CONFIRMATION OF COUNCIL'S ORDINARY MEETING MINUTES

At the Council Meeting held 14 October 2014 the following Council minutes were adopted:

There being no further business at the meeting of 15 September 2014, the meeting closed at 7.31pm.

John .

Confirmed by Chairperson:

There being no further business at the meeting of 16 September 2014, the meeting closed at 11.23pm.

Confirmed by Chairperson:

Minutes of the Ordinary Meeting of the Campbelltown City Council held on 16 September 2014

Present His Worship the Mayor, Councillor P Lake

Councillor F Borg
Councillor G Brticevic
Councillor A Chanthivong
Councillor S Dobson
Councillor G Greiss
Councillor P Hawker
Councillor R Kolkman
Councillor D Lound
Councillor A Matheson
Councillor C Mead
Councillor M Oates
Councillor T Rowell

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

1. APOLOGIES

It was **Moved** Councillor Greiss, **Seconded** Councillor Brticevic that the **APOLOGIES** from Councillors Glynn and Thompson be received and accepted.

158 The Motion on being Put was CARRIED.

2. CONFIRMATION OF MINUTES

2.1 Minutes of the Ordinary Meeting of Council held 19 August 2014

It was **Moved** Councillor Mead, **Seconded** Councillor Dobson that the Minutes of the Ordinary Meeting of Council held 19 August 2014, copies of which have been circulated to each Councillor, be taken as read and confirmed.

159 The Motion on being Put was **CARRIED**.

3. DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests - Nil

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

Councillor Dobson - Director Planning and Environment - Item 12.1 - Airds Bradbury Renewal Project - Councillor Dobson advised on legal advice, she will leave the chamber and not take part in debate nor vote on the matter.

Councillor Dobson - Notice of Motion - Item 15.1 - Airds - Bradbury Renewal Project - Councillor Dobson advised on legal advice, she will leave the chamber and not take part in debate nor vote on the matter.

Councillor Hawker - Planning and Environment Committee - Item 2.1 - Joint Regional Planning Panel Application - DA 1141/2014/DA-SW for Stages 1 and 2 Claymore Urban Renewal Project - Councillor Hawker advised that he is a member of the Joint Regional Planning Panel (JRPP) and that the will leave the chamber and not take part in debate nor vote on the matter.

Councillor Lake - Planning and Environment Committee - Item 2.1 - Joint Regional Planning Panel Application - DA 1141/2014/DA-SW for Stages 1 and 2 Claymore Urban Renewal Project - Councillor Lake advised that he is a member of the Joint Regional Planning Panel (JRPP) and that the will leave the chamber and not take part in debate nor vote on the matter.

Councillor Hawker - Planning and Environment Committee - Item 2.2 - Joint Regional Planning Panel Application - DA 1057/2014/DA-C Expansion of Macarthur Square Shopping Centre - Councillor Hawker advised that he is a member of the Joint Regional Planning Panel (JRPP) and that the will leave the chamber and not take part in debate nor vote on the matter.

Councillor Lake - Planning and Environment Committee - Item 2.2 - Joint Regional Planning Panel Application - DA 1057/2014/DA-C Expansion of Macarthur Square Shopping Centre - Councillor Lake advised that he is a member of the Joint Regional Planning Panel (JRPP) and that the will leave the chamber and not take part in debate nor vote on the matter.

Councillor Hawker - Director Planning and Environment - Item 12.1 - Airds Bradbury Renewal Project - Councillor Hawker advised that he is a member of the Joint Regional Planning Panel (JRPP) and that the will leave the chamber and not take part in debate nor vote on the matter.

Councillor Hawker - Notice of Motion - Item 15.1 - Airds - Bradbury Renewal Project - Councillor Hawker advised that he is a member of the Joint Regional Planning Panel (JRPP) and that the will leave the chamber and not take part in debate nor vote on the matter.

Councillor Lound - City Works Committee - Item 3.4 Grant Applications - Status Report - Councillor Lound advised that he is the President of the Macarthur Rams F.C Inc.

Councillor Borg - Corporate Governance Committee - Item 1.1 - 24 Hour Fight Against Cancer - Councillor Borg advised that he is the Chairman of the 24 Hour Fight Against Cancer Macarthur and he will leave the chamber and not take part in debate nor vote on the matter.

Councillor Kolkman - City Works Committee - Item 3.4 Grant Applications - Status Report - Councillor Kolkman advised that he is a patron of the Macarthur Football Association however he has no involvement in the day to day operations.

Councillor Rowell - Community Services Committee - Item 1.1 - Use of video to promote Council facilities - Councillor Rowell advised that a TAFE teacher of digital media is known to him.

Councillor Chanthivong advised that he is an employee of Transport NSW and if he considers there may be a perceived conflict necessitating him to declare an interest, he will do so and if appropriate, leave the Chamber.

Councillor Brticevic advised that he is an employee of the NSW Police Force and if he considers there may be a perceived conflict necessitating him to declare an interest, he will do so and if appropriate, leave the Chamber.

Councillor Lake - Corporate Governance Committee - Item 3.3 - Sundry Debtors Report - July 2014 - Councillor Lake advised that he is a Director of Western Suburbs Leagues Club.

5. PETITIONS

5.1 Draft Campbelltown Local Environmental Plan

Forwarding a petition containing 148 signatures expressing their interest in rezoning Wedderburn to allow for five acre subdivisions as part of the Draft Campbelltown Local Environmental Plan.

(Comment: This petition has been forwarded to Council's Director Planning and Environment for inclusion with all submissions regarding this issue).

Officer's Recommendation

That the petition be received and the petitioners be advised in terms of the above comment.

Council Meeting 16 September 2014 (Borg/Kolkman)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 160

That the Officer's Recommendation be adopted.

6. CORRESPONDENCE

6.1 Minister for Mental Health

Attachments

- 1. Copy of letter from The Hon Jai Rowell MP (contained within this report)
- 2. Copy of Council's letter (contained within this report)

Thanking Council for its letter of congratulations concerning his appointment as Minister for Mental Health and Assistant Minister for Health.

Officer's Recommendation

That the letter be received and the information be noted.

Council Meeting 16 September 2014 (Hawker/Greiss)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 161

That the Officer's Recommendation be adopted.



The Hon Jai Rowell MP Minister for Mental Health Assistant Minister for Health

M14/2428

Mr Paul Tosi General Manager Campbelltown City Council PO Box 57 CAMPBELLTOWN NSW 2560

AUG01'14 08:16:15 RCUD

Dear Mr Tosi

Many thanks for your letter of congratulations concerning my appointment as Minister for Mental Health and Assistant Minister for Health. Your support is very much appreciated and I am grateful that you took the time to write to me.

As you would be aware the NSW Government is committed to making a real difference to the lives of people with mental illness and our community as a whole by improving services and imbedding meaningful reform.

This commitment has been matched by a record investment through the mental health budget, which has increased under the NSW Liberals & Nationals.

I am dedicated to continuing this important work and being part of the team that is making NSW a better, stronger and healthier state.

Thank you once again for your congratulations.

Yours sincerely

Jai Rowell MP

2 8 JUL 2014



14 July 2014

The Hon. Jai Rowell MP
Minister for Mental Health
Assistant Minister for Health
Level 31 Governor Macquarie Tower
1 Farrer Place
SYDNEY NSW 2000

Dear Minister

Council at its meeting of 6 May 2014 resolved to congratulate you on your recent promotion to positions within the Baird Government Ministry, recognising that these positions are of great relevance to the people of Macarthur.

Council also resolved to request your support to ensure that public mental health services in the Macarthur region satisfactorily meet community needs.

On behalf of Council, I wish you well in your new portfolios and look forward to working with you for the betterment of Campbelltown and the Macarthur region.

Yours sincerely

Paul Tosi

General Manager

6.2 Michael and Marilyn Reardon-Small

Attachments

Copy of letter (contained within this report)

Thanking Council for the Civic function held in their honour.

Officer's Recommendation

That the letter be received and the information be noted.

Council Meeting 16 September 2014 (Kolkman/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 162

That the Officer's Recommendation be adopted.

AUG08'14 08:06:21 RCVD

Mayor Clinton Mead Campbelltown City Council PO Box 57 Campbelltown NSW 2560 10 Cummins Road Menangle NSW 2568 Ah: 4632 8143 7 August 2014

Dear Clinton,

THANK YOU - MAYORAL RECEPTION

Marilyn and I would like to take this opportunity to personally thank you and the Campbelltown City Council Executive for hosting a Mayoral Function in our honour on Thursday, 24 July 2014.

We would also like to thank the Campbelltown City Council for their Community Service Awards.

Marilyn and I are very humbled and overwhelmed to be recipients of such a prestigious award. It meant a lot to us that we were able to share this wonderful occasion with our family & friends.

In addition we would also like to thank Amanda King & Michael Dagastino for their great assistance in putting together a magnificent function.

Finally, we look forward to working with you and the Council on the forthcoming 2014 Fishers Ghost Arts Festival and the proposed 2016 National James Gleeson Tour.

Yours sincerely

Marilyn Reardon-Small

Michael Reardon-Small

6.3 Hurley Park Cattle Tank and Silt Traps

Attachments

Copy of letter (contained within this report)

Requesting Council give consideration to the restoration of the two silt trap sandstone spillways located at Hurley Park.

Officer's Recommendation

That this matter be dealt with in conjunction with Planning and Environment Committee Item 5.1 - Funding options for the Hurley Park Cattle Tank and Silt Traps.

Council Meeting 16 September 2014

Planning and Environment Committee Item 5.1 - Funding options for the Hurley Park Cattle Tank and Silt Traps was brought forward and dealt with in conjunction with Item 6.3.

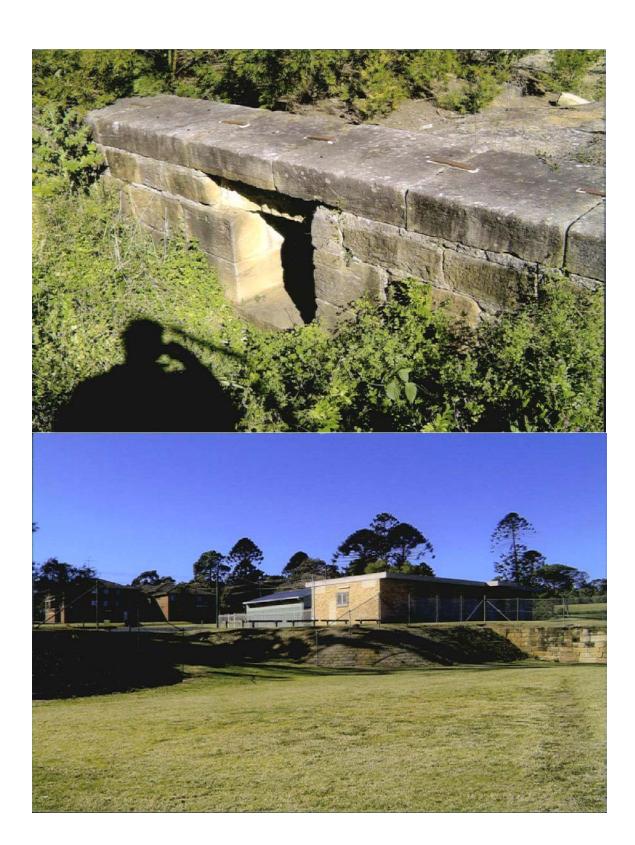
Council Meeting 16 September 2014 (Oates/Brticevic)

- 1. That the letter be noted and a response letter be prepared.
- 2. That an urgent report be presented investigating all possible funding grants available from Sydney Water or any other Government Department for the repair and ongoing maintenance of the two silt trap sandstone spillways and other heritage resources located at Hurley Park.

Council Resolution Minute Number 164

That the Council Recommendation be adopted.

38 CONSAMINE ST CAMPACUTOWN 2560 DEAR COUNCINCE Clinton Mead Ph. 46250673 As a prequent user of Hunley Pank (cayes) I write to you in regard to Campbeltown's Water Reservoir Cattle Tank and silt traps located in Hurley Park Suilt by convict labour in 1838. Restorations have been unged by various people since 1980 and Council have expert reports from MCBean & Crisp 1988, Conybeare Morrison 2004, Bill Jordan of Assoc 2006. The Cattle Tank + Reservoir Wall home been restored as sea their reports from a gest grant the remaining sant of the restoration are the 2 silt trap sandstone spillways to the reservoirs. These constauctions are in exceptionally good order after 176 yes and mostly infact with loose sandstone on site This is a very unique structure, the only one in NSW and in Campbelltown. If the people of Compbelltown in the 1830' could wass monies for The construction then surely in 2014 Our Council can find the money for nestakation enquiries are required. I und you courcillon for father support from fellow Councillors to have the silt traps restoration included in the Council Works Program KEN BELLMAN. Sincerely Len Bellman





6.4 Marrickville Council

Attachments

Copy of letter from Marrickville Council (contained within this report)

Thanking Council for their kind words of condolence on the passing of Councillor Emanuel Tsardoulias.

Officer's Recommendation

That the letter be received and the information be noted.

Council Meeting 16 September 2014 (Greiss/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 165

That the Officer's Recommendation be adopted.



SEP04'14 08:06:11 RCVD

2 September 2014

Paul Tosi General Manager Campbelltown City Council PO Box 57 CAMBELLTOWN NSW 2560

Dear Paul,

Thank you for your kind words of condolence at this very difficult time. They have been warmly received by Marrickville Council and conveyed to the family of Councillor Emanuel Tsardoulias.

Yours sincerely,

Brian Barrett General Manager

ABN 52 659 768 527

Administrative Centre | 2-14 Fisher Street, PO Box 14, Petersham NSW 2049 | DX 3910 - Annandale NSW

02 9335 2222 02 9335 2029 02 9335 2025 (hearing impaired)

council@marrickville.nsw.gov.au

Website www.marrickville.nsw.gov.au

Phone Fax TTY

Email

Reports of the Planning and Environment Committee Meeting held at 7.30pm on Tuesday, 9 September 2014.

APOLOGIE	S
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ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

ITEM	TITLE	
1.	WASTE AND RECYCLING SERVICES	3
1.1	Environment Protection Authority (EPA) Grant Funding - Community Recycling Centres	
2.	SUSTAINABLE CITY AND ENVIRONMENT	9
2.1	Joint Regional Planning Panel Application - DA 1141/2014/DA-SW for Stages 1 and 2 Claymore Urban Renewal Project	9
2.2	Joint Regional Planning Panel Application - DA 1057/2014/DA-C Expansion of Macarthur Square Shopping Centre	19
2.3	Revised Draft Policy of the Association of Mining Related Councils on Coal Seam Gas	33
2.4	10/50 Vegetation Clearing Laws	39
3.	DEVELOPMENT SERVICES	45
3.1	Development Services Section Statistics July 2014	45
4.	COMPLIANCE SERVICES	47
4.1	Legal Status Report	47
4.2	Wrecking Yards in the Campbelltown Local Government Area	58
4.3	Unauthorised Commercial and Residential Advertising on Public Places	61
5.	GENERAL BUSINESS	63
5.1	Funding options for the Hurley Park Cattle Tank and Silt Traps	63
18.	CONFIDENTIAL ITEMS	63
No rep	orts this round	63

Minutes of the Planning and Environment Committee held on 9 September 2014

Present His Worship the Mayor, Councillor C Mead

Councillor G Greiss (Chairperson)

Councillor R Kolkman
Councillor D Lound
Councillor A Matheson
Councillor M Oates
Councillor R Thompson
General Manager - Mr P Tosi

Director Planning and Environment - Mr J Lawrence Acting Director Planning and Environment - Mr J Baldwin

Manager Community Resources and Development - Mr B McCausland Manager Emergency Management and Facility Services - Mr R Blair

Manager Waste and Recycling Services - Mr P Macdonald

Manager Governance and Risk - Mrs M Dunlop

Business Review and Improvement Officer - Mr C Taylor

Executive Assistant - Mrs D Taylor

Apology (Matheson/Thompson)

That the apology from Councillor Rowell be received and accepted.

CARRIED

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Greiss.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

Pecuniary Interests

Nil

Non Pecuniary – Significant Interests

Ni

Non Pecuniary – Less than Significant Interests

Nil

1. WASTE AND RECYCLING SERVICES

1.1 Environment Protection Authority (EPA) Grant Funding - Community Recycling Centres

Reporting Officer

Manager Waste and Recycling Services

Attachments

Photographs of Liverpool City Council's Community Recycling Centre (contained within this report)

Purpose

To provide information regarding the availability of grant funding for the construction and operation of a Community Recycling Centre (CRC), to enable Council to determine whether to apply for such a grant.

