and developed the following exhibitions:</p> <ul style="list-style-type: none"> <i>Convicts: sites of punishment</i> <i>Jailed: penitentiary to private prison 1840–2000</i> <i>Rex & Max Dupain's Sydney</i> <i>The studio of Jørn Utzon: creating the Sydney Opera House</i> <i>Cape Town: halfway to Sydney 1788–1870</i> <p>We toured five exhibitions to ten venues in regional New South Wales and interstate.</p> <p>We ran 61 different education programs attended by 54,545 students.</p> <p>We held the following major public programs:</p> <ul style="list-style-type: none"> <i>Fifties fair</i> <i>Sydney open</i> <i>Jazz in the garden</i> <i>Garden music</i> <i>Out of the woodwork</i>
	<p>Pursue partnerships with other institutions with a particular emphasis on building relationships in regional New South Wales.</p>	<p>We fostered partnerships with:</p> <ul style="list-style-type: none"> Bishop's Lodge, Hay Newstead homestead, Inverell Shoalhaven City Arts Centre, Nowra Cape Byron Headland Reserve Albury Museum Kendall Violin Competition National Parks & Wildlife Service Erina Centre, Central Coast

Goals	Strategies	Outcomes
<p>Portfolio Examine the portfolio and programs and explore opportunities to develop a balanced portfolio of properties and projects that better represents the diversity of New South Wales cultural heritage. (See page 22 for more detail.)</p>	<p>Develop and respond to opportunities for changes to the HHT's property portfolio, including exploration of ways to provide short-term, appropriate and effective solutions to conservation and interpretation issues without long-term ownership.</p>	<ul style="list-style-type: none"> • \$3.3 million from the sale of Lyndhurst has been placed in the Endangered Houses Fund • Staff worked with the owners and community groups in Inverell to find a long-term solution for Newstead homestead • Staff assisted National Parks & Wildlife Service in the management of Craigmoor at Hill End
	<p>Develop and manage the conservation of The Mint site as the new head office for the HHT and as a model project.</p>	<p>The Mint project was completed and occupied during the year.</p> <p>The project won the following awards:</p> <ul style="list-style-type: none"> • Royal Australian Institute of Architects NSW Chapter Sulman Award • Royal Australian Institute of Architects NSW Chapter Greenway Award • EnergyAustralia National Trust Heritage Awards 2005 in the category ConservationEnergy Management • EnergyAustralia National Trust Heritage Awards 2005 in the category Adaptive Reuse Corporate/Government
<p>Public responsibility Responsibly manage the public resources used by the HHT in conserving and interpreting the significant places in its care. (See page 23 for more detail.)</p>	<p>Update and maintain the HHT's website so that the content better reflects the richness of the knowledge held in the HHT.</p>	<p>Our website audiences grew by 69% and page hits increased by 38%.</p> <p>We undertook research and developed and published three major online databases on our website.</p>
<p>Management Develop a more effective, flexible and creative management structure. (See page 24 for more detail.)</p>	<p>Encourage enhanced teamwork across the divisions, properties and units.</p>	<p>Teamwork has been enhanced by:</p> <ul style="list-style-type: none"> • bringing together many units at The Mint that were previously dispersed
	<p>Implement a long-term information technology strategic plan.</p>	<p>The HHT has:</p> <ul style="list-style-type: none"> • commissioned SMS Management and Technology to prepare an information technology plan to be implemented in late 2005 • commenced development of an information security management system to be implemented by September 2005 • commenced development of a business continuity plan

Audience



Expand audiences for properties and programs.

Strategies

Prioritise improvement of interpretation where it will result in expanding audiences

Audiences

We expanded our audiences in the critical areas of general paid admissions by 2%, free entry by 5%, entry to our grounds by 4% and outreach programs by 102%, despite our total visitor numbers dropping by 4% from 2.35 million last year to 2.25 million this year. We experienced a downturn in audiences for our touring exhibitions program, but 2004 had been an exceptional year.

Our website audience grew by 69% and page hits increased by 38%.

Visitor breakdown	2005	% difference	2004	2003
PAID ADMISSION¹				
General public	156,247	2	152,881	144,862
Education	54,986	-3	56,839	49,005
Public programs	27,312	-30	38,882	38,527
Venue hire	55,637	8	51,347	64,183
Outreach	7,030	102	3,473	6,378
Subtotal	301,212	-1	303,422	302,955
FREE ENTRY²				
Complimentary tickets	48,144	-1	48,603	43,866
Free public programs	18,945	-41	32,292	5,520
Government House	130,512	51	86,166	85,681
Other ³	548,720	0	546,261	554,289
Subtotal	746,321	5	713,322	689,356
TOURING EXHIBITIONS				
Meroogal women's art prize	1,996	-86	14,099	1,017
Leunig animated	–		141,046	29,927
Cops on the box	2,759	-79	12,967	–
John Horbury Hunt	–		23,398	3,384
Crime scene	11,022	5	10,471	43,178
Rex & Max Dupain's Sydney	7,623		–	–
Drugs: a social history	1,201		–	–
Subtotal	24,601	-88	201,981	77,506
Total	1,072,134	-12	1,218,725	1,069,817
GROUPS (through traffic)⁴				
Hyde Park Barracks Museum forecourt	518,272	9	475,351	509,964
First Government House Place – Museum of Sydney	657,000	–	658,800	657,000
Vaucluse House – parklands and beach paddock	4,277	-4	4,444	5,328
Subtotal	1,179,549	4	1,138,595	1,172,292
GRAND TOTAL	2,251,683	-4	2,357,320	2,242,109

¹ Paid admission includes education visits, public programs and venue hire at Government House. General admission to Government House is free so these numbers are reported as Government House under free entry. Paid admission also includes the following visitor statistics from The Mint: public programs (862) and venue hire (5,335).

² Free entry includes the following statistics from The Mint: complimentary tickets (11,489).

³ Other includes site visits, cafes, shops, public sculptures and a percentage of people visiting the parklands and beach paddock at Vaucluse House. It also includes The Mint cafe (7,497).

⁴ Grounds, cafe and shop figures are as accurate as possible. Calculations are based on estimated numbers.

*Sydney open was an excellent, very well organised day.
The staff and volunteers are to be highly commended.*

Anthony Sexton, Darlinghurst, January 2005

Our print media coverage increased by 33%.

Our new point-of-sale system introduced in June 2004 has given us a full year of demographic data on our paid visitors. This is an overview of their profile:

- 57% of our visitors are from Australia
- 43% of our visitors are from overseas
- 78% of Australian visitors are from New South Wales
- 15% are from rural New South Wales
- 35% of overseas visitors are from the United Kingdom

Interpretation

Some of the highlights of our interpretation included:

- The Ranamok Glass Prize, which showcased contemporary Australian and New Zealand studio glassmaking at Government House.
- An interactive interpretive facility at the Justice & Police Museum, which gives visitors access to visual material, photographs and graphics from the *Hard boiled*, *Crime scene* and *Crimes of passion* exhibitions.
- Susannah Place Museum extended opening hours during school holidays to

include Tuesdays, Wednesdays and Thursdays.

- The online publication of our three databases:

- Colonial Plant database
- Library & Research Collection catalogue
- Museum Collections catalogue of wallpapers and floorcoverings.

Develop, promote and utilise volunteers more widely in event planning and delivery, and other areas of activity

We were supported by a volunteer staff of 579 people:

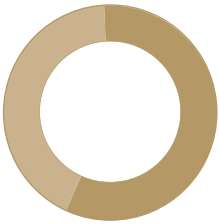
- 165 volunteer guides
- 14 project volunteers
- 400 volunteers to staff *Sydney open*

Strategies 2005–06

- Provide improved access to products and services to virtual audiences.

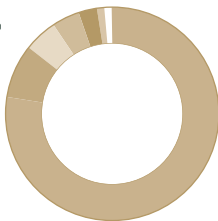
Australia/Overseas

- Australia 57%
- Overseas 43%



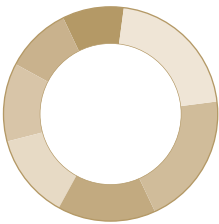
Australia

- New South Wales 78%
- Victoria 8%
- Queensland 5%
- South Australia 4%
- Western Australia 3%
- Tasmania 1%
- Northern Territory 1%



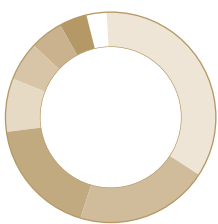
New South Wales

- Northern Sydney 21%
- Eastern Suburbs 20%
- Rural NSW 15%
- Inner City 13%
- Western Sydney 12%
- Inner West 10%
- South Sydney 9%



Overseas

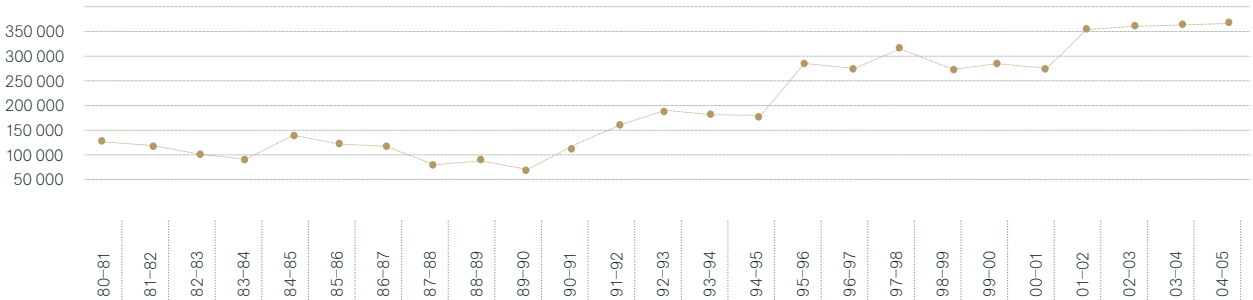
- United Kingdom 35%
- Europe 21%
- United States 18%
- Japan 8%
- Asia 6%
- New Zealand 5%
- Canada 4%
- Other 3%



Media coverage

	2005	2004	2003
Broadsheet pages	214	171	151
Radio interviews	161	265	245
Television stories	29	26	26

All properties paid admission*



* Paid admissions includes general admission (156,247), education (54,986), public programs (27,312), venue hire (55,637), and House Tours at Government House (23,411), which are currently free to the public. Total admissions to all properties equals 317,593.

Conservation and interpretation

Just a note of warmest congratulations on the feast of forthcoming events – well done to you.

Michael Crouch, Condell Park, NSW, August 2004

Communicate the HHT's mission of conservation and interpretation of the state's cultural heritage using a diversity of mediums.



Strategies

Continue to research and develop relevant and contemporary exhibitions, events, publications, education programs and other projects

We researched and developed the following exhibitions:

Hyde Park Barracks Museum

Convicts: sites of punishment – used objects, dramatic contemporary images and individual stories to study the convict/punishment system at nine significant sites around Australia, eight of which have been proposed for World Heritage listing.

Justice & Police Museum

Jailed: penitentiary to private prison 1840–2000 – traced the development of the modern prison, the rise of the penitentiary in the 19th century and the social history of jails in New South Wales. The exhibition provided experience of punitive spaces and featured rare 19th and 20th century prison objects.

Museum of Sydney

Rex & Max Dupain's Sydney – exhibited the photographic work of son and father, Rex and Max Dupain, together for the first time and emphasised the extent of their collective imagery of Sydney.

The studio of Jørn Utzon: creating the Sydney Opera House – the most comprehensive exhibition yet on the design of the Sydney Opera House explored the imagination of Jørn Utzon and the transformation of his concepts and inspirations into one of the 20th century's most significant architectural achievements. The exhibition featured original sketches, drawings, plans, working models and photographs.

Cape Town: halfway to Sydney 1788–1870 presented for the first time in Australia a selection of rare artworks from the Brenthurst Library, Johannesburg. Featuring artworks by South African artists and rare books and journals from travellers, the exhibition revealed the significant connections between the two British colonies of the Cape and New South Wales.

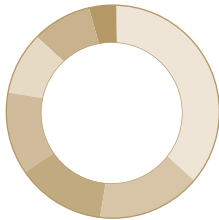
Events

Our major programs included:

- the 10th birthday of the *Fifties fair* at Rose Seidler House, which attracted 4,335 visitors
- *Sydney open*, held across 40 properties, which sold 3,826 tickets
- *Jazz in the garden* at Vacluse House, which attracted 1,892 visitors
- *Garden music* at Government House, which attracted 2,000 visitors
- *Out of the woodwork* at Rouse Hill estate, which attracted 1,939 visitors

Fifties fair

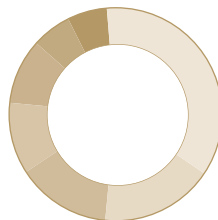
22 August 2004 – The 10th birthday of this definitive 1950s experience at Rose Seidler House



	2004	2003	2002
○ North Sydney	37%	44%	42%
● West Sydney	16%	12%	11%
● Rural NSW	13%	5%	9%
● East Sydney	12%	12%	16%
● Inner City	9%	6%	7%
● Inner West	9%	15%	10%
● South Sydney	4%	6%	5%

Sydney open

7 November 2004 – A self-guided tour of over 40 public and private properties across Sydney



	2004	2002	2000
○ North Sydney	36%	36%	36%
● Inner City	17%	8%	9%
● East Sydney	14%	22%	27%
● West Sydney	11%	10%	7%
● Inner West	10%	12%	12%
● Rural NSW	6%	6%	4%
● South Sydney	6%	6%	5%



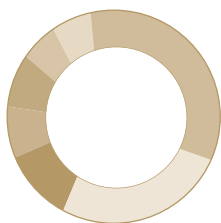
Exhibitions

EXHIBITION	LOCATION	DATES	TOTAL VISITORS	TOTAL DAYS	AVERAGE DAILY VISITORS
Convicts: life at the barracks*	Hyde Park Barracks Museum	1 July 2004 – 15 May 2005	56,306	317	178
Convicts: sites of punishment	Hyde Park Barracks Museum	4–30 June 2005	5,756	27	213
Drugs: a social history*	Justice & Police Museum	1 July – 10 October 2004	5,764	79	73
Jailed: penitentiary to private prison 1840–2000	Justice & Police Museum	23 October 2004 – 30 June 2005	21,022	213	99
Red cedar in Australia*	Museum of Sydney	1 July – 15 August 2004	9,993	46	217
Rex & Max Dupain's Sydney	Museum of Sydney	28 August – 5 December 2004	27,794	100	278
The studio of Jørn Utzon: creating the Sydney Opera House	Museum of Sydney	18 December 2004 – 1 May 2005	37,858	133	285
Cape Town: halfway to Sydney 1788–1870	Museum of Sydney	14 May – 30 June 2005	8,364	48	174

* These exhibitions were produced in 2003–2004 and exhibited over two financial years. (Exhibition figures include paid, education, free entry, public programs and exclude hirings, other, cafe and grounds, and functions.)

Jazz in the garden

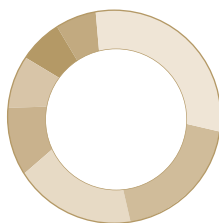
21 November 2004 – An evening of Sydney's best jazz in the idyllic pleasure garden at Vaucluse House



	2004	2002	2001
● East Sydney	32%	40%	42%
○ North Sydney	26%	30%	25%
● South Sydney	12%	3%	8%
● Inner West	9%	10%	9%
● Rural NSW	9%	2%	3%
● West Sydney	6%	8%	7%
○ Inner City	6%	7%	5%

Garden music

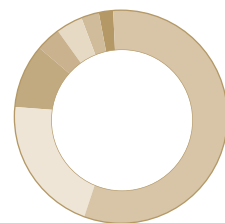
6 March 2005 – An outdoor concert at Government House showcasing a selection of gypsy-style contemporary music groups



	2005
○ North Sydney	30%
● East Sydney	18%
○ Inner City	17%
● Inner West	11%
○ West Sydney	9%
● South Sydney	8%
● Rural NSW	7%

Out of the woodwork

7 & 8 May 2005 – A festival of traditional woodworking and rare trades at Rouse Hill estate



	2005	2004	2002
● West Sydney	56%	57%	58%
○ North Sydney	21%	18%	18%
● Rural NSW	10%	14%	8%
● Inner West	4%	3%	7%
○ Inner City	4%	1%	1%
● East Sydney	3%	3%	3%
● South Sydney	2%	5%	5%

Conservation and interpretation

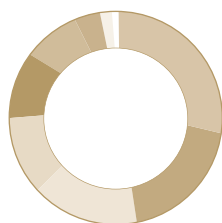


Education

We ran:

- 61 different education programs attended by 54,545 students
- We ran six professional development sessions for New South Wales teachers
- two teacher previews
- one student photography competition
- one student art workshop and exhibition
- one tertiary student design project and exhibition

Education audience



- West Sydney 29%
- Rural NSW 19%
- North Sydney 15%
- Inner City 11%
- South Sydney 10%
- East Sydney 9%
- Inner West 4%
- Interstate 2%
- Overseas 1%

Pursue partnerships with other institutions with a particular emphasis on building relationships in regional New South Wales

We continue to develop and implement a diverse program throughout NSW. In addition to our touring exhibitions program other highlights included:

Hay

We met with staff from Bishop's Lodge to assist them in developing school programs and guide training in 2005. In general, after considerable success in the Hay district we are gradually reducing our commitment to the area with the acknowledgment that a link between the community and the HHT will remain.

Inverell

Our partnership here has been focused on developing a long-term plan for the future of Newstead homestead. The Director chaired several meetings at the homestead and the HHT secured funding of \$120,000 to implement the first stage of the plan that had been jointly developed with the owners, the Bruderhof Communities, the Inverell Council, University of New England, Inverell National Trust and other local community groups. The plan called for works to stabilise the property and prepare it, in a modest way, to allow public access. With the announcement in March 2005 that the Bruderhof Communities

planned to sell the property the plans were changed and only urgent stabilisation work has proceeded. Discussions will resume in the next financial year with the new owner. We are also involved in preparations for the 2006 Tom Roberts Festival.

Shoalhaven

The *Meroogal women's arts prize*, although centred in the Shoalhaven region, continued to build on networks and partnerships through a growing community network that now extends north to Stanwell Park, south to Eden and west to the Southern Highlands. Over 400 people attended the opening of the 2004 *Meroogal women's arts prize* at the new Shoalhaven City Arts Centre in Nowra. A touring component of approximately 30 works (selected from 150 entries) was exhibited in Bega, Bowral and the Members Lounge at The Mint.

Megan Sproats of Wollongong won the \$2,000 first prize with her multimedia work *Tenants' window*. Kim Williams of Port Kembla won the Bundanon Trust Regional Artists-in-Residence Scholarship with her mobile sculpture, *Family tree of recipes*.

The eighth Shoalhaven International Women's Day Awards ceremony was celebrated at Meroogal with a program of music and speeches. Twenty-eight women were recognised for their work in the community.

Excellent education pack with CD and info. All of our Term 4 tasks revolved around this information and it will be used in the future.

Julie Synnott, St Patrick's College, Sutherland, November 2004, Museum of Sydney

Travelling exhibitions					
EXHIBITION	LOCATION	DATES	TOTAL VISITORS	TOTAL DAYS	AVERAGE DAILY VISITORS
Cops on the box	ScreenSound, Canberra	1 July – 1 August 2004	2759	32	86
Crime scene	Great Cobar Heritage Centre	1–27 July 2004	981	27	36
	Albury Regional Museum	6 August – 31 October 2004	3123	86	36
	Bathurst Museum	1 December 2004 – 30 March 2005	5827	114	51
	St George Regional Museum, Hurstville	17 May – 30 June 2005	1091	33	33
Meroogal women's arts prize	Shoalhaven City Arts Centre, Nowra	4 – 15 September 2004	1386	10	139
	Spiral Gallery, Bega	16 – 28 October 2004	291	11	26
	Southern Highlands Regional Gallery, Bowral	4 February – 6 March 2005	319	15	21
Rex & Max Dupain's Sydney	Monash Gallery of Art	4 February – 19 March 2005	7623	44	173
Drugs: a social history	South Australian Museum	28 May – 30 June 2005	1201	34	35

During the year we toured five exhibitions to ten venues in regional New South Wales and interstate.

The third International Women's Day breakfast was held in Bowral in conjunction with the touring *Meroogal women's arts prize* exhibition.

Other regional work

Staff visited Cape Byron Headland Reserve to give advice on the expansion of their education services and provide them with a report that included an outline of a five-year plan and the conceptual basis for new education programs at the Reserve.

Guides from Justice & Police Museum travelled to Albury and presented an education program titled *The pyjama girl*. The program was successfully adapted to link in with the *Crime scene* exhibition, which was on display at the Albury Museum at the same time. One hundred and forty-three students attended eight sessions.

The semi-finals of the Kendall Violin Competition, Australia's only national violin competition attracting the country's finest young musicians, were held at Government House and competition entrants accommodated in the Chalet at Government House.

Following our work with the National Parks & Wildlife Service (NPWS) at Craigmoor at Hill End last year, we have provided advice to a number of other NPWS properties including Throsby Park, Moss Vale, Hartley Village and Beyers Cottage at Hill End.

HHT's Head Gardener presented a talk on dry garden techniques at the Erina Centre, Central Coast, as part of a seminar called *Breaking the drought*, presented by the Central Coast Business Mentor Services.

Strategies 2005–06

- Broaden the range of HHT products and services on offer to the public.
- Pursue partnerships with other institutions with particular emphasis on building relationships in regional New South Wales.
- Continue to research and develop relevant and contemporary exhibitions, events, publications, education programs and other projects.



Portfolio

Our members gained a new appreciation of the interesting details of the properties the HHT administers and also of the history of the people who were associated with them.

John Roberts, Probus Club of Warrawee, February 2005



Examine the portfolio and programs and explore opportunities to develop a balanced portfolio of properties and projects that better represents the diversity of New South Wales cultural heritage.

Strategies

Develop and respond to opportunities for changes to the HHT's property portfolio, including exploration of ways to provide short-term, appropriate and effective solutions to conservation and interpretation issues without long-term ownership

We continued to explore a number of properties for potential purchase under the Endangered Houses Fund. None have come to fruition, however, negotiations are continuing. The government agreed that the proceeds from the sale of Lyndhurst, \$3.3 million, could be added to the Endangered Houses Fund. The very fact that we sold Lyndhurst, and publicly argued the case for doing so, was a demonstration of the view that the community should not be afraid of significant houses continuing to serve their original functions as family homes.

We worked with the owners and community groups in Inverell to find a long-term solution for the conservation of Newstead homestead. We have also held discussions with the National Parks & Wildlife Service about its long-term involvement with Throsby Park and have assisted them with conservation and management advice on Craigmoor and Beyers Cottage at Hill End.

Develop and manage the conservation of The Mint site as the new head office for the HHT and as a model project

The Mint project was completed during the year and the head office began operations from the new premises on Monday 27 September 2004. Having undertaken a great deal of exploratory work prior to letting any major contract, in order to reduce risk from the project, it was disappointing that asbestos was discovered underground in the courtyard towards the end of the project. This meant closing the site during remediation work and cost the project about \$300,000. By the time this occurred most contracts were let and there were few places to make the equivalent savings. These were found through delaying some of the finishing work including furniture and works to The Mint offices.

Apart from the forementioned, the project went very well, as did the move from Lyndhurst and various other office locations in central Sydney. The building has performed exceptionally well considering the many technical and design innovations it incorporated and we have settled very comfortably into our new home. With 90 staff now working from the building the entire precinct has been enlivened, more than fulfilling our expectations to bring new life to the area. The library is generating many new visitors and the commercial spaces have been well received and are heavily booked. The project generated a great deal of interest in the broader community and has been widely published in the mainstream press and specialist publications.

The project won a number of prestigious awards:

- Royal Australian Institute of Architects NSW Chapter Sulman Award
- Royal Australian Institute of Architects NSW Chapter Greenway Award
- EnergyAustralia National Trust Heritage Awards 2005 in the category Conservation Energy Management
- EnergyAustralia National Trust Heritage Awards 2005 in the category Adaptive Reuse Corporate/Government

Strategies 2005–06

- Develop and respond to opportunities for changes to HHT portfolio including exploration of ways to provide short-term, appropriate and effective solutions to conservation and interpretation issues without long-term ownership.
- Continue a rigorous program of operations reviews and internal audits of all areas of activity including annual audits of assets at individual properties.

Public responsibility

I feel that the work of re-imagining and re-embodying the past (and so the present) is nowhere being done as well as it is in the Historic Houses Trust.

Katrina Schlunke, Broadway, NSW, June 2004

Responsibly manage the public resources used by the HHT in conserving and interpreting the significant places in its care.

Strategies

Update and maintain the HHT’s website so that the content better reflects the richness of the knowledge held in the HHT

We undertook research and developed and published three major online databases on our website at www.hht.net.au:

- **Colonial Plants database** – of plants known to be available in the colony of New South Wales up to the 1860s compiled from Botanic Gardens records, nursery catalogues and manuscript plant lists of colonists such as Alexander Macleay of Elizabeth Bay House.
- **Library & Research Collection** – includes material across a wide range of formats: architectural pattern books, architectural fragments, wall coverings, floorcoverings,

manufacturers’ trade catalogues and sample books, garden ornaments, fittings (including curtain and blind hardware, door and window furniture), soft furnishings and trimmings, personal papers and manuscripts, photographs, books and periodicals.

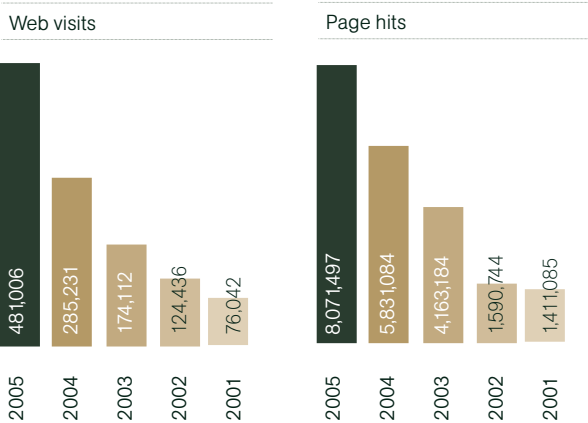
- **Museum Collections catalogue** – the wallpaper and floorcovering collections are now available online.

Strategies 2005–06

- Emphasise ongoing professional research to sustain high conservation and interpretation standards and utilise this research in the public arena.

Audiences to our website grew by 69% and page hits increased by 38%.

Where did our web visitors come from?				
	2005	2004	2003	2002
1	Australia	Australia	Australia	USA
2	USA	USA	USA	Australia
3	UK	UK	UK	UK
4	NZ	NZ	NZ	NZ
5	Netherlands	Canada	Canada	Canada
6	Canada	Japan	Japan	Singapore
7	Japan	Singapore	Singapore	Belgium
8	Germany	Netherlands	Netherlands	Japan
9	Singapore	Germany	France	Germany
10	France	France	Belgium	Netherlands



Management

I was so impressed by the high standards that you set for yourself and your staff.

Mrs Marcelle Graham, Director Brenthurst Library, Johannesburg, South Africa, June 2005



Develop a more effective, flexible and creative management structure.

Strategies

Encourage enhanced teamwork across the divisions, properties and units

The move to The Mint has resulted in increased and more effective teamwork by bringing together many functioning units that were previously dispersed.

A review of internal management systems, such as the quarterly team management meetings, has improved internal communication and enhanced understanding of the diverse range of products and programs produced by the organisation.

Teamwork was particularly effective in handling material from the Caroline Simpson Collection. A project team comprising curators and staff from the Collections Management Unit selected items that were appropriate to the HHT collections, completed cataloguing and research of the first tranche of the gift, and assisted with the physical transfer of the entire collection from Clyde Bank to HHT properties.

The HHT continues to encourage teamwork throughout the organisation. This is particularly evidenced in the planning and execution of exhibitions and public programs that are staged across all properties.

Implement a long-term information technology strategic plan

In 2004 we commissioned SMS Management and Technology to prepare a long-term strategic information technology plan. The first stage of this plan will be implemented in 2005.