History

Through the 'Waste Less Recycle More' grants program, the NSW Government is making available significant funding for the establishment of CRCs. Round 2 of the funding program was recently released. Applications close on 29 September 2014.

Report

The NSW Government's 'Waste Less Recycle More Initiative' is a five-year program to fund improvements in waste management and recycling. It includes grant programs for initiatives such as new and upgraded infrastructure, community recycling centres for household problem wastes, and reducing illegal dumping and litter.

The Environment Protection Authority (EPA) is encouraging councils to apply for grants to build and operate CRCs. The purpose of these facilities is to enable residents to drop off 'problem' wastes including:

- Oil-based paint
- Water-based paint
- Motor oils
- Non-motor oils
- Fire extinguishers
- Household batteries
- Light globes

1.1 Environment Protection Authority (Epa) Grant Funding - Community Recycling Centres

- Smoke detectors
- Car batteries
- LPG bottles
- Other gas bottles (eg. the taller oxygen/acetylene bottles).

Round 1 of the grant program provided funding for upgrading of existing facilities in 24 Local Government Areas across the state. These were located mostly in rural areas where councils already own and operate landfill facilities and waste management centres. Metropolitan councils that received funding for upgrading of existing facilities included Leichhardt Municipal Council and Randwick City Council.

Round 1 of the grant program also provided funding for construction of new facilities in 10 Local Government Areas across the state. Again these were mostly located in rural areas. Metropolitan councils that received funding for new facilities included Blue Mountains City and Hurstville/Kogarah/Rockdale City Councils (shared facility).

Liverpool City Council recently completed construction of its CRC. While this facility has been operating for only a very short time, early indications are that it has been well received by the community, with approximately 35 to 40 drop-offs per day. This number is likely to increase as the community becomes more aware of the facility.

In addition to the schedule of problem wastes accepted at CRCs, the Liverpool CRC also accepts televisions, computers, mobile phones, polystyrene, cardboard and paper under separately funded programs. The most commonly dropped off items at the Liverpool CRC are paints, motor oils, televisions, computers and polystyrene.

Grants are available for 100% of infrastructure costs to establish a CRC, up to a maximum amount of \$250,000. This amount covers:

- Design plans
- Community consultation
- Site works
- Construction materials
- Access and egress road works
- Safety equipment
- Fencing/security
- Fork lift
- Computer/IT device for online reporting.

While the grants for the abovementioned infrastructure costs are awarded and administered by the NSW Environmental Trust, successful applicants will receive additional funding from the EPA through separate grants for:

- Signage
- Training
- Receptacles
- Cabinets to store 'by-catch' (items delivered to but not accepted at the CRC)
- Spill kits
- Education funding
- Costs to collect and reprocess certain targeted problem wastes (funded only to 30 June 2017).

There are clear benefits from the operation of a CRC, including:

- the availability of a community facility to enable residents to drop off problem wastes all year-round
- potential reduction of these types of wastes in the general garbage and kerbside clean-up stream
- potential for reduction in illegal dumping of these types of waste
- regardless of its future use, Council retains the infrastructure.

Balanced against these benefits are costs, or potential costs that need to be taken into account:

- The grant funding does not include salaries and on-costs associated with the operation of CRCs. The recently opened Liverpool CRC opens 6 days per week from 8.00am to 3.00pm. Liverpool City Council operates this facility on the basis of 1.6 full-time-equivalent positions, approximately \$114,000 (salaries + on-costs) per year. The grant funding requires that a CRC open at least two weekdays and be accessible on weekends. Should Council agree to submit an application for funding, the application would propose that the Campbelltown CRC open Thursdays, Fridays and Saturdays from 8.00am to 3.00pm. This would incur salaries and on-costs expenses of approximately \$56,000 per year which would equate to an additional (approximately) \$1.05 per year per household on top of ratepayers current Annual Domestic Waste Management Charge.
- Grant funding would be guaranteed by the EPA for the cost of removal and recycling of the material dropped off at the CRC only until 30 June 2017. If further grant funding is unavailable beyond that date, Council would need to absorb these costs if it chose to continue to run that facility at its own cost. CRCs are a new concept, and those that were created under Round 1 of the grant program have been operating for only a short period. It is therefore difficult to accurately estimate the likely cost of removal and recycling of the materials dropped off. Discussions with senior EPA officers indicate that the EPA 'hopes' that funding for processing and disposal costs for CRCs will be ongoing into the foreseeable future, beyond 30 June 2017. Grant funding requires that Council may not charge residents a fee to drop off items at the CRC while ever the EPA funds removal and recycling costs. However, if EPA funding should cease after 30 June 2017, Council would be in a position to mitigate these costs by introducing a user-pay arrangement, whereby a nominal fee, for example \$10.00 per visit could be charged to residents who drop off items at the CRC.

Should Council decide to apply for a grant for the construction and operation of a CRC, and should the application be successful, it is likely that the facility would be built at Council's domestic waste collection depot at No. 59 Junction Road, Leumeah. This is considered to be the most suitable location, as it is towards the LGA's geographic centre, and residents who take advantage of the annual Chemical CleanOut event would already be familiar with this site.

Conclusion

CRCs are likely to be successful in contributing to the diversion of problem wastes from landfill. As the community continues to become more environmentally conscious, it is expected that CRCs will be welcomed by the growing number of residents who wish to dispose of problem wastes in an environmentally sustainable way.

A CRC operated on the basis of three days per week would initially result in an increase in ratepayers' Annual Domestic Waste Charge by approximately \$1.05 per household per year to fund salaries and on-costs, as this component is not covered by the grant. After 30 June 2017, if no further EPA funding is available, Council would need to absorb the cost of removal and recycling waste materials if it was to continue the service, but could introduce a user-pay arrangement to mitigate these costs.

At \$311.40, Campbelltown's current Annual Domestic Waste Management Charge is among the lowest in the Sydney Metropolitan Area and with an additional charge of approximately \$1.05 per year, per household per annum, would continue to remain one of the lowest domestic waste charges in Sydney.

Officer's Recommendation

- 1. That Council submit an application for grant funding to build and operate a Community Recycling Centre.
- 2. That if the application is successful, Council accept the grant and expedite construction of a Community Recycling Centre (subject to development approval) at its domestic waste collection depot at No. 59 Junction Road, Leumeah.

Committee's Recommendation: (Kolkman/Greiss)

- 1. That Council submit an application for grant funding to build and operate a Community Recycling Centre.
- 2. That if the application is successful, Council accept the grant and expedite construction of a Community Recycling Centre (subject to development approval) at its domestic waste collection depot at No. 59 Junction Road, Leumeah.
- 3. That further information in relation to opening hours be provided in terms of community benefit and demand.

CARRIED

Council Meeting 16 September 2014 (Greiss/Matheson)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 166

That the Committee's Recommendation be adopted.









2. SUSTAINABLE CITY AND ENVIRONMENT

2.1 Joint Regional Planning Panel Application - DA 1141/2014/DA-SW for Stages 1 and 2 Claymore Urban Renewal Project

Reporting Officer

Manager Sustainable City and Environment

Attachments

- 1. Council Resolution (18 December 2012) relating to the Claymore Urban Renewal Plan (CURP) Concept Application (contained within this report)
- 2. CURP Approved Concept Plan Layout (contained within this report)
- 3. Proposed Subdivision Plan (Stages 1 and 2) (contained within this report)

Purpose

To advise Council on the receipt of Development Application 1141/2014/DA-SW, relating to the first two stages of the Claymore Urban Renewal Project, and recommend that Council make a submission to the Sydney West Joint Regional Planning Panel (JRPP) prior to its determination of the application.

Proposed Development

Development Application No 1141/2014/DA-SW: Torrens Title land subdivision creating 249 residential allotments, two allotments for future medium density housing, one public open space allotment, four residue allotments, associated civil works, tree removal and landscaping.

Property Description

Various Lots - Badgally Road, Dobell Road, and Norman Crescent, Claymore

Applicant

NSW Land and Housing Corporation

Owners

NSW Land and Housing Corporation UrbanGrowth NSW Campbelltown City Council

Statutory Provisions

State Environmental Planning Policy (State and Regional Development) 2011 State Environmental Planning Policy No 55 - Remediation of Land Campbelltown (Urban Area) Local Environmental Plan 2002 Claymore Urban Renewal Concept Plan Approval

Date Received

13 May 2014.

History

The redevelopment of the Claymore Public Housing estate is being undertaken by the NSW Land and Housing Corporation in accordance with the Claymore Urban Renewal Concept Plan Approval granted by the Minister for Planning and Infrastructure.

The Concept Plan aims to redress the poor amenity and social issues arising from the current 'Radburn' design of the area, with an improved street layout, better designed public parks, new town centre, and upgraded urban infrastructure. The Project aims for a more sustainable housing outcome with approximately 70% of the planned 1,490 dwellings under the Concept Plan to be privately owned.

At its meeting on 18 December 2012 Council considered a report on the Concept Plan Application being considered at that time by the Department of Planning and Infrastructure (the Department), and resolved to provide its qualified support for the project subject to a specific planning issues being addressed (refer attachment 1). These issues were conveyed to the Department to consider in their assessment of the Concept Plan Application, which was subsequently approved by the Minister on 24 May 2013 (refer Approved Concept Plan Layout - attachment 2).

It is relevant to note that there are two key points of difference between the final Concept Plan approved by the Minister, and that endorsed by Council at its meeting on 18 December 2013.

Firstly, a new retail centre has been included in addition to the existing shopping centre. Secondly, new housing allotments have been provided backing onto Badgally Road in lieu of public open space.

Council was made aware of these key issues of difference at its meeting on 13 September 2013, where it considered a report on the proposed modification to the Concept Approval to defer the timing of the required planning agreement for the delivery of infrastructure works. After considering the report on the matter, Council resolved as follows:

1. That no amendment to the Concept Plan Approval should be considered that would have the effect of altering Council's capacity to negotiate and execute a Voluntary Planning Agreement for the Claymore Renewal Project, in the best interests of the community.

- 2. That Council raises no objection to a modification to the Concept Plan Approval that accounts for the requirement for the proponent to put into place Works in Kind Agreements that are agreed to by Council, to secure the funding and delivery of infrastructure relevant to Stages 1 and 2 of the Renewal Project, and for all subsequent stages through and in accordance with a Voluntary Planning Agreement with Campbelltown City Council, endorsed by Council.
- 3. That the NSW Government be requested to provide a timetable for the implementation of the Claymore Renewal Project.

On 22 October 2013 the Claymore Urban Renewal Concept Approval was modified by the Minister to defer the requirement of a planning agreement for development contributions to Stage 3, and allow for a Works in Kind Agreement to be negotiated with Council for Stages 1 and 2. This outcome is generally consistent with the above resolution of Council.

Report

Introduction - JRPP Application

On 13 May 2014 the NSW Land and Housing Corporation submitted to Council the first development application under the Claymore Urban Renewal Concept Plan for subdivision works relating to Stages 1 and 2.

The JRPP has assumed Council's usual role as consent authority for the determination of the application in accordance with Part 4 of *State Environmental Planning Policy (State and Regional Development) 2011*. In this respect, the proposal exceeds the prescribed threshold for 'regional development', being an application made by a Crown authority with a capital investment value exceeding \$5 million (\$15.1M).

It is understood that the subject application will be reported to the JRPP for consideration and determination at a meeting to be held on 9 October 2014. In this respect, the following report provides a general review of the proposal, for the purpose of identifying any issues regarding the application, that Council can advise the JRPP of prior to its determination of the application.

Proposed Development

The application seeks consent for subdivision and associated works relating to Stages 1 and 2 of the Claymore Urban Renewal Project. These works represent the first stages of subdivision construction works on the land, although it is relevant to note that some demolition of existing public housing stock has already been undertaken as permitted by the Concept Plan Approval.

The land which is the subject of the development application involves multiple allotments located in the southern quarter of the Claymore Project Area, generally bounded by Badgally Road, Norman Crescent and Dobell Road (attachment 3 - Proposed Plan of Subdivision). The majority of the land is owned by the NSW Land and Housing Corporation, with Council having a minor ownership stake involving land for future road widening along Badgally Road, and a small portion of existing open space.

The Statement of Environmental Effects accompanying the application provides the following description of the proposal:

- The subdivision of the DA 1 site (which includes the Stages 1 and 2) into 249 lots for housing, 2 lots for Medium Density Senior and Accessible (Disability) Living complexes, 1 lot for open space and 4 residual lots
- Subdivision works including the construction of roads and roadworks, associated drainage, site regrading and retaining works, utility services including services relocation and street landscaping
- Landscaping and embellishment of a park
- Minor associated works such as the removal of redundant services, sedimentation control and tree removal
- Excavation works associated with road grading and site benching.

The proposed subdivision pattern generally aligns with Stages 1 and 2 of the Concept Approval, and includes the reconfiguration of public open space and the creation of a new main entrance road intersecting with Badgally Road.

Assessment

As the JRPP has assumed the role as consent authority, a detailed assessment addressing all prescribed considerations under the *Environmental Planning and Assessment Act 1979* will be separately prepared for the consideration of the JRPP. This process is being separately administered by Council development assessment staff and is to include an assessment of comments received from government agencies, Council and the community.

There are clear community benefits in progressing the social rejuvenation of the Claymore housing area, and the staged progression of development applications for subdivision in accordance with the approved Concept Plan is generally supported. However, it is important that all technical and environmental considerations are properly undertaken by the JRPP in its assumed role as determining authority, to ensure the beneficial outcomes envisaged by the Concept Plan Approval are attained.

As such, the following assessment does not replicate the full assessment required for determination, but rather identify and focus on the main issues of concern relating to the subject application for the purposes of assisting Council to decide whether to make a submission to the JRPP.

These matters are summarised for Council's consideration below.

Aboriginal Heritage

An Aboriginal Heritage Impact Permit (AHIP) will be required for the site, after development consent is granted. Previous studies for the Concept Plan indicates a low density of artefacts across the site.

The applicant has advised that they are in the process of undertaking further investigations based on the relevant recommendations of the previous assessment undertaken for the Concept Plan Application, and as reflected in the Concept Plan Approval (refer page 6 - SEE). A commitment has been made to provide the findings and recommendations of these investigations to Council prior to determination of the development application.

It is unclear whether this supplementary information has been provided by the applicant, and whether the findings and recommendations of the consultant's investigations have any bearing on the assessment of the subject development application.

European Heritage

Proposed Lot Nos. 1065 and 1121 are listed as 'residual', but are shown on the approved masterplan as part of a strip of 'open space' adjoining the heritage listed Glenroy Cottage (and the adjoining Hillcrest Item).

Both these two proposed allotments, in addition to the land shown as "Stage 2C" (which is identified as "Glenroy Park" on Council's information system), currently contribute to the open space heritage setting of Glenroy Cottage (and Hillcrest)

Condition #11 of the Concept Plan requires development at Claymore to have consideration of the visual / heritage study that was prepared for the Concept Plan.

It is therefore requested that the potential impacts of the proposal on the heritage setting of the adjoining heritage items are properly investigated by the JRPP prior to any determination of the proposal.

Entry Statements (Glenroy Road and Dobell Road)

The terms of the Concept Approval (Schedule 3 Part B.3) require landscape entry statements to be provided at the key entry points to the site from Badgally Road, and for details of proposed treatments and works to be provided to Council prior to the determination of the respective development applications.

The proposed Stage 1 subdivision plan includes the construction of the main entry road (Glenroy Road) into the site, as well as the establishment of the town park.

This issue requires resolution in accordance with the terms of the Concept Approval prior to the determination of the subject development application by the JRPP.

Consistency with Claymore Urban Renewal Development Control Guidelines

The terms of the Concept Approval require all subdivision applications to demonstrate consistency with the *Claymore Urban Renewal Development Control Guidelines* (DCG).

Thirteen allotments do not comply with the DCG guidelines being less than the 200m² minimum lot size required for 'narrow lots'. Some of these allotments have also marginally less than the minimum 6m lot width.

Whilst it is acknowledged that variations to lot sizes may be considered pursuant to Clause 1.5 of the DCG, the following concerns are raised:

i. The DA is effectively a green field subdivision and there is no apparent reason why the subdivision layout could not be adjusted to comply

- ii. As the first DA for subdivision on the land, any variation of the minimum lot size requirement would likely set a precedent for permitting additional under-sized allotments for subsequent stages, and thereby would potentially "erode the standard" contrary to Clause 1.5
- iii. The six metre lot width is the absolute minimum of any lot sizes permitted under the DCG, and any further reduction should be substantiated with a dwelling design to demonstrate that other design requirements of the DCG would not be compromised eg. Solar access, provision of a 5m+ tree in front yard and 10m+ tree in rear yard.

It is therefore suggested that the subdivision layout is adjusted to comply with the requirements of the DCG as envisaged under the terms of the Concept Approval.

Site Remediation / Contamination

Refer: State Environmental Planning Policy No 55 - Remediation of Land, and Schedule 4 Condition No. 14 of the Concept Terms of Approval.

Asbestos containing materials have been identified on the subject land and the site is required to be remediated. A remediation action plan (RAP) is required to be prepared and implemented in order to make the site suitable for the proposed subdivision.

Remediation options for asbestos containing materials will need to be evaluated in the RAP and the preferred option may require negotiated approval with Council/Stakeholders.

It is therefore requested that prior to the determination of the subject application, that the JRPP be satisfied that the land will be appropriately remediated so that it is suitable for the intended land uses.

Conclusion

Council has previously resolved to provide its qualified support for the Claymore Urban Renewal Project given the overarching social benefits that will arise for the local community. The Project was given initial Concept Approval by the NSW Minister for Planning and Infrastructure in May 2013, and the subject application seeks development approval for Stage 1 and 2 subdivision works.

Notice of the application has been reported to Council to advise that the JRPP have assumed the role of consent authority in this instance, and to provide the opportunity for Council to endorse a submission to the JRPP prior to its determination of the proposal.

Council staff have undertaken a general review of the application for the purposes of Council's consideration as to whether it would seek to make a submission. It is apparent that there are a number issues that warrant a response from Council.

Accordingly, it is considered that Council provide a submission to the JRPP requesting that the application not be approved until the matters raised in this report are appropriately addressed.

Officer's Recommendation

- 1. That the information be noted relating to 1141/2014/DA-SW for proposed Stages 1 and 2 of the Claymore Urban Renewal Project.
- 2. That Council endorse a submission to the South West Sydney Joint Regional Planning Panel requesting that the subject application not be determined until those issues outlined in the body of this report are satisfactorily resolved by the JRPP.

Committee's Recommendation: (Kolkman/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014

Having declared an interest in regard to Items 2.1 and 2.2, Councillors Hawker and Lake left the chamber and did not take part in debate nor vote on this item. In the absence of the Chairperson, His Worship the Mayor, Councillor Lake, Deputy Mayor, Councillor Rowell chaired the meeting for Items 2.1 and 2.2.

Council Meeting 16 September 2014 (Greiss/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 167

That the Officer's Recommendation be adopted.

ATTACHMENT 1

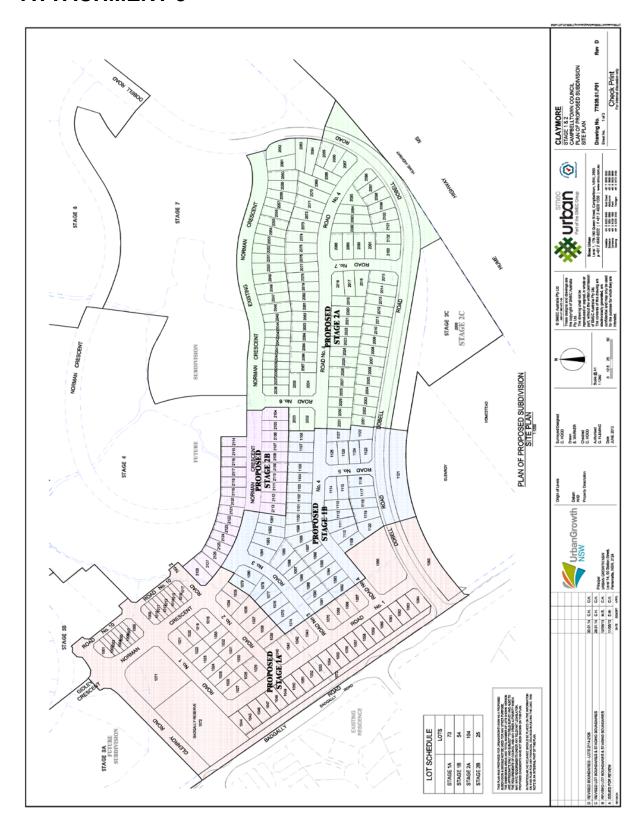
Council Meeting 18 December 2012

Concept Plan Application for the Claymore Renewal Project

Council Resolution Minute Number 218

- 1. That Council advise the Director General that subject to the retention of the existing shopping centre in its current location and the retention of open space fronting Badgally Road, that Council supports the concept plan application for the Claymore Renewal Project.
- 2. That having regard to Recommendation 1, Council advise the Director General of the Department of Planning and Infrastructure that it supports the Concept Plan (Master plan) for the Claymore Renewal Project as depicted in Attachment 8 to this report excepting provisions relating to the existing and proposed shopping centre sites, noting in particular the following:
- a) Council must be satisfied of the biodiversity off-set package proposed in the Statement of Commitments prior to the determination of any Development Application under the Concept Plan
- b) Council and the proponent must agree on the final land use layout for the proposed town centre prior to the determination of any Development Application under the Concept Plan
- c) All roads that form part of the final bus route shall be at least minor collector road standard
- d) Council support for any retail centre on Badgally Road deemed appropriate by the Minister, is on the basis of providing a new opportunity for a supermarket and speciality shops for local needs, not predominately for uses reliant upon high volumes of passing trade
- e) Provision must be made for the continued presence of the existing Baptist Church and Guardian Angels Child Care Centre
- f) Council and the proponent must agree on the landscaping and fencing treatment of any areas where rear property fences abuts the public domain, prior to the determination of any Development Application under the Concept Plan, noting that such areas have been minimised by the Concept Plan.
- 3. That Council endorse the original planning assessment report (Attachment 1 to this report) excepting matters dealing with the existing and proposed shopping centre sites and advise the Department of Planning and Infrastructure accordingly.
- 4. That Council acknowledge the need to receive a further report in order to endorse the final terms and conditions of the draft Voluntary Planning Agreement for the Claymore Renewal Project prior to placing the Voluntary Planning Agreement on public exhibition. Planning and Environment Committee Meeting 11 December 2012 Page 105 3.5 Concept Plan Application For The Claymore Renewal Project
- 5. That Council support the application to rezone the land within the Claymore Renewal Project area consistent with the zoning map as depicted in Attachment 7 to this report excepting for the existing Claymore shopping centre site which should be a 10(c) Local Comprehensive Centre zone and subject to resolution of issues associated with the existing and proposed shopping centre sites by the Minister.
- 6. That Council, once a determination has been made by the Department of Planning and Infrastructure, notify in writing, those persons who made a submission in respect of the Claymore Renewal Project.
- 7. That Council write to the Premier and the Minister for Community Services requesting confirmation that the necessary funding for the redevelopment has been allocated.





2.2 Joint Regional Planning Panel Application - DA 1057/2014/DA-C Expansion Of Macarthur Square Shopping Centre

2.2 Joint Regional Planning Panel Application - DA 1057/2014/DA-C Expansion of Macarthur Square Shopping Centre

Reporting Officer

Manager Sustainable City and Environment

Attachments

- 1. Site Plan (contained within this report)
- 2. Building Extensions General Layout (contained within this report)
- 3. Building Extensions Elevations (contained within this report)
- 4. Artist Impression Kellicar Road (contained within this report)

Purpose

To advise Council of the lodgement of Development Application 1057/2014/DA-C relating to the proposed expansion of Macarthur Square Shopping Centre, and provide Council with the opportunity to make a submission to the Sydney West Joint Regional Planning Panel (JRPP) prior to its determination of the proposal.

Property Description

Lot 10 DP 116750, Lot 302 DP 259215 and Lot 3 DP 1150348 Kellicar Road, Campbelltown.

Applicant

Lend Lease Property Management Aust P/L

Property Owners

GPT Funds Management Ltd Lend Lease Real Estate Investments Ltd Stockland Property Services P/L

Principal Statutory Provisions

State Environmental Planning Policy (Infrastructure) 2007 State Environmental Planning Policy (State and Regional Development) 2011 Campbelltown (Urban Area) Local Environmental Plan 2002 Campbelltown (Sustainable City) Development Control Plan 2012

Report

Development Application 1057/2014/DA-C was lodged with Council on 2 May 2014 and proposes the expansion of the existing Macarthur Square Shopping Centre. The proposed development has a total capital investment value of \$99.8 million.

The JRPP has assumed Council's usual role as consent authority for the determination of the subject application in accordance with Part 4 of *State Environmental Planning Policy (State and Regional Development) 2011.* This policy applies to development that has a capital investment value of more than \$20 million.

A detailed assessment addressing all prescribed considerations under the *Environmental Planning and Assessment Act 1979* is being separately prepared by Council officers for the consideration of the JRPP, and is to include an assessment of comments received from government agencies, Council and the community.

Accordingly, the following report provides a general summary of the proposed development with the focus on identifying potential issues and concerns that Council may include in any submission to the JRPP, it may wish to make prior to its determination of the application.

Proposed Development

The application is for the expansion of the Macarthur Square Shopping Centre (Macarthur Square), located south of Menangle Road and to the north of Gilchrist Drive Campbelltown. The site forms part of the Macarthur Regional Comprehensive Centre Zone and is strategically located adjacent to major public transport nodes (Macarthur Railway Station and bus interchange), Campbelltown's major educational precinct (UWS and TAFE) and residential areas to the south (Park Central) and west (Macarthur Gardens).

Details of the allotments affected by the subject proposal are provided in the following table:

Subject Allotment	Owner	Area
Lot 10 DP 1167560	GPT Funds Management Ltd and Lend Lease	22.28 hectares
	Real Estate Investments Ltd.	
Lot 302 DP 259215	GPT Funds Management Ltd	2.53 hectares
Lot 3 DP 1150348	Stockland Property Services P/L	1,959 m ²

GPT Funds Management Limited and Lend Lease Real Estate Investments Ltd are the joint owners of Macarthur Square and hold the main land parcels affected by the proposal.

Lot 3 is a relatively narrow linear parcel of land forming the western boundary of the development site, and is under the same ownership as the adjacent Macarthur Gardens Retirement Village (Macarthur Gardens) to the west. The applicant has advised that this strip of land is intended to be acquired by the joint owners of Macarthur Square on approval of the subject application. It is duly noted that the application has been lodged with the authorisation of Macarthur Gardens as part owner of the land.

The proposal involves the western expansion of the Macarthur Square within an open area located south of Kellicar Road, currently used (in part) for at grade carparking. The area of land affected by the proposal is approximately 4.2 hectares in area, with a street frontage of approximately 220m to the southern side of Kellicar Road.

The application also includes building alterations within the existing shopping centre to accommodate a new Kmart Discount Department Store, generally within the area occupied by the existing Coles tenancy and adjacent internal spaces.

The information provided in the application states that the proposal will expand the overall retail floor area by 15,743m², and increase the provision of on-site parking by 461 parking spaces. The main components of the proposed development are summarised as follows:

- The erection of a new predominantly three storey high extension containing a new retail mall, fresh food precinct and relocated Coles supermarket
- Carparking areas over two levels below the retail floor, and at grade on the western side of the building extension
- Provision of new retail tenancies and outdoor terrace facing Kellicar Road
- Travelators linking the mall, parking and Kellicar Road tenancies
- Alterations to the existing building to accommodate a Kmart Department store within the area generally occupied by the existing Coles tenancy
- Associated earthworks, tree removal, landscaping, demolition and utility service works.

Access into the car parking area is proposed from the existing roundabout-controlled intersection of Geary Street and Kellicar Road. A second vehicular access point from Kellicar Road is proposed adjacent to the western perimeter of the site, to be used for truck deliveries and an internal driveway that links with carparking areas at the rear of the development site and Gilchrist Drive to the south.

Issues for Consideration

A detailed assessment addressing all prescribed considerations under the *Environmental Planning and Assessment Act 1979* is being separately administered by JRPP appointed staff and will be separately reported to the JRPP in their assumed role as consent authority for the subject application.

In this respect, there is a clear expectation that the JRPP will properly address all relevant environmental and technical considerations that should be considered for a commercial proposal of this scale, in addition to an assessment of external submissions submitted from Government agencies and the local community.

As such, the following review does not replicate the full assessment being separately undertaken for the JRPP, but rather focuses on the key issues and potential concerns that are likely to be of interest to Council for the purposes formulating a submission to the JRPP. These issues are outlined below for Council's consideration.

1. Campbelltown (Urban Area) Local Environmental Plan 2002 - Zone Objectives

The subject land is zoned 10(a) Regional Comprehensive Centre Zone under the provisions of Campbelltown (Urban Area) Local Environmental Plan 2002.

The core objectives for development in the zone relate to the provision of land for the City of Campbelltown and the Macarthur region's largest centre of commerce, and the encouragement of employment and economic growth.

The subject proposal relates to the orderly expansion of Macarthur Square which is Campbelltown's major retail centre servicing the growing population of the wider Campbelltown-Macarthur Area. The proposed expansion of retail trading at the site is considered to be consistent with the core objectives of the Regional Comprehensive Centre Zone relating to economic and employment growth outcomes, and the promotion of the Campbelltown-Macarthur area as an emerging regional centre.

Accordingly, the proposed development is considered to be consistent with the objectives of the 10(a) Regional Comprehensive Centre Zone and permissible with consent in the zone.

2. Built Form and Urban Design

The scale of the proposal is consistent with the existing centre, and at a maximum height of four stories readily complies with the 10 storey height limit prescribed for the majority of the site under *Campbelltown* (Sustainable City) Development Control Plan.

The main visual impact of the proposal on the public domain will be to the streetscape of Kellicar Road (refer Attachment 4). However, this impact is considered to be largely positive with a suitable emphasis on activating the street frontage of the proposed building extension. The design includes selected retail activity and outdoor terraces at street level, pedestrian access to the internal mall area, combined with a contemporary façade treatment, glazing and architectural elements.

The building layout also provides a better pedestrian connection across Kellicar land to the well-used dining and entertainment precinct of Kellicar Lane to the north, which ultimately links with Macarthur Railway Station. At present, the open space area of Kellicar Lane effectively ends at Kellicar Road in the vicinity of the existing building overpass.

In this respect, the proposed activation of the building façade at street level, including improved lighting and pedestrian activity is considered to be a positive urban design outcome that would enhance the public realm in this part of the site. A public art strategy is also proposed to be undertaken by the developer in consultation with Council which could be managed through a condition of consent and is supported.

It is therefore considered that the proposal suitably integrates with the design of the existing centre, and that the activation of the street level façade along Kellicar Road and enhanced pedestrian linkages would be a positive urban design outcome for the site generally. Accordingly, no significant concerns are perceived with the built form outcomes or urban design aspects of the proposal.

3. Economic Impact

The potential economic impacts of the proposal have been considered in an Economic Impact Analysis Report prepared by Location IQ, Sydney, provided by the applicant. This report examines the economic viability and impacts of the proposal, having regard to a number of factors including the socio-economic profile of the trade catchment, future population trends, and commercial relationship with other retail competitors such as Campbelltown Mall and Narellan Town Centre.

The proposed expansion of Macarthur Square would result in approximately 16,000m² of additional retail floor space, which would facilitate a new Kmart discount department store and additional retail specialty shops. A key point emphasised in the report is that the population catchment forming the trading base of Macarthur Square is projected to grow at an average rate of 11,980 persons per annum, which would sustain an annual increase in retail floor space of 26,500m² for the trade catchment as a whole.

As such, the economic report generally justifies the proposed expansion on the basis of meeting increasing consumer demand from population growth in the trade catchment, and ensuring that Macarthur Square maintains its role as a major regional centre serving the wider Campbelltown-Macarthur region. In addition, the proposed expansion would ensure that the economic function of Macarthur Square is not diminished by increasing competition from other major retail centres outside of the Campbelltown LGA such as Narellan Town Centre. These outcomes are considered to be consistent with Council's land use zone objectives for the site.