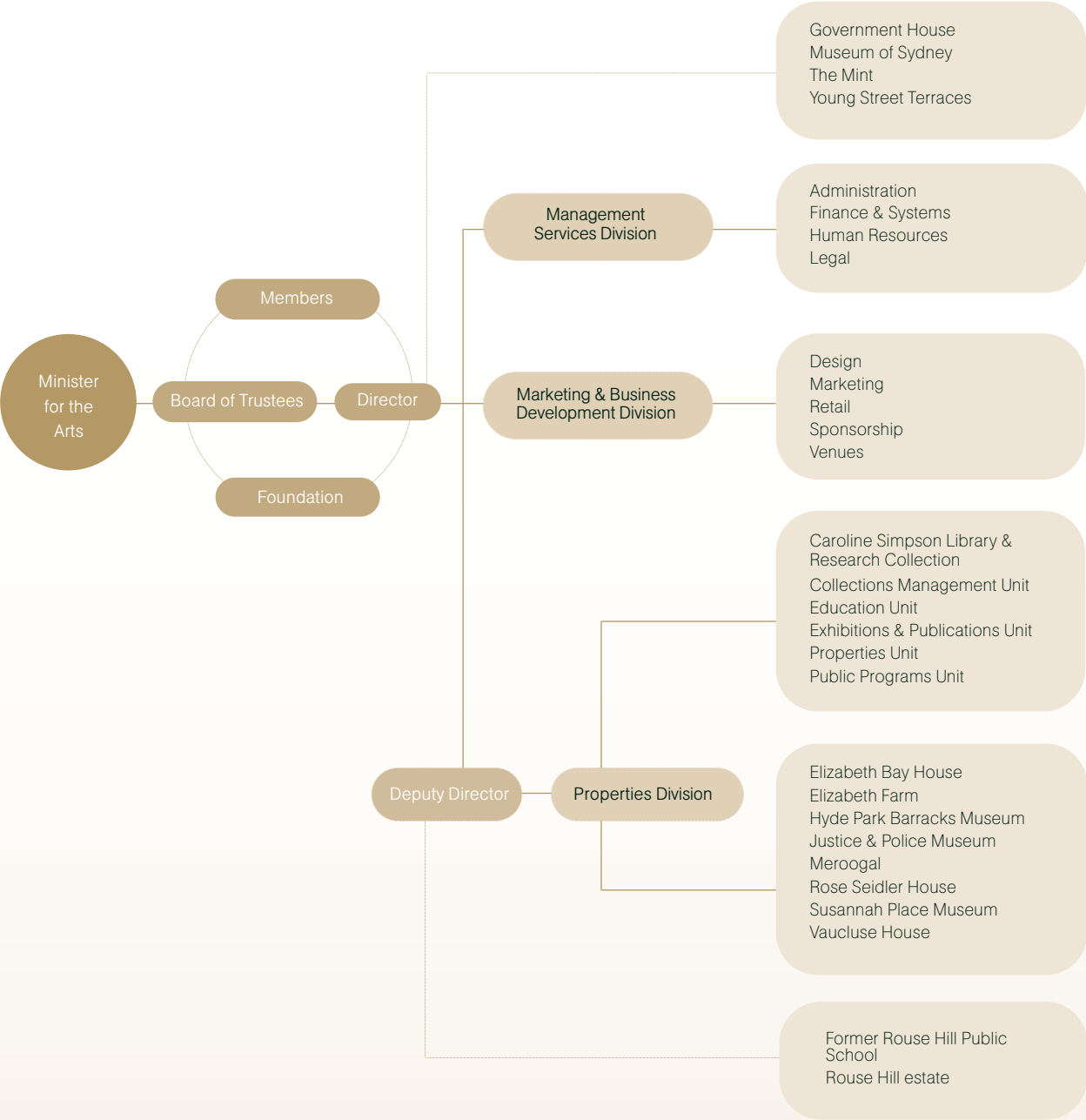
The development of an information security management system and plan to attain certification in accordance with Standards Australia AS7799:2003 by 30 September 2005, as required by the Premier's Circular 2004-06, has commenced.

The development of a business continuity plan in accordance with Standards Australia HB221:2003, as required by the Premier's Department, has commenced.

Strategies 2005-06

- Encourage enhanced teamwork across divisions, properties and units.
- Commission the development of a long-term information technology strategic plan.

Organisational chart





Our people





Trustees

Nine Trustees are appointed by the Governor, on the recommendation of the Minister for the Arts and of these one member nominated must have a background in history and one a background in architecture. Trustees are appointed for a term of up to three years and may be appointed for more than one term, but for no more than three consecutive terms of office. The Trustees represent a diversity of expertise and experience in business, law, architecture, social history, conservation, curatorship, education and management and met ten times during the year.

Jill Wran BA MBA

Chairman

Jill Wran has given many years of honorary service to the cultural life of New South Wales while maintaining strong business interests in the community. Currently on the boards of Bilfinger Berger Australia Pty Ltd and SMEC Holdings Ltd, she has also served as Chairman of the Foundation for the Historic Houses Trust for five years from June 2000. Formerly a member of the board of the NSW State Conservatorium of Music, the Sydney Symphony Orchestra, the Centennial and Moore Parks Trust and the Sydney Opera House Trust, she became a member of the inaugural board of management of the new Sydney Theatre in July 2003. She is Patron of Greening Australia (NSW) and involved in a number of other community organisations. Appointed a Trustee on 1 January 2001, and Chairman on 1 January 2002, her current term expires on 31 December 2006.

Paul Berkemeier BScArch BArch (Hons) MArch (Harvard) ARAIA

Deputy Chairman

Paul Berkemeier is a practising architect and principal of his own practice. He has an active involvement with the Royal Australian Institute of Architects on awards juries and as deputy chair of the Education Committee. He also teaches senior design studios at Sydney University and the University of Technology, Sydney. He was appointed as a Trustee on 1 January 1996 and his term expired on 31 December 2004.

Neville Allen LLB

Neville Allen is a partner in the law firm Holding Redlich, and the Chair of the NSW Casino Control Authority. He is on the Board of the Foundation for the Historic Houses Trust and is co-chair of its Endangered Houses Fund. Neville was appointed as a Trustee on 1 January 1997 and his current term expires on 31 December 2005.

Elaine Lawson BA (Hons)

Elaine Lawson lives near Nimmitabel south of Cooma NSW and is a conservation and curatorial consultant. From 1989 to 2001 Elaine was the senior curator with the ACT Government's Cultural Facilities Corporation. Elaine has also lectured in heritage and curatorship at the University of Canberra, Australian National University, Curtin University and Canberra Institute of Technology. Since 1990 she has been a curatorial and interpretative advisor on various conservation projects. She has been a member of the Official Establishments Trust since 1999. Elaine is a member of the Council of the

Australiana Fund and has recently retired as a member of the Board of Australia's Open Garden Scheme. She was appointed as a Trustee on 1 January 2003 and her current term expires on 31 December 2005.

Bruce McWilliam BEc LLB (Hons)

Bruce McWilliam is the commercial director of the Seven television network and is on the board of directors of Seven Network Ltd. Prior to that he was a partner at the legal firm Gilbert + Tobin. Bruce also worked as the General Counsel of News International PLC based in London. He worked for the News Corp group for nine years in the international television area. Bruce was on the Board of Directors for BSKyB from 1995 to 2000. He has also been on boards of several other News Corp group television interests including Vox and tm-3 in Germany. Bruce was appointed as a Trustee on 1 January 2003 and his current term expires on 31 December 2005.

Martyn Mitchell BscChemEng ICAEW ICAA

Martyn Mitchell, a senior partner in PricewaterhouseCoopers (PwC) is a chartered accountant, who has over 25 years experience as an auditor and business adviser. Martyn has held a number of senior management positions within PwC, as well as extensive experience with major public companies in Australia and Asia. He is currently Vice Chairman of the Australia China Business Council. Martyn is the Chair of the Finance & Audit Committee. He was appointed as a Trustee on 1 January 2005 and his current term expires on 31 December 2006.



Penelope Pike BA DipTownCountry

Penelope Pike is a conservation planner who specialises in heritage studies for local government areas and in preparing and implementing local environmental plans and detailed control plans for historic towns, precincts and suburbs. Penelope has served on the Urban Conservation Committee of the National Trust and was Founding Chairman of its Cemeteries Committee. She is currently on the Board of Trustees for Eryldene and Parramatta Park. She was appointed as a Trustee on 1 January 2002 and her current term expires on 31 December 2007.

Philip Thalís BScArch BArch (Hons) CEAAUrbArch (Paris) Chartered Architect

Philip Thalís is founding director of Hill Thalís Architecture + Urban Projects, established in 1992. The practice has won a range of architectural competitions and many professional awards. Philip has lectured widely on Sydney's architecture and urban form, and has held a fractional lectureship in architecture and urban studies at the University of Technology, Sydney since 1994. He has served as a member of a number of expert and advisory committees, including the NSW Government's Urban Design Advisory Committee and as the RAIA appointee to the Heritage Council of NSW. He was appointed as a Trustee on 1 January 1998 and his current term expires on 31 December 2006.

Peter Tonkin BScArch (Hons) BArch (Hons) FRAIA

Peter Tonkin graduated as an architect with first class honours from the University of

Sydney in 1977. He joined Brian Zulaikha in 1987 to form Tonkin Zulaikha Greer (TZG) Architects, known for its strong urban design. TZG's projects include a specialist library for the Royal Blind Society, which won a merit award in 1991 from the RAIA; the Hyde Park Barracks Museum, winner of two RAIA awards; the National Memorial to the Australian Vietnam Forces; and the Tomb of an Unknown Australian Soldier in Canberra. TZG also worked on the refurbishment of Customs House, the multi-award winning solar-powered Plaza Lighting Towers for the Sydney Olympic; and, in collaboration with artist Janet Laurence, the Australian War Memorial in London. Peter has taught architecture and lectured extensively in Australia and New Zealand. He has been published widely. He was appointed as a Trustee on 1 January 2005 and his current term expires on 31 December 2007.

Rob Ward BCom FCA

Rob Ward is the National Managing Partner of PricewaterhouseCoopers (PwC) Australia. He is also a member of the PwC Australian Firmwide Leadership Team. After graduating from the University of New South Wales Rob joined PwC in 1974 and was admitted as a partner in 1985. He is a Past President (Chairman) of the Institute of Chartered Accountants in Australia and the Australian Accounting Research Foundation Board of Management. Rob chaired the Finance & Audit Committee. He was appointed as a Trustee on 1 January 2004 and resigned in December 2004 to take up a posting with PwC in New York City.

Janis Wilton BA (Hons) PhD

Janis Wilton is an Associate Professor in the School of Classics, History and Religion at the University of New England, Armidale. She has over 20 years teaching and research experience in the areas of oral history, ethnic community history, and history and museums. Her most recent project and publication is *Golden threads: the Chinese in regional NSW 1850–1950*. She is the immediate past President and currently on the council of the International Oral History Association, a member of the national committee of the Oral History Association of Australia, and convener of the forthcoming 14th International Oral History Conference to be held in Sydney in July 2006. She was appointed as a Trustee on 1 January 1999 and her current term expires on 31 December 2007.

Staff

The collaboration, or partnership, and the expert advice and support I received from your staff meant the event could be such a wonderful one.

Johanna Featherstone, The Red Room Company, Darlinghurst, June 2005



Executive

The Director manages the day-to-day business of the organisation and is responsible for implementing the policies of the government and the HHT. The Director works to an annual Performance Agreement held with the Director-General, Ministry for the Arts. A four-member Executive steers the direction of the organisation. The Executive meets fortnightly.

Peter Watts BArch DipLDes

Director

Peter Watts became the first Director of the HHT soon after its inception in 1980 and has guided its growth since that time. Peter is a member of the Council of Australian Museum Directors, the Official Establishments Trust and this year was appointed a non-judicial member of the Administrative Decisions Tribunal. He serves on the governing bodies of the HHT's Foundation and Members. Peter is the immediate past Chair of the Australian Garden History Society, Chair of Rouse Hill Hamilton Collection Pty Ltd and Deputy Chair of Company B Belvoir Street Theatre. His publications include *The gardens of Edna Walling*, *Historic gardens of Victoria: a reconnaissance*, and co-authorship of *An exquisite eye: the Australian flora and fauna drawings 1801–1820 of Ferdinand Bauer*.

Helen Temple BA (Hons)

DipHistArch MA (Hons)

Deputy Director

Helen Temple joined the HHT in 1990 during the organisation's first major period of expansion. With 26 years experience in the field of conservation, management and the interpretation of historic buildings, sites, landscapes and objects, she has played a significant role in the development of the organisation and its growing portfolio. With an academic background in archaeology and

fine arts, Helen has lectured in architectural history and tutored in classical archaeology. Prior to working with the HHT she worked for the Heritage Council of NSW, first as state archaeologist and then as an administrator. Helen has served on the board of the National Trust of Australia (NSW). She is a Churchill Fellow and is widely published.

Nicholas Malaxos BA (Econ) AFAIM JP

Assistant Director, Management Services

Nicholas Malaxos joined the HHT in 1995 from the Earth Exchange Museum and prior to that Film Australia. Nicholas is an Associate Fellow of the Australian Institute of Management and a member of the Institute of Public Administration in Australia. He is Chairman of the Greek-Australian Museum Foundation and has assisted with the exchange of major exhibitions between Greece and Australia, including *1000 years of Olympic Games* at the Powerhouse Museum in 2000, *Our place* a contemporary Indigenous exhibition at the Benaki Museum, Athens in 2004 and the *Greek treasures* exhibition at the Powerhouse Museum in 2005.

Charmaine Moldrich

Assistant Director, Marketing & Business Development

Charmaine Moldrich joined the HHT in 1997 with 20 years arts industry experience, having worked in radio, film, festivals and the performing arts as an events manager, publicist, general manager and marketer. Charmaine has worked for the Australian Elizabethan Theatre Trust, the Adelaide Festival, the Adelaide Fringe Festival, the Australian Film Commission, the State Theatre Company of South Australia and the Australian Chamber Orchestra. She serves on the Board of Performing Lines.

Senior staff

Susan Hunt BA (Hons) MA (Hons)

Senior Curator

Susan Hunt has worked in historic site management, arts administration and cultural programming with the HHT for more than 20 years. Prior to that she lectured in art theory at the Newcastle College of Advanced Education. Sue has been Head Curator of the Museum of Sydney since 2000, and has curated a number of exhibitions there, including *Encountering India: colonial photography 1850–1911*, *Terre Napoleon: Australia through French eyes*, *Lure of the southern seas: the voyages of Dumont d'Urville 1826–1840*, and *Cape Town: halfway to Sydney 1788–1870*. She also co-authored major publications associated with *Terre Napoleon* and *Lure of the southern seas* exhibitions.

Caroline Mackaness BA

Dip Museum Studies

Manager, Property Operations (Acting)

Caroline Mackaness joined the HHT in 1990 as a curator with the project team working towards the re-opening of the Hyde Park Barracks Museum. She subsequently worked at the Justice & Police Museum in preparation for its opening in 1991 and with the Museum of Sydney project team leading up to its opening in 1995. Caroline was the Coordinator of the Exhibitions & Publications Unit from 1991. Prior to joining the HHT Caroline worked as a curator for the Australian Bicentennial Authority and as the Collection Manager for the Robert Holmes à Court Collection. She has curated numerous exhibitions and displays, most recently *Sydney from the skies* in collaboration with the RTA and its staff for the Museum of Sydney.



Staff

Staff are involved in the management of the organisation through the Staff and Management Participatory and Advisory Committee (SAMPAC), which comprises six elected staff from the various employee categories, two management representatives and one union representative and meets monthly.

Training

Fifty-four staff attended a variety of training programs including conferences, symposiums and skills-based courses.

Staff representation

We employ 32 members of staff from non-English speaking backgrounds (NESB), 22 of whom spoke a language other than English as a child.

We employ 11 members of staff with a disability, of whom none require any form of adjustment to the workplace.

Staff representation by salary

Salary level	Women	NESB
< \$31,352	34	5
\$31,352 – \$41,177	32	13
\$41,178 – \$46,035	19	4
\$46,036 – \$58,253	27	6
\$58,254 – \$75,331	10	1
\$75,332 – \$94,165	5	1
> \$94,165 (non SES)	1	2
> \$94,165 (SES)	1	0
TOTAL	129	32

Staff representation by occupation group¹

	2005	2004	2003
Managers and administrators	14.6	16.5	20.77
Professionals	35.81	42.06	43.01
Associate professionals	25.40	22.86	21.77
Tradespersons and related workers	10.66	7.07	6.66
Advanced clerical and service workers	3	3	4.00
Intermediate clerical and service workers	72.68	70.81	69.88
Intermediate production and transport workers	1.43	2.43	1.49
Elementary clerical sales and service workers	2.71	2.56	2.76
Labourers and related workers	6.33	7.29	6.41
Other	2	–	–
TOTAL	174.62	174.58	176.84

¹ Based on full-time equivalent hours worked.

Occupational health & safety (OH&S)

	2005	2004	2003
Number of work related injuries	28	29	30
Number of work related injuries per employee	0.16	0.16	0.18
Number of work related illnesses	nil	nil	nil
Number of workers compensation claims	15	12	10
Number of workers compensation claims per employee	0.08	0.07	0.06
Average cost per workers compensation claim	\$1,081.86	\$1,599.42	\$853.80
Average workers compensation claim per employee	\$92.92	\$108.37	\$50.14
Prosecution under the OH&S Act	nil	nil	nil



Our museums



Caroline Simpson Library & Research Collection

*established as the Lyndhurst Conservation Resource
Centre 1984, renamed 2004*

The Mint, 10 Macquarie Street
Sydney NSW 2000

T 02 8239 2233 F 02 8239 2433

E library@hht.net.au www.hht.net.au

Open Monday to Friday 9am – 5pm

The Caroline Simpson Library & Research Collection is open to anyone with an interest in the history of house and garden design and interior furnishing in New South Wales.

The collection supports the HHT's work of interpreting and managing places of cultural significance in New South Wales and provides a specialist research resource for scholars, heritage and conservation practitioners and museum professionals. The scope of the collection is broad, covering houses and gardens of all kinds and ranging from the 19th century to the present day.

It includes material across a wide range of formats: architectural pattern books, manufacturers' trade catalogues and sample books, wall coverings, floorcoverings, garden ornament, curtain and blind hardware, door and window furniture, soft furnishings and trimmings, personal papers and manuscripts, pictures, books and periodicals.

Highlights

Relocation to the Superintendent's Office in the Coining Factory at The Mint has provided vastly better facilities for both public and staff access to the Library & Research Collection. We have better storage for the collection, greater awareness of the collection and the ability to display important items. At the same time the fit-out has created some particularly inviting spaces for readers to work and browse, most notably a small reading room

lined with two very large bookcases originally made for the Royal Society of New South Wales in the 1880s.

On 1 February the library catalogue went online to the public via the HHT's website. The electronic catalogue had previously been available only to those members of the public who were able to visit the library in person, and to staff via an intranet. The catalogue forms part of the Caroline Simpson Library & Research Collection webpage which also serves as a gateway to a Museum Collections database, providing surrogate digital access to two of the most important formats in our collection – around 700 wallpapers and 300 floorcoverings. The digitisation of this material and its rollout in database form represents the completion of stage one of a project to provide electronic public access to the entire object collection. The library





Our visit to The Mint and the Library & Research Collection encapsulated the whole [Design] course in one afternoon.

Peter Phillips, Lecturer, UTS Interior Design, May 2005

webpage is also the access point for the Colonial Plants database, a database of plants known to be available in the colony of New South Wales up until the 1860s. This is an ongoing project aiming to provide comprehensive coverage of published nursery catalogues and manuscript sources including Botanic Gardens records and plant lists compiled by early colonists like Alexander Macleay and William Macarthur.

Following our relocation to The Mint we were able to take custody of the Clough collection of gardening books. Professor Richard Clough AM, architect, landscape architect and educator, presented this outstanding collection to the HHT through the Commonwealth Government's Cultural Gifts Program. The collection comprises more than 2,000 items ranging across the history of publishing about Australian gardens, gardening, gardeners and plants.

At the same time we received several significant items from the Caroline Simpson Collection at Clyde Bank, including two oil paintings and a number of watercolours by Conrad Martens, two oil paintings by William Buelow Gould and a series of lithographs c1853 depicting portable iron buildings manufactured in Bristol at Samuel Hemming's Patent Portable House Manufactory for use in Australia.

Strategies

Manage the move of books and objects to The Mint

The major focus for the first quarter of 2004–05 was preparing our rare books and object collections for the move to The Mint: scheduling precautionary specialist pest control treatments, rehousing some collection formats and sending items out for conservation.

The second quarter was spent unpacking and shelving the collections and installing a number of object displays in the new spaces.

Open the new facility at The Mint

Since the Library & Research Collection was closed to both staff and public in the months leading up to the relocation, our major focus since reopening in early October has been to raise the profile of the collection and its research potential for both staff and public. We have conducted a series of tours and presentations about the collection to groups of tertiary students and special interest groups.

As part of our ongoing strategy to provide appropriate storage for the specialist formats within our collection we have committed substantial resources towards refitting the Judges Common Room, next door at the Hyde Park Barracks Museum, to provide display storage for rolled and hung textiles and other large format items which cannot be stored adequately at The Mint.



Strategies 2005–06

- Maintain existing collection displays at a rate of three to four changeovers per year.
- Extend collection displays with the installation of display drawers in the Scholars' Gallery; the development of small, portable bench-top showcases; and the location of a free-standing display case.
- Publish a collection development brochure on *Furnishing textiles in Australia 1850–1950*.
- Extend electronic presence of the collection on the website through the addition of extra collection formats to the Museum Collections database and through further development of the Colonial Plants database.



Elizabeth Bay House



7 Onslow Avenue
Elizabeth Bay NSW 2011
T 02 9356 3022 F 02 9357 7176
E info@hht.net.au www.hht.net.au
Open Tuesday to Sunday and public holiday
Mondays 10am – 4.30pm

The fashionable architect John Verge built Elizabeth Bay House for the Colonial Secretary Alexander Macleay and his family. It is a superb example of Greek revival architecture in a magnificent setting overlooking Sydney Harbour. Furnished to the period 1839–1845 the interiors present an evocative picture of early 19th century life before the Depression of the 1840s forced Macleay to leave the house.

Highlights

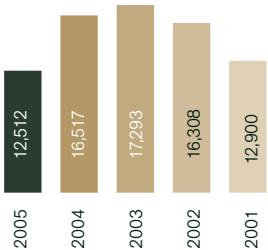
In October, after physical investigation of appropriate paint and timber finishes, the saloon dome soffit was repainted and the cedar window joinery re-waxed. This limited public access to the interiors but enabled a review of interpretation of the property. Access to the first floor was by the servants' stairs and by guided tour only.

We provided support to City of Sydney Council in the approved gazettal of the rock face at the rear of the house under draft amendment No 9 to South Sydney Local Environmental Plan 1998. This cliff face has high archaeological, landscape and social significance and is most important to the setting of Elizabeth Bay House.

Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	8,930	13,089	13,233	12,614
Education	1,857	1,507	1,140	1,660
Public programs	328	374	753	595
Venue hire	1,397	1,547	2,167	1,439
Subtotal	12,512	16,517	17,293	16,308
FREE ENTRY				
Complimentary tickets	2,328	2,993	3,238	3,148
Other (site visits)	695	442	291	151
Subtotal	3,023	3,435	3,529	3,299
TOTAL	15,535	19,952	20,822	19,607

Paid admission five year trend



Beautifully preserved, an asset to this city.

Vanda Smith, Avalon, Sydney, October 2004



Objects from the Caroline Simpson Collection donation enabled a fuller interpretation of several key rooms, including a Tasmanian Blackwood pole screen and a small colonial cedar sofa c1840 in Miss Macleay's room; colonial cedar work table c1835 in the principal bedroom; a pair of cedar faux rosewood window seats c1830 in the morning room; and a small Tasmanian Blackwood console table c1825 in the upper hall.

Strategies

Implement programs on domestic design themes and housekeeping practices

The sold-out *Art of keeping house* workshop in September focused on the principles of conservation cleaning, materials required and techniques used, in a domestic interior.

Visual access to the butler's pantry has been incorporated into the interpretation of the property to demonstrate 19th century floral arrangements, vases and materials, and to provide insight into the role and nature of flowers in the historical interior.

Initiate a program that encourages contemporary interpretation of the historic interiors

When Christmas bells are ringing was an innovative summer display of 19th century traditional floral Christmas decorations throughout the house together with contemporary floral installations by advanced students from Pearsons School of Floristry.

Initiate a design competition for tertiary design students

Planning commenced for *Changing spaces* for October 2005, an exhibition re-interpreting the dining and drawing rooms using contemporary designers and architects. Students from the University of New South Wales and the Architecture School of Barcelona will be involved in a design competition to re-interpret the same spaces, and models of their work will be displayed upstairs.

Trial a revised staffing structure

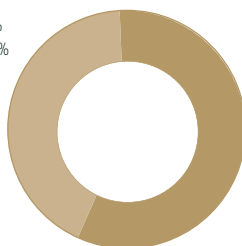
A Curator/Manager position was created and trialled, and is ongoing.

Strategies 2005–06

- Continue to refine the house museum's displays with reference to the 1845 inventory.
- Focus on the *Changing spaces* exhibition.
- Continue to undertake staged maintenance programs.

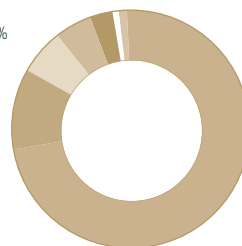
Australia/Overseas

- Australia 57%
- Overseas 43%



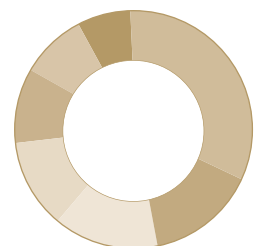
Australia

- New South Wales 73%
- Victoria 11%
- Queensland 6%
- South Australia 5%
- Western Australia 3%
- Tasmania 1%
- Northern Territory 1%



New South Wales

- Eastern Suburbs 33%
- Rural NSW 15%
- Northern Sydney 14%
- Inner City 12%
- Inner West 10%
- Western Sydney 9%
- South Sydney 7%



Elizabeth Farm

70 Alice Street
Rosehill NSW 2142
T 02 9635 9488 F 02 9891 3740
E info@hht.net.au www.hht.net.au
Open daily 10am – 5pm

Elizabeth Farm contains part of the oldest European building in Australia and is among the nation's most important historic sites. Standing on Dharug land, the farmhouse was commenced in 1793 and was home to the Macarthur family until 1854. The Swann family acquired it in 1904 and lived in it until 1968. The New South Wales Government acquired it in 1979. After conservation, it was transferred to the HHT in 1984. Today it is a 'hands-on' museum and recalls the stories of those who built it and lived in it for over 200 years. Visitors are given access to all areas, objects and furniture.

Highlights

To mark the completion of stage three of the interior painting project – a culmination of four years of research and planning – we hosted a traditional paint-making workshop using an arcane distemper paint recipe identical to that applied to the walls of Elizabeth Farm in the late 1820s. In recognition of the museum's comprehensive repainting project, including various interpretative conservation programs and staff development measures, it received a commendation for Community Heritage from the Parramatta City Council during its 2005 Heritage Week celebrations.



encountered a number of environmental problems, prompting urgent and in some cases highly innovative solutions. While the buildings have long been attuned to resting on unstable clay soils, the current prolonged 'dry' has led to an alarming escalation in structural problems. Pioneering the use of technology previously seen only in viticulture and orchard management, we commenced a trial of an innovative device to stabilise underground moisture levels and reduce damage associated with building movement. Combining earthquake and climate data, surveyor readings, soil moisture records and geotechnical advice, this management strategy represents an Australian first in the field of heritage conservation.

As with heritage gardens elsewhere in Australia and internationally, climate change is presenting serious challenges to the preservation of old trees. We have responded by drafting a long-term replacement strategy to anticipate the attrition of important trees and minimise the impact of their loss on the appearance and significance of the garden.

Strategies

To extend the interpretation to include convicts, servants and workers

The interpretation of servants and workers lives progressed to design and production but final installation was delayed due to time constraints and competing priorities in building maintenance, structural monitoring and staff training.