However it is also acknowledged that on balance, the strengthening of economic and retail activity at Macarthur Square would potentially have negative trade impacts for other retailers within the same market catchment, including existing retailers within the Campbelltown Local Government Area. In this respect, it is considered that the nearby Campbelltown Mall would have the greatest exposure to increased competition from the proposal given its close proximity and current operation of the same retail tenancies (Kmart and Coles) proposed to be expanded or added under the subject application.

The economic analysis report submitted by the applicant indicates that the proposed expansion would cause a direct loss in trade for Campbelltown Mall in the order of 8.9%. However, the report concludes that this impact would be within the commercial tolerance of operating conditions for the Mall, and would be offset over time through expanding trade opportunities from population growth in the region.

Additionally, it is relevant to note that the economic impacts resulting from increased competition in the market place as a consequence of a development proposal is not in itself a valid planning consideration for refusal of a development application (refer *Fabcot Pty Ltd v Hawkesbury City Council* (1997) 93 LGERA 373). Consequently, the fact that there is likely to be some negative impact on commercial competition for other traders in Campbelltown would not be considered a valid reason for Council to object to the subject proposal.

Noting that the proposed retail expansion is permissible in the land use zone and complies with the relevant objectives for economic and employment growth, it is considered that for the reasons outlined above, the proposal in unlikely to result in economic impacts of such a level that would warrant Council objecting to the proposal.

4. Potential Impacts on Macarthur Gardens

The closest residential area to the proposed development is the Macarthur Gardens Retirement Village (Macarthur Gardens), located adjacent to the western boundary of the development site. Given the close proximity, there is some potential for amenity impacts to affect the residents of Macarthur Gardens.

The likely visual and solar access impacts of the proposed building expansion on Macarthur Gardens would be largely mitigated by the development site being on the downslope and the tapered height of the building. In this respect, the corresponding elevation of the proposed development would generally present as a single storey building when viewed from the elevated level of Macarthur Gardens. In addition, the proposed building is setback approximately 21m from the common boundary, which includes a landscaped embankment of 10m - 12m in width that slopes down to the development site.

As such, the proposed built form, boundary setbacks and landscape buffer are considered to be sufficient for the purpose of mitigating any adverse visual or overshadowing impacts resulting from the proposed building extensions on the residential precinct of Macarthur Gardens.

Notwithstanding, some operational aspects of the proposed development do have the potential to cause amenity issues for the adjacent residential area. These issues would need to be considered by the JRPP prior to their determination of the proposal. These matters are outlined as follows:

Acoustic

Noise impacts from car and truck movements, loading dock activities, construction works and operation of roof mounted mechanical plant systems. Following the lodgement of the application, it is understood that an independent acoustic report has been commissioned to provide appropriate recommendations and controls to achieve acoustic compliance. This includes the implementation of a 'Demolition & Construction Noise Management Plan', and provision of a 2.4m high acoustic fence (with landscaping) at the interface with Macarthur Gardens.

Light Spill

Potential for excessive light spill from external lighting of the development site and car parking areas. An appropriate lighting management plan should be developed and implemented for the development site to mitigate the potential impacts of light spill on adjacent residents.

Pedestrian Safety

Increased vehicle movements pose an increased risk of conflict with pedestrian movements in the vicinity of the proposal. The development should implement appropriate traffic calming devices and pedestrian paths / crossings within the site to mitigate this risk.

Air Quality

Potential for dust impacts resulting from construction activities. A demolition and construction management plan should be developed and implemented to ensure appropriate dust control measures and air quality outcomes are maintained during the construction period.

Crime Prevention

Through Environmental Design (CPTED)

A CPTED report should be provided for assessment to ensure appropriate design measures are implemented for the safety of the development generally. This should include an examination of the design and security measures of the proposed walkway connection between Macarthur Gardens and the shopping centre.

It is acknowledged that the detailed assessment of the proposal currently being undertaken by JRPP appointed staff is likely to include consideration and resolution of the above matters as part of the assessment process. However it is recommended that Council highlight the above issues as important points for consideration by the JRPP.

5. Traffic Impacts

The proposed expansion would increase the current leasable floor area of Macarthur Square by 15,743m² to a total of 103,138m². Given the large scale of the subject development, the applicant has provided a specific traffic and parking report to address the potential parking and traffic impacts of the proposal. This methodology is consistent with the assessment requirements of Council for large scale retail developments.

According to the traffic report submitted with the application, Macarthur Square currently provides 3,613 off-street car parking spaces, and the subject application proposes a net increase of 461 spaces to a total on-site parking supply of 4,074 spaces.

To cater for the increase in parking demand associated with the proposal, the application proposes additional car parking over two levels behind the proposed shopfront façade to Kellicar Road, and an at grade carparking area on the western side of the site. These areas are accessible to vehicles from a new driveway connection to Kellicar Road (roundabout at Geary Street) and from Gilchrist Drive (at Therry Road) via the existing internal driveway network. A truck loading area is also provided on the western side of the building extension accessible from the new driveway connection to Kellicar road.

The applicant's car parking and traffic report provides an assessment of the following matters:

- parking availability and demand (based upon survey counts)
- future traffic generation and circulation
- operating capacity of surrounding road intersections
- impacts of planned road works
- loading dock access from Kellicar Road
- compliance of the carparking layout and design with relevant Australian Standards.

It is relevant to note that the traffic and parking report has also been referred to the NSW Roads and Maritime Service (RMS) for comment in accordance with Clause 104 of *State Environmental Planning Policy (Infrastructure) 2007*. This assessment by RMS would also include consideration of the operational efficiencies of the surrounding road network and intersections impacted upon by the proposal, however at the time of writing this report the RMS had not finalised their comments.

Whilst it is beyond the scope of this report to provide a detailed traffic and parking analysis similar to that being undertaken by as a part of the assessment, the following issues are highlighted for further consideration:

- The traffic report estimates that the peak future demand of the expanded centre would be 4,092 spaces on Saturday, which would be satisfied by the proposed provision, taking into account the availability off an additional 44 on street car spaces in Kellicar Road. All carparking should be provided on site in accordance with Council's usual DCP requirements.
- Modifications to existing bus circulation and stops within Kellicar Road need to be identified and properly considered to ensure satisfactory bus access for users.
- There is an existing informal overflow carparking area used for peak periods of parking demand which will be displaced by the proposed building works and formalised carparking area. The provision of an equivalent overflow parking area nearby should be provided to retain the provision of an overflow parking area during peak shopping periods (eg. Christmas).
- The proposed truck manoeuvring and loading dock areas need to be assessed for compliance with relevant Australian Standards and consistency with required acoustic measures
- Potential increases in future parking demand from railway commuters, and resultant displacement of on-site parking for retail customers needs to be appropriately managed.
- Subject to comments from RMS, the need to provide upgrades to the surrounding road network / intersections to cater for increased traffic movements attributed to the proposed development. In this respect it is noted that the applicant's traffic assessment report identified that the capacity of nearby intersections with Narellan Road are already approaching their theoretical capacity.
- The traffic and parking assessment provided by the applicant needs to account for the
 displacement of 44 formed and marked car spaces currently located at ground level
 near the north western corner of the existing multi-storey carpark. In this regard, the
 net increase in proposed on-site parking is estimated to be 417 car spaces, not 461
 spaces as stated in the traffic and parking assessment.

5. Conditions of Consent - Public Space Issues

It is noted that the applicant has agreed to provide further information for the approval of Council addressing the following issues affecting the public domain:

- Public Art Strategy
- External Signage Strategy

The provision of this information as a condition of any consent for Council's approval is noted and supported.

2.2 Joint Regional Planning Panel Application - DA 1057/2014/DA-C Expansion Of Macarthur Square Shopping Centre

Conclusion

The subject land is zoned 10(a) Regional Comprehensive Centre Zone under Campbelltown (Urban Area) Local Environmental Plan 2002, and the proposed development is considered to be consistent with the core objectives of the zone relating to economic and employment growth.

The JRPP have assumed the role of consent authority for the subject application given the high capital value of the proposed works. Accordingly, the application has been reported to Council to provide the opportunity for Council to endorse a submission to the JRPP prior to their determination of the proposal.

Whilst it is beyond the scope of this report to provide a parallel assessment of all matters to be considered by the JRPP, a general review of the application has been undertaken and there is considered to be sufficient merit for the proposal to be supported in principle by Council. However, a number of assessment issues have been identified that should be resolved as part of the determination of the application, and it is therefore recommended that Council should make a submission to the JRPP to ensure these matters are appropriately addressed.

Officer's Recommendation

- 1. That the information be noted relating to Development Application 1057/2014/DA-C for the proposed expansion of Macarthur Square Shopping Centre.
- 2. That Council delegate authority to the Director Planning and Environment to make a submission to the South West Sydney Joint Regional Planning Panel requesting that the subject application not be determined until those issues outlined in the body of this report are suitably resolved.

Committee's Recommendation: (Thompson/Lound)

- 1. That the information be noted relating to Development Application 1057/2014/DA-C for the proposed expansion of Macarthur Square Shopping Centre.
- 2. That Council delegate authority to the Director Planning and Environment to make a submission to the South West Sydney Joint Regional Planning Panel requesting that the subject application not be determined until those issues outlined in the body of this report are suitably resolved.
- 3. That the Council submission to the South West Sydney Joint Regional Planning Panel include a requirement that the Panel condition any consent such that a minimum of 60 additional car parking spaces be provided as an overflow car parking facility in addition to all other parking proposed as part of the development.

CARRIED

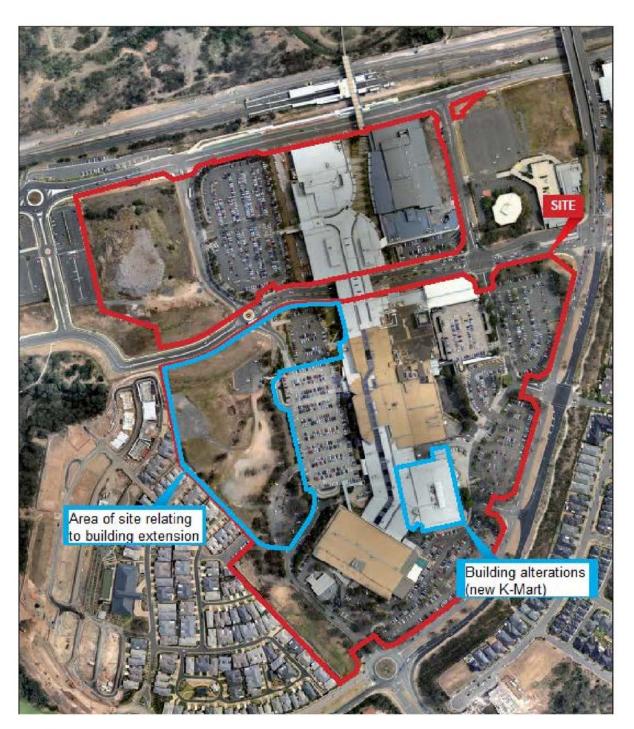
Council Meeting 16 September 2014 (Greiss/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 168

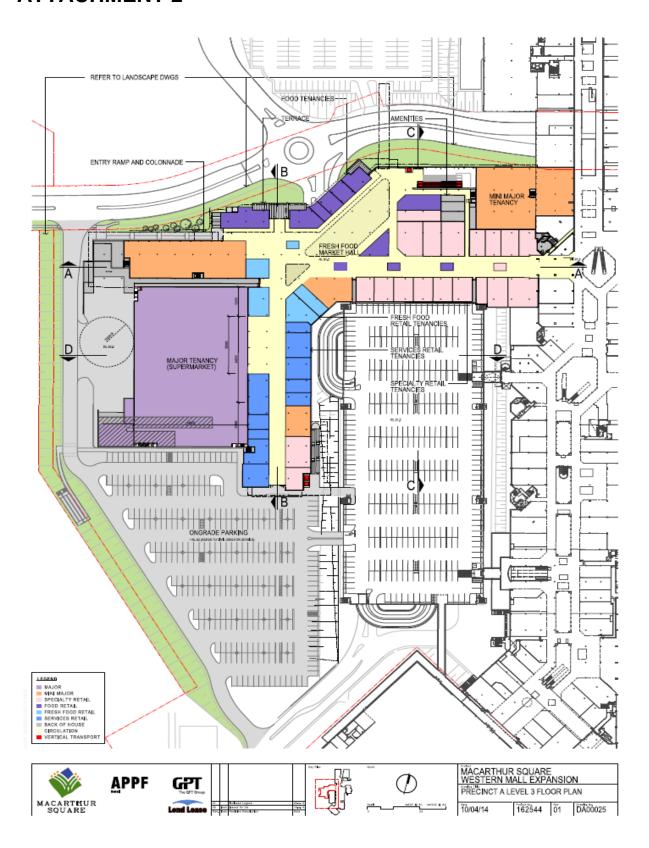
That the Officer's Recommendation be adopted.

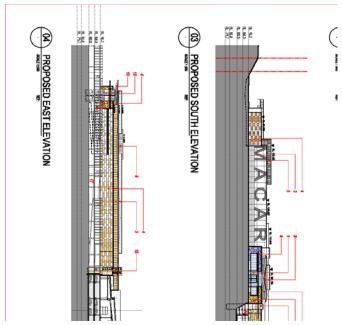
At the conclusion of the discussion regarding Items 2.1 and 2.2, Councillors Hawker and Lake returned to the Chamber and His Worship the Mayor, Councillor Lake resumed the Chair.



Site Plan

Joint Regional Planning Panel Application - DA 1057/2014/DA-C Expansion of Macarthur Square Shopping Centre







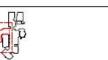
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2.3 Revised Draft Policy of the Association of Mining Related Councils on Coal Seam Gas

Reporting Officer

Manager Sustainable City and Environment

Attachments

- Revised draft Policy of the Association of Mining Related Councils on Coal Seam Gas

 Exploration and Production (contained within this report)
- 2. Alternative draft Policy for the Association of Mining Related Councils on Coal Seam Gas Exploration and Production, prepared by Council staff (contained within this report)

Purpose

To seek Council's endorsement of a recommended response to the revised draft Policy.

History

A key responsibility of the Association of Mining Related Councils (AMRC) is to advocate the concerns of member councils and their local communities on mining related activities to the Government and Government Agencies. At its meeting on 9 May 2013, the Association adopted the viewpoint that the adoption of a Policy which defines its position on coal seam gas would be of benefit in the carrying out of this responsibility.

Following this resolution the Association has now developed a draft Policy on Coal Seam Gas (CSG). At its meeting on 1 April 2014 Council considered the report on a draft policy of the AMRC on CSG and resolved:

"That Council provide in-principle support to the draft Policy of the Association of Mining Related Councils on Coal Seam Gas and advise the Association of its decision in this matter."

Report

In response to the various comments received from other member Councils (including Campbelltown) and the Executive, the Association has now revised its original draft Policy on CSG. At the AMRC meeting of 7 August 2014, a revised draft Policy on CSG was tabled (see attachment 1). The revised policy included several changes and additions, including:

- support for member councils in developing their own CSG policies
- a commitment to advocate on behalf of member councils affected by CSG exploration and production

- a commitment to lobby the NSW Government over the role of Local Government in regard to land use, consent agreements and voluntary planning agreements
- the stance that planning and environmental safeguards should be expanded to apply to additional land use zones
- a request for the NSW Government to consult with key industry groups, stakeholder agencies and relevant scientists regarding research on impacts of the CSG industry
- a request for the NSW Government to support and clarify the role of Local Government in pre-gateway determinations
- promoting security of gas supplies for member councils, local communities and industries
- the recommendation for the appointment of an independent Ombudsman to oversee the industry and respond to complaints.

The revised draft policy was debated at the meeting and consequently it was determined that member councils should be provided with the opportunity to once again review and comment on the draft Policy. In this regard, the Executive Committee will be making a final recommendation on the Policy at the next meeting of the AMRC on 7 November in Cessnock and have requested any comments be submitted to the Executive Officer prior to 26 September 2014.

The revised draft Policy remains broadly consistent with Council's current resolutions regarding the CSG industry, however Council staff have reviewed the format and structure of the statement and have drafted an alternative version that is considered to more concisely encompass the main concerns and viewpoints of the AMRC (see attachment 2).

As such, it is therefore recommended that Council write to the AMRC expressing its continued in principle support for a revised draft Policy and further recommend that the AMRC adopt alternate wording and format as shown in attachment 2.

Officer's Recommendation

That Council write to the Association of Mining Related Councils and provide in-principle support to the revised draft Policy of the Association of Mining Related Councils on Coal Seam Gas and recommend that the AMRC adopt the wording and formatting as provided in attachment 2 of this report.

Committee's Recommendation: (Thompson/Kolkman)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Greiss/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 166

That the Officer's Recommendation be adopted.

ATTACHMENT 1



Draft Policy

Association of Mining Related Councils

Coal Seam Gas - Exploration and Production

- The Association supports member councils in the development of Coal Seam Gas Policies that reflect the needs and directions of their local communities.
- The Association will advocate on behalf of member councils that are affected by CSG exploration and production.
- The Association shall lobby the NSW Government concerning the role of Local Government as a key stakeholder in all negotiations related to land use, consent agreements and VPAs, when CSG exploration and production is proposed.

Position Statement

- 1. The Association recognises there are genuine concerns in the community surrounding the short term and long term environmental impacts of Coal Seam Gas as they are not well understood at either a state-wide or regional level. Further, the Association will advocate on behalf of member councils that are affected by CSG exploration and production.
- 2. The Association would like to acknowledge the progress that has been made by this government in establishing both planning and environmental safeguards around exploration and mining activities however, advocates for the inclusion of R5 Large Lot Residential Zone as identified in the Standard Instrument LEP. The Association further acknowledges recent extensions to CSG exclusion zones, the signing of "Agreed Principles of Land Access" agreements between companies and rural industries affected by CSG exploration and production and, the extension of the planning gateway process.

The Association acknowledges the release of the Chief Scientist and Engineer's report "Placement of Monitoring Equipment for Water Resources in NSW". The Association calls upon the NSW Government to commission with the key industry groups, Sydney Catchment Authority and Environmental and Hydro-Geological Scientists, peer reviewed research

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demonstrating the possible impacts and effects of CSG mining on ground water and surface water systems, related use of chemicals, as well as hydraulic fracturing and dewatering activities, effects of greenhouse gas and other emissions and the nature and effect of remediation under the Petroleum (Onshore) Act 1991 and under clause 14 of SEPP (Mining, Petroleum Production and Extractive Industries) 2007.

- 4. The Association also requests that the state government supports and clarifies the role and position of local government in the pre-gateway determinations concerning CSG operations and their impacts on local communities, environment and infrastructure.
- 5. The Association monitor the future development of NSW government and commonwealth government energy policies to ensure there is a security of gas supplies for member councils' local communities and industries.
- 6. The Association supports the actions of those member councils that have adopted local coal seam gas (CSG) policies.
- 7. That an independent Ombudsman be appointed for complaints and ongoing oversight of the industry;

Additional information to assist councils in forming their CSG policy

- The Association is the peak body representing NSW local governments areas and therefore, has an important role to effectively lobby state and federal government to financially support the infrastructure needed to adequately deal with additional local mining and extractive industries;
- That impacts on Local Government Council Infrastructure are adequately compensated for in the immediate and future life of those assets;
- In regard to the communities environmental assets, that the appropriate oversight body, whether government or private, is engaging effectively and is communicating with Council and the processes are put in place to independently obtain baseline data on air and water quality;
- 4. Councils should as far as practicable adopt a "nil" effect position in regard to the quality of surface water, domestic, stock and irrigation aquifers used by our community and a "nil" net effect on above ground environmental assets in relation to coal seam gas activities;
- That health and environmental impact assessments are conducted for all significant mining and extractive industries during the approval process;

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- That individual property rights in regard to unwelcome drilling, exploration and/or extraction activities are supported;
- 7. That the ten (10) International Council of Mining and Metals (ICMM) principles are supported by Association;
- That the Association and member councils recommend to the State government that the pre-gateway determination process be modified to enable a refusal where appropriate and;
- Promote the dissemination of information to landholders that is independent and informs them of their rights and obligations prior to entering into any agreements relating to coal seam gas exploration or production".

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ATTACHMENT 2

Policy

Association of Mining Related Councils

Coal Seam Gas – Exploration and Production

- 1. The Association supports member councils in the development of Coal Seam Gas (CSG) policies that reflect the needs and directions of their local communities.
- 2. The Association will advocate on behalf of member councils that are affected by CSG exploration and production.
- 3. The Association shall lobby the NSW Government over the role of Local Government as a key stakeholder in all negotiations related to land use, consent agreements and Voluntary Planning Agreements, for developments and proposals associated with CSG.

Position Statement

The Association recognises that there are genuine concerns in the community surrounding the short and long term environmental impacts of CSG. The Association is of the view that the CSG industry has the potential to significantly impact both positively and detrimentally on Australian communities; economically, socially and environmentally. To appropriately manage these impacts the Association espouses that:

- The NSW Government must consult with and consider the advice of key industry groups, stakeholder agencies (including Local Land Services), Local Government and the environmental and hydro-geological scientific community during CSG policy development and in consideration of development applications
- Local Government must be a part of all stages of the development application process including pre-gateway determinations
- Planning and environmental safeguards against mining and exploration impacts should apply to all land use zones
- Security of gas supplies for the local communities and industries of member councils should be ensured
- An independent Ombudsman should be established to oversee the operation and governance of the CSG industry
- Adequate compensation should be provided to impacted councils for costs to infrastructure and the environment
- Effective monitoring, including the collection of baseline data, for air, water and other environmental effects must be undertaken and used to assess the ongoing impacts of the industry on communities over the long term
- The precautionary principle and the principles of Ecologically Sustainable Development should be applied to all assessments for mining development, including rigorous health and environmental impact assessments
- All developments should demonstrate a net improve or nil impact on local communities and the environment
- Individual property rights should be respected in regard to drilling, exploration and extraction activities and the NSW Government should actively engage with and promote the rights of landholders.
- The NSW Government should ensure that landholders are provided independent information informing them of their rights and obligations prior to entering into any agreements relating to CSG exploration and/or production.

2.4 10/50 Vegetation Clearing Laws

Reporting Officer

Manager Sustainable City and Environment

Attachments

Nil

Purpose

To advise Council of the introduction of new laws introduced under the *Rural Fires Act 1997* designed to help people better prepare their homes for bushfires in NSW.

History

The NSW Government has recently introduced new laws to allow for the clearing of trees and other vegetation, for bush fire protection purposes, near a building containing habitable rooms or nominated high-risk facilities (specified building). The new laws under the *Rural Fires Act 1997* are supported by the 10/50 Vegetation Clearing Code of Practice for NSW. The new laws were introduced in response to the catastrophic bush fires that occurred in the Blue Mountains in October 2013, and in order to provide residents in Bush Fire Prone Lands with greater flexibility in managing the risk of fire attack upon their residence.

The revised 10/50 Vegetation Clearing Laws were the subject of a Councillor Briefing on 2 September 2014.

Report

The 10/50 vegetation clearing framework allows landowners within a designated 10/50 Vegetation Clearing Entitlement Area (VCEA) to:

- Clear trees on their property within 10 metres of a specified building, without seeking prior approval
- Clear underlying vegetation such as shrubs (but not trees) on their property within 50 metres of a specified building, without seeking prior approval.

For the purpose of the 10/50 Vegetation Clearing Code of Practice a specified building (building) is one containing habitable rooms such as a home, tourist or visitor accommodation, caravans that are in caravan parks, and manufactured homes installed in manufactured home estates. High risk facilities also captured by the rule include child care centres, hospitals and schools (but not tertiary institutions such as universities or TAFE).

The building must also be one that has been lawfully approved with the provision for habitable rooms, by way of development consent or other lawful authority. If the building has been constructed without lawful consent, the rule does not apply.

The specified distance is measured from the external walls of the building and includes permanent fixed structures such as decks or garages that are attached to the building, however does not include detached garages, sheds and the like.

Clearing can only be undertaken by the landowner or with the landowner's permission. Clearing is **optional and is not a mandatory requirement**.

Neighbours may also be requested to undertake clearing if the vegetation on their property is within the VCEA of a neighbour's specified building, however, they may only clear their land if their property is also in a clearing entitlement area. These rules apply both to public and private lands.

As part of the introduction of the new laws, the Rural Fires Service (RFS) has developed an online search tool which advises if a property is located within a VCEA.

Council staff have conducted searches with this tool and have identified a significant number of properties within the Campbelltown Local Government Area (LGA) that are within a VCEA. However, on review it would appear that a holistic map showing the boundaries of the VCEA's within the LGA is yet to be developed by the RFS.

Notwithstanding the above, there are some limitations on the application of the rules, including:

- appropriate use of herbicide
- no disturbance of the soil profile
- no use of graders, ploughs and dozers
- no vegetation removal within the 10 metre riparian zone of a Prescribed Stream identified by the Office of Environment and Heritage (OEH)
- clearing cannot be undertaken on slopes greater than 18 degrees, however pruning may be undertaken
- clearing may not be undertaken within an area identified by the OEH as containing Aboriginal and other cultural heritage.

It is also important to note that the provisions of the new 10/50 Code prevail over the NSW Threatened Species legislation and in this regard, the 10/50 Code can be lawfully relied upon to undertake the clearing (without prior approval) of flora and fauna protected under the NSW *Threatened Species Conservation Act 1995*. However, whilst the 10/50 Code may prevail over the NSW law, the provisions of the 10/50 Code do not prevail over the relevant provisions of the Commonwealth's *Environment Protection and Biodiversity Conservation Act 1999* and as such, it remains the owner's responsibilities to ensure compliance with the relevant provisions of the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* despite the allowances provided under the 10/50 Code.

The Current Bushfire Risk Management Framework

Vegetation clearing for the purpose of property protection is currently regulated under the *Rural Fires Act 1997* as a form of bush fire hazard reduction work, which is defined as:

- (a) the establishment or maintenance of fire breaks and fire trails on land, and
- (b) the controlled application of appropriate fire regimes or other means for the reduction or modification of available fuels within a predetermined area to mitigate against the spread of a bush fire.

The Macarthur Bush Fire Risk Management Plan (approved by the NSW Bush Fire Coordinating Committee on 4 March 2010) identifies the level of bushfire risk across the Local Government Area, identifies community assets at risk from bush fire, determines where mechanical clearing or hazard reduction burns are conducted, and designates which areas require specialised fire protection.

A bushfire hazard reduction certificate is required in order to undertake hazard reduction clearing and a bushfire hazard reduction certificate can only be issued after an environmental risk assessment has been considered. A bushfire hazard reduction certificate cannot be used in areas that are considered to be environmentally sensitive lands such as critical habitat, littoral rainforests or coastal wetlands.

Under section 100C(4) of the *Rural Fires Act 1997*, bushfire hazard reduction work may be carried out despite any requirement for an approval, consent or other authorisation for the work made by the *Environmental Planning and Assessment Act 1979*, *Native Vegetation Act 2003*, the *National Parks and Wildlife Act 1974*, the *Threatened Species Conservation Act 1995* or any other Act or regulatory instrument if:

- (a) the work is carried out in accordance with a bushfire risk management plan that applies to the land, and
- (b) there is a bushfire hazard reduction certificate in force in respect of the work and the work is carried out in accordance with any conditions specified in the certificate, and
- (c) the work is carried out in accordance with the provisions of the Bush Fire Environmental Assessment Code (BFEA Code).

The purpose of the BFEA Code is to provide a streamlined environmental assessment process for use by issuing authorities and certifying authorities in determining bushfire hazard reduction certificates. Council is the certifying authority for any land that is vested in or under its control.

It is also a requirement of section 100J of the *Rural Fires Act 1997* that the Commissioner, in preparing the BFEA Code, has to give regard to:

- (a) the principles of ecological sustainable development, and
- (b) considerations under section 111 (*Duty to consider environmental impact*) of the *Environmental Planning & Assessment Act 1979.*

Funding from the Rural Fire Service (RFS) for hazard reduction works is dependent upon compliance with the BFEA Code. This code is used in the issuing of a **hazard reduction certificate**, which authorises and records the works to be undertaken. This financial year \$110,000 of funding was granted to Campbelltown City Council from the RFS for hazard reduction.

The expenditure for any works carried out under the relevant provisions of the 10/50 Code would not be eligible for RFS funding.

Whilst the 10/50 code offers home owners further opportunity to help protect their property from bush fire attack, the establishment and maintenance of existing asset protection zones in accordance with the BFEA Code is considered to provide adequate protection to properties and fulfils council's obligations under the *Rural Fires Act 1997*.

In this regard, it is considered more appropriate for Council to manage bushfire risk on public land in a more holistic and coordinated approach via the approved Macarthur Bush Fire Risk Management Plan. Where the Council was to endorse the use of the 10/50 Code, there is a concern that individual requests from members of the public for land clearing or hazard reduction works on Council managed land would lead to a more fragmented and costly approach to bushfire risk management.

It is therefore recommend that Council advise the community that it will continue to undertake bushfire hazard reduction works based on the approved Bush Fire Risk Management Plan and will not be undertaking works outside of what is identified in that plan.

Implications of the 10/50 Code

Council staff have reviewed the 10/50 Code and although it is accepted that the overarching intent of the 10/50 Code is to ensure the safety of person and property in the event of bushfire, the following has been identified as the more significant operational implications of the 10/50 Code that will require further consideration and clarification:

- Integration with other bushfire management codes and policies The 10/50 Code does not appear to be integrated with other bushfire risk management tools such as Planning for Bush Fire Protection, the Bush Fire Environmental Assessment Code and the Bush Fire Prone Lands Map;
- Impacts on Biodiversity The 10/50 Code does not require any assessment of the potential impacts that land clearing of areas that contain threatened species or Endangered Ecological Communities identified under relevant State law may have.
- Impacts on Local Heritage Items It is unclear how the new rules will impact on vegetative assets of significant value that are listed on Council's Heritage Register or Significant Tree Register.
- **Impacts on suburban environments** Under the new Code, street trees and other public street landscaping may be eligible to be removed. Private trees and landscaping within the private lands of many suburban areas may unnecessarily be removed.

- Inconsistency with the Planning for Bush Fire Protection Policy Development Applications lodged with a consent authority will still be required to be assessed under and comply with the Planning for Bush Fire Protection Policy and other relevant Acts/environmental policies. However, where conditional consent is issued by the consent authority, the 10/50 Code will generally make any condition of the consent that requires the retention of particular vegetation (that also falls within the 10/50 VCEA) redundant. This is regardless of whether the consent was issued under delegated authority, the Council, the Joint Regional Planning Panel (JRPP) or the Planning Minister.
- Inconsistency with the Water Management Act 2000 The 10/50 Code does not appear to give consideration on how to treat riparian buffer zones on watercourses that are not listed by the OEH as prescribed streams. The Code appears to allow the clearing of any non-prescribed stream that meets the VCEA criteria and clearing activities along these stream types is likely to result in watercourse erosion, bank instability and reduced water quality.
- Increased workload and cost to Council By way of public complaint, Council staff could be requested to investigate instances of tree/vegetation removal and as part of each investigation, will have to conduct a preliminary assessment to determine if the clearing is being conducted in accordance with the 10/50 Code. Investigation and prosecution of illegal clearing activities that are considered to fall outside of the scope of the 10/50 Code will remain the Councils responsibility under existing planning legislation.

Since the introduction of the 10/50 Code Council staff have received a significant number of enquiries from the community regarding this matter. In an attempt to assist the community and Councillors further, staff are providing the following advice and have updated Council's website as follows:

- The 10/50 framework and supporting online tools are for use by individual landowners.
 Council will not provide advice on the rules or the mapping of the 10/50 Vegetation Clearing Entitlement Area
- Advice on the 10/50 rule will need to be sought from the RFS
- Clearing can only be conducted by the landowner, or with approval of the landowner.
 Council will not provide approval to undertake clearing on Council land under the 10/50 Code
- Council has a bushfire works program based on the Bush Fire Risk Management Plan, and will not be undertaking works outside of what is identified in the program
- Any bushfire hazard complaint should be directed to the RFS Macarthur office on 9603 7077
- Any further enquiries about the rules within the 10/50 Code should be directed to the RFS Macarthur office on 9603 7077.
- Further information on the 10/50 Code framework can be found at:

http://www.rfs.nsw.gov.au/news-and-media/general-news/1050-vegetation-clearing

The 10/50 Code was introduced in response to the catastrophic bushfires that occurred in the Blue Mountains in October 2013. While it is acknowledged that the 10/50 Code provides residents in Bush Fire Prone Lands with greater flexibility in managing the risk of bushfire attack upon their residence, the 10/50 Code is one tool in the overall bushfire risk management strategy.