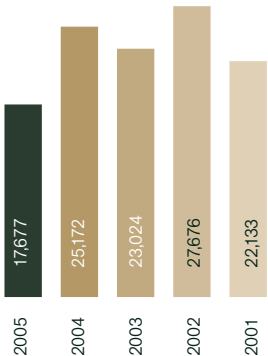
To put into place a series of training, orientation and team-building programs for staff

We initiated a series of orientation and training programs to build expertise and maintain service delivery. A new staff meeting format was introduced to improve information exchange. In addition, we developed regular sessions focused on museum presentation, history and team building activities, and a program of visits to neighbouring sites and sister museums to develop awareness of local heritage items, cultural bodies and the HHT's portfolio of properties.

Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	7,981	9,857	10,992	11,194
Education	8,521	9,440	9,546	9,913
Public programs	132	5,026	1,374	4,318
Venue hire	1,043	849	1,112	2,251
Subtotal	17,677	25,172	23,024	27,676
FREE ENTRY				
Complimentary tickets	3,430	3,206	4,206	4,816
Free public programs	593	538		
Other (site visits)	363	642	344	301
Subtotal	4,386	4,386	4,550	5,117
TOTAL	22,063	29,558	27,574	32,793

Paid admission five year trend



Great place. What a wonderful way to educate our kids!

Toni Davies, Holmesville NSW, November 2004

Implement the staff restructure for the Tearooms

A new operational structure was successfully implemented in the Tearooms. The aim was to reduce overall costs through a series of controls placed on food management, menus, staff rosters and salaries. The new structure included a single Manager and rostered assistant staff, and a newly refined ordering system that has reduced wastage and streamlined reporting.

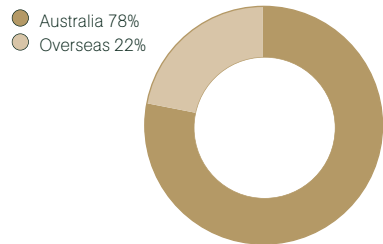
A welcome level of stability was achieved; supported by growing revenues (without rising costs), repeat clientele and increased group and function bookings.

Strategies 2005–06

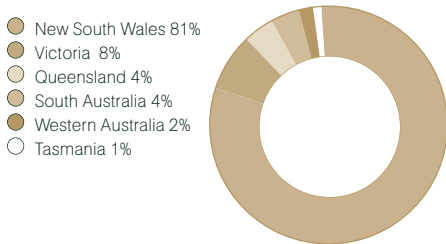
- Investigate and source provenanced collection items relevant for interpretation and possible reproduction at Elizabeth Farm.
- Develop and undertake interpretative initiatives to highlight the history of female occupation and assemble new research.
- Run the *Festival of the olive* and repeat the success and popularity of previous festivals.



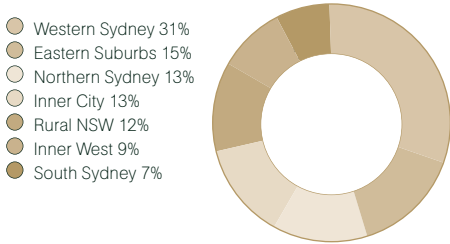
Australia/Overseas



Australia



New South Wales



Government House



Macquarie Street
Sydney NSW 2000
T 02 9931 5222 F 02 9931 5208
E info@hht.net.au www.hht.net.au
House open Friday to Sunday 10am – 3pm
Grounds open daily 10am – 4pm

Romantically sited on Bennelong Point, Government House was built between 1837 and 1845 in the Gothic revival style. The building of Government House was seen as reflecting the colony's maturity as it reached the end of convict transportation and moved towards responsible government. The State Rooms were decorated in 1879 by Lyon, Cottier & Co to coincide with the Sydney International Exhibition. The house is sited within an important historic garden with exotic trees, shrubs, carriageways, paths and terraces. The interiors display an exceptional collection of colonial furniture, portraiture and gubernatorial memorabilia. Decorative arts, such as silver and glass, are commissioned from leading New South Wales craftspeople, continuing this tradition of patronage. The house continues to host many vice-regal, government and community events.

Highlights

Government House received many VIP visitors including the President of Israel, the Crown Prince and Princess of Denmark, the Prince of Wales, and Crown Princess Victoria of Sweden.

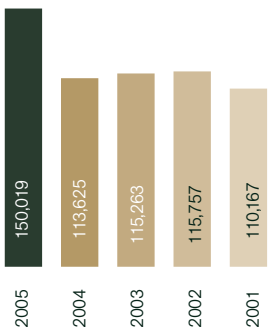
We acquired a number of items from the Caroline Simpson Collection donation including a Conrad Martens watercolour view

Breakdown of visitor numbers

ADMISSIONS	2005	2004	2003	2002
Education	1,685	2,336	1,418	2,222
Public programs	6,448	14,827	19,845	8,157
Free public programs*	4,790	4,304		
Venue hire	6,584	5,992	8,319	8,803
House tours*	23,411	15,776	17,019	22,551
Grounds*	96,380	58,553	57,611	65,211
Vice-regal functions*	10,721	11,837	11,051	8,813
TOTAL	150,019	113,625	115,263	115,757

*free entry

Admission five year trend*



Beautiful place, a castle like in a fairy tale!

Lex & Leonie, The Netherlands, October 2004



of Government House 1856, a Henry Curzon Allport attributed view of Government House from the North Shore c1845 and bronze portrait medallions by Thomas Woolner of Governor Sir Charles FitzRoy and Lieutenant-Governor Joseph LaTrobe. Other acquisitions included presentation portraits of Lord and Lady Carrington 1890, an oil painting by Ethel Anderson, a photograph showing the Duke of York and the Earl of Hopetoun at Government House in May 1901, and two photographic views of the Government House landscape from the Garden Palace c1879.

Visitor numbers to the grounds of Government House has increased significantly since the installation of signage at the perimeter of the property and in the Royal Botanic Gardens.

The museum again participated in *Discovery after dark*. Now in its second year, the event proved very popular with visitor numbers reaching 1,574, more than double the attendance of last year.

Strategies

Continue to implement the recommendations of the Conservation and Management Plan

A major program of stone repair and replacement commenced on the western side of the house through the NSW Department of Commerce Centenary Stonework program. A handrail was installed to the crenellations in compliance with Occupational Health & Safety minimum parapet requirements. Work commenced on repainting the Chalet

(1890–1891) in its original Arts and Crafts movement-influenced scheme. The Chalet’s southern verandahs were unenclosed and their decorative posts and balustrades reconstructed.

Continue to implement the Garden Masterplan

Twenty-two stone vases based on two surviving originals and historic photographs were made by Melocco Bros, Melbourne, under the aegis of the Department of Commerce Centenary Stonework program and installed along the terrace path of the western terrace (rampart garden). A selection of rainforest species was planted, mainly from Moreton Bay and northern New South Wales, reflecting the assimilation of Australian species to Sydney gardens from the 1820s to the 1840s.

Continue to implement the recommendations of the To Furnish a Future policy

Leading textile designers were interviewed with the aim of sourcing contemporary textiles for the State Rooms; this is ongoing. A ceramic charger by Stephen Bowers from the Art Bank Collection was placed on display in the main hall. Crimson silk damask, copying the silk supplied by Lyon Cottier & Co for the drawing rooms in 1879, was ordered from the French

textile weaving firm Lelieuve for the proposed new window hangings.

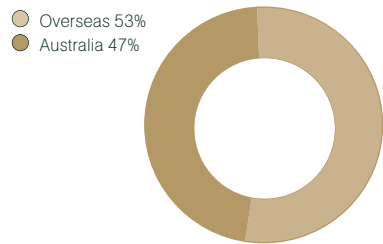
Continue to reinvigorate and give emphasis to the Cultural Program, broadening from a music focus

Government House hosted the Ranamok Glass Prize over three weeks in October. This event comprised an exhibition of contemporary Australian and New Zealand studio glass making and demonstrations of glass working techniques.

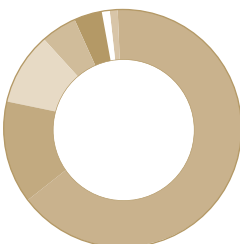
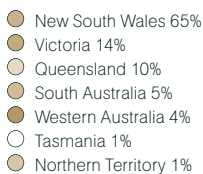
Strategies 2005–06

- Continue to implement the recommendations of the Conservation and Management Plan.
- Continue to implement the Garden Masterplan.
- Continue to implement the recommendations of the To Furnish a Future policy.
- Continue to reinvigorate and give emphasis to a high profile cultural program, broadening from a music focus.

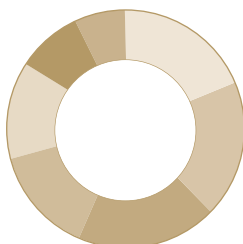
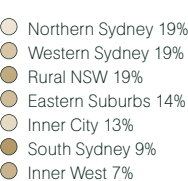
Australia/Overseas



Australia



New South Wales



Hyde Park Barracks Museum



Queens Square, Macquarie Street
Sydney NSW 2000
T 02 8239 2311 F 02 8239 2322
E info@hht.net.au www.hht.net.au
Open daily 9.30am – 5pm

Convict workers acting under the direction of convict architect Francis Greenway built Hyde Park Barracks between 1817 and 1819. Its construction had been ordered by Governor Lachlan Macquarie who wanted a building suitable for the housing of government-employed and privately assigned male convicts. The building was used for convict accommodation until 1848, when it was converted into the Female Immigration Depot.

In 1862 the upper level of the main Barracks building became a government-run asylum for aged, infirm and destitute women. The role of the Barracks changed again in 1887 when the buildings were used to house law courts, judges chambers and government offices.

The Barracks is a museum that presents the history of the site using the building's fabric, archaeology and spaces and through changing exhibitions that tell stories about its occupants' lives and experiences.

Highlights

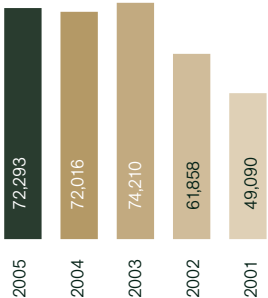
Modifications to the air conditioning system, required as part of the link up to the main plant at The Mint, were completed in early 2005 and have been successful to date. These enhancements involved works to ensure better control over temperature and humidity levels.

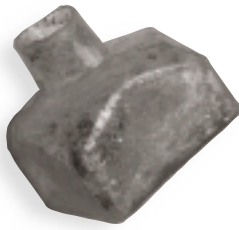
Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	39,062	43,984	45,386	40,175
Education	15,903	13,691	11,084	11,158
Public programs	1,755	1,159	578	401
Venue hire	15,573	13,182	17,162	10,124
Subtotal	72,293	72,016	74,210	61,858
FREE ENTRY				
Complimentary tickets	7,526	9,271	7,923	10,097
Other*	134,273	130,012	136,709	147,108
Subtotal	141,799	139,283	144,632	157,205
TOTAL	214,092	211,299	218,842	219,063
Grounds				
Forecourt	518,272	475,351	509,964	490,911

* site visits, cafe, shop and visits to the 'Australian Monument to the Great Irish Famine' grounds, cafe and shop figures are as accurate as possible, calculations are based on estimated numbers

Paid admission five year trend





Excellent museum – lots of information about what life was like for the convicts, and you really get a ‘feel’ for what it was like.

Joanna Cowper, Harpenden, United Kingdom, August 2004

The Sydney Festival staged the Becks Festival Bar in the courtyard for the fourth consecutive year and also the opening night party for the festival.

The shingle and lead dome over the isolation cell in the northern range (the Cafe dining room) was replaced due to the age and poor condition of the timber.

Attendance by school students was the highest on record. The education programs – *RATS*, *Archaeology underfoot*, *Convict life at the barracks* and general tours are extremely popular with both primary and secondary school groups.

The museum again participated in *Discovery after dark*. Now in its second year, the event proved very popular with visitor numbers reaching 1,037, nearly double the attendance of last year.

Strategies

Develop and install a new major exhibition *Convicts: sites of punishment*

This new exhibition opened on 4 June 2005. It investigates themes of transportation, law and order, and economic and political strategy in Australia's convict system. The exhibition also highlights a number of significant convict occupied sites throughout Australia, which have been proposed for World Heritage listing.

Review and update signage, text panels and other related brochures

The majority of external signs were updated and replaced throughout the year. A number of text panels and signs were also updated, as was the museum's visitor guide, which is proving to be popular.

Develop a schools project kit

Specific categories chosen for inclusion in a schools project kit included Francis Greenway, the First Fleet, convict establishments and convict food and clothing, in response to a significant number of inquiries from students and parents regarding general information on Australia's convict past. It is expected the kit will be available in early 2006.

Develop a children's program specifically for under-fives

Staff developed a new program for the under-five age group. The program involves storytelling and activity stations in which children learn about building the Barracks. An associated activity *Barracks bingo* involves matching up items on an activity sheet to items located throughout the museum.

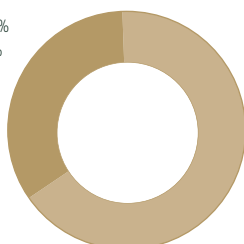
Strategies 2005–06

- Develop a display and brochure on the Immigration Depot phase at the Barracks.
- Submit for public tender the operations/leasehold of the Hyde Park Barracks Cafe.
- Develop and upgrade the existing convict database.
- Undertake a review of staffing and positions/descriptions.



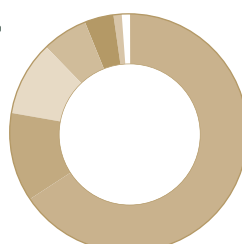
Australia/Overseas

- Overseas 66%
- Australia 34%



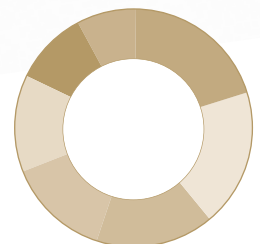
Australia

- New South Wales 66%
- Victoria 12%
- Queensland 10%
- South Australia 6%
- Western Australia 4%
- Northern Territory 1%
- Tasmania 1%



New South Wales

- Rural NSW 20%
- Northern Sydney 19%
- Eastern Suburbs 16%
- Western Sydney 14%
- Inner City 13%
- South Sydney 10%
- Inner West 8%



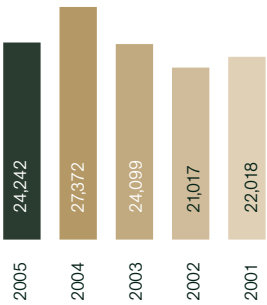
Justice & Police Museum



Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	12,254	14,410	12,752	10,902
Education	7,562	8,354	8,327	7,185
Public programs	1,355	865	359	621
Venue hire	3,071	3,743	2,661	2,309
Subtotal	24,242	27,372	24,099	21,017
FREE ENTRY				
Complimentary tickets	5,846	7,094	6,787	6,618
Free Public Programs	201			
Other (site visits)	1,157	2,509	886	784
Subtotal	7,204	9,603	7,673	7,402
TOTAL	31,446	36,975	31,772	28,419

Paid admission five year trend



*A great tribute to the rich history of the NSW police.
Extremely well done!*

Jim McDonnell, Los Angeles Police Department, July 2004

Cnr Albert & Phillip Streets
Circular Quay NSW 2000
T 02 9252 1144 F 02 9252 4860
E info@hht.net.au www.hht.net.au
Open weekends 10am – 5pm
Monday to Friday for booked groups only
Open daily in January

Previously the Water Police Court (1856), Water Police Station (1858) and Police Court (1886), the museum now features a Magistrates Court, a charge room, a remand cell, a gallery of mug shots of Sydney's early criminals, an array of weapons, forensic evidence from notorious crimes, and displays exploring police history, bushrangers and punishment in society. It presents a program of exhibitions and educational activities which explore the significance of the site and the social history of law, policing and crime in New South Wales.

Highlights

In October we opened a provocative new exhibition *Jailed: penitentiary to private prison 1840–2000*. The exhibition used a range of prison artefacts, owned by the Department of Corrective Services, to explore the impact of various philosophies of punishment on institutions of incarceration within New South Wales. Contemporary photographs of prison inmates and spaces by photographer Sue Paull were shown in conjunction with the exhibition during January.



We developed a new travelling exhibition *Law and order: regional police and court buildings 1850–1920*. It showcased late 19th and early 20th century photographs of police station and courthouse architecture and includes a database with 600 searchable location entries and multiple photographs, which will tour later in 2005.

Work was undertaken on an important book, *City of shadows*, written in collaboration with guest curator Peter Doyle. The book will be published to coincide with an exhibition of the same name (in late 2005). The book and exhibition draw upon the museum's historically significant forensic photography archive.

Guides travelled to Albury and presented an education program titled *The pyjama girl*. The program was successfully adapted to link in with the *Crime scene* exhibition, which was on display at the Albury Regional Museum at the same time. One hundred and forty-three students attended eight sessions.

The museum again participated in *Discovery after dark*. Now in its second year, the event proved very popular with visitor numbers reaching 1,193, almost double the attendance of last year.

Strategies

Continue to work with NSW Police to finalise legal ownership and intellectual property rights issues by whatever means are available

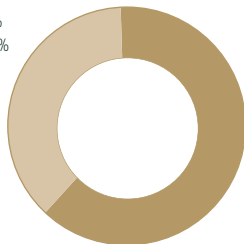
The legal ownership issues relate to the collection created in 1910 by the NSW Police. This highly significant historic collection, which concentrates on criminal artefacts and techniques, is currently housed, conserved and maintained by the museum but its ownership resides with the NSW Police. The Director, Peter Watts, maintained contact with the Police Commissioner, Ken Moroney, to advance resolution of this issue.

Strategies 2005–06

- Work with NSW Police to resolve all outstanding legal ownership and intellectual property rights issues affecting the museum's collection.

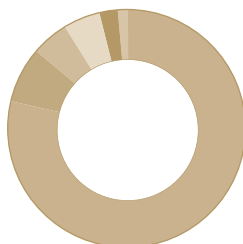
Australia/Overseas

- Australia 62%
- Overseas 38%



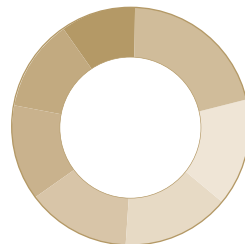
Australia

- New South Wales 83%
- Victoria 6%
- South Australia 4%
- Queensland 4%
- Western Australia 2%
- Northern Territory 1%



New South Wales

- Eastern Suburbs 21%
- Northern Sydney 15%
- Inner City 15%
- Western Sydney 14%
- Inner West 13%
- Rural NSW 12%
- South Sydney 10%



Meroogal

Cnr Worrigee & West Streets
Nowra NSW 2541
T 02 4421 8150 F 02 4421 2747
E info@hht.net.au www.hht.net.au
Open Saturday 1 – 5pm and Sunday
10am – 5pm by guided tour only,
on the hour
Open Thursday to Sunday
10am – 5pm during January
Booked groups by arrangement

Located in the south coast town of Nowra and built in 1885, this timber house was home to four generations of women from the same family. Their daily routines, domestic chores and social lives have moulded its intimate rooms. Meroogal's exceptionally rich collection of personal objects provides an insight into the private lives and daily world of this family for nearly a century.

Highlights

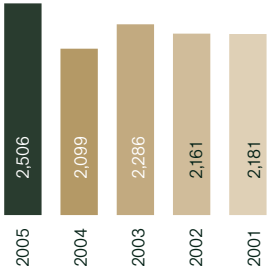
The seventh annual *Meroogal women's arts prize* with the theme *In the kitchen at Meroogal* received a record 150 entries which were exhibited in September at the newly opened Shoalhaven City Arts Centre in Nowra. Over 400 people attended the opening. Megan Sproats of Wollongong won the \$2,000 first prize for her multimedia work *Tenants' window*. Kim Williams of Port Kembla won the Bundanon Trust Regional Artists-in-Residence Scholarship with a mobile sculpture, *Family tree*



Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	1,303	1,115	1,354	1,043
Education	832	740	547	430
Public programs	371	244	385	688
Subtotal	2,506	2,099	2,286	2,161
FREE ENTRY				
Complimentary tickets	467	578	585	301
Free public programs	160	121		0
Other (site visits)	0	0	0	13
Subtotal	627	699	585	314
TOTAL	3,133	2,798	2,871	2,475

Paid admission five year trend



Absolutely fantastic just like my grandma's house but in such good condition.

Izzy Moore, Kambah ACT, January 2005



of recipes, which was acquired by the HHT. Selected works toured to Bega and Bowral and were also shown in the Members Lounge at The Mint in Sydney.

To celebrate Meroogal's history of household practices and to connect the property to the community, we awarded prizes at the Nowra Show in the categories of preserves and pickles, chutneys and lamingtons.

More than 300 people attended the *Old wares fair* in April. HHT housekeeper, Matthew Scott, and guest conservator, Rosemary McDonald gave demonstrations in preventive care of objects and three antiques experts assessed visitors' treasures.

In November we held a new public program *Spring at Meroogal* to celebrate the springtime garden and to launch new interpretative garden signs. Meroogal volunteers propagated plants for sale at the event. The celebration attracted a new audience of gardeners and good contacts were made with the Shoalhaven Open Garden Scheme, Seedsavers and a local arborist who is starting a register of significant trees in the Shoalhaven.

Strategies

Continue to build relationships in regional New South Wales through the Meroogal women's arts prize and International Women's Day events

Twenty-eight local women received a Shoalhaven International Women's Day Award on 13 March 2005 at Meroogal, for their contribution to the Shoalhaven community. Diana Noyce, author of the Vaucluse House education program *Picked, potted and preserved*, was the guest speaker at the third International Women's Day breakfast hosted by the Friends of the Southern Highlands Regional Gallery and held in conjunction with the 2004 tour of the *Meroogal women's arts prize*.

Continue to assess the relevance of our education programs and build on relationships with local schools and individual teachers

Meroogal's relationship with local schools is now well established with a number visiting the property regularly. A Meroogal history prize was donated to all secondary schools in the Shoalhaven following positive feedback from teachers and new school bookings, after initially offering the prize to Bomaderry and Shoalhaven High Schools. The prize of \$50 was awarded to a history student selected by the teachers. Many local schools participated in the fully booked workshops *Make art with an artist* held in November with Wollongong artist Janine Hilder.

Continue to work with other Shoalhaven Museum Trail member museums and with Shoalhaven Tourism, to raise the profile of the Trail as an exciting and worthwhile tourist destination

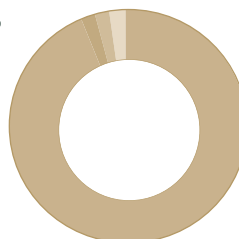
The Shoalhaven Museum Trail group (which includes Meroogal, Lady Denman Maritime Museum, Bundanon Trust, Australia's Museum of Flight and Shoalhaven Historical Society) gained a new member, the Shoalhaven City Arts Centre. The 'Trail' changed its name to the Shoalhaven Museum & Arts Trail (SMART) and was launched in November. Also launched was the discount pass program and accompanying brochure, designed to reciprocally promote members' galleries/museums. The discount pass was funded by a grant from the Shoalhaven Tourism Board. A formal committee of SMART has been elected and meets regularly.

Strategies 2005–06

- Continue to interpret the history of the property using a diversity of mediums.
- Continue to develop the Meroogal *Old wares fair* and *Spring at Meroogal* to attract a new and broader audience.
- Continue to implement the recently reviewed Meroogal Conservation and Management Plan.
- Reinstate the back bedroom for public viewing.

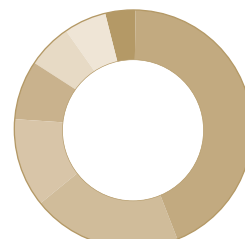
Australia

- New South Wales 94%
- Victoria 2%
- South Australia 2%
- Queensland 2%



New South Wales

- Rural NSW 44%
- Eastern Suburbs 20%
- Western Sydney 12%
- Inner West 8%
- Inner City 6%
- Northern Sydney 6%
- South Sydney 4%



Museum of Sydney

on the site of first Government House



Cnr Bridge & Phillip Streets
Sydney NSW 2000
T 02 9251 5988 F 02 9251 5966
E info@hht.net.au www.hht.net.au
Open daily 9.30am – 5pm

The Museum of Sydney is a modern museum built on a historic site: first Government House, the earliest foundations of British colonisation in Australia. From the archaeological remains of first Government House to the award-winning contemporary sculpture *Edge of the trees*, exhibits on the life of Aboriginal people of Port Jackson and the curiosities of the 'collectors chests', the museum explores Sydney's people, place and cultures then and now.

Highlights

On 20 May 2005 the Museum of Sydney celebrated its tenth anniversary. To mark this we commissioned a short video titled *Ten years on* charting the genesis and achievements of the museum since 1995.

It was a very successful year for the museum with visitor numbers at a record high for paid admissions, education and public programs.

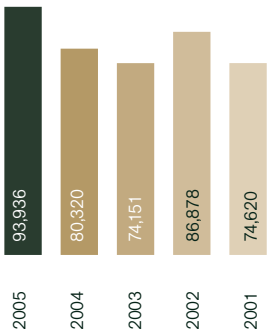
During the year we produced three major and one semi-permanent exhibition: *Red cedar in Australia*, *Rex & Max Dupain's Sydney*, *My city of Sydney* and *The studio of Jørn Utzon: creating the Sydney Opera House*. *Rex and Max Dupain's Sydney* toured to regional Victoria.

Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	63,531	48,389	40,388	58,798
Education	8,019	7,987	7,618	6,707
Public programs	4,433	3,180	1,519	4,038
Venue hire	17,953	20,764	24,626	17,335
Subtotal	93,936	80,320	74,151	86,878
FREE ENTRY				
Complimentary tickets	7,022	8,006	5,140	14,647
Free public programs	5,420	25,121	5,210	-
Other*	328,512	329,422	328,500	437,577
Subtotal	340,954	362,549	338,850	452,224
TOTAL	434,890	442,869	413,001	539,102
Grounds				
Forecourt	657,000	658,800	657,000	760,500

* site visits, cafe, shop and visits to the *Edge of the trees* sculpture grounds, café and shop figures are as accurate as possible, calculations are based on estimated numbers

Paid admission five year trend



Excellent exhibition, captures Sydney's heart.

Sally Sharpe, Sydney, NSW, Rex & Max Dupain's Sydney, September 2004



With the amendment to the Historic Houses Act the ownership of the museum, the Young Street terraces and First Government place was transferred from the Ministry for the Arts to the HHT.

As part of the Caroline Simpson Collection donation we received a range of early colonial material related to Sydney including paintings, watercolours, two 1789 Sydney Cove Wedgwood medallions, an 1813 holey dollar coin, and several 1854 bronze portrait medallions by Thomas Woolner.

We installed a new display to mark the significance of the museum as the site of the first Government House in the colony: the home, seat of authority and offices for the first nine governors of New South Wales from 1788 to 1845.

We presented a third *Sydney directions* seminar with the University of New South Wales. The forum, *City people: change and diversity in Sydney's population*, discussed trends evident in Sydney's population structure, mix and distribution.

The museum again participated in *Discovery after dark*. Now in its second year, the event proved very popular with visitor numbers reaching 1,231, more than double the attendance of last year.

Strategies

Install a new semi-permanent exhibition titled *My city of Sydney*

We have installed a new semi-permanent exhibition entitled *My city of Sydney*, exploring what Sydney means today to its citizens and its projected image to the world.

The exhibition includes contemporary artwork, a *Sydney Morning Herald* interactive archive and an 18-minute film where Sydneysiders tell stories of places significant to them including Sydney Opera House; Sydney Stadium (demolished); Old Newington Hospital, now the site of the Silverwater correctional complex; and Sefton Mosque. The film won a commendation in the EnergyAustralia National Trust Heritage Awards.

Consolidate the interpretation of 20th century Sydney people and place through photographic installations and acquisitions

We continued to consolidate the museum's interpretation of 20th century Sydney people and place through photographic installations including: *Rex & Max Dupain's Sydney*; *Getting married*, a celebration of ten very different weddings in multicultural Sydney; and *From the skies*, featuring aerial photography of Sydney taken in 1943 and 2003. New acquisitions were made during the year to increase the museum's photographic holdings relating to Sydney in the 20th century. These included photographs from Max Dupain, David Moore and Raymond de Berquille.

Upgrade mechanical services, including replacement of the museum's airconditioning system

Major mechanical services works during the year were focused on the replacement of the museum's main air conditioning chiller plant. These works resulted in improved control over environmental conditions within the museum and offices.

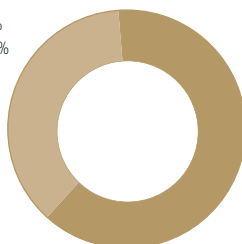
Strategies 2005–06

- Reassess the iconic audiovisual displays, which are now ten years old – in particular, re-purposing the Panorama audiovisual on level three and re-planning the Visitors Centre.
- Consolidate the interpretation of Sydney people and place through photographic installations.
- Effectively monitor and manage the museum building and Young Street Terraces, assets and operations, and in particular, oversee the commercial lease of the terraces.



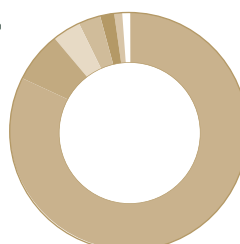
Australia/Overseas

- Australia 63%
- Overseas 37%



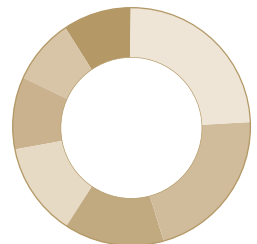
Australia

- New South Wales 82%
- Victoria 7%
- Queensland 4%
- South Australia 3%
- Western Australia 2%
- Northern Territory 1%
- Tasmania 1%



New South Wales

- Northern Sydney 24%
- Eastern Suburbs 21%
- Rural NSW 14%
- Inner City 13%
- Inner West 10%
- Western Sydney 9%
- South Sydney 9%



Rose Seidler House



71 Clissold Road
Wahroonga NSW 2078
T 02 9989 8020 F 02 9487 2761
E info@hht.net.au www.hht.net.au
Open Sunday 10am – 5pm

Built between 1948 and 1950, the house was designed by internationally renowned architect Harry Seidler for his parents, Max and Rose Seidler. Its use of open planning, bold colours and modern technology promoted the modernist movement in Australia and its original furniture forms one of the most important post-war design collections in Australia. Nestled in natural bushland, Rose Seidler House has panoramic views of the Ku-ring-gai Chase National Park through its glass walls and from its sunny deck.

Highlights

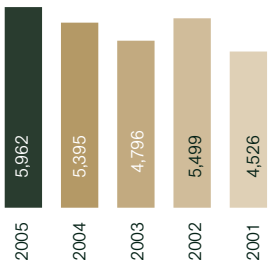
Frozen music, a 22-minute DVD about Harry Seidler, has added a valuable layer to the interpretation. Developed from the recorded oral histories undertaken with him by Siobhan McHugh in 2003, the video informs the visitor about the building of the house, provides some background as to where Harry Seidler fits in the international architectural arena and gives details about his personal story. The recent re-interpretation of the downstairs 'flat' has provided an excellent area for viewing the DVD.

The successful partnership between DOCOMOMO (Documentation and Conservation of buildings, sites and neighbourhoods of the Modern Movement) and HHT continues through the monthly *Meet the architects* lecture series. One-day seminars

Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	860	701	671	889
Education	308	346	389	356
Public programs	4,584	4,063	3,452	4,069
Venue hire	210	285	284	185
Subtotal	5,962	5,395	4,796	5,499
FREE ENTRY				
Complimentary tickets	546	417	433	771
Other (site visits)	0	6	0	83
Subtotal	546	423	433	854
TOTAL	6,508	5,818	5,229	6,353

Paid admission five year trend



I've waited over 50 years to see this house and sit in the Saarinen chairs.

B Weinstein, New Zealand, February 2005

focusing on post-war architectural practitioners have continued to prove popular with *Off the shelf: mid century architect-designed project homes* attracting a capacity crowd.

The 10th annual *Fifties fair* was another great success with Harry Seidler making a guest appearance to cut the birthday cake. The popularity of the fair, with numbers peaking at 4,335 this year, has reached a stage where crowd control measures have to be put in place to ensure the event remains enjoyable and safe for visitors and the property alike.

Strategies

To produce a guide to the property in a format that will allow for interpretative inserts that focus on garden and grounds and interior furnishings

The interpretative guide has been substantially rewritten and updated. New material from the extensive Seidler oral history archive that is held in the Caroline Simpson Library & Research Collection has been incorporated, as well as images taken by amateur photographer Walter Norris c1950, which until now were unpublished. Of particular interest is the view that Norris captured of the northern facade of the house that has long since become obscured through tree growth. More detailed information on the gardens and grounds and interior furnishings has been included.

To investigate targeting universities and colleges and to improve programming and transport access to the property for tertiary students, in consultation with the Education Unit

We met with universities and colleges running design courses and continued to publicise the tertiary programs available at the property; however, the numbers of students taking the offered programs remains low. Limited transport links to the property and its Wahroonga location combine to make it a difficult destination for student outings.

To complete the visual curtilage study

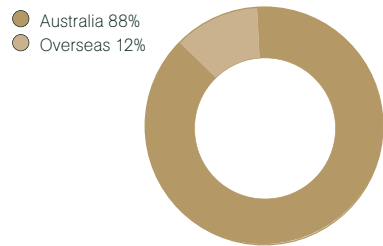
Planning consultants Conybeare Morrison completed the Rose Seidler House Curtilage Study. The objective of the study was to identify critical features and vistas to establish a visual curtilage for the property and the bushland context of the estate. The study considered views and vistas from the house to Ku-ring-gai Chase National Park, as well as acknowledging the historic relationship between Rose Seidler House, the Julian Rose House and the Marcus Seidler House.

Strategies 2005–06

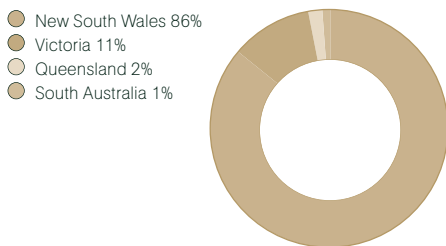
- To review and replace soft furnishings.
- To undertake a program of conservation work on the suite of furniture designed by Harry Seidler and built by Paul Kafka.
- Review and update the museum's Conservation and Museum Plans.
- To follow up on the actions recommended in the curtilage study.



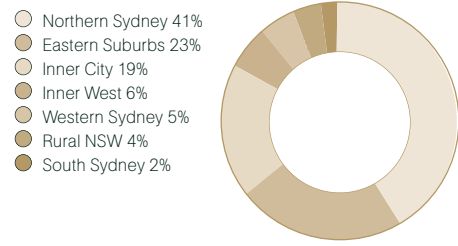
Australia/Overseas



Australia



New South Wales



Rouse Hill estate



Guntawong Road (off Windsor Road)
Rouse Hill NSW 2155
T 02 9627 6777 F 02 9627 6776
E info@hht.net.au www.hht.net.au

Open Wednesday, Thursday and Sunday
10am – 2pm for guided tours only
Closed December to February each year

This property resonates with nearly two centuries of Rouse family and rural New South Wales life. Its 19th century buildings, paddocks, garden, furnishings and belongings, well leavened by the relics of later generations, stand as a virtually unedited and surprisingly complete record of its experience. The heart of this old farm cum 'country seat' has always been the sandstone Rouse Hill house, built between 1813 and 1818 by convict workers assigned to Richard Rouse, Superintendent of Public Works and Convicts at Parramatta.

Highlights

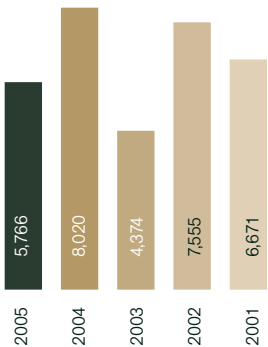
We completed a review intended to streamline operations and steer the property through the challenges posed by the burgeoning urban encroachment and population growth in the surrounding hinterland, the impending diversion of Windsor Road, and consequent re-unification of the estate with the former Rouse Hill Public School.

Relationship building, concept planning, and negotiation on economic appraisal of land use options concerning the long-anticipated expansion of Rouse Hill Regional Park dominated the year. These took place with a

Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	1,053	1,324	1,310	2,289
Education	1,841	2,611	1,398	1,615
Public programs	2,814	3,983	1,564	3,500
Venue hire	58	102	102	151
Subtotal	5,766	8,020	4,374	7,555
FREE ENTRY				
Complimentary tickets	548	605	888	1,105
Other (site visits)	313	483	609	1,326
Subtotal	861	1,088	1,497	2,431
TOTAL	6,627	9,108	5,871	9,986

Paid admission five year trend





How appropriate to spend Anzac Day eve in such a setting at such a moment of special significance for our Nation.

Elaine White, Annangrove, NSW April 2005

range of state and local government agencies and other interested parties.

Visitor access was constrained by the summer closure of the property. However, ways to widen access to the property by, for instance, the introduction of a broader range of tours, were explored for further development.

We developed the first of a series of multimedia or virtual reality programs whereby particularly fragile parts of the estate and otherwise inaccessible aspects of its extensive collection can be accessed and explored at length and in detail.

We continued research into the collection. Particular progress was made with costumes, early colonial furniture and upholstery, and industrial items. In addition to conventional tours, particular attention was paid to the development and successful presentation of tertiary, primary and other programs exploring aspects of the property's holdings and history. A particular highlight was the annual *Out of the woodwork* festival celebrating rare trades.

On a less positive note the character of the property was reduced by the deaths of five prominent old pine trees that, weakened by drought and severe hailstorm damage, succumbed to a fungal pathogen.

Strategies

Foster relationships with new schools in our growing region

This program was re-scheduled for 2005–06 due to staff changes within the Education Unit.

Continue to build and maintain interpretative educational programs for a range of ages and abilities, with a particular focus on high schools

Educational programs for primary schools were developed but difficulty was encountered in matching the property to the high school curricula.

Continue registration of the collection, focusing this year on industrial heritage

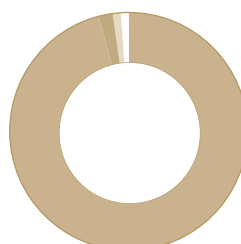
Progress was made in documenting and registering the outdoor industrial heritage, with further work flagged for 2005–06.

Strategies for 2005–06

- Commence planning for the future interpretation of Rouse Hill estate and development of the former Rouse Hill Public School site.
- Continue liaison with state and local government agencies and other parties on the various issues affecting the property.
- Renew the museum and conservation policies in the light of the impending expansion of the estate, advancing degradation and decay, and the dictates of a decade's experience.

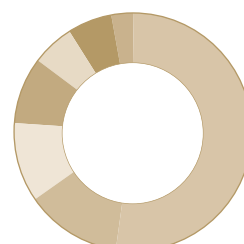
Australia

- New South Wales 96%
- Victoria 2%
- Queensland 1%
- Tasmania 1%



New South Wales

- Western Sydney 52%
- Eastern Suburbs 13%
- Northern Sydney 11%
- Rural NSW 9%
- Inner City 6%
- South Sydney 6%
- Inner West 3%



Susannah Place Museum



58–64 Gloucester Street
The Rocks NSW 2000
T 02 9241 1893 F 02 9241 2608
E info@hht.net.au www.hht.net.au
Open weekends 10am – 5pm
Open daily in January 10am – 5pm
Open school holidays Tuesday, Wednesday,
Thursday and weekends 10am – 5pm

Built in 1844 and located in the heart of The Rocks, Susannah Place Museum is a terrace of four houses incorporating a re-created corner grocer shop. Continually occupied from 1844 to 1990, the terrace is an example of inner-city working class housing and the community life that existed in The Rocks. The houses are rich in evidence of the lives and attitudes of their owners and occupants – modest interiors, surviving layers of paint, the wallpapers and linoleums, outside laundry and bathrooms illustrate 19th and 20th century living conditions.

Highlights

This was a successful year for the museum with paid admissions increasing during daily opening in January, and school holidays. The interactive database won the 2005 Museums Australia Publication Design Award for Multimedia and has become an integral part of the visitor experience.

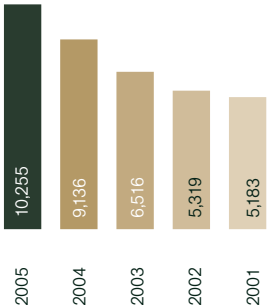
Our partnerships with other cultural institutions and events have been very successful. The joint *Archaeology in The Rocks* education program with Sydney Harbour Foreshore

Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	5,947	4,308	3,664	3,574
Education	2,636	3,693	2,511	1,510
Public programs	1,567	1,110	337	233
Venue hire	105	25	4	2
Subtotal	10,255	9,136	6,516	5,319
FREE ENTRY				
Complimentary tickets	2,215	2,043	2,112	2,314
Free public programs			310	–
Other*	13,799	11,120	10,641	10,067
Subtotal	16,014	13,163	13,063	12,381
TOTAL	26,269	22,299	19,579	17,700

* Site and shop visits

Paid admission five year trend



Very evocative of times gone by. I really enjoyed wondering about what life was like in these little houses. Thank you for making that easier with the inclusion of real people and their stories.

Suzanne Dudding, Auckland, New Zealand, September 2004



Authority was booked out for its 2005 season with over 400 high school students attending. A new walking tour *Words on The Rocks* designed and run as part of the 2005 Sydney Writers' Festival was booked out and received positive feedback from participants.

The museum again participated in *Discovery after dark*. Now in its second year, the event proved very popular with visitor numbers reaching 773.

As part of ongoing conservation work, this year saw the consolidation of plasterwork in No 58 and the treatment of surviving bathtubs and chip heater in the external bathrooms of No 58 and No 60.

Strategies

Complete and fine-tune the computer database

The interactive database is fully functional with visitors able to explore over 700 entries including photographs, documents and stories associated with each of the houses. The database design allows for unlimited entries to be added and this is an ongoing project for staff.

Continue Grandparents' day as a major event for the property

The 2005 *Grandparents' day* event held in April was a success. This year new activities were added including puppet shows for children, a display of 1940s fashion and live music by the 1930s inspired band the Bakelite Broadcasters.

Celebrate the 160th birthday of the houses in an event that will include ex-residents and their descendants

In September Susannah Place Museum celebrated its 160th birthday with over 300 people joining in the festivities. Many ex-residents and their families and descendants attended (a number travelling from interstate). Some brought with them photographs and documents that were copied and added to the museum's collection. Jack Munday AO, Director Peter Watts, and the last resident, Ellen Marshall, cut the birthday cake.

Update the Museum Plan

A future vision paper was presented to the Executive outlining a strategy for the ongoing interpretation of the houses. This paper will form part of a five year Museum Plan that includes opening No 62 to the public.

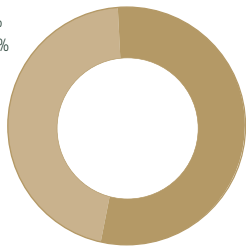
Strategies for 2005–06

- Initiate Stage 1 of opening No 62 to the public.
- Re-create the basement kitchen in No 58.
- Initiate a 12-month monitoring study of external painted surfaces.
- Develop a community outreach program for aged care facilities.



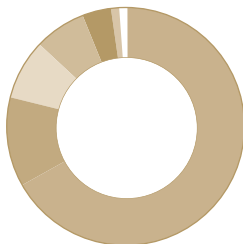
Australia/Overseas

- Australia 54%
- Overseas 46%



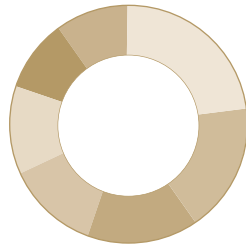
Australia

- New South Wales 67%
- Victoria 12%
- Queensland 8%
- South Australia 7%
- Western Australia 4%
- Northern Territory 1%
- Tasmania 1%



New South Wales

- Northern Sydney 23%
- Eastern Suburbs 17%
- Rural NSW 15%
- Western Sydney 13%
- Inner City 12%
- South Sydney 10%
- Inner West 10%



The Mint



10 Macquarie Street
Sydney NSW 2000
T 02 8239 2288 F 02 82392 2299
E info@hht.net.au www.hht.net.au
Open Monday to Friday 9am – 5.30pm
Closed public holidays

The Mint building on Macquarie Street is one of the oldest surviving buildings in central Sydney, constructed between 1811 and 1816 as the south wing of Governor Macquarie's General Hospital. The first overseas branch of the Royal Mint was established here in 1854, when the former hospital wing was converted to offices and the Coining Factory was constructed at the rear of the site. The Mint operated until 1926 and the buildings subsequently housed a succession of government departments. In 1982 The Mint offices building was converted for use as a museum and in 1998 the site was transferred to

the HHT. We commenced an extensive conservation and redevelopment program in 2001 to provide new head office accommodation, an auditorium, facilities for the Caroline Simpson Library & Research Collection and new areas of public open space. The surviving 1850s Coining Factory buildings were conserved and new buildings carefully integrated with the historic structures. The project was completed in September 2004.

Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	175	—	—	—
Education	15	—	—	—
Public programs	862	840	463	427
Venue hire	5,335	591	1,732	963
Subtotal	6,387	1,431	2,195	1,390
FREE ENTRY				
Free general entry	11,489	9,904	9,104	9,754
Free public programs	6,485			
Subtotal	17,974	9,904	9,104	9,754
TOTAL	24,361	11,335	11,299	11,144
Mint Cafe	7,497	7,004	7,773	6,623

The metamorphosis of the 1850s Mint ... is a gift to Sydney.

RAIA NSW Architecture Awards Jury, Sydney, July 2005

Highlights

For the majority of the construction period, the project remained on time, with some delays occurring during the last months. Having undertaken a great deal of exploratory work prior to letting any major contract in order to reduce risk from the project, it was disappointing that asbestos was discovered underground in the courtyard towards the end of the project.

The Premier, the Hon Bob Carr MP, officially opened the building on Wednesday 27 October 2004, in the presence of Her Excellency Professor Marie Bashir AC, Governor of New South Wales, and Sir Nicholas Shehadie AC, OBE.

Given the significance of the historic buildings, the prominence of the site in the Sydney streetscape, and the HHT's approach in constructing new buildings, the project had attracted much interest from other heritage organisations, conservation practitioners, architects and the general public. With the completion of the project and opening of the buildings, this interest resulted in heavy demand for access to the buildings and tours of the site. We held a program of special events during the first month of opening and these events, which explored the many aspects of the site and the project, were very well attended. The response from these diverse groups was very positive, with the HHT receiving many accolades for its work at The Mint, not only from these groups but also in specialist publications and the general press.

Praise for the project culminated in it receiving several awards. In April 2005 we won two EnergyAustralia National Trust Heritage Awards – a joint winner in the category of Adaptive Re-use and winner of the Conservation Energy Management award.

The Mint project then achieved a unique and outstanding double in the 2005 Royal Australian Institute of Architects NSW Chapter awards, receiving both the Sulman Award for public buildings and the Greenway Award for conservation.

Strategies

To develop and manage the conservation of the Mint site as a model project as a new head office for the HHT

The final stage of this major project for the HHT saw the completion of major construction works, final fit-out and furnishing of the head office spaces, the completion of conservation works to the historic buildings, landscaping works to the central courtyard and the installation of interpretation, signage and displays. The majority of this work was completed by early September 2004 and we commenced the mammoth task of relocating our head office.

Relocation to The Mint commenced with the transfer of books, objects and materials from the Caroline Simpson Library & Research Collection and then a coordinated move of head office units from three different locations to The Mint. Careful planning resulted in the smooth transfer of equipment, communications (telephone/IT), external communication (deliveries, couriers) and

security. On Monday 27 September staff moved into our new head office.

This project has been among the largest the organisation has undertaken, combining all the complexities involved in the construction of a modern office building with the difficulties of adapting a most significant group of historic buildings to a new use. The new buildings, designed by fjmt Architects, have been carefully integrated with the existing historic structures and revealed archaeological features, realising the HHT's aim for the project – to combine leading conservation practice with the best in contemporary architecture.

Strategies 2005–06

- Continue to implement the recommendations of the Conservation and Management Plan.
- Complete outstanding works associated with the head office project.
- Manage the site effectively as a model project as the head office for the HHT.
- Continue with the development and delivery of new interpretative programs and displays.



Vaucluse House



Wentworth Road, Vaucluse NSW 2030
T 02 9388 7922 F 02 9337 4963
E info@hht.net.au www.hht.net.au
Open Tuesday to Sunday and public
holidays 10am – 4.30pm

Covering over ten of its original 206 hectares, Vaucluse House survives as the only 19th century harbourside estate in Sydney with house, stables and outbuildings, set in parklands, pleasure gardens and kitchen garden. From 1827 to 1862, Vaucluse House was the home of William Charles Wentworth – explorer, barrister, patriot and agitator for self-government – his wife Sarah and their large family. Many of the Wentworth family’s possessions are displayed throughout the house.

Highlights

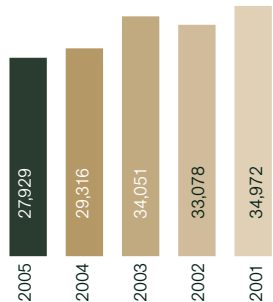
A highlight was the popularity of, and excellent feedback from, public events run at the site, notably: the sell-out event *An evening of Gilbert & Sullivan*; the Members’ *Soup plus* family history lecture and dinner; joint ventures with Sydney University and Eastern Suburbs Continuing Education for the sell-out *Something to savour: food & fine dining in 19th century Australia*; the school holiday program *Butterfingers*, repeated three times by public request; the multi-dimensional *Beach paddock boating*; and *Men of medicine*. Specialist tours, garden theme tours, evening visits and self-guided bush tours were also developed.

Breakdown of visitor numbers

PAID ADMISSIONS	2005	2004	2003	2002
General public	15,151	15,704	15,112	18,105
Education	5,807	6,134	5,027	5,452
Public programs	2,663	3,211	7,898	3,972
Venue hire	4,308	4,267	6,014	5,549
Subtotal	27,929	29,316	34,051	33,078
Free Entry				
Complimentary tickets	6,727	4,486	3,450	4,317
Free public programs	1,296	2,208		
Other*	62,112	64,621	68,536	72,153
Subtotal	70,135	71,315	71,986	76,470
TOTAL	98,064	100,631	106,037	109,548
Grounds				
Local traffic	4,277	4,444	5,328	5,030

*site visits to the Tearooms, shop and a percentage of people visiting the parklands and beach paddock, cafe and shop figures are as accurate as possible, calculations are based on estimated numbers

Paid admission five year trend



A wonderful tour of the house with [volunteer guide] Brian – surely a 'National Treasure' himself.

The Bennets, United Kingdom, March 2005

The 14th annual *Jazz in the garden* attracted 1,892 patrons.

Graven images in Wentworth land was a public program built around representatives of the La Perouse Aboriginal Land Council and National Parks & Wildlife Service recovering Aboriginal rock art on the Vaucluse House site not seen since their registration in 1980.

The property has actively sought ways of conserving water including repairs and by upgrading the plumbing around the site and installing the first of a series of rainwater tanks. The gardens and grounds continued to flourish despite the water restrictions.

Ongoing hazard reduction throughout the grounds included the erection of fences shielding steep drops into the south paddock, repairs to perimeter footpaths and tree lopping in association with Woollahra Council.

Dog management in the grounds continued to be a significant issue, especially in the beach paddock.

Strategies

Review, research and development of site conservation, interpretation and management plans

The review and research stages were commenced, and development of these plans is ongoing.

Proceed with collection conservation schedules for oil paintings, works on paper, picture frames, metals, timber and textiles

Collection conservation schedules for the areas listed above were formulated and the following was carried out:

- Oil paintings – four oil paintings were conserved. The Art Gallery of New South Wales reviewed the condition of its long-term loan items on display at the house and drew up recommendations for future conservation.
- Works on paper – 73 items in the collection were assessed for conservation and treatment has commenced.
- Picture frames – two gilt frames were conserved.
- Metals – the extensive collection of kitchen copperware was assessed and conservation cleaning of selected items undertaken.
- Timber – conservation work to stabilise the veneers of several items of furniture in the collection was completed.

- Textiles – ongoing cleaning and repairs were carried out to collection items and props, some of which were replaced.

In addition, conservation was carried out on plaster and rock art collection items during the year.

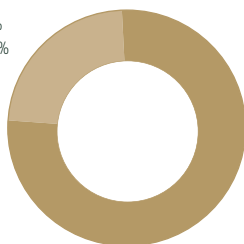
Strategies 2005–06

- Consolidate and explore opportunities for various forms of interpretation of the site, for a range of visitors, focusing particularly on the landscape, the gardens and grounds.
- Revise and develop a new guidebook for the site.
- Review and upgrade site signage in conjunction with revised conditions of entry to the site.



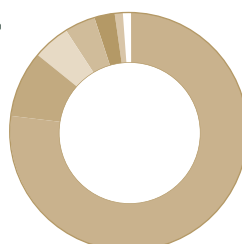
Australia/Overseas

- Australia 77%
- Overseas 23%



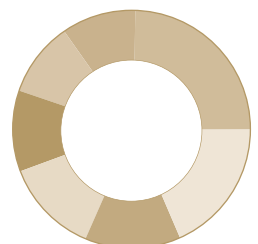
Australia

- New South Wales 77%
- Victoria 9%
- Queensland 5%
- South Australia 4%
- Western Australia 3%
- Northern Territory 1%
- Tasmania 1%



New South Wales

- Eastern Suburbs 25%
- Northern Sydney 19%
- Rural NSW 13%
- Inner City 12%
- South Sydney 11%
- Western Sydney 10%
- Inner West 10%





Appendices



Action plan for women

Whole of government approach

We are committed to the advancement of women in cultural and artistic life and we are aware of the need to identify and redress discrimination against women when delivering services and programs. We acknowledge the needs and interests of women as a distinct occupational group and are supportive of strategies and initiatives that assist the advancement of women in the workplace.

Women's interests and the arts

All our services, products and programs are available to women. In addition we offered specific programs for women:

- The seventh annual *Meroogal women's arts prize* with the theme *In the kitchen at Meroogal* received a record 150 entries which were exhibited in September in the newly opened Shoalhaven City Arts Centre in Nowra. Selected works toured to Bega and Bowral and were also shown in the Members Lounge at The Mint in Sydney. The purpose of the award is to encourage local women artists, raise the profile of art and craft in the local community, and increase awareness of women's history.
- For the eighth year Meroogal sponsored the Shoalhaven International Women's Day celebrations. Twenty-eight local women were nominated and received International Women's Day Awards for their contribution to the Shoalhaven community.

Achievements under relevant key objectives

Promoting workplaces that are equitable, safe and responsive to all aspects of women's lives

The performance under this key objective is documented in the equal employment opportunity achievements in the Human Resources section of this report (see page 67).

Promoting the position of women in all aspects of society

We are committed to promoting the position of women in all aspects of society through the interpretation programs at our museums, exhibitions, publications and events. Many of these programs incorporate themes relating to the lives and experiences of women in

Australian society, and are targeted to, and attract, female audiences.

Elizabeth Bay House:

- We ran an adult education program that focused on women's work and their role in the early 19th century society.
- Artist Pip Stoke's installation *Reading Arcadia* focused on the work of Fanny Macleay, daughter of Eliza and Alexander Macleay, the original owners.
- A new panel on the Macleay women was included as part of the revision and replacement of the property's interpretation panels.

Hyde Park Barracks Museum:

- A special tour of the museum focusing on the female occupation of the site was held for the Women in Museums special interest group.

Meroogal:

- Diana Noyce, author of the Vaucluse House education program *Pickled, potted and preserved*, was the guest speaker at the third International Women's Day breakfast hosted by the Friends of the Southern Highlands Regional Gallery and held in conjunction with the 2004 tour of the *Meroogal women's arts prize* in Bowral.

Rouse Hill estate:

- An adult education program was run in conjunction with the Centre for Continuing Education at the University of Sydney looking at the lives of the six generations of women who lived at Rouse Hill house.

Susannah Place Museum:

- A new tour *Women of substance* was designed and conducted as part of International Women's Day focusing on the lives and achievements of women in The Rocks.