With this in mind it is recommended that Council continue to undertake bushfire hazard reduction in accordance with the existing approved Bush Fire Risk Management Plan.

Further to the above, as the 10/50 Code has attracted a number of recent media reports in relation to its implications on tree removal within suburban properties located in a number of inner harbour LGAs, the NSW Rural Fire Service is now considering amending the 10/50 Code. A subsequent review undertaken by Council officers in consideration of the potential implications of the 10/50 Code on the Campbelltown LGA has identified a number of issues including impacts on biodiversity, local heritage items and potential changes to the suburban environment. These will all require further consideration and discussion with the NSW Rural Fire Service as part of its review of the Code.

Officer's Recommendation

- 1. That Council advise the community that it will continue to undertake bushfire hazard reduction works based on the approved Bush Fire Risk Management Plan and will not be undertaking works outside of what is identified in that plan.
- 2. That Council write to the State Government requesting a review of the legislation and associated code based on Council's concerns as contained in this report.

Committee's Recommendation: (Greiss/Mead)

- 1. That Council advise the community that it will continue to undertake bushfire hazard reduction works based on the approved Bush Fire Risk Management Plan and will not be undertaking works outside of what is identified in that plan.
- 2. That Council write to the State Government expressing Council's concerns as contained in this report.
- 3. That when mapping has been completed a report be submitted to Council detailing an appropriate information campaign to inform affected residents.

CARRIED

Council Meeting 16 September 2014 (Greiss/Matheson)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 166

That the Committee's Recommendation be adopted.

3. DEVELOPMENT SERVICES

3.1 Development Services Section Statistics July 2014

Reporting Officer

A/Manager Development Services

Attachments

Development Services application statistics for July 2014 (contained within this report)

Purpose

To advise Council of the status of development and other applications within the Development Services section.

Report

In accordance with Council's resolution of 23 August 2005, that Councillors be provided with regular information regarding the status of development applications, the attachment to this report provides details of key statistics for July 2014 as they affect the Development Services section.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Thompson/Matheson)

That the Officer's Recommendation be adopted.

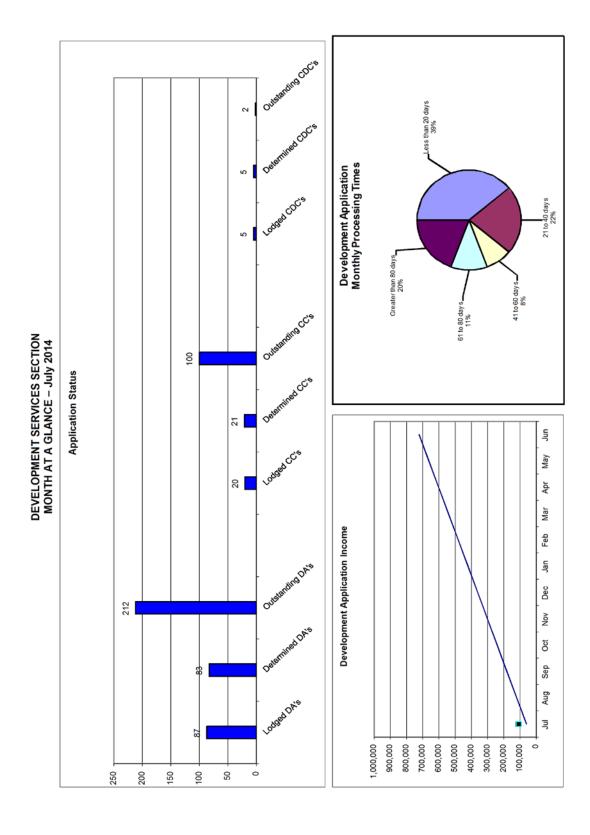
CARRIED

Council Meeting 16 September 2014 (Greiss/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 166

That the Officer's Recommendation be adopted.



4. COMPLIANCE SERVICES

4.1 Legal Status Report

Reporting Officer

Manager Compliance Services

Attachments

Nil

Purpose

To update Council on the current status of the Planning and Environment Division's legal matters.

Report

This report contains a summary of the current status of the Division's legal matters for the 2014-2015 period as they relate to:

- The Land and Environment Court
- The District Court
- The Local Court
- Matters referred to Council's solicitor for advice.

A summary of year-to-date costs and the total number of matters is also included.

Note: The year to date totals itemised in Sections 1 to 7 inclusive of the report do not necessarily correlate with the total of individual matters listed in each section, as the total of individual matters shown refer to total costs from commencement of the matter, which may have commenced before 1 July.

1. Land and Environment Court Class 1 Matters – Appeals Against Council's Determination of Development Applications

Total ongoing Class 1 DA appeal matters (as at 12/08/2014)

Total completed Class 1 DA appeal matters (as at 12/08/2014)

Costs from 1 July 2014 for Class 1 DA appeal matters:

\$0.00

1

0

\$0.00

2. Land and Environment Court Class 1 Matters – Appeals Against Council's issued Orders / Notices

Total ongoing Class 1 Order/Notice appeal matters (as at 12/08/2014)

Total completed Class 1 Order/Notice appeal matters (as at 12/08/2014)

Costs from 1 July 2014 for Class 1 Order/Notices appeal matters:

2 (a) Abdulhalim ELBAF & Amne ELBAF

Issue: Appeal against Council's Order 2 given under section 121B of

the Environmental Planning and Assessment Act 1979 requiring the building works, the subject of a disputed complying development certificate comprising a partly constructed residential dwelling and outbuilding and associated

retaining walls, on the property be demolished.

Property: Lot 1 DP 1039153 Zouch Road, Ingleburn.

Property Owner: Mr. Abdulhalim Elbaf and Mrs Amne Elbaf

Council File: No. 801/2013/N-EPA

Court Application: Filed on 6 December 2013 - File No. 10954 of 2013

Applicant: Abdulhalim Elbaf and Amne Elbaf

Costs Estimate: \$10,000 (exclusive of Barristers, Court Appointed Experts or

disbursement fees)

Costs to date: \$1,450.00

Status: Ongoing – listed for further mention on 29 August 2014

Progress: The Applicants have filed an appeal in the Land and

Environment Court of NSW against Council's Order 2 given under section 121B of the Environmental Planning and Assessment Act 1979 requiring the building works, the subject of a disputed complying development certificate comprising a partly constructed residential dwelling and outbuilding and associated retaining walls, on the property be demolished.

The appeal was before the court for first mention on 16 January 2014, where by consent, the proceedings were adjourned to 14 February 2014 for call over, in order to bring all three Class 1 appeal matters together and thereby give priority to Class 4 review matter of the disputed Complying Development Certificate listed under item 3(a) of this report.

On 14 February 2014 the Court, by consent, adjourned the proceedings to 4 April for directions hearing.

On 4 April 2014 the Court gave certain procedural directions and adjourned the proceedings to 16 and 17 June for hearing.

On 16 June 2014 the Court, by consent, granted the Applicant's application to vacate the hearing dates, pending determination by Council of a fresh DA No. 1138/2014/DA-M for the proposed development comprising the completion of construction of a partly built attached dual-occupancy, fencing, retaining walls, driveways and landscaping. The Court gave certain procedural directions and adjourned the proceedings to 25 July 2014 for mention.

On 25 July 2014 the Court, by consent, granted the Applicant's application to adjourn the proceedings pending determination by Council at its ordinary meeting of 19 August 2014 of DA No. 1138/2014/DA-M for the proposed development comprising the completion of construction of a partly built attached dual-occupancy, fencing, retaining walls, driveways and landscaping. The Court gave certain procedural directions and adjourned the proceedings to 29 August 2014 for mention.

Council at its Ordinary Meeting on 19 August 2014 gave conditional consent to DA No. 1138/2014/DA-M for development comprising construction of an attached dual occupancy, fencing, retaining walls, driveway and landscaping.

3. Land and Environment Court Class 4 Matters – Civil Enforcement in respect of non-compliance with Planning Law or Orders issued by Council

Total ongoing Class 4 matters before the Court (as at 12/08/2014) Total completed Class 4 matters (as at 12/08/2014) Costs from 1 July 2014 for Class 4 matters

0 \$38,667.60

2

3 (a) Abdulhalim ELBAF & Amne ELBAF

Issue: Appeal seeking judicial review of disputed complying

development certificate No. CDC 0455/12 issued by the private certifier for the development comprising a residential dwelling and residential outbuilding and associated site works, on the

property.

Property: Lot 1 DP 1039153 Zouch Road, Ingleburn.

Property Owner: Mr. Abdulhalim Elbaf and Mrs Amne Elbaf

Council File: No. 2491/2012/CDCPRI

4.1 Legal Status Report

Court Application: Filed on 24 December 2013 - File No. 41030 of 2013

Applicant: Abdulhalim Elbaf and Amne Elbaf

Costs Estimate: \$10,000 (exclusive of Barristers, Court Appointed Experts or

disbursement fees)

Costs to date: \$26,367.69

Status: Ongoing – listed for further mention on 29 August 2014.

Progress: The Applicants have filed an appeal in the Land and

Environment Court of NSW seeking judicial review of disputed complying development certificate No. CDC 0455/12 issued by the private certifier for the development comprising a residential dwelling and residential outbuilding and associated

site works, on the property.

At the first mention on 7 February 2014 the proceedings were

adjourned to 14 February for directions hearing.

On 14 February 2014, the Court, by consent, adjourned the

proceedings to 4 April 2014 for directions hearing.

On 4 April 2014 the Court gave certain procedural directions and adjourned the proceedings to 16 and 17 June for hearing.

On 16 June 2014 the Court, by consent, granted the Applicant's application to vacate the hearing dates, pending determination by Council of a fresh DA No. 1138/2014/DA-M for the proposed development comprising the completion of construction of a partly built attached dual-occupancy, fencing, retaining walls, driveways and landscaping. The Court gave certain procedural directions and adjourned the proceedings to 25 July 2014 for mention.

On 25 July 2014 the Court, by consent, granted the Applicant's application to adjourn the proceedings pending determination by Council at its ordinary meeting of 19 August 2014 of DA No. 1138/2014/DA-M for the proposed development comprising the completion of construction of a partly built attached dual-occupancy, fencing, retaining walls, driveways and landscaping. The Court gave certain procedural directions and adjourned the proceedings to 29 August 2014 for mention.

3 (b) John Frank GALLUZZO

Issue: The Land and Environment Court NSW granted conditional

development consent No. 610/2004/DA-C on 25 September 2005 for a childcare centre at 1 Blomfield Road, Denham Court. Conditions 15 and 19 of the consent required the respondent to construct a Type B intersection at the intersection of Campbelltown Road with Blomfield Road, Denham Court. To date the respondent has failed to fully

comply with the consent.

Property: Pt Lot 101 DP 602622, 1 Blomfield Road, Denham Court.

Property Owner: Mr. John Frank Galluzzo

Council File: Development Application No: 610/2004/DA-C

Court Application: Filed on 25 March 2014 - File No. 40179 of 2014

Respondent: John Frank Galluzzo

Costs Estimate: \$15,000 (exclusive of Barristers, Court Appointed Experts or

disbursement fees)

Costs to date: \$19,419.71

Status: Ongoing – listed for mediation on 15 August 2014.

Progress: On 25 March 2014 Council issued a summons seeking

declarations and orders of the Court that the respondent comply with conditions 15 and 19 of Court issued development consent No. 610/2004/DA-C relating to the construction of a Type B intersection at the intersection of Campbelltown Road

and Blomfield Road, Denham Court.

The matter was before the Court for first mention on 24 April 2014 where counsel for the respondent sought an adjournment until after 2 June, as the respondent was overseas attending to his seriously ill wife. Council informed the Court that it was aware that the respondent and the childcare centre proprietor had been conferring about the submission of a modification application to development application No: 610/2004/DA-C seeking consent for a revised intersection installation at the corner of Blomfield and Campbelltown Roads and an increase in the centre enrolment numbers from 74 to 90 children. Having regard to the long history of this matter and the safety concerns raised by the respondents failure to comply with the conditions of the original consent requiring construction of the subject intersection, Council made submissions that the Court direct the respondent progress the preparation and submission of the development application during the period of any adjournment granted. The Court agreed and made directions accordingly and adjourned the proceedings to 13 June 2014 for further directions hearing.

0

On 13 June 2014 the Respondent notified the Court of his intention to file a fresh DA, which is intended to remedy the breach of the existing consent. Council noted its concerns regarding the ongoing safety issues pertaining to the existing intersection at Campbelltown and Blomfield Roads and its desire to amend the original summons to join the Childcare Centre operator. The Court gave certain procedural directions and adjourned the proceedings to 4 July 2014 for directions hearing.

On 4 July 2014 the Court gave certain procedural directions and adjourned the proceedings to 11 July 2014 for further directions hearing.

On 11 July 2014 the Court by consent adjourned the proceedings and referred the matter for mediation. A Commissioner of the Court has been assigned to conduct the mediation on 15 August 2014.

On 15 August 2014 the mediation proceedings were adjourned to eCourt mention on 22 August. The purpose of the adjournment was to enable the parties to clarify and consider recommendations of the RMS pertaining to the intersection type, and for the parties to determine if the mediation should proceed or be terminated and restored to the Court list.

4. Land and Environment Court Class 5 - Criminal enforcement of alleged pollution offences and various breaches of environmental and planning laws

Total ongoing Class 5 matters before the Court (as at 12/08/2014) 0 Total completed Class 5 matters (as at 12/08/2014) 0 Costs from 1 July 2014 for Class 5 matters \$0.00

Land and Environment Court Class 6 - Appeals from convictions relating to 5. environmental matters

Total ongoing Class 6 matters (as at 12/08/2014) Total completed Class 6 matters (as at 12/08/2014) Costs from 1 July 2014 for Class 6 matters \$0.00 4.1 Legal Status Report

District Court - Matters on Appeal from lower Courts or Tribunals not being 6. environmental offences

0 Total ongoing Appeal matters before the Court (as at 12/08/2014) Total completed Appeal matters (as at 12/08/2014) 0 **Costs from 1 July 2014 for District Court matters** \$0.00

7. **Local Court prosecution matters**

The following summary lists the current status of the Division's legal matters before the Campbelltown Local Court.

Total ongoing Local Court Matters (as at 12/08/2014) 0 **Total completed Local Court Matters (as at 12/08/2014)** 7 Costs from 1 July 2014 for Local Court Matters \$456.00

File No: LP13/14 – Penalty Notice Court Election Offence: Stand on path/strip in built-up area Road Rules 2008

Act:

Final Costs: \$0.00 - handled by Council's Legal and Policy

Officer in conjunction with the Police Prosecutor.

Status: Completed.

Progress: The matter was before the Court for defended

hearing on 31 July 2014 where the defendant, Muhammed Rehan Choudary, changed his plea to guilty with explanation. After considering the evidence and submissions the magistrate found the offence proved and imposed a fine of \$200.

File No: LP14/14 – Penalty Notice Court Election Disobey no stopping sign - School Zone Offence:

Road Rules 2008 Act:

Final Costs: \$0.00 - handled by Council's Legal and Policy

Officer in conjunction with the Police Prosecutor.

Status: Completed. 4.1 Legal Status Report

Progress: The matter was before the Court for mention on 8

July 2014 where the defendant entered a guilty plea with explanation. After considering the evidence and submissions the Magistrate found the offence proved and ordered that the charge be dismissed without conviction or penalty under section 10(1)(a) of the Crimes (Sentencing

Procedure) Act 1999.

File No: LP15/14 – Penalty Notice Court Election

Offence: Not register company animal – not dangerous or

restricted dog

Act: Companion Animals Act 1998

Costs to date: \$456.00 – Instructions given to Council's Solicitor.

Matter completed by Council's Legal and Policy

Office

Status: Completed

Progress: The matter was before the Court on 15 August

2014 where the Magistrate granted Council's application for the matter to be withdrawn as fresh evidence has come to Council's attention that the defendant was not the actual owner of the dog. The dog has now been registered by the current

owner.

File No: LP16/14 – Penalty Notice Court Election
Offence: Not stand vehicle in marked parking space

Act: Local Government Act 1993

Final Costs: \$0.00 - handled by Council's Legal and Policy

Officer in conjunction with the Police Prosecutor.