Specific commitments under the Action Plan for Women

There are no specific commitments in the plan that refer to us.

Associated organisations

Foundation for the Historic Houses Trust of New South Wales

Howard Tanner (Chair)

Marylyn Abbott

Victoria Alexander

Neville Allen

Zeny Edwards

Lynette Fern

Michael Heraghty

John Ingram

John Kehoe

Beat Knoblauch

Rodney Leaver

Clive Lucas OBE

William McLaughlin

Susan Rothwell

Stephen Wall

Peter Watts

Jill Wran

General Manager: Natalia Bradshaw

Members of the Historic Houses Trust of New South Wales

Patron: Jack Munday AO

Graham Spindler (Chair)

Kathy Trelease (Deputy Chair)

Christopher Clague

Gaye Gleeson OAM

Jennifer Noble

Penelope Pike, Historic Houses

Trustees representative

Peter Watts/Charmaine Moldrich,

HHT staff representative

Elinor Wrobel

General Manager: Judy Pittaway

Rouse Hill Hamilton Collection Pty Ltd

Peter Watts, HHT representative (Chair)

Nanette Ainsworth, Hamilton family
representative

Neville Allen, HHT representative

Andrew Chalmers, HHT representative

Miriam Hamilton, Hamilton family
representative

Volunteers Forum

Diana Garder, Volunteer Coordinator (Chair)

Ruth Dornan, Vaucluse House representative

Helen Foster, Government House
representative

Marion Gibbeson, Hyde Park Barracks
Museum representative

Betty Harris, Elizabeth Bay House representative

Jan Whitten, Justice & Police Museum representative

Robin Guthrie, Rouse Hill estate representative

Kath Shuster, Susannah Place Museum representative

Anne Watson & Gillian Gibbons, Elizabeth Farm representative

Committees

Exhibitions Advisory Committee

Peter Watts, Director (Chair)

Paul Berkemeier, Architect and former Trustee

Dinah Dysart, arts writer, former gallery director and former Trustee

Dr Shirley Fitzgerald, City Historian, City of Sydney and former Trustee

Susan Hunt, Head Curator, Museum of Sydney

Elaine Lawson, Trustee

Caro Llewellyn, Director, Sydney Writers Festival

Caroline Mackaness, Manager, Property Operations (Acting)

Megan Martin, Manager Caroline Simpson Library & Research Collection

Tim McCormick, antiquarian bookseller

Charmaine Moldrich, Assistant Director, Marketing & Business Development

Judith O'Callaghan, Senior Lecturer, Faculty of the Built Environment, UNSW

Richard Taylor, Exhibitions Coordinator (Acting)

Helen Temple, Deputy Director

Peter Tonkin, architect and Trustee

Jackelin Troy, colonial historian, linguist and anthropologist

Finance & Audit Committee

Martyn Mitchell, Trustee (Chair)

Andrew Chalmers, Manager, Finance & Systems

Bruce McWilliam, Trustee

Nicholas Malaxos, Assistant Director, Management Services

Peter Watts, Director

Jill Wran, Chairman

Finance Committee

Andrew Chalmers, Manager, Finance & Systems (Chair)

Nicholas Malaxos, Assistant Director, Management Services

Charmaine Moldrich, Assistant Director, Marketing & Business Development

Helen Temple, Deputy Director

Peter Watts, Director

Occupational Health & Safety Committee

Andrew Mitchell, Manager, Rose Seidler House (Chair)

Vladimir Blagonic, Guide, Elizabeth Farm

Nerida Campbell, Assistant Curator, Justice & Police Museum

Peter Campbell, Museum Assistant, Government House

Steven Collyer, Guide, Vaucluse House

Kate Harris, Collections Officer, Collections Management Unit

Tewe Henare, Museum Assistant, Museum of Sydney

Fran Jackson, Farm Manager, Rouse Hill estate

Tony Katsigiannis, Manager, Human Resources

Barbara Konkolowicz, Curator, Meroogal

Graeme Lloyd, Gardener, Vaucluse House

Geoff Marsh, Guide, Susannah Place Museum

Damian Poole, Venues Manager

Deborah Ward, Administrative Assistant, Public Programs Unit

Tony Wilkinson, Guide, Hyde Park Barracks Museum

Karen Young, Assistant Exhibitions Officer

Publications Committee

Peter Watts, Director (Chair)

Peter Barnes, Retail Manager

Rebecca Kaiser, Editorial Manager, Allen & Unwin

Caroline Mackaness, Manager, Property Operations (Acting)

Roger Mackell, Proprietor, Gleebooks

Margaret McAllister, Publications Officer

Charmaine Moldrich, Assistant Director, Marketing & Business Development

Marc Nolan, Publishing Operation Director, Thomson Legal & Regulating Ltd

Vani Sripathy, Publications Officer

Helen Temple, Deputy Director

Public Programs Committee

Peter Watts, Director (Chair)

Susan Hunt, Head Curator, Museum of Sydney

Caroline Mackaness, Manager, Property Operations (Acting)

Charmaine Moldrich, Assistant Director, Marketing & Business Development

Judy Pittaway, General Manager, Members of the Historic Houses Trust

Helen Temple, Deputy Director

Mark Viner, Manager, Public Programs Unit

Security Committee

Nick Malaxos, Assistant Director, Management Services (Chair)

Dayn Cooper, Manager, Hyde Park Barracks Museum & The Mint

Steve Dawkins, Manager, Government House

Michael McGrath, Administration Manager

Staff and Management Participatory and Advisory Committee

Inara Walden, Curator, Museum of Sydney (Chair)

Anna Cossu, Curator/Manager, Susannah Place Museum (PSA delegate)

Tony Katsigiannis, Manager, Human Resources

Ann Frederick, Cultural Programs Officer, Public Programs Unit

Rebecca Guerrero, Education Officer

Fran Jackson, Farm Manager, Rouse Hill estate

Monica Leach, Manager/Chief Guide, Rouse Hill estate

Nicholas Malaxos, Assistant Director, Management Services

Cassandra Morgan, Officer Manager, Justice & Police Museum

Peter Watts, Director

Disability access policy achievements

The Trustees adopted a revised Disability access policy in June 2005. The policy was developed in accordance with government guidelines, addressing the identified key priority areas. A new action plan for 2005–07 is being developed. The plan is updated each year and aims to make all properties and programs accessible to the whole community, including those with disabilities, within the constraints of our duties to conserve and interpret our properties.

Priority area for action	Goals/targets	Reporting strategies	Outcomes/achievements
Physical access	To provide physical access to our museums, taking into account the conservation requirements.	Museums and units to report where relevant on progress toward improved provision of physical access as planned in the annual Action Plans.	<p>Hyde Park Barracks Museum</p> <ul style="list-style-type: none"> The touch table in the museum was enhanced and artefacts changed to enable sight impaired visitors to 'feel' a range items associated with the barracks. New taps were installed in the cafe toilets for ease of access. <p>Museum of Sydney</p> <ul style="list-style-type: none"> An audiovisual display component of the exhibition <i>The studio of Jørn Utzon: creating the Sydney Opera House</i> was subtitled, providing access for people with a hearing impairment. <p>Vaucluse House</p> <ul style="list-style-type: none"> A designated disability car space was established close to the house.
Promoting positive community attitudes	To promote positive community attitudes through an active program of inclusive activities for events and education programs.	To conduct, continue and consolidate inclusive projects by the museums/units as per the annual Action Plans.	<p>Education Unit</p> <ul style="list-style-type: none"> A program of outreach visits from Elizabeth Farm, Government House and Hyde Park Barracks Museum was developed for the Westmead Children's Hospital School, which provides services within the hospital for students and their siblings. <p>Rouse Hill estate</p> <ul style="list-style-type: none"> Ten students with high functioning autism from Rouse Hill Primary School participated in the Art Alive program. Six students with behavioural disorders from Casuarina Riverstone Public School participated in an education program.
Staff training	To provide staff training on disability access issues.	To offer opportunities for staff training that provides information about legislative responsibilities, people with disabilities and services that are available within the organisation and the general community.	There was no training undertaken in this financial year.

Priority area for action	Goals/ targets	Reporting strategies	Outcomes/achievements
Information about services	To improve communication and information about programs and services.	Include disability access information in print materials and on the website, and provide alternative methods for people to contact the HHT.	<ul style="list-style-type: none"> Our general promotional brochure and website provide access information for all our museums, using universal symbols and text to denote wheelchair accessibility, car parking, access restrictions and the availability of alternative format guides and other resources. The following text is included on the introductory page of each quarterly <i>Events</i> calendar: 'The Historic Houses Trust welcomes all visitors to its properties and programs. Access information regarding properties and events listed in this calendar can be found on our website or by telephoning individual properties or the box office on T 02 8239 2211.' A teletypewriter telephone (TTY) is located at Susannah Place Museum and the telephone number 02 9241 5866 appears on all promotional and advertising material. Our information email account (info@hht.net.au) is checked and responded to daily and all inquiries forwarded to the appropriate contact within the organisation. Our information telephone number (02 8239 2442) is accessible 24 hours and is updated with current what's on information on a weekly basis to keep information up to date. A quarterly ebuletin (TRUSTeNEWS) is distributed to further promote events, exhibitions, properties and services. Recipients can subscribe to this service via our website or can opt in over the telephone at the time they are booking for an event or activity through the box office. We published three online databases: the Colonial Plant database; the Library & Research Collection catalogue and our Museum Collections catalogue of wallpapers and floorcoverings.
Employment in the public sector	To adhere to the principles of equity and access in recruitment.	To encourage staff members to participate fully and accommodate needs for adjustment where reasonable.	<ul style="list-style-type: none"> We employ 11 members of staff with a disability (5.5% EFT) of which none require any form of adjustment to the workplace. Our consultative committee, SAMPAC, has 10% representation from staff with disabilities. All our recruitment information is available electronically and we include the TTY number on all employment advertisements.
Complaints	To ensure that effective procedures are in place that consider the needs of people with a disability.	To handle any complaints about disability access effectively.	There were no complaints in this financial year.

Credit card certification

The HHT has a policy for the use of credit cards by senior staff, which is in accordance with Premier's Memoranda and Treasurer's Directions.

Electronic service delivery

The following services are available electronically via the internet:

- the website at www.hht.net.au
- all appropriate government publications (for reference only and not sales over the internet)
- HHT annual reports from 2001 to 2005

Ethnic affairs priority statement

We are committed to the principles of cultural diversity as outlined in section 3 of the *Ethnic Affairs Commission Act 1979* and participated in the following activities to achieve the goals:

Social justice – key result area one

We continued our English as a Second Language (ESL) education programs and tours this year, attracting 6,203 students.

We offer free printed language guides to eight of our 11 museums in:

- Chinese
- French
- German
- Italian
- Japanese
- Korean
- Spanish

There are no printed guides for Meroogal, Rose Seidler House and Rouse Hill estate where access is via guided tour only.

A self-guided worksheet was developed to enrich the experience for Japanese students visiting Hyde Park Barracks Museum and the Museum of Sydney.

Future directions

Continue to provide these services.

Community harmony – key result area two

Government House

- The Aboriginal flag was flown to coincide with the Message Sticks festival and during NAIDOC week.

Hyde Park Barracks Museum

- We hosted a citizenship ceremony where 25 people received Australian citizenship in the presence of representatives from the Department of Immigration, Multicultural and Indigenous Affairs and our Chairman Jill Wran.
- Approximately 150 members of the Irish community attended a remembrance ceremony to commemorate the Great Irish Famine and place wreaths at the *Australian Monument to the Great Irish Famine*.

Museum of Sydney

- We toured the exhibition *Getting married* to Griffith Regional Gallery. This photographic exhibition showcased the wedding rituals of people from a range of different cultural backgrounds.
- The exhibition *Cape Town: halfway to Sydney 1788–1870* about the early 19th century Cape colony featured several public programs that built links with the local South African community.
- The *Contact!* education program, developed with the Royal Botanic Gardens, used a range of sources to investigate the colonisation of the Sydney area and the nature of contact between Indigenous peoples and the colonisers. Eight hundred and thirty nine students attended the program.

Vaucluse House

- A multi-dimensional public seminar *A meeting by the waterfall* concerning pre-European occupancy of the Vaucluse House site, was held in July during NAIDOC week, involving presenters from the La Perouse Aboriginal Land Council, Australian Museum, National Parks & Wildlife Service (NPWS) and the Royal Botanic Gardens.
- A new public program *Graven images in Wentworth land*, built around representatives of the La Perouse Aboriginal Land Council and NPWS, recovered Aboriginal rock art on the

Vaucluse House site not seen since their registration in 1980.

- The annual Wisteria Day, convened in association with the Australia-China Friendship Society, is a commemoration of spring and the Chinese origin of *W sinensis* (wisteria) which graces the facade of the main house. Special garden tours were run to reveal a multitude of oriental specimens in the garden.

Future directions

To continue to program for culturally diverse audiences.

Economic and cultural opportunities – key result area three

We spent \$9,100 to advertise programs to various non-English speaking background (NESB) communities.

We have 32 members of staff from NESBs (16% EFT), 22 of whom spoke a language other than English as a child. Three NESB staff were recruited this year, of whom two spoke a language other than English as a child. There were no resignations from this group.

Two of the four members of the Executive, 30% of staff members on SAMPAC, and 25% of staff members on the OH&S Committee are from NESBs.

Future directions

Continue to advertise in the NESB print and electronic media.

To recruit more NESB staff and ensure they have equal opportunities and access to staff development and training.

Freedom of information

No requests were received this year.

To access documents under the *Freedom of Information Act 1989*, please apply in writing to:

Nicholas Malaxos
Assistant Director, Management Services
Historic Houses Trust
The Mint, 10 Macquarie Street
Sydney NSW 2000
T 02 8239 2288
F 8239 2299
nickm@hht.net.au

A \$30 (GST included) fee will be charged for the service. Arrangements can be made to obtain copies or inspect documents by contacting the above officer.

Human resources

Monetary amount of recreation leave and long service leave entitlements

	Liability	Taken
Recreation leave at 30 June 2005	\$802,430	\$422,924
Extended leave at 30 June 2005	\$1,377,570	\$69,904

Exceptional movements in employee wages, salaries and allowances

From February 2005, a 4% salary increase came into effect and was backdated to 1 July 2004.

Polices and practices

- Created several new part-time and full-time guiding positions to reduce the organisation's reliance on casual staff working regular shifts.
- Implemented electronic payslips to speed up delivery.
- Reviewed the operation of the Flexible Working Hours Agreement by seeking feedback from staff and managers.
- Reviewed probation periods for new staff. As a result, the 12-month probation for permanent employees was reduced to six months, and a three-month probation was introduced for long-term temporary employees.
- Developed a draft anti-bullying policy that was approved by the Executive and submitted to SAMPAC.
- Updated the employee handbook.

Future directions

- Issue the updated employee handbook.
- Revise and update the Code of Conduct.
- Implement the electronic distribution of the staff newsletter *Hot property*.
- Investigate upgrading the payroll computer system to improve financial and statistical reporting.
- Offer a management development program to staff who have management responsibilities.

Equal employment opportunity (EEO)

Our self assessed outcomes for the year:

- Revised the Grievance Policy in line with the Award.
- Continued to replace casual positions with part-time and full-time positions wherever possible.

Future directions

- Implement an anti-bullying policy.
- Review the performance appraisal system.
- Identify an appropriate Indigenous employment strategy and establish a joint initiative with other agencies.
- Revise recruitment and EEO data collection.

Occupational Health & Safety (OH&S)

Constitution

The OH&S constitution was amended to change the election cycle. From March 2005 the full committee will be up for re-election and following this, elections will be held every two years. The committee was also expanded to include a staff member from the Public Programs Unit and The Mint.

Risk Assessments

Vaucluse House and Government House developed a significant number of risk assessments covering all aspects of their operations; these will serve as templates for other properties.

Trends in the distribution of EEO Groups (as at 30 June 2005)		
EEO groups	Distribution index ¹	
	Benchmark or target	2005
Women	100	73%
Aboriginal and Torres Strait Islanders	100	3%
People whose first language was not English	100	96%
People with a disability	100	n/a
People with a disability requiring work-related adjustment	100	n/a

Trends in representation of EEO Groups (as at 30 June 2005)		
EEO groups	% of total staff ²	
	Benchmark or target	2005
Women	50%	65%
Aboriginal and Torres Strait Islanders	2%	0%
People whose first language was not English	12%	5%
People with a disability	12%	5%
People with a disability requiring work-related adjustment	7%	0%

¹ A distribution index of 100 indicates that the centre of the distribution of the EEO group across salary levels is equivalent to that of other staff. Values less than 100 mean that the EEO group tends to be more concentrated at lower salary levels than is the case for other staff. The more pronounced this tendency is, the lower the index will be. In some cases the index may be more than 100, indicating that the EEO group is less concentrated at lower salary levels. The Distribution Index is automatically calculated by the software provided by ODEOPE.

² Excludes casual staff.

Inspections

Inspections continued using the 'buddy system' in which representatives from different areas of the organisation team-up to conduct inspections.

Working from home

An OH&S checklist and an equipment register for staff working from home was developed.

Procedures Manual

The OH&S Procedures Manual was reviewed and updated and is available to all staff electronically.

Training

Six staff attended a WorkCover Accredited OH&S committee consultation course.

Resources

The OH&S library was extended by adding material safety data sheets for a variety of chemicals used in the office, farm and house, as well as information on office ergonomics.

Overseas travel

Scott Carlin, Curator, Government House, travelled from 30 August to 16 October 2004 to England, Scotland and France to attend a Royal collection studies course, record an oral history interview with Jannis Kardamatis for Elizabeth Bay House, and follow up research leads and acquisitions relevant to HHT properties.

Printing costs of Annual Report

Five hundred copies of this report were printed at total cost of \$18,529.70 ie \$37 per unit. This included printing costs of \$17,709.59, photography costs of \$600 and indexing costs of \$220. The report was written and designed by staff. It is available on our website at www.hht.net.au. To locate a PDF copy, follow the prompts under 'About Us'.

Sponsorship & fundraising

Sponsors

AGL

Naming rights sponsor:

- AGL Theatre at the Museum of Sydney

City of Sydney

Cash sponsor:

- Sydney open

European Catering

Catering sponsor:

- *Jailed: penitentiary to private prison 1840–2000* launch at the Justice & Police Museum

IPAC

Cash sponsor:

- *Cook's sites* at the Museum of Sydney
- *Art of flowers* at Government House
- *Jazz in the garden* at Vacluse House

Patrick Corrigan

Cash sponsor:

- *Images of Sydney* photographic competition

Penfold Buscombe

In-kind print sponsor:

- *Rex & Max Dupain's Sydney* and *The studio of Jørn Utzon: creating the Sydney Opera House* at the Museum of Sydney

Phototechnica

In-kind photographic sponsor:

- *Rex & Max Dupain's Sydney* at the Museum of Sydney

Raleigh

In-kind paper sponsor:

- *Rex & Max Dupain's Sydney* and *The studio of Jørn Utzon: creating the Sydney Opera House* at the Museum of Sydney

Rex Dupain

In-kind sponsor:

- *Images of Sydney* photographic competition

Ricoh

In-kind camera sponsor:

- *Images of Sydney* photographic competition

Rider Hunt

Cash sponsor:

- *The studio of Jørn Utzon: creating the Sydney Opera House* at the Museum of Sydney

Rosemount Estate

Wine sponsor:

- *Jailed: penitentiary to private prison 1840–2000* launch at the Justice & Police Museum,
- *Rex & Max Dupain's Sydney, The studio of Jørn Utzon: creating the Sydney Opera House* and *Cape Town: halfway to Sydney 1788–1870* launches at the Museum of Sydney

Sofitel Wentworth Sydney

Hotel sponsor

Sydney Opera House Trust

Cash sponsor:

- *The studio of Jørn Utzon: creating the Sydney Opera House* at the Museum of Sydney

Tanner Architects

Cash sponsor:

- *The studio of Jørn Utzon: creating the Sydney Opera House* at the Museum of Sydney

Toast Food

In-kind catering sponsor:

- Sponsorship functions

Trippas White

In-kind catering sponsor:

- Sponsorship functions

Time Colour Graphics

In-kind print sponsor:

- Sydney open

Media sponsors

Adshel

In-kind outdoor media sponsor:

- *Rex & Max Dupain's Sydney, Sydney open, The studio of Jørn Utzon: creating the Sydney Opera House*
- Overall branding campaign for the organisation

Avant Card Postcards

In-kind sponsor:

- *Jailed: penitentiary to private prison 1840–2000* at the Justice & Police Museum
- Australia Day campaign

- Overall branding campaign for the organisation and the distribution of the annual events and exhibition calendars

The Daily Telegraph

In-kind media sponsor:

- Rex & Max Dupain's Sydney* and the *Images of Sydney* photographic competition

Fundraising, Foundation for the Historic Houses Trust of New South Wales

Macquarie Governor (\$100,000)

Anonymous

Hunter Governors (\$25,000)

Antoinette Albert

Robert Albert AO

Julian Beaumont

Zeny Edwards

John Fairfax AM

Maple-Brown Family Charitable Foundation Ltd

Phillip Governors (\$10,000)

David Adams

Nanette Ainsworth

Neville Allen

Kate Armati

Edwina Ballieau

Sir Ron Brierley

Tim Casey

Greg Crone

Michael Crouch AO

Ashley Dawson-Damer

Robert Domabyl

The late Amana Finley

Peter Keel

Clive Lucas OBE

John Matheson

Jane McAloon

Leonie McKillop

Michael Morgan

Geoff O'Connor

Jack Ritch

Margaret Rose

Penelope Seidler

Kerry Stokes AO

Colin Sullivan

Howard Tanner

Nola Tegel

Peter Tyree

Stephen Wall

Lesley Wild

Patrick Wilde

Jill Wran

Endangered Houses Fund

Gold (\$200,000)

Garry Rothwell

Silver (\$100,000)

Guy Paynter

Harry Triguboff AO

Walker Corporation Pty Ltd

Westfield Group

Bronze (\$50,000)

Tim Ambler

David Baffsky AO

Brendan Crotty

Robert Whyte

Other donations (\$5,000 and above)

Luca Belgiorno-Netis

Macquarie Bank Foundation

Macquarie Private Bank

Maple-Brown Family Charitable Foundation Ltd

Geoff O'Connor

John & Kay Valder

Staff list

Directorate

Peter Watts, Director

Jo Anne Pomfrett, Project Officer

Dianne Russell-Smith, Personal Assistant

Management Services Division

Nicholas Malaxos,

Assistant Director, Management Services

Administration

Michael McGrath, Administration Manager

John Morgan, Legal Officer

Michael Larkin, Stores Manager

Merrin Marks, Assets & Procurement Officer

Colleen Kremer, Records Manager

Robyn Quartullo, Administration Officer

Brian Sear, Museum Assistant

Bruce Crowther, Driver/General Assistant

Finance & Systems

Andrew Chalmers, Manager Finance & Systems

Alan Sanderson, Senior Finance Officer

Rita Foley, Accounts Supervisor

Vimala Jayadevan, Accounts Clerk

Kenneth Webb, Accounts Clerk

Christopher Rea, Systems Manager

Anthony Boros, IT Support Officer

Human Resources

Tony Katsigiannis, Manager, Human Resources

Ashley Jacob, Personnel/Payroll Supervisor

Denis Loos, Personnel/Payroll Officer

Ruth Stig, Project Officer

Marketing & Business Development Division

Charmaine Moldrich, Assistant Director, Marketing & Business Development

Clare Strong, Project Officer

Design

Tessa Scott, Senior Display Planner (Acting)

Hana Rocak, Designer (Acting)

DoDo Sin, Desktop Publisher

Marketing

Charlotte Grant, Marketing Manager

Annie Page, Contract Publicist

Melanie Flanigan, Tourism Coordinator

Pascale Hastings, Marketing

Coordinator (Acting)

Katinka Kemp, Box Office Assistant (Acting)

Retail

Peter Barnes, Retail Manager

Debbie Tanna, Merchandise Supervisor

Sandra Christie, MOS Shop Manager

Rachel Burton, MOS Shop Assistant
 Jessica Cootes, MOS Shop Assistant
 Irene Karageorgiou, Merchandise Officer
 Charlotte Greene, Casual Stock
 & Sales Assistant

Sponsorship

Natasha Dochniak, Sponsorship Manager
 Matthew Jones, Administrative Assistant

Venues

Damian Poole, Venues Manager
 Tingan Emery, Sales & Marketing Coordinator
 Irene Toynbee, Events Coordinator
 Mason Dean, Audiovisual Coordinator
 Caroline Mackie, Reception Team Leader
 Gillian Redman-Lloyd, Receptionist
 Vicky Tycho, Receptionist
 Brendan O'Connell, Event Supervisor
 Daniel Threlfall, Event Coordinator

Properties Division

Helen Temple, Deputy Director
 Caroline Mackaness, Manager, Properties
 Operations (Acting)
 David Wilson, Building Trades
 & Maintenance Manager
 Caroline Butler-Bowdon, Project Curator
 Sally Webster, Project Curator
 John McPhee, Visiting Curator
 Jane Kelso, Project Officer – Research
 Louise Ruddock, Project Officer
 Virginia Eales, Clerical Officer

Collections Management

Tamara Lavrencic, Collections Manager
 Caroline Lorentz, Loans Manager
 Bronwyn McKenzie, Loans Officer
 Jennifer Olman, Database Manager
 Jennifer Exton, Collections Officer
 Kate Harris, Collections Officer
 Fiona Hercus, Clerical Officer
 Shana Satyanand, Project Officer

Education

Fabienne Virago, Senior
 Education Officer (Acting)
 Rebecca Guerrero, Education Officer
 Janet Rentz, Education Officer
 Diana Garder, Volunteer Coordinator
 Tabitha Charles, Clerical Officer

Exhibitions & Publications

Richard Taylor, Exhibitions Coordinator
 (Acting)
 Tim Girling-Butcher, Exhibitions Officer
 Beth Hise, Exhibitions Officer
 Peter Burne, Assistant Exhibitions Officer
 Joanna Gilmour, Assistant Exhibitions Officer
 Karen Young, Assistant Exhibitions Officer
 Margaret McAllister, Publications Officer
 Vani Sripathy, Publications Officer
 Kieran Larkin, Coordinator Exhibitions
 & Documentation
 Louise Cornwall, Senior Display Planner
 Trudi Fletcher, Display Planner
 Patrick Leong, Display Planner
 Cathy Osborne, Display Planner
 Bruce Smythe, Display Planner
 Beau Vandenberg, Contract Designer
 Michelle Andringa, Rights &
 Permissions Officer
 Justin Maynard, Multimedia Coordinator
 Gillian O'Reilly, Office Manager

Caroline Simpson Library & Research Collection

Megan Martin, Manager
 Joanna Nicholas, Curator
 Michael Lech, Assistant Curator
 Matthew Stephens, Reference Librarian
 Penelope Gill, Library Technician

Public Programs

Mark Viner, Manager
 Carmel Aiello, Cultural Programs Officer
 Ann Frederick, Cultural Programs Officer
 Mark Lillis, Cultural Programs Officer
 Deborah Ward, Administrative Assistant

Elizabeth Bay House

Suzanne Bravery, Curator/Manager
 Bella Binder, Office Manager
 Gordon Fehross, Guide
 Scott Hill, Guide
 Taline Kalaidjian, Guide
 Jennifer Christie, Casual Guide
 Sean Cordeiro, Casual Guide
 Stephen Gapps, Casual Guide
 Robin McHugh, Casual Guide
 Diana Noyce, Casual Guide
 Mary Stewart, Casual Guide

Elizabeth Farm

Gary Crockett, Curator/Manager
 Hannah Gordon, Chief Guide
 Renee Fryer, Assistant Manager
 Ann Steng, Gardener
 Vladimir Blagonic, Guide
 Jade Boys, Guide
 Melanie Eagleston, Guide
 Karina Hanemann, Guide
 Llynden Salt, Guide
 Robyn Whight, Guide
 Sally Biskupic, Casual Guide
 Elizabeth Black, Casual Guide
 Lisa-Maree Botticelli, Casual Guide
 Carolyn Croker, Casual Guide
 Jacqueline Dalton, Casual Guide

Government House

Ann Toy, Supervising Curator
Steve Dawkins, Manager
Scott Carlin, Curator
Peter Francis, Building Services Manager
Cornelia Gartner, Hospitality Coordinator
Georgina Brackstone, Administrative Assistant
Sharon Howe, Chief Guide
Linda Drew-Smith, Guide
Mark Hamilton, Guide
Paul Sabatier, Guide
Nicole Forsyth, Casual Guide
Sabina Kruzejilenan, Casual Guide
Gail Philpott, Casual Guide
Peter Campbell, Museum Assistant
Rick Santucci, Museum Assistant

Hyde Park Barracks Museum

Kieran Hosty, Supervising Curator
Dayn Cooper, Manager Hyde Park Barracks Museum & The Mint
Bridget Berry, Assistant Curator
Leonie Smallwood, Chief Guide
Carole Best, Guide
Kathryn Brown, Guide
Kate Ermacora, Guide
Aimee Falzon, Guide
Michael Lozinski, Guide
Linda Shakiba, Guide
Tamara Wassner, Guide
Jennifer White, Guide
Tony Wilkinson, Guide
Coralie Augustesen, Casual Guide
Sacha Sata, Museum Assistant
Julius Medgyessy, General Assistant

Justice & Police Museum

Caleb Williams, Curator/Manager
Nerida Campbell, Assistant Curator
Megan Parnell, Assistant Curator
Antonio Valdes, Building Services Manager
Cassandra Morgan, Office Manager
David Openshaw, Chief Guide
Maureen Clack, Guide

Victor Johnson, Guide
Katherine Spinks, Guide
Mark Yabsley, Guide
Kylie Gillespie, Casual Guide
Margaret Shain, Casual Guide

Meroogal

Barbara Konkolowicz, Curator
Sandra Lee, Manager
Cheryl Scowen, Gardener
Jessica Bates, Casual Guide
Gwendolin Chappelow, Casual Guide
Sally Gjedsted, Casual Guide
Gabe Hart, Casual Guide
Alexandra Orr, Casual Guide
Martin Parkinson, Casual Guide
Jen Saunders, Casual Guide
Ruth Sykes, Casual Guide
Michael Webster, Casual Guide

The Mint

Robert Griffin, Supervising Curator
Barry McGregor, Project Coordinator

Museum of Sydney

Susan Hunt, Head Curator
John Hoey, Manager
Inara Walden, Curator
Lucy Prior, Assistant Manager
Annie Campbell, Assistant Curator
Matthew Holle, Building Manager
Jan Conti, Venues Manager
Erin Kuch, Receptionist
Mark Sanfilippo, Chief Guide
Scott Cumming, Guide
Ruth Hessey, Guide
Nicola Sinclair, Guide
Toshie Swift, Guide
Elizabeth Tyson, Guide
Jonathan Brown, Casual Guide
Russell Garbutt, Casual Guide
Richard Boxhall, Casual Audiovisual Technician

Michael Hanlon, Casual Audiovisual Technician

Rob Joyner, Casual Audiovisual Technician
Ian Shadwell, Casual Audiovisual Technician
Tewe Henare, Museum Assistant

Rose Seidler House

Andrew Mitchell, Manager

Rouse Hill estate

Fergus Clunie, Curator
Maria Martin, Assistant Curator
Monica Leach, Manager/Chief Guide
Fran Jackson, Farm Manager
Matthew Scott, Housekeeper
Helena Tshien, Receptionist
Karlene Dimbrowsky, Guide
Belinda Mitrovich, Guide
Rebecca Turnbull, Guide
Wendy Brady, Casual Guide
Angela Donald, Casual Guide
Jennifer Hill, Casual Guide
Pam Keirs, Casual Guide
Margaret Lewis, Casual Guide
Ngaire McCubben, Casual Guide
Isa Menzies, Casual Guide
Marianne Rhydderch, Casual Guide
Shirley Seale, Casual Guide
Katherine Porter, Casual General Assistant

Susannah Place Museum

Anna Cossu, Curator/Manager
Sara Lennon, Guide
Geoff Marsh, Guide
Alda Scofield, Guide
Vanessa Barratt, Guide
Wendy Friedman, Casual Guide
Luisa Vasile, Casual Guide

Vaucluse House

- Lynn Collins, Curator/Manager
- Mandy O'Bryan, Office Manager
- Angela Sanfilippo, Chief Guide Vaucluse House & Elizabeth Bay House
- Steven Collyer, Guide
- Nicholas Hobbs, Guide
- Karen Reiner, Guide
- Philippa Reynolds, Guide
- Shinae Stowe, Guide
- Helen Richards, Guide
- Melinda Kirwin, Casual Guide
- Lynne Morgan, Casual Guide
- Jemima Mowbray, Casual Guide
- Catherine Reynolds, Casual Guide
- Dave Gray, Head Gardener
- Silas Clifford-Smith, Gardener
- Naomi Jeffs, Gardener
- Graeme Lloyd, Gardener
- Shayne Roberts, Garden Labourer

Foundation for the Historic Houses Trust

- Natalia Bradshaw, General Manager
- David Hely, Events Coordinator

Members of the Historic Houses Trust

- Judy Pittaway, General Manager
- Casilde Blancodini, Administration & Membership Manager
- Katerina Skoumbas, Events Coordinator



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DISCUSSION AND ANALYSIS OF FINANCIAL STATEMENTS AND RESULTS OF OPERATIONS

The Historic Houses Trust's net cost of services decreased by \$5.59 million to \$12 million over the previous financial year. This reduction was due mainly to the donation from the family of Caroline Simpson OAM. Our net asset position has increased by \$97.5 million to \$236.4 million due to revaluations of land and buildings and the Simpson family donation. Below is a summary of the HHT's income and expenditure for the current year and four previous years. The numbered notes discuss the significant movements.

	Notes	2005 \$'000	%	% Increase	2004 \$'000	%	2003 \$'000	%	2002 \$'000	%	2001 \$'000	%
Income												
Government	1	19,462	65.5	(25.4)	26,083	84.9	19,241	76.6	18,436	79.7	14,876	78.0
Sale of goods and services	2	3,501	11.8	2.5	3,414	11.1	3,384	13.5	2,987	12.9	3,003	15.7
Investment income	3	351	1.2	21.5	289	0.9	320	1.3	263	1.1	301	1.6
Grants and contributions	4	6,400	21.5	574.4	949	3.1	1,593	6.3	1,454	6.3	902	4.7
Other revenue		0	0.0	0.0	0	0	575	2.3	0	0	0	0
		29,714	100	(3.3)	30,735	100	25,113	100	23,140	100	19,082	100
Expenditure												
Employee related	5	13,340	54.9	7.3	12,432	55.7	11,472	52.9	10,251	51.4	9,470	50.2
Other operating expenses	6	6,552	27	(0.6)	6,589	29.5	6,609	30.5	5,692	28.5	5,450	28.8
Maintenance	7	2,864	11.8	61.4	1,774	7.9	2,115	9.7	2,576	12.9	2,594	13.7
Depreciation and amortisation	8	1,497	6.2	8.6	1,378	6.2	1,355	6.2	1,283	6.4	1,380	7.3
Other expenses	9	25	0.1	(84.0)	156	0.7	151	0.7	167	0.8	0	0
		24,278	100	8.7	22,329	100	21,702	100	19,969	100	18,894	100

- Government sourced funding decreased from the previous year by 25.4% from \$26 million in 2004 to \$19.46 million. This decrease was a direct result of the finalisation of The Mint head office development, which resulted in a capital funding reduction from \$9.2 million in 2004 to \$2.27million. Recurrent appropriation funding increased from \$15.68 million in 2004 to \$16 million as a result of general public sector pay increases. Acceptance by the Crown Entity of employee benefits and other liabilities remained steady.
- Sale of goods and services increased from \$3.4 million in 2004 to \$3.5 million. The increase was mainly due to higher function revenues.
- Investment income increased from \$289,000 in 2004 to \$351,000 as a result of an increase in investment balances held through the year. Higher investment returns were also generated by a rise in interest rates.
- Grants and contributions revenue increased from \$949,000 in 2004 to \$6.4 million. The increase was a result of the donation of the Caroline Simpson collection valued at \$4.54 million.
- Employee related expenditure increased from \$12.4 million in 2004 to \$13.34 million as a result of the general public service pay increase during the year, additional FBT expenses, and additional event and function staffing requirements.
- Other operating expenses remained steady during the year.
- Maintenance expenditure increased from \$1.77 million in 2004 to \$2.86 million. The significant categories of increased maintenance expenditure were in major periodic maintenance of buildings and minor works at properties.
- Depreciation charges in 2005 increased as a result of capitalising The Mint head office development and recording depreciation against its recorded value.
- Other expenses reduced from \$156,000 in 2004 to \$25,000 as a direct result of lower publication and merchandise inventory write-offs.

ECONOMIC AND OTHER FACTORS AFFECTING THE ACHIEVEMENT OF OPERATIONAL ACTIVITIES

There were no economic factors that had a significant effect on operational activities.

CONSULTANTS

Type of consultant	Service	Amount \$
General > \$30,000		
Hughes Research & Design	Research and curatorial	65,740
Building < \$30,000		
17 projects were undertaken by various architectural consultants	Architects	54,880
General < \$30,000		
18 projects were undertaken by various consultants in the following categories	Curatorial advice	14,092
	Heritage and archaeology	6,590
	Human resources	2,980
	Information technology	1,500
	Media projects	3,100

NOTE: The above list does not include consultants used in projects which are capitalised. Such costs are included in the cost of the asset acquired.

PAYMENT OF ACCOUNTS

AGED ANALYSIS AT THE END OF EACH QUARTER

Quarter	Current \$'000	Less than 30 days \$'000	31–60 days overdue \$'000	61–90 days overdue \$'000	More than 90 days \$'000	Total \$'000
September 2004	10	117	1	0	3	192
December 2004	220	147	4	0	2	373
March 2005	121	86	17	0	2	226
June 2005	148	428	29	5	24	634

Quarter	Total accounts paid on time			Total amount paid \$'000
	Target %	Actual %	\$'000	
September 2004	100	99.3	4192	4338
December 2004	100	97.8	6164	6030
March 2005	100	95.5	3455	3816
June 2005	100	91.4	4368	4489

There were no issues that affected the prompt payment of accounts. The non-supply of documentation by suppliers resulted in a small number of invoices being processed outside the due date. These were promptly processed once the problem was recognised. There were no instances where interest was paid on overdue accounts.

BUDGETED 2006 STATEMENT OF FINANCIAL PERFORMANCE

	Budget 2006 \$'000	Actual 2005 \$'000
EXPENSES		
Operating expenses		
– Employee related	13,519	13,340
– Other operating expenses	5,990	6,552
Maintenance	2,378	2,864
Depreciation and amortisation	1,921	1,497
Other expenses	–	25
Total expenses	23,808	24,278
Less:		
RETAINED REVENUE		
Sale of goods and services	3,719	3,501
Investment income	330	351
Grants and contributions	275	6,400
Total retained revenue	4,324	10,252
Gain/(loss) on disposal of non-current assets	–	1,946
NET COST OF SERVICES	19,484	12,080
GOVERNMENT CONTRIBUTIONS		
Recurrent appropriation	17,422	16,005
Capital appropriation	231	2,277
Acceptance by the Crown Entity of employee benefits and other liabilities	–	1,180
Total government contributions	17,422	19,462
SURPLUS/(DEFICIT) FOR THE YEAR	1,831	7,382
NON-OWNER TRANSACTION CHANGES IN EQUITY		
Net increase in asset revaluation reserve	–	85,684
Total revenues, expenses and valuation adjustments recognised directly in equity	–	85,684
TOTAL CHANGES IN EQUITY OTHER THAN THOSE RESULTING FROM TRANSACTIONS WITH OWNERS AS OWNERS	1,831	93,066

BUDGETED 2006 STATEMENT OF FINANCIAL POSITION

	Budget 2006 \$'000	Actual 2005 \$'000
ASSETS		
Current assets		
Cash	6,528	6,918
Receivables	642	316
Inventories	779	701
Other financial assets	1,098	1,326
Other	37	–
Total current assets	9,084	9,261
Non-current assets		
Property, plant and equipment		
– Land and buildings	112,325	202,173
– Plant and equipment	1,260	1,267
– Collections	19,441	25,867
Total property, plant and equipment	133,026	229,307
Total non-current assets	133,026	229,307
TOTAL ASSETS	142,110	238,568
LIABILITIES		
Current liabilities		
Payables	933	1,015
Provisions	857	952
Total current liabilities	1,790	1,967
Non-current liabilities		
Provisions	118	142
Other	26	28
Total non-current liabilities	144	170
TOTAL LIABILITIES	1,934	2,137
NET ASSETS	140,176	236,431
EQUITY		
Reserves	17,120	102,504
Accumulated funds	123,056	133,927
TOTAL EQUITY	140,176	236,431

UNDERSTANDING OUR FINANCIAL STATEMENTS

This information is to assist readers to understand our financial statements, which are made up of four reports and accompanying notes:

- Statement of financial performance
- Statement of financial position
- Statement of cash flows
- Summary of compliance with financial directives

The statements include the consolidation of all of the entities that fall under our control:

- Foundation for the Historic Houses Trust of New South Wales
- Foundation for the Historic Houses Trust of New South Wales Limited
- Rouse Hill Hamilton Collection Pty Ltd
- The Hamilton Rouse Hill Trust

The financial statements and related notes of our operational entity, the Foundation for the Historic Houses Trust of New South Wales, have also been included and follow the conclusion of the HHT's consolidated financial statement and notes.

The New South Wales Auditor-General audits New South Wales public sector agencies such as the HHT and its controlled entities. The Auditor-General's audit certificate is included with the financial statements and it states the Auditor-General's audit opinion on the HHT's consolidated entities.

1 Statement of financial performance

The statement of financial performance looks at our performance over the financial year (1 July 2004 to 30 June 2005) and is reported as a surplus/deficit in delivering our services. The statement enables readers to identify the cost of goods and services provided and the extent to which these costs were recovered as well as the source of the funding. It also allows the reader to compare the result against the previous financial year to see the change in resources as a result of operations. The statement is prepared on an accruals basis, which means it accounts income and expenditure when it is earned/incurred and not when money is received or paid. Accrual accounting also recognises non-cash items such as depreciation of assets.

2 Statement of financial position

The statement of financial position sets out the net accumulated financial worth at a point in time, in this case at the end of the financial year. It shows the assets held as well as liabilities or claims against these assets. The statement is also prepared on an accruals basis. Assets and liabilities are expressed as current or non-current. Current assets/liabilities are assets/liabilities that will be either paid or could be converted into cash within the next financial year. Non-current assets/liabilities are those assets and liabilities that will be unlikely to be paid or converted to cash within the next 12 months. The difference between total assets and total liabilities is expressed as net assets, which equals total equity – that is, the net worth of the organisation at the end of the financial year.

3 Statement of cash flows

The statement of cash flows shows the nature and amount of cash inflows/outflows. The cash flows statement reflects a recording of cash (as opposed to accruals as in the statement of financial position) when it is received or paid.

This statement of cash flows has only two sections:

- The cash flows from operating activities: summarises those cash flows that relate to the provision of goods and services. In our statement this includes cash flows from government.
- The cash flows from investing activities: summarises those activities that relate to the acquisition and disposal of non-current assets and other productive assets and investments not falling under the definition of cash, for example the sale of plant and equipment.

A resulting net increase or decrease in cash results from the total of the cash flows from operating and investing activities. This is then added or subtracted to the opening cash position to arrive at the closing cash position for the year.

4 Summary of compliance

The summary of compliance discloses the components of the total recurrent appropriation, capital appropriation and other appropriations from government. The summary of compliance is a cash (not accrual) statement. Therefore expenditure refers to cash payments.

The government appropriations received by the HHT are recognised as revenue in the financial statements. An exception to this is if the funding remains unspent at the end of the financial year, in which case the authority to spend the allocated funds lapses and they must then be repaid to the government's consolidated fund in the following financial year. As a result, unspent government funding is accounted for as a liability rather than income.

5 Notes to and forming part of the financial statements

The notes provide further information in relation to the rules and assumptions used to prepare the financial statements, as well as giving more specific information and detail about items within the financial statements. If there are changes to accounting standards, policy or legislation this will be disclosed in the notes. The 'Note' column indicates which note the reader can refer to for further information.

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AUDITOR GENERAL'S REPORT

HISTORIC HOUSES TRUST OF NEW SOUTH WALES



GPO BOX 12
SYDNEY NSW 2001

INDEPENDENT AUDIT REPORT HISTORIC HOUSES TRUST OF NEW SOUTH WALES

To Members of the New South Wales Parliament

Audit Opinion Pursuant to the *Public Finance and Audit Act 1983*

In my opinion, the financial report of the Historic Houses Trust of New South Wales:

- (a) presents fairly the Trust's financial position as at 30 June 2005 and its financial performance and cash flows for the year ended on that date, in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia, and
- (b) complies with section 41B of the Public Finance and Audit Act 1983 (the PF&A Act).

Audit Opinion Pursuant to the *Charitable Fundraising Act 1991*

In my opinion:

- (a) the Trust's accounts show a true and fair view of the financial result of fundraising appeals for the year ended 30 June 2005
- (b) the Trust's accounts and associated records have been properly kept during the year in accordance with the *Charitable Fundraising Act 1991* (the CF Act) and the *Charitable Fundraising Regulation 2003* (the CF Regulation)
- (c) money received as a result of fundraising appeals conducted during the year has been properly accounted for and applied in accordance with the CF Act and the CF Regulation, and
- (d) there are reasonable grounds to believe that the Trust will be able to pay its debts as and when they fall due.

My opinions should be read in conjunction with the rest of this report.

The Trustees' Role

The financial report is the responsibility of the Trustees of the Historic Houses Trust of New South Wales. It consists of the statement of financial position, the statement of financial performance, the statement of cash flows, summary of compliance with financial derivatives, and the accompanying notes.

The Auditor's Role and the Audit Scope

As required by the PF&A Act and the CF Act, I carried out an independent audit to enable me to express an opinion on the financial report. My audit provides *reasonable assurance* to Members of the New South Wales Parliament that the financial report is free of *material* misstatement.

My audit accorded with Australian Auditing and Assurance Standards and statutory requirements, and I:

- evaluated the accounting policies and significant accounting estimates used by the Trustees in preparing the financial report,
- examined a sample of the evidence that supports:
 - (i) the amounts and other disclosures in the financial report,
 - (ii) compliance with accounting and associated record keeping requirements pursuant to the CF Act, and
- obtained an understanding of the internal control structure for fundraising appeal activities.

An audit does *not* guarantee that every amount and disclosure in the financial report is error free. The terms 'reasonable assurance' and 'material' recognise that an audit does not examine all evidence and transactions. However, the audit procedures used should identify errors or omissions significant enough to adversely affect decisions made by users of the financial report or indicate that the Trustees had not fulfilled their reporting obligations.

My opinions do *not* provide assurance:

- about the future viability of the Trust,
- that it has carried out its activities effectively, efficiently and economically,
- about the effectiveness of its internal controls, or
- on the assumptions used in formulating the budget figures disclosed in the financial report.

Audit Independence

The Audit Office complies with all applicable independence requirements of Australian professional ethical pronouncements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor General, and
- mandating the Auditor-General as auditor of public sector agencies but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office are not compromised in their role by the possibility of losing clients or income.

A stylized signature in black ink, appearing to read 'P Carr'.

P Carr, FCPA
Director, Financial Audit Services
SYDNEY
20 October 2005

STATEMENT BY THE MEMBERS OF THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

Pursuant to Section 41C(1C) of the *Public Finance and Audit Act 1983*, we state that:

- (a) The accompanying financial statements for the year ended 30 June 2005 have been prepared in accordance with the provisions of the *Public Finance and Audit Act 1983*, and Regulations, applicable Accounting Standards, other mandatory professional reporting requirements, the Financial Reporting Code for Budget Dependent Government Sector Agencies and Treasurer's Directions.
- (b) In our opinion, the financial statements show a true and fair view of the financial position and transactions of the HHT.
- (c) There are no circumstances which would render any particulars included in the financial statements to be misleading or inaccurate.
- (d) The financial report has been properly drawn up and the associated records have been properly kept for the period from 1 July 2004 to 30 June 2005, in accordance with the *Charitable Fundraising (NSW) Act 1991* and Regulations.
- (e) Money received as a result of fundraising activities conducted during the period from 1 July 2004 to 30 June 2005 has been properly accounted for and applied in accordance with the *Charitable Fundraising (NSW) Act 1991* and Regulations.



Jill Wran
Chairman



Peter Watts
Director

Dated this day 14 October 2005

STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2005

	Notes	Actual 2005 \$'000	Budget 2005 \$'000	Actual 2004 \$'000
EXPENSES				
Operating expenses				
– Employee related	2(a)	13,340	11,289	12,432
– Other operating expenses	2(b)	6,552	6,151	6,589
Maintenance		2,864	3,076	1,774
Depreciation and amortisation	2(c)	1,497	1,330	1,378
Other expenses	2(d)	25	–	156
Total expenses		24,278	21,846	22,329
Less:				
RETAINED REVENUE				
Sale of goods and services	3(a)	3,501	2,985	3,414
Investment income	3(b)	351	333	289
Grants and contributions	3(c)	6,400	324	949
Total retained revenue		10,252	3,642	4,652
Gain/(loss) on disposal of non-current assets	4	1,946	–	6
NET COST OF SERVICES	20	12,080	18,204	17,671
GOVERNMENT CONTRIBUTIONS				
Recurrent appropriation	5	16,005	15,897	15,688
Capital appropriation	5	2,277	2,277	9,212
Acceptance by the Crown Entity of employee benefits and other liabilities	6	1,180	627	1,183
Total government contributions		19,462	18,801	26,083
SURPLUS/(DEFICIT) FOR THE YEAR		7,382	597	8,412
NON-OWNER TRANSACTION CHANGES IN EQUITY				
Net increase in asset revaluation reserve		85,684	–	468
Total revenues, expenses and valuation adjustments recognised directly in equity		85,684	–	468
TOTAL CHANGES IN EQUITY OTHER THAN THOSE RESULTING FROM TRANSACTIONS WITH OWNERS AS OWNERS	17	93,066	597	8,880

The accompanying notes form part of these statements.

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2005

	Notes	Actual 2005 \$'000	Budget 2005 \$'000	Actual 2004 \$'000
ASSETS				
Current assets				
Cash	7	6,918	4,337	4,700
Receivables	9	316	844	676
Inventories	10	701	629	779
Other financial assets	8	1,326	1,407	1,098
Total current assets		9,261	7,217	7,253
Non-current assets				
Property, plant and equipment				
– Land and buildings	11(a)	202,173	115,968	111,742
– Plant and equipment	11(b)	1,267	1,985	1,785
– Collections	11(c)	25,867	20,979	20,079
Total property, plant and equipment		229,307	138,932	133,606
Total non-current assets		229,307	138,932	133,606
TOTAL ASSETS		238,568	146,149	140,859
LIABILITIES				
Current liabilities				
Payables	14	1,015	867	975
Provisions	15	952	1,002	815
Total current liabilities		1,967	1,869	1,790
Non-current liabilities				
Provisions	15	142	118	118
Other	16	28	55	26
Total non-current liabilities		170	173	144
TOTAL LIABILITIES		2,137	2,042	1,934
NET ASSETS		236,431	144,107	138,925
EQUITY				
Reserves	17	102,504	19,007	17,120
Accumulated funds	17	133,927	125,100	121,805
TOTAL EQUITY		236,431	144,107	138,925

The accompanying notes form part of these statements.

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2005

	Notes	Actual 2005 \$'000	Budget 2005 \$'000	Actual 2004 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES				
Payments				
Employee related		(12,841)	(10,872)	(11,918)
Other		(8,984)	(10,034)	(9,546)
Total payments		(21,825)	(20,906)	(21,464)
Receipts				
Sale of goods and services		3,412	2,984	3,580
Interest received		351	333	289
Other		1,946	1,132	1,967
Total receipts		5,709	4,449	5,836
Cash flows from government				
Recurrent appropriation	5	16,005	15,897	15,688
Capital appropriation	5	2,277	2,277	9,212
Cash reimbursements from the Crown Entity		775	627	734
Net cash flows from government		19,057	18,801	25,634
NET CASH FLOWS FROM OPERATING ACTIVITIES	20	2,941	2,344	10,006
CASH FLOWS FROM INVESTING ACTIVITIES				
Proceeds from sale of land and buildings, plant and equipment		3,301	–	15
Purchases of land and buildings, plant and equipment		(3,670)	(2,277)	(9,563)
Purchases of collections		(126)	–	(172)
Purchases of investments		(228)	–	(52)
NET CASH FLOWS FROM INVESTING ACTIVITIES		(723)	(2,277)	(9,772)
NET INCREASE/(DECREASE) IN CASH		2,218	67	234
Opening cash and cash equivalents		4,700	4,487	4,466
CLOSING CASH AND CASH EQUIVALENTS	7	6,918	4,554	4,700

The accompanying notes form part of these statements.

SUPPLEMENTARY FINANCIAL STATEMENTS

SUMMARY OF COMPLIANCE WITH FINANCIAL DIRECTIVES

	2005				2004			
	RECURRENT		CAPITAL		RECURRENT		CAPITAL	
	Approp \$'000	Expenditure/ net claim on Consolidated Fund \$'000	Approp \$'000	Expenditure/ net claim on Consolidated Fund \$'000	Approp \$'000	Expenditure/ net claim on Consolidated Fund \$'000	Approp \$'000	Expenditure/ net claim on Consolidated Fund \$'000
ORIGINAL BUDGET APPROPRIATION/ EXPENDITURE								
Appropriation act	15,897	15,897	2,277	2,277	15,660	15,660	9,212	9,212
Additional appropriations	–	–	–	–	28	28	–	–
OTHER APPROPRIATIONS/ EXPENDITURE								
Treasurer's advance	10	10	–	–	–	–	–	–
Transfer from another agency (Section 27 of Appropriation Act)	98	98	–	–	–	–	–	–
Total appropriations/ expenditure/net claim on Consolidated Fund (includes transfer payments)	16,005	16,005	2,277	2,277	15,688	15,688	9,212	9,212
Amount drawn down against appropriation		16,005		2,277		15,688		9,212
Liability to Consolidated Fund		–		–		–		–

Note: The summary of compliance is based on the assumption that Consolidated Fund moneys are spent first (except where otherwise identified or prescribed).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Reporting entity

The Historic Houses Trust of New South Wales (HHT), as a reporting entity, comprises the following entities under its control:

(i) The Rouse Hill Hamilton Collection Pty Ltd

The sole purpose of the Rouse Hill Hamilton Collection Pty Ltd is to act as the Trustee of the Hamilton Rouse Hill Trust and has never traded in its own right.

The Company has issued two \$1 fully paid shares. The HHT holds one share and Peter Watts in his capacity of Director of the HHT holds the other share. There were no financial transactions in this financial year.

(ii) The Hamilton Rouse Hill Trust

The Hamilton Rouse Hill Trust was established on 27 October 1994 and holds collection items in and about Rouse Hill House. There were no financial transactions during the year.

(iii) Foundation for the Historic Houses Trust of New South Wales Limited

The Foundation for the Historic Houses Trust of New South Wales Limited was established to act as Trustee to the Foundation for the Historic Houses Trust of New South Wales and has never traded in its own right. There were no financial transactions during the year.

(iv) Foundation for the Historic Houses Trust of New South Wales

The Foundation for the HHT was established for the purpose of the promotion, advancement and development of the museums under the care, custody and control of the Historic Houses Trust of New South Wales. A summary of the Foundation's financial statements can be found at note 22.

In the process of preparing the consolidated financial statements for the economic entity consisting of the controlling and controlled entities, all inter-entity transactions and balances have been eliminated. The presentation adopted does not include a separate column for the parent entity in view of the immateriality of the controlled entities.

The reporting entity is consolidated as part of the NSW Total State Sector Accounts.