Status: Completed.

Progress: The matter was before the Court for mention on

22 July 2014 where the defendant entered a guilty plea with explanation. After considering the evidence and submissions the Magistrate found the offence proved and ordered that the charge be dismissed without conviction or penalty under section 10(1)(a) of the Crimes (Sentencing

Procedure) Act 1999.

File No: LP17/14 – Penalty Notice Court Election

Offence: Disobey no stopping sign – School Zone

Act: Road Rules 2008

Final Costs: \$0.00 - handled by Council's Legal and Policy Officer in conjunction with the Police Prosecutor. Status: Completed. **Progress:** The matter was before the Court for mention on 29 July 2014 where the defendant entered a guilty plea with explanation. After considering the evidence and submissions the Magistrate found the offence proved and ordered that the charge be dismissed without conviction or penalty under section 10(1)(a) of the Crimes (Sentencing Procedure) Act 1999. File No: LP18/14 – Penalty Notice Court Election Offence: Not register company animal - not dangerous or restricted dog Companion Animals Act 1998 Act: **Final Costs:** \$0.00 - handled by Council's Legal and Policy Officer in conjunction with the Police Prosecutor. Status: Completed. **Progress:** The matter was before the Court for mention on 5 August 2014 where the defendant, Deidre Yau, entered a guilty plea with explanation. considering the evidence and submissions the magistrate found the offence proved and imposed a fine of \$100 and an order for court costs of \$85 and victims support levy of \$74. File No: LP19/14 – Penalty Notice Court Election Offence: Disobey no parking sign - School Zone Road Rules 2008 Act: Costs to date: \$0.00 - handled by Council's Legal and Policy Officer in conjunction with the Police Prosecutor. Status: Completed. The matter was before the Court for first mention **Progress:** on 12 August 2014 where the defendant entered a guilty plea with explanation. After considering

the evidence and submissions the Magistrate found the offence proved and ordered that the charge be dismissed without conviction or penalty under section 10(1)(a) of the Crimes (Sentencing

Procedure) Act 1999.

8. Matters referred to Council's solicitor for advice

Matters referred to Council's solicitors for advice on questions of law, the likelihood of appeal or prosecution proceedings being initiated, and/or Council liability.

Total Advice Matters (as at 12/08/2014) Costs from 1 July 2014 for advice matters

3 \$2,800.90

9. Legal Costs Summary

The following summary lists the Planning and Environment Division's net legal costs for the 2014/2015 period.

Relevant attachments or tables	Costs Debit	Costs Credit
Class 1 Land and Environment Court - appeals against Council's determination of Development Applications	\$0.00	\$0.00
Class 1 Land and Environment Court - appeals against Orders or Notices issued by Council	\$0.00	\$0.00
Class 4 Land and Environment Court matters - non- compliance with Council Orders, Notices or prosecutions	\$38,667.60	\$0.00
Class 5 Land and Environment Court - pollution and planning prosecution matters	\$0.00	\$0.00
Class 6 Land and Environment Court - appeals from convictions relating to environmental matters	\$0.00	\$0.00
Land and Environment Court tree dispute between neighbours matters	\$0.00	\$0.00
District Court appeal matters	\$0.00	\$0.00
Local Court prosecution matters	\$456.00	\$0.00
Matters referred to Council's solicitor for legal advice	\$2,800.90	\$0.00
Miscellaneous costs not shown elsewhere in this table	\$0.00	\$0.00
Costs Sub-Total	\$41,468.50	\$0.00
Overall Net Costs Total (GST exclusive)	\$41,924.50	

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Oates/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Greiss/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 166

That the Officer's Recommendation be adopted.

4.2 Wrecking Yards in the Campbelltown Local Government Area

Reporting Officer

Manager Compliance Services

Attachments

Nil

Purpose

To advise Council of the number of authorised and unauthorised wrecking yards and premises that dismantle vehicles (undercover) within the Campbelltown Local Government Area and to provide information on planning and compliance controls and any other matters relating to these types of activities.

History

Council at its Meeting on 11 March, 2014 adopted a resolution that a report be prepared and presented to Council in relation to authorised and unauthorised wrecking yards and dismantling of vehicles undercover which exist in the Campbelltown Local Government Area and that the report include information regarding planning and compliance controls and associated matters.

Report

Existing Wrecking Yards and Auto Dismantlers

A review of Council records has identified that there are six businesses within the Campbelltown Local Government area that are approved for dismantling and or selling of vehicle parts. In addition to these businesses, there are three vehicle repair shops with approval for the dismantling of motor vehicles. Of the approved vehicle dismantlers, two of the establishments have facilities to dismantle and/or store vehicle parts (undercover), within buildings.

An additional search of businesses advertising vehicle parts for sale has identified two vehicle dismantling businesses operating within the Minto Industrial Estate that subject to the outcome of further investigation may be operating without appropriate approval.

The operation of a wrecking yard or vehicle dismantler is permissible within the Industrial Zone 4(a) and 4(b), subject to development consent.

Compliance/Regulatory Issues

There are a number of compliance or regulatory issues that are typically associated with wrecking yard and auto dismantling activities such as:

- Unauthorised Use use of activities conducted without development consent.
- Unauthorised additions (eg mezzanines), alterations or structures (eg awnings, signage)
- Non-compliance with consent (eg hours of operation, provision of landscaping, screening, parking etc)
- Pollution incidents: eg polluted stormwater runoff (ie oils, degreaser, coolant etc) and, failure to protect stormwater drains, illegal discharge from oil separators, dust from unsealed storage yards, noise, etc
- Contamination of land (oils, battery acids etc.) resulting from stormwater runoff to, or dismantling or storing of vehicles/parts on, unsealed areas
- Waste storage and disposal
- Inappropriate storage of materials eg: vehicle stacking and amenity impacts
- BCA compliance and fire safety (access/egress, provision for fire suppression and safe evacuation etc).

In most cases, some of the above issues may be brought to Council's attention by way of complaints. This would then generate an inspection or audit of the premises by Compliance staff who would then assess the activities on the business in accordance with the requirements of the development consent and environmental legislation and standards.

With regards to compliance issues relating to the businesses approved as vehicle wrecking yards or dismantlers, there is no recent history (over the past five years) of compliance issues being raised with Council.

In recognition of the potential compliance/regulatory issues associated with wrecking yards and auto dismantlers as highlighted in the report, it is recommended that an audit be carried out of the various premises identified to ensure these premises operate in accordance with relevant planning and environmental regulatory requirements.

Officer's Recommendation

- 1. That the information be noted.
- 2. That a compliance audit be undertaken in respect of all known or approved wrecking yard and auto dismantling businesses operating in the Campbelltown Local Government Area and that the results of the wrecking yard and auto dismantler audit program be reported back to Council outlining details of any compliance action taken.

Committee's Recommendation: (Greiss/Mead)

That the information be noted.

CARRIED

Council Meeting 16 September 2014 (Greiss/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 166

That the Officer's Recommendation be adopted.

4.3 Unauthorised Commercial and Residential Advertising on Public Places

Reporting Officer

Manager Compliance Services

Attachments

Nil

Purpose

To advise Council of the processes for dealing with unauthorised commercial and residential advertising signs which are displayed on roads and roundabouts across the Local Government Area.

History

At the City Works Committee Meeting on 27 May, 2014, the Committee adopted a recommendation that a report be presented to Council outlining the processes for dealing with unauthorised commercial and residential signs which are posted on roads and roundabouts across the Local Government Area. This recommendation was adopted by Council at its Ordinary Meeting of 3 June, 2014.

Report

Council's Development Control Plan (DCP) 99 Advertising Signs sets out the provisions for advertising on private and public places. The signs that are the subject of this report are considered temporary in nature.

Temporary signs may be permitted to be placed on a public place subject to Council approval. Approval may be granted to place a temporary sign on a public place to promote a local event of religious, educational, cultural, political, social or recreational nature but does not include advertising of a commercial nature, other than the names of event sponsors. Types of signage that may be used include core flute signs, banner signs or Variable Message Board signs, at approved roadside locations, affixed to fencing at sporting facilities and schools or Community Notice Boards. These advertisements are generally placed on a public place for a few weeks only (up to 4 weeks before an event and not exceeding 14 days after an event) and are removed by the community group associated with the event.

Although Commercial or business advertisements are generally restricted to the place of business, there are a number of business advertisements approved on public places. These include bus shelter advertisements that may be of a temporary nature by agreement with Council and a number of approved illuminated street name advertisements throughout the city that also advertise local businesses under contract for a fixed time period.

The above types of advertising have control measures in place to address the standard of advertising and the duration the advertisement can be displayed.

In addition to the above approved temporary advertisements on public places, Council has allowed local residents to place advertisements on roads and near intersections to promote garage sales. Most often this form of advertising will consist of temporary, light weight material signs affixed to light poles or roadside infrastructure such as street sign posts. In most cases the resident does not return to remove the advertisement and is then often removed by Council staff.

Generally, other forms of advertisements or signage on public places are deemed unauthorised or are prohibited, such as A-frame signs, Variable Message Board Signs (VMS), bunting, bill posters and similar commercial advertisements or signage.

Where a person or local business displaying unauthorised signage is identified and contactable, Council officers will generally approach the responsible party and direct them to immediately remove the signage (within 1-2 days). Should the responsible party not be able to be contacted, or the signage continue to be displayed contrary to direction by Council, the signage (wherever possible will be impounded by Council, under the provision of the Impounding Act, 1993, or alternatively a penalty notice issued, or both depending upon the circumstances.

The Environmental Planning and Assessment Act, 1979 (the Act). provides that penalty notices (\$1500 for individuals and \$3000 for corporations) may be issued for development (the erection of signage is considered to be development for the purposes of Act) that is carried out without consent in respect of the unauthorised display of signage. Impounded signs (depending on their value) are either disposed of if unclaimed, or alternatively reclaimed by the owner of the sign, subject to payment of impounding fees (currently \$165 per sign).

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Oates/Kolkman)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Greiss/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 166

That the Officer's Recommendation be adopted.

5. GENERAL BUSINESS

5.1 Funding options for the Hurley Park Cattle Tank and Silt Traps

Councillor Oates referred to a letter received from a resident outlining the historical importance of Campbelltown's water reservoir, cattle tank and silt traps located in Hurley Park, noting that both the cattle tank and reservoir wall have been restored, however the two silt trap sandstone spillways remain in need of restoration.

Committee's Recommendation: (Oates/Greiss)

- 1. That the letter be noted and a response letter be prepared.
- 2. That an urgent report be presented investigating all possible funding grants available from Sydney Water or any other Government Department for the repair and ongoing maintenance of the two silt trap sandstone spillways and other heritage resources located at Hurley Park.

CARRIED

Council Meeting 16 September 2014 (Greiss/Matheson)

This matter was moved forward and dealt with in conjunction with correspondence item 6.3.

18. CONFIDENTIAL ITEMS

No reports this round

There being no further business the meeting closed at 9.00pm.

G Greiss CHAIRPERSON

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 9 September 2014.

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ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

ITEM	TITLE	PAGE
1.	TECHNICAL SERVICES	3
1.1	Traffic Committee	3
1.2	2014-2015 Cycleway Program Funding	20
1.3	Acceptance of Roads and Maritime Services Road Safety Grants 2014-2015	22
1.4	Ben Lomond Road Bridge Widening over Bow Bowing Creek	26
1.5	Minutes of the Community Safety Sub Committee meeting held 31 July 2014	29
2.	OPERATIONAL SERVICES	35
2.1	Memorandum of Understanding (MOU) with Sydney Water for Road Reserve Restoration Works	35
3.	ASSETS AND SUPPLY SERVICES	61
3.1	Q14/11 Supply and Deliver Five Trucks Including Bodies	61
3.2	Q14/27 Supply of PCs, Laptops and Accessories	64
3.3	Q14/22 Supply and Install Automated Public Toilets	67
3.4	Grant Applications - Status Report	70
4.	EMERGENCY SERVICES	72
4.1	Bushfire Management Policy	72
5.	GENERAL BUSINESS	77
19.	CONFIDENTIAL ITEMS	77
No rep	orts this round	77

Minutes of the City Works Committee held on 9 September 2014

Present Councillor P Lake (Chairperson)

Councillor F Borg Councillor G Brticevic Councillor W Glynn Councillor P Hawker

Director Business Services - Mr M Sewell Director Community Services - Mrs L Deitz Acting Director City Works - Mr G Mitchell Manager Compliance Services - Mr P Curley

Acting Manager Education and Care Services - Mrs G Vickers

Manager Executive Services - Mr N Smolonogov Manager Healthy Lifestyles - Mr M Berriman Manager Human Resources - Mr B Clarence

Manager Information Management and Technology - Mrs S Peroumal

Manager Library Services - Mr G White Manager Operational Services - Mr A Davies Manager Technical Services - Mr K Lynch Corporate Support Coordinator - Mr T Rouen Policy and Governance Coordinator - Ms J Warner

Executive Assistant - Ms B Buckley

Apologies (Borg/Hawker)

That the apologies from Councillors Dobson and Chanthivong be received and accepted.

CARRIED

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests

Nil

Non Pecuniary - Significant Interests

Nil

Non Pecuniary – Less than Significant Interests

Councillor Borg - Item 1.1 - Traffic Committee LTC14/40 Hollylea Road Festival - Special Event - Councillor Borg advised that he is the Chairperson and event coordinator of the 24 Hour Fight Against Cancer event.

1. TECHNICAL SERVICES

1.1 Traffic Committee

Reporting Officer

Manager Technical Services

Attachments

- 1. Minutes of the Local Traffic Committee Meeting of 14 August 2014 (contained within this report)
- 2. Minutes of the Campbelltown Traffic Committee Meeting of 14 August 2014 (contained within this report)

Purpose

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee meeting held on 14 August 2014.

Report

RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE ON 14 AUGUST 2014

Reports Listed for Consideration

LTC 14/39 Cambridge Avenue, Glenfield - Flood Gates at Georges River Causeway

- 1. That Council provide flood gates at approximately 165m west of Georges River Causeway to be operated only during the flooding of the Cambridge Avenue Causeway.
- 2. That at the time of closure, Council advises the Transport Management Centre.

Late Items

LTC 14/40 Hollylea Road Festival - Special Event

- 1. That Council support the road closure in Hollylea Road, south of Plough Inn Road on Sunday 14 September 2014 from 6am to 4pm for the Hollylea Road Festival.
- 2. That the Hollylea Road Festival be categorised as a Class 3 Special Event for Traffic Management.
- 3. That the event organisers seek independent approval from NSW Police.
- 4. That Council assist with the advertising of the part road closure of Hollylea Road on its website as noted in the body of the report.

General Business

LTC 14/41 Pembroke Road and Durham Street Intersection, Minto - Request for Signalised Marked Foot Crossing

That the information be noted.

LTC 14/42 Menangle Road - Pedestrian Lights

- 1. That the Roads and Maritime Services representative further investigate the possibility of an orange flashing phase at this location.
- 2. That Council write to the Roads and Maritime Services requesting possible solutions to correct these issues.

LTC 14/43 Narellan Road - Emergency Access

That the RMS representative follows up an alternative to allow emergency vehicles to use the median strip.

RECOMMENDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE ON 14 AUGUST 2014

Reports Listed for Consideration

CTC 14/17 Mount Erin Road, Campbelltown - Special Event Application for Regular Cycling Races

That the matter be deferred until such time as people wishing to address the Committee were available to do so.

Officer's Recommendation

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the Meeting held on 14 August 2014 be adopted.

Committee's Recommendation: (Brticevic/Hawker)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 169

That the Officer's Recommendation be adopted.

ATTACHMENT 1



LOCAL TRAFFIC COMMITTEE MINUTES

14 August 2014

LOCAL TRAFFIC COMMITTEE

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.