(b) Basis of accounting

The HHT financial statements are a general-purpose financial report that has been prepared on an accruals basis and in accordance with:

- applicable Australian Accounting Standards
- other authoritative pronouncements of the Australian Accounting Standards Board (AASB)
- Urgent Issues Group (UIG) Consensus Views
- the requirements of the *Public Finance and Audit Act 1983* and Regulations
- the Financial Reporting Directions published in the Financial Reporting Code for Budget Dependent General Government Sector Agencies or issued by the Treasurer under section 9(2)(n) of the Act

Where there are inconsistencies between the above requirements, the legislative provisions have prevailed.

In the absence of a specific Accounting Standard, other

authoritative pronouncements of the AASB or UIG Consensus View, the hierarchy of other pronouncements as outlined in AAS 6 'Accounting Policies' is considered.

Except for certain investments, land and buildings, and collections, which are recorded at valuation, the financial statements are prepared in accordance with the historical cost convention.

All amounts are rounded to the nearest one thousand dollars and are expressed in Australian currency.

(c) Revenue recognition

Revenue is recognised when:

- the HHT has control of the goods or right to receive
- it is probable that the economic benefits will flow to the HHT
- the amount of revenue can be measured reliably

Additional comments regarding the accounting policies for the recognition of revenue are discussed below.

(i) Parliamentary appropriations and contributions from other bodies

Parliamentary appropriations and contributions from other bodies (including grants and donations) are generally recognised as revenues when the HHT obtains control over the assets comprising the appropriations/contributions. Control over appropriations and contributions is normally obtained upon the receipt of cash.

An exception to the above is when appropriations are unspent at year-end. In this case, the authority to spend the money lapses and generally the unspent amount must be repaid to the Consolidated Fund in the following financial year. As a result, unspent appropriations are accounted for as liabilities rather than revenue.

The HHT has spent all its appropriations in the financial year and there is nothing owing to the Consolidated Fund at year-end.

(ii) Sale of goods and services

Revenue from sale of goods and services comprises revenue from the provision of products or services, ie user charges. User charges are recognised as revenue when the HHT obtains control of the assets that result from them.

(iii) Investment income

Interest revenue is recognised as it accrues. Rent revenue is recognised in accordance with AAS 17 'Accounting for Leases'.

(d) Employee benefits and other provisions

(i) Salaries and wages, annual leave, sick leave and on-costs

Liabilities for salaries and wages (including non-monetary benefits), annual leave and vesting sick leave are recognised and measured in respect of employees' services up to the reporting date at nominal amounts based on the amounts expected to be paid when the liabilities are settled.

Unused non-vesting sick leave does not give rise to a liability, as it is not considered probable that sick leave taken in future will be greater than the benefits accrued in the future.

The outstanding amounts of payroll tax, workers' compensation insurance premiums and fringe benefits tax, which are consequential to employment, are recognised as

liabilities and expenses where the employee benefits to which they relate have been recognised.

(ii) Long service leave and superannuation

The HHT's liabilities for long service leave and superannuation are assumed by the Crown Entity. The HHT accounts for the liability as having been extinguished resulting in the amount assumed being shown as part of the non-monetary revenue item described as 'Acceptance by the Crown Entity of employee benefits and other liabilities'.

Long service leave is measured at the present value of the estimated future cash outflows (including on-costs) to be made by the HHT in respect of services provided by employees up to year-end. The calculation of present value has taken into account future increases in remuneration rates, as they will increase the amount that the employer is required to pay to settle the liability.

The superannuation expense for the financial year is determined by using the formulae specified in the Treasurer's Directions. The expense for certain superannuation schemes (ie Basic Benefit and First State Super) is calculated as a percentage of the employee's salary. For other superannuation schemes (ie State Superannuation Scheme and State Authorities Superannuation Scheme) the expense is calculated as a multiple of the employee's superannuation contributions.

From 1 July 2005, HHT's liabilities for superannuation will no longer be assumed by the Crown Entity. The recurrent budget allocation of the HHT will be increased to meet superannuation liabilities for the year ended 30 June 2006.

(e) Insurance

The HHT's insurance activities are conducted through the NSW Treasury Managed Fund Scheme of self-insurance for Government Agencies. The expense (premium) is determined by the Fund Manager based on past experience.

(f) Acquisition of assets

The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by the HHT. Cost is determined as the fair value of the assets given as consideration plus the costs incidental to the acquisition.

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and revenues at their fair value at the date of acquisition.

Fair value means the amount for which an asset could be exchanged between a knowledgeable, willing buyer and a knowledgeable, willing seller in an arm's length transaction.

(g) Accounting for the Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where:

- the amount of GST incurred by the HHT as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense
- receivables and payables are stated with the amount of GST included

(h) Plant and equipment

Plant and equipment costing over \$5,000 and all computer hardware and major software are individually capitalised.

(i) Revaluation of physical non-current assets

Physical non-current assets are valued in accordance with the 'Guidelines for the valuation of physical non-current assets at fair value' (TPP 03-02). This policy adopts fair value in accordance with AASB 1041 from financial years beginning on or after 1 July 2002. There is no substantive difference between the fair value methodology and the previous valuation methodology adopted in the NSW public sector.

Where available, fair value is determined having regard to the highest and best use of the asset on the basis of current market selling prices for the same or similar assets. Where market-selling price is not available, the asset's fair value is measured as its market buying price, ie the replacement cost of the asset's remaining future economic benefits. The HHT is a not for profit entity with some cash-generating operations.

Each class of physical non-current assets is revalued every five years and with sufficient regularity to ensure that the carrying amount of each asset in the class does not differ materially from its fair value at reporting date. Details of the last valuation for each class of physical non-current assets is disclosed in Note 11.

Non-specialised assets with short useful lives are measured at depreciated historical cost, as a surrogate for fair value. The plant and equipment class of physical non-current assets is measured by this methodology.

When revaluing non-current assets by reference to current prices for assets newer than those being revalued (adjusted to reflect the present condition of the assets), the gross amount and the related accumulated depreciation is separately restated.

Otherwise, any balances of accumulated depreciation existing at revaluation date in respect of those assets are credited to the asset accounts to which they relate. The net asset accounts are increased or decreased by the revaluation increments or decrements.

Revaluation increments are credited directly to the asset revaluation reserve, except that, to the extent that an increment reverses a revaluation decrement in respect of that class of asset previously recognised as an expense in the surplus/deficit, the increment is recognised immediately as revenue in the surplus/deficit.

Revaluation decrements are recognised immediately as expenses in the surplus/deficit, except that, to the extent that a credit balance exists in the asset revaluation reserve in respect of the same class of assets, they are debited directly to the asset revaluation reserve.

Revaluation increments and decrements are offset against one another within a class of non-current assets, but not otherwise.

Where an asset that has previously been revalued is disposed of, any balance remaining in the asset revaluation reserve in respect of that asset is transferred to accumulated funds.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

(j) Depreciation of non-current physical assets

Except for a limited number of heritage assets, depreciation is provided for on a straight-line basis for all depreciable assets so as to write off the depreciable amount of each asset as it is consumed over its useful life to the HHT.

All material, separately identifiable, component assets are recognised and depreciated over their shorter useful lives, including those components that in effect represent major periodic maintenance. Land is not a depreciable asset.

Certain heritage assets have an extremely long useful life, including original artworks, collections and heritage buildings. Depreciation for these items cannot be reliably measured because the useful life and the net amount to be recovered at the end of the useful life cannot be reliably measured. In these cases, depreciation is not recognised. The decision not to recognise depreciation for these assets is reviewed annually.

The estimated useful life of items are as follows:

- Non-heritage buildings 40 to 50 years
- Computer equipment and major software 4 years
- Mechanical and electronic office equipment 7 years
- Electronic equipment 7 years
- Radio communication equipment 7 years
- Telephone installations 10 years
- Office fittings 10 years
- Miscellaneous tools and equipment 7 years
- Mobile plant 10 years

(k) Maintenance and repairs

The costs of maintenance are charged as expenses as incurred, except where they relate to the replacement of a component of an asset, in which case the costs are capitalised and depreciated.

(l) Leased assets

A distinction is made between finance leases, which effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership of the leased assets, and operating leases under which the lessor effectively retains all such risks and benefits. The HHT has no finance leases.

Operating lease payments are charged to the statement of financial performance in the periods in which they are incurred.

(m) Other financial assets

'Other financial assets' are generally recognised at cost, with the exception of TCorp's Hour-Glass Facilities, which are measured at market value.

For current 'other financial assets', revaluation increments and decrements are recognised in the statement of financial performance.

(n) Receivables

Receivables are recognised and carried at cost, based on the original invoice amount less a provision for any uncollectable debts. An estimate for doubtful debts is made when the collection of the full amount is no longer probable. Bad debts are written off as incurred.

(o) Inventories

Inventories are stated at the lower of cost and net realisable value. The cost is calculated using the weighted average cost method.

(p) Payables

These amounts represent liabilities for goods and services provided to the agency and other amounts, including interest. Interest is accrued over the period it becomes due.

(q) Budgeted amounts

The budgeted amounts are drawn from the budgets as formulated at the beginning of the financial year and with any adjustments for the effects of additional appropriations, s21A, s24 and/or s26 of the *Public Finance and Audit Act 1983*.

The budgeted amounts in the Statement of Financial Performance and the Statement of Cash Flows are generally based on the amounts disclosed in the NSW Budget papers (as adjusted above). However, in the Statement of Financial Position, the amounts vary from the Budget, as the opening balances of the budgeted amounts are based on the carried forward actual amounts, ie per the audited financial statements (rather than carried forward estimates).

(r) Adoption of Australian equivalents to International Financial Reporting Standards

The HHT will apply the Australian equivalents to International Financial Reporting Standards (AEIFRS) from 2005–06. The following strategy is being implemented to manage the transition to AEIFRS by the HHT.

The HHT is following the advice of the NSW Treasury and has also allocated internal resources and/or engaged consultants to analyse the pending standards and Urgent Issues Group Abstracts to identify key areas regarding policies, procedures, systems and financial impacts affected by the transition. The HHT Audit Committee is overseeing the transition. The Manager, Finance & Systems is responsible for the project and reports regularly to the committee on progress against the plan. To date, the following progress has been made on the strategy/phases:

- The strategy for adoption of AEIFRS was submitted to NSW Treasury on 30 June 2004.
- The draft consolidated opening balance sheet for 1 July 2004 was prepared in order to adopt AEIFRS. This was submitted to NSW Treasury on 15 December 2004.
- The final consolidated opening balance sheet for 1 July 2004 was prepared in order to adopt AEIFRS. This was submitted to NSW Treasury on 31 March 2005 and allowed the audit of the opening trial balance before 30 June 2005.

The HHT has determined the key areas where changes in accounting policies are likely to impact the financial report. Some of these impacts arise because AEIFRS requirements are different from existing AASB requirements (AGAAP). Other impacts are likely to arise from options in AEIFRS. To ensure consistency at the whole of government level, NSW Treasury has advised agencies of options it is likely to mandate for the NSW public sector. The impacts disclosed below reflect Treasury's likely mandates (referred to as 'indicative mandates'). Shown below are management's best estimates as at the date of preparing the 30 June 2005 financial report of the estimated financial impacts of AEIFRS on the HHT's equity and profit/loss. The HHT does not anticipate any material impacts on its cash flows.

(i) Reconciliation of key aggregates

Reconciliation of equity under existing Standards (AGAAP) to equity under AEIFRS:

	Notes	30 Jun 2005* \$'000	1 July 2004** \$'000
Total equity under AGAAP	17	236,431	138,925
Adjustments to accumulated funds	—	—	—
Adjustments to other reserves	—	—	—
Total equity under AEIFRS	17	236,431	138,925

* Cumulative adjustments as at date of transition plus the year ended 30 June 2005.

** Adjustments as at the date of transition.

Reconciliation of surplus/(deficit) under AGAAP to surplus/(deficit) under AEIFRS:

Year ended 30 June 2005	\$'000
Surplus/(deficit) under AGAAP	7,382
Surplus/(deficit) under AEIFRS	7,382

The HHT has determined that the only change in accounting policies so far is from the adoption of AASB 138, which has resulted in certain reclassifications from property, plant and equipment to intangible assets (eg computer software). As shown by the reconciliation above, there are no changes to equity or the surplus/(deficit).

The actual effects of the transition may differ from the estimated figures below because of pending changes to the AEIFRS, including the UIG Interpretations and/or emerging accepted practice in their interpretation and application. The HHT's accounting policies may also be affected by a proposed standard to harmonise accounting standards with Government Finance Statistics. However, the impact is uncertain because it depends on when this standard is finalised and whether it can be adopted in 2005–06.

(ii) Financial Instruments

In accordance with NSW Treasury's indicative mandates, the HHT will apply the exemption provided in AASB 1 'First-time Adoption of Australian Equivalents to International Financial Reporting Standards' not to apply the requirements of AASB 132 'Financial Instruments: Presentation and Disclosures' and AASB 139 'Financial Instruments: Recognition and Measurement' for the financial year ended 30 June 2005. These standards will apply from 1 July 2005. None of the information provided above includes any impacts for financial instruments. However, when these standards are applied, they are likely to impact on retained earnings (on first adoption) and the amount and volatility of profit/loss. Further, the impact of these standards will in part depend on whether the fair value option can or will be mandated consistent with Government finance statistics.

(iii) Grant recognition for not-for-profit entities

The HHT will apply the requirements in AASB 1004 'Contributions' regarding contributions of assets (including

grants) and forgiveness of liabilities. There are no differences in the recognition requirements between the new AASB 1004 and the current AASB 1004. However, the new AASB 1004 may be amended by proposals in Exposure Draft (ED) 125 'Financial Reporting by Local Governments'. If the ED 125 approach is applied, revenue and/or expense recognition will not occur until either HHT supplies the related goods and services (where grants are in-substance agreements for the provision of goods and services) or until conditions are satisfied. ED 125 may therefore delay revenue recognition compared with AASB 1004, where grants are recognised when controlled. However, at this stage, the timing and dollar impact of these amendments is uncertain.

	2005 \$'000	2004 \$'000
2 EXPENSES		
(a) Employee related expenses		
Salaries and wages (including recreation leave)	11,141	10,327
Superannuation	882	854
Long service leave	273	296
Workers compensation insurance	184	263
Payroll tax and fringe benefits tax	860	692
	13,340	12,432
(b) Other operating expenses		
Advertising and publicity	765	942
Auditor's remuneration – audit of the financial reports	40	53
Bad debts	—	3
Books, publications and subscriptions	50	67
Contract cleaning	484	386
Cost of sales	478	496
Entertainment and catering	46	39
Exhibitions	565	477
Fees for services rendered	551	535
Freight	45	41
Gas and electricity	261	233
Insurance	176	161
Maintenance contracts	48	39
Marketing	313	320
Motor vehicle running costs	128	113
Other expenses	635	496
Post and telephone	321	309
Printing	227	292
Public programs	450	601
Rates	31	45
Operating lease rental expense – minimum lease payments	145	150
Security	219	192
Stores	473	463
Travel	101	136
	6,552	6,589

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

	2005 \$'000	2004 \$'000
(c) Depreciation and amortisation expense		
Depreciation:		
Buildings	682	525
Plant and equipment	815	853
	1,497	1,378
(d) Other expenses		
Obsolete stock write off	25	156
This represents stock that was either written off or written down to net realisable value due to it being stock that was no longer able to be sold or sold at existing prices. The stock that has been written off has been or will be donated to schools and councils or destroyed where it could not be donated.		
3 REVENUES		
(a) Sale of goods and services		
Sale of goods:		
Merchandise and publication sales	850	843
Rendering of services:		
Admissions and functions	1,717	1,588
Rentals	412	376
Special activities and openings	400	452
Filming and photography	55	32
Miscellaneous	67	123
	2,651	2,571
	3,501	3,414
(b) Investment income		
Interest	351	289
(c) Grants and contributions		
Sponsorships	171	252
Statutory authorities	28	50
Donation of collections	4,638	20
Other donations	274	274
Services provided at no charge (see note 13)	1,289	353
	6,400	949
4 GAIN/(LOSS) ON DISPOSAL OF NON-CURRENT ASSETS		
Gross proceeds from disposal of land and buildings	3,300	–
Carrying amount of assets disposed and selling costs	(1,355)	–
Net gain/(loss) on disposal of non-current assets	1,945	–
Gross proceeds from disposal of plant and equipment	1	15
Carrying amount of assets disposed	–	(9)
Net gain/(loss) on disposal of non-current assets	1	6
	1,946	6

	2005 \$'000	2004 \$'000
5 APPROPRIATIONS		
Recurrent appropriations		
Total recurrent drawdowns from Treasury (per summary of compliance)		
Capital appropriations	16,005	15,688
Total capital drawdowns from Treasury (per summary of compliance)	2,277	9,212
The HHT had no transfer payments during the year.		
6 ACCEPTANCE BY THE CROWN ENTITY OF EMPLOYEE BENEFITS AND OTHER LIABILITIES		
The following liabilities and/or expenses have been assumed by the Crown Entity:		
Superannuation	879	852
Long service leave	247	280
Payroll tax on superannuation	54	51
	1,180	1,183
7 CURRENT ASSETS – CASH		
Cash on hand and at bank	816	409
TCorp's Hour-Glass Cash Facility	5,513	3,255
TCorp's Hour-Glass Bond Market Facility	589	1,036
	6,918	4,700

Cash comprises cash on hand and bank balances within the Treasury banking system. Interest is earned on daily bank balances at the monthly average NSW Treasury Corporation (TCorp) 11am unofficial cash rate adjusted for a management fee to NSW Treasury.

The HHT does not have a bank overdraft facility.

The HHT has investments in TCorp's Hour-Glass investment facilities. The HHT's investments are represented by a number of units in managed investments within the facilities. Each facility has different investment horizons and comprises a mix of asset classes appropriate to that investment horizon. TCorp appoints and monitors fund managers and establishes and monitors the application of appropriate investment guidelines. These investments are generally able to be redeemed on a daily basis. The value of the investment held can decrease as well as increase depending upon market conditions. The value that best represents the maximum credit risk exposure is the net fair value. The value of the above investments represents the HHT's share of the value of the underlying assets of the facility and those assets are stated at net fair value.

For the purposes of the Statement of Cash Flows, cash includes cash on hand, cash at bank and TCorp's Hour-Glass facilities. Cash assets recognised in the Statement of Financial Position are reconciled to cash at the end of the financial year as shown in the Statement of Cash Flows as follows:

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

	2005 \$'000	2004 \$'000
Cash (per statement of financial position)	6,918	4,700
Closing cash and cash equivalents (per statement of cash flows)	6,918	4,700
8 CURRENT ASSETS – OTHER FINANCIAL ASSETS		
TCorp term deposit	405	382
Other term deposits	921	716
	1,326	1,098

The HHT has placed funds on deposit with TCorp which has been rated 'AAA' by Standard and Poors. These deposits are similar to money market or bank deposits and can be placed 'at call' or for a fixed term. The interest rate payable by TCorp is negotiated initially and is fixed for the term of the deposit. The HHT has other funds placed in term deposits with Westpac, St George and Macquarie Bank. The interest rate is fixed for the term of the security and the securities are held to maturity.

All of the above deposits have terms of less than one year. All deposits above have been recorded at their carrying amount, which equates to their net fair value. The deposits at balance date were earning an average interest rate of 5.57% (2004 – 5.36%), while over the year the weighted average balance was \$1,228,121 (2004 – \$1,068,381).

9 CURRENT ASSETS – RECEIVABLES

Sale of goods and services	274	637
Pre-payments	40	37
Accrued interest on deposit	2	2
	316	676
Less: provision for doubtful debts	–	–
	316	676

All trade debtors are recognised as amounts receivable at balance date. Collectability of trade debtors is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off. A provision for doubtful debts is raised when some doubt as to collection exists. The credit risk is the carrying amount (net of any

	2005 \$'000	2004 \$'000
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provision for doubtful debts). No interest is earned on trade debtors. The carrying amount approximates net fair value. Sales are made on 30 day terms.

10 CURRENT ASSETS – INVENTORIES**At cost**

Publications in progress	3	23
Merchandise in progress	–	–
Merchandise	421	411
Publications	244	308
	668	742

At net realisable value

Publications	33	37
	33	37

Total Inventories	701	779
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11 NON-CURRENT ASSETS – PROPERTY, PLANT AND EQUIPMENT**(a) Land and buildings**

At fair value	210,305	117,065
Less accumulated depreciation	(8,132)	(5,323)
	202,173	111,742

(b) Plant and equipment

At fair value	9,042	8,757
Less accumulated depreciation	(7,775)	(6,972)
	1,267	1,785

(c) Collections

At fair value	25,867	20,079
	25,867	20,079

Total property, plant and equipment at net book value	229,307	133,606
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Reconciliations

Reconciliations of the carrying amounts of each class of property, plant and equipment at the beginning and end of the current and previous financial year are set out below:

	Land and buildings \$'000	Plant and equipment \$'000	Collections \$'000	Total \$'000
2005				
Carrying amount at start of year	111,742	1,785	20,079	133,606
Additions	3,290	286	4,780	8,356
Increase in net assets from equity transfers (Note 17)	4,440	–	–	4,440
Disposals	(1,200)	–	(82)	(1,282)
Net revaluation increment less revaluation decrements	84,594	–	1,090	85,684
Depreciation expense	(693)	(804)	–	(1,497)
Carrying amount at end of year	202,173	1,267	25,867	229,307

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

	2005 \$'000	2004 \$'000
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(i) All controlled properties have been valued in accordance with NSW Treasury guidelines valuation of physical non-current assets at fair value (TPP03-02) and AASB 1041 'Revaluation of Non-Current Assets', and as such reflect the fair value of the properties having regard to heritage and development restrictions. Accredited valuers from the State Valuation Office and Theo Stamoulis and Associates have valued the land and buildings at June 2005. During the year costs incurred on the conservation of those properties have been expensed.

(ii) The major collection items at each property have been valued by accredited valuers, at their fair market value. The remaining collection items were valued internally by curatorial staff. Except where otherwise stated, the collections have been brought to account at those valuations. Any acquisitions since the last valuation date have been brought to account at cost. Costs incurred on conservation and restoration of objects in the HHT's collection have been expensed during the year. The summary below lists the HHT's collections.

Collection	Date valued	Accredited valuer
Rose Seidler House	June 2005	Andrew Shapiro
Museum of Sydney	June 2005	Adrienne Carlson
Justice & Police Museum	June 2005	Rushton Valuers Pty Ltd
Rouse Hill estate	March 2004	Anthony Palmer
Susannah Place Museum	March 2004	Anthony Palmer
Archaeology collections	June 2004	Simon Storey
Meroogal	June 2003	Anthony Palmer
Government House	June 2003	Anthony Palmer
Elizabeth Bay House	June 2002	Various valuers
Elizabeth Farm	June 2002	Various valuers
Vaucluse House	June 2002	Various valuers
Caroline Simpson Library & Research Collection	June 2001	Various valuers

12 RESTRICTED ASSETS

The consolidated financial statements include the shown assets, which are restricted by externally imposed conditions, eg donor requirements. The assets are only available for application in accordance with the terms of the donor restrictions.

Controlled entities	2,859	2,887
Specific purpose	5,157	2,587
Security deposits	27	27
	8,043	5,501

The major categories included in the consolidation are:

Category	Brief details of externally imposed conditions
Controlled entities	The assets of the Foundation for the Historic Houses Trust of New South Wales and The Hamilton Rouse Hill Trust may only be applied by the Trustee in accordance with the Trust Deed in furthering the objectives of the Trust.
Specific purpose	Donations and contributions held for the benefit of specific museums or activities.
Security deposits	Funds invested and held as security deposits for leased premises.

	2005 \$'000	2004 \$'000
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13 NON-CASH FINANCING AND INVESTING ACTIVITIES

The following non-cash transactions are included in the financial accounts for the year.

Donations of collections – brought to account by creating an asset and crediting non-cash donations	4,638	20
---	-------	----

The following items are brought to account as expenses in the Statement of Financial Performance and are credited as income in the form of non-cash sponsorships, non-cash donations or services provided free of charge.

Advertising	51	145
Maintenance (Department of Commerce)	1,289	353

The HHT received maintenance services free of charge as shown from the Heritage Buildings Program of the Department of Commerce for the maintenance of Government House.

The HHT received advertising free of charge as shown from SBS as sponsorship for several exhibitions.

The HHT's work was also assisted by the Friends of the Historic Houses Trust and volunteers. These services were provided free of charge and it is considered not possible to estimate their value.

14 CURRENT LIABILITIES – PAYABLES

Accrued salaries, wages and on-costs	3	124
Creditors	716	465
Revenue received in advance	138	184
Accrued expenses	158	202
	1,015	975

The liabilities are recognised for amounts due to be paid in future for goods or services received, whether or not invoiced. Amounts owing to suppliers (which are unsecured) are settled in accordance with the policy set out in Treasurer's Direction 219.01. If trade terms are not specified, payment is made no later than the end of the month following the month in which an invoice or statement is received. Treasurer's Direction 219.01 allows the Minister to award interest for late payment. No Ministerial direction was given, nor did the HHT incur any interest expense in relation to the late payment of invoices for the financial years 2005 and 2004.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

	2005 \$'000	2004 \$'000
15 CURRENT/NON-CURRENT LIABILITIES – PROVISIONS		
Current employee benefits and related on-costs		
Recreation leave	937	802
Long service leave on-costs (not assumed by Crown)	5	5
Payroll tax on long service leave (not assumed by Crown)	10	8
Total current provisions	952	815
Non-current employee benefits and related on-costs		
Long service leave on-costs (not assumed by Crown)	48	43
Payroll tax on long service leave (not assumed by Crown)	94	75
Total non-current provisions	142	118
Total provisions	1,094	933
Aggregate employee benefits and related on-costs		
Provisions – current	952	815
Provisions – non-current	142	118
Accrued salaries, wages and on-costs (Note 14)	3	410
	1,097	1,343
16 NON-CURRENT LIABILITIES – OTHER		
Security deposits	28	26

17 CHANGES IN EQUITY

	Accumulated funds		Asset revaluation reserve		Total equity	
	2005 \$'000	2004 \$'000	2005 \$'000	2004 \$'000	2005 \$'000	2004 \$'000
Balance at the beginning of the financial year	121,805	113,393	17,120	16,652	138,925	130,045
Changes in equity – transactions with owners as owners						
Increase/(decrease) in net assets from equity transfers	4,440	–	–	–	4,440	–
TOTAL	4,440	–	–	–	4,440	–
Changes in equity – other than transactions with owners as owners						
Surplus for the year	7,382	8,412	–	–	7,382	8,412
Increment on revaluation of:						
Collections	–	–	1,090	468	1,090	468
Land and buildings	–	–	84,294	–	84,594	–
TOTAL	7,382	8,412	85,594	468	93,066	8,880
Transfers within equity						
Asset revaluations reserve balance transferred to accumulated funds on disposal of asset	300	–	(300)	–	–	–
TOTAL	300	–	(300)	–	–	–
BALANCE AT THE END OF THE FINANCIAL YEAR	133,927	121,805	102,504	17,120	236,431	138,925

The asset revaluation reserve is used to record increments and decrements on the revaluation of non-current assets. This accords with the agency's policy on the 'Revaluation of Physical Non-Current Assets' as discussed in Note 1.

The Young Street Terraces land and buildings worth \$4,400,000 was transferred from the Ministry for the Arts as part of, as directed by the Minister.

	2005 \$'000	2004 \$'000
18 COMMITMENTS FOR EXPENDITURE		
(a) Capital commitments		
Aggregate capital expenditure contracted for at balance date and not provided for:		
Not later than one year	24	2,251
Later than one year and not later than five years	–	–
Later than five years	–	–
Total (including GST)	24	2,251
(b) Other expenditure commitments		
Aggregate other expenditure for the acquisition of goods and services contracted for at balance date and not provided for:		
Not later than one year	176	254
Later than one year and not later than five years	–	–
Later than five years	–	–
Total (including GST)	176	254
(c) Operating lease commitments		
Future non-cancellable operating lease rentals not provided for and payable:		
Not later than one year	86	223
Later than one year and not later than five years	19	46
Later than five years	–	–
Total (including GST)	105	269

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

	2005 \$'000	2004 \$'000
--	----------------	----------------

Commitments include input tax credits of \$27,752 (2004 – \$252,119), which are expected to be recoverable from the Australian Taxation Office.

19 CONTINGENT LIABILITIES AND CONTINGENT ASSETS

The Trustees are not aware of any contingent liabilities or contingent assets.

20 RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES TO NET COST OF SERVICES

Total net cash flow from operating activities	2,941	10,006
Depreciation	(1,497)	(1,378)
Decrease/(increase) in provisions	(161)	(65)
Net (loss)/gain on sale of plant and equipment	1,946	6
Donations of collections	4,637	20
Deaccession of collections	–	(8)
Initial recognition of archaeological collection	–	–
(Increase)/decrease in other liabilities	(2)	8
Increase/(decrease) in receivables	(364)	66
Increase/(decrease) in inventories	(78)	(171)
(Increase)/decrease in payables	(40)	(72)
Recurrent appropriation	(16,005)	(15,688)
Capital appropriation	(2,277)	(9,212)
Acceptance by Crown Entity of employee benefits and other liabilities	(1,180)	(1,183)
Net cost of services	(12,080)	(17,671)

21 PROGRAMS/ACTIVITIES OF THE HHT

The HHT operates under one program, which is to develop, conserve and manage the museums in its care, and to provide facilities for the visiting public, including exhibitions, education programs and specialist advice.

The objectives of the program are to conserve, interpret and manage places of cultural significance in the care of the HHT with integrity and imagination and in doing so to inspire an understanding of New South Wales histories and diverse cultural heritage for present and future audiences.

All revenues, expenses, assets and liabilities of the HHT are directly attributable to this program.

22 CONTROLLED ENTITIES

The Foundation for the Historic Houses Trust of New South Wales and the Hamilton Rouse Hill Trust were the only controlled entities with financial transactions this financial year.

The following is a summary of the Foundation for the Historic Houses Trust of New South Wales financial statements for the financial year.

A separate financial report is prepared for the Foundation for the Historic Houses Trust of New South Wales.

	2005 \$'000	2004 \$'000
Revenues	386	389
Expenses	189	171
Surplus for the year	197	218
Total assets	2,126	2,154
Total liabilities	18	143
Net assets	2,108	2,011
Accumulated funds	2,108	2,011
Distributions to beneficiary; the Historic Houses Trust of New South Wales amounted to:	100	–

The following is a summary of the Hamilton Rouse Hill Trust financial statements for the financial year.

A separate financial report is prepared for the Hamilton Rouse Hill Trust.

Revenues	–	–
Expenses	–	–
Surplus for the year	–	–
Total assets	733	733
Total liabilities	–	–
Net assets	733	733
Accumulated funds and reserves	733	733

The balances for the controlled entities reported above are included in the consolidated financial report prepared by the HHT within the relevant line items.

23 BUDGET REVIEW

(a) Net cost of services

The actual net cost of services for the 2004–05 financial year was lower than budgeted by \$6.1 million. This was primarily due to the following:

An increase in sale of goods and services	516
An increase in sponsorships and donations (see Note 3(c))	5,140

(b) Assets and liabilities

Net assets were higher than the budget by \$92 million primarily due to the following:

An increase in the value of land & buildings and collections due to scheduled revaluations (see Note 11)	87,139
An increase in collections donations (see Note 3(c))	4,618

(c) Cash flows

The overall cash position increased by \$2.2 million principally as a result of the sale of the property, Lyndhurst.

24 CHARITABLE FUNDRAISING ACTIVITIES CONDUCTED BY
THE CONTROLLED ENTITY FOUNDATION FOR THE
HISTORIC HOUSES TRUST OF NEW SOUTH WALES

Results of fundraising activities	2005 \$'000	2004 \$'000
Gross proceeds from fundraising appeals	95	75
Less: costs of fundraising appeals	40	22
Net surplus obtained from fundraising appeals	55	53
Contributions to the Historic Houses Trust of New South Wales	100	0
Transferred to/(from) accumulated funds	(45)	53
	55	53

List of all forms of appeals:

- Events

How appeal monies are applied

As at 30 June 2005 the Foundation had paid a distribution of \$100,000 to the HHT.

Comparative figures and ratio	2005 \$'000	%	2004 \$'000	Total %
Total costs of fundraising/ gross income from fundraising	40/ 95	42	22/ 75	30
Net surplus from fundraising/ gross income from fundraising	55/ 95	58	53/ 75	70
Total costs of services/ total expenditure	—/ 189	—	—/ 170	—
Total costs of services provided/ total income received	—/ 386	—	—/ 389	—

END OF AUDITED FINANCIAL STATEMENTS

REPORT BY THE DIRECTORS OF THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES LIMITED BEING TRUSTEE FOR THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

The names and particulars of the Directors of the Foundation for the Historic Houses Trust of New South Wales Limited during or since the end of the financial period are:

Name	Particulars
Marylyn Abbott	Company Director
Victoria Alexander	Arts student (appointed October 2004)
Neville Allen	Solicitor, Property Partner, Holding Redlich
Zeny Edwards	Architectural historian and author
Lynette Fern	Author
David Hall	Chartered Accountant, Company Director (resigned May 2005)
Michael Heraghty	Solicitor, Partner, TressCox
John Ingram	Company Director (appointed October 2004)
John Kehoe	Solicitor, Special Counsel, Gadens
Beat Knoblauch	Company Director, Beat Knoblauch & Associates
Rodney Leaver	Managing Director, Ronin Partnerships Limited
Clive Lucas OBE	Heritage Architect and Director, Clive Lucas Stapleton & Partners
William McLaughlin	Marketing and advertising consultant
Susan Rothwell	Architect, Principal Partner, Susan Rothwell & Associates
Howard Tanner	Architect and Director Tanner Architects (appointed October 2004)
Stephen Wall	Co-founder and Chairman, HWW Limited
Peter Watts	Director, Historic Houses Trust of New South Wales
Lesley Wild	Corporate Communications Director, FDC Courier (resigned October 2004)
Jill Wran	Chairman, Historic Houses Trust of New South Wales

The above named Directors held office during and since the end of the financial year.

Principal activities

The principal activity of the Foundation during the financial period is the raising of funds to support the management, maintenance, promotion, and development of historic buildings or places under the care of the Historic Houses Trust of New South Wales.

There was no change in the principal activity of the Foundation during the period.

Review of operations

The net surplus of the Foundation for the financial year ended 30 June 2005 was \$196,909.

The Foundation is a non-profit organisation and is exempt from the payment of income tax under Subdivision 50-5 of the *Income Tax Assessment Act 1997*.

Changes in state of affairs

Jill Wran stepped down on 29 March 2005 as Chairman of the Foundation for the Historic Houses Trust of New South Wales, with Howard Tanner immediately taking over as the Chair. The change in Chairmanship affected a restructure of the Board, with an announcement at the 31 May meeting that Board meetings for the next financial year would be reduced and that an Executive Committee would be established. The Communications Committee was disbanded and the Endangered Houses Fund Committee was put on hold until mid-2005 pending the purchase of an endangered house. Bridget Armstrong left as General Manager of the Foundation in 2004, with Natalia Bradshaw appointed as General Manager on 2 February 2005.

During the financial period there was no significant change in the state of affairs of the Foundation other than that referred to in the financial statements or notes thereto.

Subsequent events

There has not been any matter or circumstance, other than that referred to in the financial statements or notes thereto, that has arisen since the end of the financial period, that has significantly affected, or may significantly affect, the operations of the Foundation, or the state of affairs of the Foundation in future financial years.

Future developments

Disclosure of information regarding likely developments in the operations of the Foundation in future financial years and the expected results of those operations is likely to result in unreasonable prejudice to the Foundation. Accordingly this information has not been disclosed in this report.

Distributions

A distribution of \$100,000 was paid to the Historic Houses Trust of New South Wales during the financial period.

Indemnification of officers

The Historic Houses Trust of New South Wales (the controlling entity) has included the Foundation within its Treasury Managed Fund indemnity coverage. The Treasury Managed Fund is a self-insurance scheme owned and underwritten by the New South Wales Government. Such inclusion of the Foundation confers upon it 'protected entity' status within the Treasury Managed Fund. The contract of coverage is an indemnification for any and all actions leading to a claim against the covered entity subject to the contract of coverage. Each Board Member, Trustee, officer and employee of the 'protected entity' is covered by the contract of coverage for any 'legal liability', alleged or actual, as long as the action is not based on an illegal and/or criminal act or outside the scope of their duties.

The following tables set out the number of Directors' meetings held (including meetings of committees of Directors) during the financial year and the number of meetings attended by each director (while they were a director or a committee member). During the financial year the following meetings were held: six Board, five Planning, Legal and Finance Committee, nine Events Committee, four Endangered Houses Fund Committee, one Communications Committee. A new Executive Committee has been established with the first meeting to occur in 2005–06. The Communications Committee was disbanded.

	BOARD OF DIRECTORS	
Directors	Held	Attended
Jill Wran (Chairman)	6	5
Howard Tanner	5	5
Marylyn Abbott	6	0
Victoria Alexander	5	3
Neville Allen	6	5
Zeny Edwards	5	5
Lynette Fern	6	5
David Hall	5	2
Michael Heraghty	6	4
John Ingram	5	3
John Kehoe	6	3
Beat Knoblauch	6	5
Rodney Leaver	6	3
Clive Lucas OBE	6	5
William McLaughlin	6	4
Susan Rothwell	6	3
Stephen Wall	6	4
Peter Watts	6	5
Lesley Wild	–	–

	PLANNING, LEGAL AND FINANCE COMMITTEE	
Directors	Held	Attended
Jill Wran (Chairman)	5	4
David Hall	5	2
Michael Heraghty	5	4
John Kehoe	5	3
Beat Knoblauch	5	4
Stephen Wall	5	5

	ENDANGERED HOUSES FUND COMMITTEE	
Directors	Held	Attended
Jill Wran (Chairman)	4	4
Howard Tanner	1	1
Victoria Alexander	1	1
Neville Allen	4	4
Zeny Edwards	1	1
Rodney Leaver	4	1
Clive Lucas OBE	4	4
William McLaughlin	4	1
Susan Rothwell	4	1
Peter Watts	4	4

	EVENTS COMMITTEE	
Directors	Held	Attended
Jill Wran (Chairman)	9	7
Victoria Alexander	9	6
Zeny Edwards	4	4
Lynette Fern	9	6
Rodney Leaver	1	1
Clive Lucas OBE	9	6
Susan Rothwell	9	4

	COMMUNICATIONS COMMITTEE	
Directors	Held	Attended
Lynette Fern	1	1
William McLaughlin	1	1
Stephen Wall	1	–

FINANCIAL STATEMENTS FOR THE CONTROLLED ENTITY

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES AUDITOR GENERAL'S REPORT



GPO BOX 12
SYDNEY NSW 2001

INDEPENDENT AUDIT REPORT FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

To Members of the New South Wales Parliament

Audit Opinion Pursuant to the *Public Finance and Audit Act 1983*

In my opinion, the financial report of the Foundation for the Historic Houses Trust of New South Wales:

- (a) presents fairly the Foundation's financial position as at 30 June 2005 and its financial performance and cash flows for the year ended on that date, in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia; and
- (b) complies with section 41B of the Public Finance and Audit Act 1983 (the PF&A Act).

Audit Opinion Pursuant to the *Charitable Fundraising Act 1991*

In my opinion:

- (a) the accounts of the Foundation show a true and fair view of the financial result of fundraising appeals for the year ended 30 June 2005
- (b) the accounts and associated records of the Foundation have been properly kept during the year in accordance with the *Charitable Fundraising Act 1991* (the CF Act) and the *Charitable Fundraising Regulation 2003* (the CF Regulation)
- (c) money received as a result of fundraising appeals conducted during the year has been properly accounted for and applied in accordance with the CF Act and the CF Regulation; and
- (d) there are reasonable grounds to believe that the Foundation will be able to pay its debts as and when they fall due.

My opinions should be read in conjunction with the rest of this report.

The Trustees' Role

The financial report is the responsibility of the Trustees. It consists of the statement of financial position, the statement of financial performance, the statement of cash flows and the accompanying notes.

The Auditor's Role and the Audit Scope

As required by the PF&A Act and the CF Act, I carried out an independent audit to enable me to express an opinion on the financial report. My audit provides *reasonable assurance* to Members of the New South Wales Parliament that the financial report is free of *material* misstatement.

My audit accorded with Australian Auditing and Assurance Standards and statutory requirements, and I:

- evaluated the accounting policies and significant accounting estimates used by the Trustees in preparing the financial report,
- examined a sample of the evidence that supports:
 - (i) the amounts and other disclosures in the financial report,
 - (ii) compliance with accounting and associated record keeping requirements pursuant to the CF Act; and
- obtained an understanding of the internal control structure for fundraising appeal activities.

An audit does *not* guarantee that every amount and disclosure in the financial report is error free. The terms 'reasonable assurance' and 'material' recognise that an audit does not examine all evidence and transactions. However, the audit procedures used should identify errors or omissions significant enough to adversely affect decisions made by users of the financial report or indicate that the Trustees had not fulfilled their reporting obligations.

My opinions do *not* provide assurance:

- about the future viability of the Foundation,
- that it has carried out its activities effectively, efficiently and economically or
- about the effectiveness of its internal controls.

Audit Independence

The Audit Office complies with all applicable independence requirements of Australian professional ethical pronouncements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor General; and
- mandating the Auditor-General as auditor of public sector agencies but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office are not compromised in their role by the possibility of losing clients or income.

A stylized signature in black ink, appearing to read 'P Carr'.

P Carr, FCPA
Director, Financial Audit Services
SYDNEY
20 October 2005

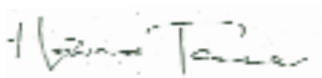
STATEMENT BY THE DIRECTORS OF THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES LIMITED BEING TRUSTEE FOR THE FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES

The Directors of the Foundation for the Historic Houses Trust of New South Wales Limited, the Trustee of the Foundation for the Historic Houses Trust of New South Wales, declare that:

- a) The attached financial statements and notes thereto comply with Australian Accounting Standards, *Public Finance and Audit Act 1983* and Regulations, UIG consensus views and other authoritative pronouncements.
- b) The attached financial statements and notes thereto give a true and fair view of the financial position and performance of the Trust.
- c) In the Directors' opinion, the attached financial statements and notes thereto are in accordance with the Trust Deed.
- d) In the Directors' opinion, there are reasonable grounds to believe that the Trust will be able to pay its debts as and when they become due and payable.
- e) The Directors are not aware of any circumstances that would render any particulars included in the financial report to be misleading or inaccurate.
- f) The financial report has been properly drawn up and the associated records have been properly kept for the period from 1 July 2004 to 30 June 2005, in accordance with the *Charitable Fundraising (NSW) Act 1991* and Regulations.
- g) Money received as a result of fundraising activities conducted during the period from 1 July 2004 to 30 June 2005 has been properly accounted for and applied in accordance with the *Charitable Fundraising (NSW) Act 1991* and Regulations.

Signed in accordance with a resolution of the Directors.

On behalf of the Directors



Howard Tanner
Chairman



John Kehoe
Director

Dated this day 14 October 2005

STATEMENT OF FINANCIAL PERFORMANCE

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES FOR THE YEAR ENDED 30 JUNE 2005

	Notes	2005 \$	2004 \$
REVENUE FROM ORDINARY ACTIVITIES	2	385,672	388,800
EXPENSES FROM ORDINARY ACTIVITIES			
Administration expenses		101,803	97,034
Marketing expenses		51,828	24,747
Rental expense		–	24,000
Audit fees	3	5,000	4,200
Other expenses from ordinary activities		30,132	20,577
Total expenses from ordinary activities		188,763	170,558
SURPLUS/(DEFICIT) FROM ORDINARY ACTIVITIES	11c	196,909	218,242
Total revenues, expenses and valuation adjustments recognised directly in equity		–	–
TOTAL CHANGES IN EQUITY OTHER THAN THOSE RESULTING FROM TRANSACTIONS WITH OWNERS AS OWNERS	9	196,909	218,242

The accompanying notes form part of these financial statements.

STATEMENT OF FINANCIAL POSITION

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES AS AT 30 JUNE 2005

	Notes	2005 \$	2004 \$
ASSETS			
Current assets			
Cash assets	4	820,004	1,078,870
Receivables	5	6,602	2,996
Other financial assets	6	1,298,983	1,072,113
Total current assets		2,125,589	2,153,979
TOTAL ASSETS		2,125,589	2,153,979
LIABILITIES			
Current liabilities			
Payables	7	17,732	142,085
Provisions	8	—	946
Total current liabilities		17,732	143,031
TOTAL LIABILITIES		17,732	143,031
NET ASSETS		2,107,857	2,010,948
TRUST FUNDS			
Accumulated funds	9	2,107,857	2,010,948
TOTAL EQUITY		2,107,857	2,010,948

The accompanying notes form part of these financial statements.

STATEMENT OF CASH FLOWS

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES FOR THE YEAR ENDED 30 JUNE 2005

	Notes	2005 \$	2004 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Suppliers/employee		(177,908)	(88,238)
Other		(156,065)	(96,695)
Total payments		(333,973)	(184,933)
Receipts			
Interest received		115,002	92,467
Donations and sponsorship		286,975	294,325
Total receipts		401,977	386,792
NET CASH FLOWS FROM OPERATING ACTIVITIES	11(c)	68,004	201,859
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchases of investments		(226,870)	(50,774)
Proceeds from investments		—	—
NET CASH FLOWS (USED IN) INVESTING ACTIVITIES		(226,870)	(50,774)
CASH FLOWS FROM FINANCING ACTIVITIES			
Proceeds from contributed equity		—	—
Distribution paid		(100,000)	—
NET CASH FLOWS FROM FINANCING ACTIVITIES		(100,000)	—
NET INCREASE/(DECREASE) IN CASH		(258,866)	151,085
Opening cash and cash equivalents		1,078,870	927,785
CLOSING CASH AND CASH EQUIVALENTS	11(a)	820,004	1,078,870

The accompanying notes form part of these financial statements.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES FOR THE YEAR ENDED 30 JUNE 2005

1 SUMMARY OF ACCOUNTING POLICIES

Reporting entity

The Foundation was formed on 14 November 2001 and commenced operating in October 2002 when all assets and liabilities of the Historic Houses Trust of New South Wales Foundation were transferred.

Financial reporting framework

The financial report is a general purpose financial report which has been prepared in accordance with the Trust Deed, Australian Accounting Standards and other authoritative pronouncements of the AASB, Urgent Issues Group Consensus Views, *Public Finance and Audit Act 1983* and Regulations, and complies with other requirements of the law.

The financial report has been prepared on the basis of historical cost and except where stated, does not take into account changing money values or current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

Significant accounting policies

Accounting policies are selected and applied in a manner that ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported.

The following significant accounting policies have been adopted in the preparation and presentation of the financial report:

a) Revenue recognition

Interest revenue – interest revenue is recognised on an accruals basis.

Donations – revenue received from donations is recorded as and when it is received.

b) Acquisition of assets

Assets acquired are recorded at the cost of acquisition, being the purchase consideration determined as at the date of acquisition plus costs incidental to the acquisition.

c) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST except where:

- the amount of GST incurred by the Foundation as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense
- receivables and payables are stated with the amount of GST included

d) Receivables

Trade receivables and other receivables are recorded at amounts due less any allowance for doubtful debts.

e) Income tax

The Foundation is exempt from the payment of income tax, and accordingly, no provision for income tax liability or future income tax benefit has been included in the accounts.

f) Accounts payable

Trade payables and other accounts payable are recognised when the Foundation becomes obliged to make future payments resulting from the purchase of goods and services.

g) Service provider arrangements

The Foundation does not have any employees. The Historic Houses Trust of New South Wales provides administration services for a charge on the basis of cost recovery.

h) Impact of adopting Australian equivalents to IFRS

The Foundation will apply the Australian equivalents to International Financial Reporting Standards (AEIFRS) from 2005–06. The following strategy is being implemented to manage the transition to AEIFRS by following the advice and strategy prescribed by the Foundation's controlling entity, the Historic Houses Trust of New South Wales (HHT). The HHT is following the advice of the NSW Treasury and has also allocated internal resources and/or engaged consultants to analyse the pending standards and Urgent Issues Group Abstracts to identify key areas regarding policies, procedures, systems and financial impacts affected by the transition. The HHT's Finance & Audit Committee is overseeing the transition. The Senior Finance Officer is responsible for the project and reports regularly to the committee on progress against the plan.

The Foundation, from advice from its controlling entity the HHT, has determined there are no changes in accounting policies that are likely to impact opening equity or transactions to 30 June 2005.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES FOR THE PERIOD ENDED 30 JUNE 2005

	2005 \$	2004 \$
2 REVENUE		
Surplus from ordinary activities includes the following items of revenue:		
(a) Operating revenue		
Donations	271,150	294,325
Interest	114,522	94,475
	385,672	388,800
Expenses of the Foundation are paid by the controlling entity and recharged.		
3 REMUNERATION OF AUDITORS		
Audit of the financial report		
Foundation for the Historic Houses Trust of New South Wales	3,500	3,000
Foundation for the Historic Houses Trust of New South Wales Limited	1,500	1,200
	5,000	4,200
4 CASH ASSETS		
Cash on hand and at bank	19,393	230,074
TCorp Hour-Glass Cash Facility	800,611	848,796
	820,004	1,078,870
5 CURRENT RECEIVABLES		
GST	3,124	–
Prepayments	1,575	613
Accrued interest on deposit	1,903	2,383
	6,602	2,996
6 OTHER CURRENT FINANCIAL ASSETS		
TCorp term deposit	405,162	382,197
Macquarie Bank Limited term deposit	893,821	689,916
	1,298,983	1,072,113
7 CURRENT PAYABLES		
Trade payables – Historic Houses Trust of New South Wales (the controlling entity)	9,223	122,731
Other	8,509	19,354
	17,732	142,085
8 CURRENT LIABILITIES – PROVISIONS		
Other	–	946
Total provisions	–	946

	2005 \$	2004 \$
9 ACCUMULATED FUNDS		
Balance at the beginning of the financial period	2,010,948	1,792,706
Net profit from ordinary activities	196,909	218,242
Transactions with owners as owners		
Less: distribution paid to the Historic Houses Trust of New South Wales	(100,000)	–
Balance at the end of the financial period	2,107,857	2,010,948

10 RELATED PARTY TRANSACTIONS

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

(a) Transactions with related entities

Contribution to the Historic Houses Trust of New South Wales	100,000	–
--	---------	---

During the financial period the trustee of the Foundation for the Historic Houses Trust of New South Wales was the Foundation for the Historic Houses of New South Wales Trust Limited. This company's ultimate parent entity is the Historic Houses Trust of New South Wales. Transactions with the Historic Houses Trust of New South Wales for services provided are fully reimbursed by the Foundation.

Aggregate amounts receivable from and payable to related entities at balance date are as follows:

Current receivables – controlling entity	–	–
Current payables – controlling entity	9,223	122,731

(b) Transactions with Directors

There were no transactions between the Trustee and the Foundation.

No Director of the Trustee receives remuneration for his/her duties as a Director of the Foundation for the Historic Houses Trust of New South Wales Limited.

11 NOTES TO THE STATEMENT OF CASH FLOWS**(a) Reconciliation of cash**

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and Tcorp Hour-Glass deposits. Cash at the end of the financial period as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

Cash and cash equivalents	820,004	1,078,870
---------------------------	---------	-----------

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES FOR THE YEAR ENDED 30 JUNE 2005

	2005 \$	2004 \$
--	------------	------------

b) Non-cash financing and investing activities

The Foundation receives administration assistance from the Historic Houses Trust of New South Wales at no charge. The value of these services is unable to be estimated.

(c) Reconciliation of surplus from ordinary activities to net cash flows from operating activities

Surplus from ordinary activities	196,909	218,242
(Increase)/decrease in assets:		
Current receivables	(3,606)	(2,621)
Increase/(decrease) in liabilities:		
Current payables	(124,353)	(14,708)
Provisions	(946)	946
Net cash from operating activities	68,004	201,859

12 FINANCIAL INSTRUMENTS**(a) Significant accounting policies**

Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which revenues and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument are disclosed in Note 1 to the financial statements.

(b) Interest rate risk

The below table details the Foundation's exposure to interest rate risk as at 30 June 2005:

(c) Credit risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the Foundation. The Foundation has adopted the point of only dealing with creditworthy counterparties as a means of mitigating the risk of financial loss from defaults. The Foundation measures credit risk on a fair value basis.

	2005 \$	2004 \$
--	------------	------------

The Foundation does not have any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics.

(d) Net fair value

The carrying value of financial assets and liabilities recorded in the financial statements approximates their net fair values.

13 CHARITABLE FUNDRAISING ACTIVITIES**Results of fundraising activities**

Gross proceeds from fundraising appeals	94,650	75,325
Less: costs of fundraising appeals	39,549	22,239
Net surplus obtained from fundraising appeals	55,101	53,086
Contributions to the Historic Houses Trust of New South Wales	100,000	0
Transferred to/(from) accumulated funds	(44,899)	53,086
	55,101	53,086

List of all forms of appeals:

- Events

How appeal monies are applied

As at 30 June 2005 the Foundation had paid a distribution of \$100,000 to the Historic Houses Trust of New South Wales.

Interest rate risk	Average interest rate %	Variable interest rate \$	Fixed interest rate maturity < 1 year \$	Non interest bearing \$	Total \$
Financial assets					
Cash	5.50	820,004	—	200	820,204
Receivables	—	—	—	6,602	6,602
Other financial assets	5.57	—	1,298,983	—	1,298,983
Financial liabilities					
Payables	—	—	—	17,732	17,732

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOUNDATION FOR THE HISTORIC HOUSES TRUST OF NEW SOUTH WALES FOR THE YEAR ENDED 30 JUNE 2005

Comparative figures and rates	2005 \$	%	2004 \$	%
Total costs of fundraising/ gross income from fundraising	39,549/ 94,650	42	22,239/ 75,325	30
Net surplus from fundraising/ gross income from fundraising	55,101/ 94,650	58	53,086/ 75,325	70
Total costs of services/ total expenditure	-/ 188,763	-/ -	-/ 170,558	-
Total costs of services provided/ total income received	-/ 385,672	0/ -	-/ 388,800	-

END OF AUDITED FINANCIAL STATEMENTS

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www.hht.net.au

Elizabeth Bay House

7 Onslow Avenue, Elizabeth Bay

T 02 9356 3022

Open Tuesday to Sunday 10am – 4.30pm
and public holiday Mondays

Elizabeth Farm

70 Alice Street, Rosehill

T 02 9635 9488

Open daily 10am – 5pm

Government House

Macquarie Street, Sydney

T 02 9931 5222

House open Friday to Sunday 10.30am – 3pm

Grounds open daily 10am – 4pm

Hyde Park Barracks Museum

Macquarie Street, Sydney

T 02 8239 2311

Open daily 9.30am – 5pm

Justice & Police Museum

Cnr Albert & Phillip Streets, Circular Quay

T 02 9252 1144

Open weekends 10am – 5pm

Open daily during January 10am – 5pm

Meroogal

Cnr Worrigee & West Streets, Nowra

T 02 4421 8150

Open Saturday 1pm – 5pm

& Sunday 10am – 5pm

Open Thursday to Sunday during January

10am – 5pm

Museum of Sydney

on the site of first Government House

Cnr Phillip & Bridge Streets, Sydney

T 02 9251 5988

Open daily 9.30am – 5pm

Rose Seidler House

71 Clissold Road, Wahroonga

T 02 9989 8020

Open Sunday 10am – 5pm

Rouse Hill estate

Guntawong Road, off Windsor Road, Rouse Hill

T 02 9627 6777

Open Wednesday, Thursday and Sunday

10am – 2pm

Closed December to February

Susannah Place Museum

58–64 Gloucester Street, The Rocks

T 02 9241 1893

Open weekends 10am – 5pm

Open daily during January 10am – 5pm

Vaucluse House

Wentworth Road, Vaucluse

T 02 9388 7922

Open Tuesday to Sunday 10am – 4.30pm

and public holiday Mondays

All museums closed Good Friday and
Christmas Day

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