Minutes Summary

	ITLE
ITEM	

LOCAL TRAFFIC COMMITTEE MINUTES

- 1. ATTENDANCE
- 2. APOLOGIES
- 3. CONFIRMATION OF MINUTES
- 4. BUSINESS ARISING FROM MINUTES
- 5. REPORTS LISTED FOR CONSIDERATION

LTC 14/39 Cambridge Avenue, Glenfield - Flood Gates at Georges River Causeway

6. LATE ITEMS

LTC 14/40 Hollylea Road Festival - Special Event

GENERAL BUSINESS

LTC14/41 Pembroke Road and Durham Street Intersection, Minto - Request for

Signalised Marked Foot Crossing

LTC 14/42 Menangle Road - Pedestrian Lights

LTC 14/43 Narellan Road - Emergency Access

8. DEFERRED ITEMS

No reports this round

LOCAL TRAFFIC COMMITTEE MINUTES

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

Minutes of the Local Traffic Committee held on 14 August 2014

1. ATTENDANCE

Campbelltown City Council

Manager Technical Services - Mr K Lynch (Chairperson) Coordinator Traffic and Road Design - Mr A Arora Graduate Engineer - Ms A Hanna Administrative Assistant - Mrs S Lambert

Roads and Maritime Services

Ms K Russell

Police Representatives

Senior Sergeant M Cotton Senior Constable M Davies

Bus Companies

Interline - Mr B East

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Mr K Lynch

2. APOLOGIES

Councillor G Greiss
Representative of Local Member of Parliament - Mr R James

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 24 July 2014 were recommended by the City Works Committee held on 12 August 2014 and adopted by Council at its meeting held on 19 August 2014.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

LTC 14/39 Cambridge Avenue, Glenfield - Flood Gates at

Georges River Causeway

Previous Report: LTC14/31

Electorate: Macquarie Fields

Author Location: Traffic and Road Design Unit

Attachments

1. J12568 concept plan showing flood gates at Georges River Causeway

2. J12568 signposting plan - sheet 1

3. J12568 signposting plan - sheet 2

Background (12/8/2014)

The Traffic Committee previously addressed a report at its meeting of 24 July 2014 reviewing the flood management of Cambridge Avenue at the causeway over Georges River Road in order to address the safety of road users during flooding.

Following discussions, suggestions were made on the improvement to facilities on the road and subsequently the following are proposed (refer to attached plans):

- Provide gate at only one location i.e. approximately 165m west of Georges River and remove the narrowing devices proposed as part of the previous traffic committee discussions. The proposed frangible gate will be installed behind the table drains as shown on the attached plans. This gate will clearly display that it is a flood gate.
- Not to install a permanent flood gate on Cambridge Avenue at Glenfield Road at this stage.
- Council to provide the Transport Management Centre (TMC) with the proposed flood event advisory sign plan (see Attachments 1 and 2).
- Provide hinged and lockable Flood Warning Signs advising "Cambridge Avenue closed by flood waters" at various locations as marked on the attached plans. These signs will be displayed only during an event.

Officer's Recommendation

- That Council provide flood gates at approximately 165m west of Georges River Causeway to be operated only during the flooding of the Cambridge Avenue Causeway.
- That at the time of closure, Council advises Transport Management Centre.

Discussion (14/8/2014)

The RMS representative advised that as yet she has not been able to obtain information from the Transport Management Centre as discussed in the Traffic Committee on 24 July 2014.

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of the Local Traffic Committee

- That Council provide flood gates at approximately 165m west of Georges River Causeway to be operated only during the flooding of the Cambridge Avenue Causeway.
- 2. That at the time of closure, Council advises Transport Management Centre.

1.1 Traffic Committee

6. LATE ITEMS

LTC 14/40 Hollylea Road Festival - Special Event

Previous Report: CTC 13/29

Electorate: Campbelltown

Author Location: Traffic and Road Design Unit

Attachments

Traffic Control Plan

Background (14/8/2014)

Council has received information that Fight Against Cancer Macarthur Inc. is seeking approval for the closure of a section of Hollylea Road, south of Plough Inn Road, Leumeah in holding a charity event called Hollylea Road Festival similar to that of 2013. The following dates and times apply.

Event Date: Sunday, 14 September 2014

Event Time: 7.00am to 3.00pm Road Closed: 6.00am to 4.00pm

Affected Section: Property 10 to the end of cul-de-sac.

The event will showcase vintage and modified cars, motorbikes and four wheel drive vehicles in support of the 24hr-Fight Against Cancer Macarthur.

The proposed road closure is categorised as a Class 3 event in accordance with the Roads and Maritime Services event matrix. The event is being organised in a commercial cul-desac street and most of the businesses are closed on Sundays. Only two businesses located at the end of the cul-de-sac are open and an alternative available route is through a back accessway located adjacent to Campbelltown Road. The proposed traffic management measures, closed road section and businesses not operating on Sunday's are indicated in the attached sketch.

This event was first organised in 2010 and no adverse comments have been received. Council will require the organisers to discuss with the NSW Police Force regarding their independent approval for the event.

Pending NSW Police Force approval, it is suggested that Council support the road closure for the event in accordance with the following conditions:

- The event organisers advise all businesses in Hollylea Road, south of Plough Inn Road.
- The event organisers ensure that event patrons do not park in the parking areas of operating businesses.

- That advance road closure signs be installed along Hollylea Road, south of Plough Inn Road.
- 4. Emergency Services are notified of the event and clear access is provided at all times for emergency vehicles.
- 5. Council provides advise to the event organisers to advertise traffic management measures on their website.

Officer's Recommendation

- That Council support the road closure in Hollylea Road, south of Plough Inn Road on Sunday 14 September 2014 from 6am to 4pm for the Hollylea Road Festival.
- 2. That the Hollylea Road Festival be categorised as a Class 3 Special Event for Traffic Management.
- 3. That the event organisers seek independent approval from NSW Police
- That Council assist with the advertising of the part road closure of Hollylea Road on its website as noted in the body of the report.

7. GENERAL BUSINESS

LTC14/41 Pembroke Road and Durham Street Intersection,

Minto - Request for Signalised Marked Foot Crossing

Previous Report: LTC 14/36

Electorate: Macquarie Fields

Author Location: Traffic and Road Design Unit

Attachments

Nil.

Discussion (14/8/2014)

At the Traffic Committee on 24 July 2014 the RMS representative was requested to follow up with an update on the pedestrian crossing signals at the intersection of Pembroke Road and Durham Street, Minto.

Following further investigation the RMS representative advised that because of the pedestrian volumes the request did not meet the criteria for funding requirements and advised that they are not pursuing traffic lights at this location.

Recommendation of Local Traffic Committee

That the information be noted.

LTC 14/42 Menangle Road - Pedestrian Lights

Previous Report: Nil

Electorate: Campbelltown

Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (14/8/2014)

The Manager Technical Services advised that Council has received a letter regarding the pedestrian lights on Menangle Road between Kellicar Road and Tailby Street, Campbelltown which services the commuter car park for Macarthur Railway Station.

The complaint is that cars are being held up at the lights when there are no pedestrians waiting to cross the road as they have already crossed.

It is suggested that the lights have an orange flashing phase and the RMS representative was requested to seek further information on the possibility of an orange flashing phase.

The RMS representative advised that the matter would be further investigated.

Officer's Recommendation

- That the Roads and Maritime Services representative further investigate the possibility of an orange flashing phase at this location.
- That Council write to the Roads and Maritime Services requesting possible solutions to correct these issues.

LTC 14/43 Narellan Road - Emergency Access

Previous Report: Nil

Electorate: All Electorates

Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (14/8/2014)

The NSW Police representative advised that under the current road modifications on Narellan Road there is no emergency access facilities.

There are two access points on the median strip however there are posts on the medium and the NSW Police representative asked if there could be an alternative to allow emergency vehicles to use the median strip.

The RMS representative advised that she would follow up this matter.

Officer's Recommendation

That the RMS representative follows up an alternative to allow emergency vehicles to use the median strip.

DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9.20am.

K Lynch CHAIRPERSON

ATTACHMENT 2



CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

14 August 2014

CAMPBELLTOWN TRAFFIC COMMITTEE

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to councils by the Road and Maritime Services.

Minutes Summary

ITEM TITLE

CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

- 1. ATTENDANCE
- 2. APOLOGIES
- 3. CONFIRMATION OF MINUTES
- 4. BUSINESS ARISING FROM MINUTES
- 5. REPORTS LISTED FOR CONSIDERATION

CTC 14/17 Mount Erin Road, Campbelltown - Special Event Application for Regular Cycling Races

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

No reports this round

8. DEFERRED ITEMS

No reports this round

CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Maritime Services.

Minutes of the Campbelltown Traffic Committee held on 14 August 2014

1. ATTENDANCE

Campbelltown City Council

Manager Technical Services - Mr K Lynch (Chairperson)
Coordinator Traffic and Road Design - Mr A Arora
Graduate Engineer - Ms A Hanna
Administrative Assistant - Mrs S Lambert

Roads and Maritime Services

Ms K Russell

Police Representatives

Senior Sergeant M Cotton Senior Constable M Davies

Bus Companies

Interline - Mr B East

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Mr K Lynch.

2. APOLOGIES

Councillor G Greiss
Representative of Local Member of Parliament - Mr R James

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 24 July 2014 were recommended by the City Works Committee held on 12 August 2014 and adopted by Council at its meeting held on 19 August 2014.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

CTC 14/17 Mount Erin Road, Campbelltown - Special Event

Application for Regular Cycling Races

Previous Report: CTC 13/26

Electorate: Campbelltown

Author Location: Traffic and Road Design Unit

Attachments

Locality Sketch Plan

Background (14/8/2014)

Council's Campbelltown Traffic Committee had in the past received a Special Event application from Macarthur Collegians Cycling Club to hold weekly races every Sunday on Mount Erin Road, Blair Athol from October till April. It will involve the temporary closure of Mount Erin Road between the hours of 7am-10am and extended hours 7am-1pm for the occasional once in a year 'Open Events'. There will be approximately 30 to 80 riders at each event.

The Traffic Committee had previously addressed a report at its meeting of 5 September 2013 whereby it was recommended that a community consultation be undertaken with the businesses to seek feedback.

Following this, Council Officers had written to the local businesses of Mount Erin Road by sending out a response feedback form. The forms were received on 22 November 2013 and it was found that out of the 37 letters only 10 responses were submitted to Council. The results indicated that 5 of these responses were not in favour of the event being held on Mound Erin Road, especially one owner whose business is greatly dependant on the weekends and requires access most of the time.

Subsequent to the above, a meeting was held with the Vice President of Macarthur Collegians Cycling Club on 11 March 2014 and the outcome of the consultation carried out by Council was discussed. At this meeting there appeared to be some inconsistence with the information obtained by both the Collegians Cycling Club and Council. It was agreed that another round of consultation be held by Council with both the owners of Industrial Lots and their tenants to know the impact these races would have on their businesses.

Door to door consultation was carried out by Council and phone calls were made to the owners. Since the first consultation seven new businesses had established in the street. Most of the businesses were not concerned about these races on Sundays except a few.

It was generally found that the business that did not object to the race were not open on the Sunday and felt the race would provide passive surveillance in the street. The objectors to the race were two owners who had concerns that the restricted Sunday access would discourage future tenants. The one tenant who objected has a business whose main business is gained on a Sunday and is dependent on the public accessing the site. The business opens 9.00am on the weekend and the operator is concerned he will lose patronage.

Macarthur Collegians Cycling Club has requested to attend the Traffic Committee.

This matter is being presented to the Traffic Committee for discussion.

Officer's Recommendation

That Traffic Committee discuss the matter as stated in the body of the report.

Discussion (14/8/2014)

A representative from LJ Hooker attended the meeting on behalf of the owner of 31 Mount Erin Road. The operator runs a trampoline establishment and the business is dependent on the weekends and requires access most of the time.

The Macarthur Collegians Cycling Club representative was unable to attend the meeting due to illness and it was suggested that the matter be deferred until such time as people wishing to address the Committee were available to do so.

Recommendation of Campbelltown Traffic Committee

That the matter be deferred until such time as people wishing to address the Committee were available to do so.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

No reports this round

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9.41am.

K Lynch CHAIRPERSON

1.2 2014-2015 Cycleway Program Funding

Reporting Officer

Manager Technical Services

Attachments

Nil

Purpose

To inform Council of the successful grant application for cycleway construction for the 2014-2015 financial year from Roads and Maritime Services.

Report

Council has been formally advised of grant funding for two sections of cycleway that will form part of Council's adopted cycleway network throughout the LGA. The following locations are:

Fitzgibbon Lane, Rosemeadow \$49,000

Airds Road Leumeah - Cycleway Stage 1 \$51,000

All de Road Learnean Cycleway Clage 1 401,000

Funding for cycleways is provided on a dollar for dollar matching funds basis, Council's contribution was approved as part of the 2014-2015 Budget.

Fitzgibbon Lane, Rosemeadow

The Fitzgibbon Lane cycleway is part of an extension to the previous year's works that was undertaken in Thomas Rose Drive and Cleopatra Drive. The section of cycleway in Fitzgibbon Lane will complete a cycle link from east of Englorie Park Drive to Council's St Helens Park Skate Park location off Appin Road.

Airds Road, Leumeah, Stage 1

Airds road cycleway will commence at Plough Inn Road, continue along Airds Road stopping south of Rose Payten Drive. Airds Road cycleway is intended to extend along the main drainage channel north to Ingleburn and Glenfield. The complete cycle network will have cross cycle links into residential, industrial and shopping precincts.

The combined funding for these two sections of cycleway for RMS and Council is \$200,000. Council will continue to apply each year for future cycleway funding.

Officer's Recommendation

That Council accept the \$100,000 grant offer from the Roads and Maritime Services as identified in the report.

Committee's Recommendation: (Borg/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 169

That the Officer's Recommendation be adopted.

1.3 Acceptance of Roads and Maritime Services Road Safety Grants 2014-2015

Reporting Officer

Manager Technical Services

Attachments

Letter from Roads and Maritime Services dated 14 July 2014 (contained within this report)

Purpose

To inform Council of the successful grant applications for Council's Road Safety Program for the 2014-2015 financial year.

Report

On an annual basis, Roads and Maritime Services (RMS) invites Council's to submit applications for various Road Safety Grants. This year Council was successful in obtaining the following grants:

Slow Down	\$4,000
Choose Right Buckle Right	\$5,500
Graduated Licencing Scheme Workshop	\$2,250
Log Book Run	\$4,000
Total	\$15,750

Slow Down (\$4,000)

The project aims to promote awareness of the speeds on local streets in the Campbelltown City Council Local Government Area and also aims to reduce the speed of vehicles on local roads through speed monitoring and police enforcement where possible.

Choose Right Buckle Right Program (\$5,500)

The Choose Right Buckle Right campaign is a community based occupant restraint fitting and checking program. It is designed to promote to the community the importance of correctly installing and using child restraints appropriate to each child's size, weight and height. It is particularly important to promote the appropriate child restraint requirements for children aged 0-7 years.

Graduated Licencing Scheme (\$2,250)

New South Wales has a graduated licencing scheme. To get a full driver licence under this scheme, the driver needs to complete three licencing stages, Learners licence, Provisional P1 licence and Provisional P2 licence.

Log Book Run (\$4,000)

This event is an organised drive, based on a route from the Log Book booklet where learner drivers and their supervisors are invited to attend breath tests and licence checks. In addition, the route includes pit stops, check points, route guides, maps with intermittent stops by NSW Police and Highway Patrol which provides an understanding of what is required if a driver is asked to stop.

Officer's Recommendation

That Council accept the Roads and Maritime Services grant offers of \$15,750 as outlined in the body of the report.

Committee's Recommendation: (Glynn/Hawker)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 169

That the Officer's Recommendation be adopted.

ATTACHMENT



14th July 2014

AUG04'14 08:24:55 RCVD

The General Manager Campbelltown City Council Broughton Street Campbelltown NSW 2560

Attention: Kevin Lynch, Manager, Technical Services

Local Government Road Safety Program Funding 2014-2015

Dear Kevin.

I refer to the submission from Campbelltown City Council for funding for road safety projects and I am pleased to confirm that 2014/2015 funding is approved as follows:

Slow Down (Group project- Campbelltown	
Council RSO is project manager)	\$4,000
Choose Right Buckle Right	\$5,500
Graduated Licensing Scheme GLS	\$2,250
Log Book Run (Group project- Camden	
Council RSO is project manager)	\$4,000

Funding for subsequent years is dependent upon milestones being met.

These funds are to be used for items outlined and approved as per your submission; all other expenses are to be covered by Council. Please note that the following conditions must be met:

- Council is required to meet all WHS requirements for each project and to undertake public consultation where appropriate.
- Engineering treatments proposed as the result of a project must be constructed in accordance with the relevant Australian Standards, Austroads Guidelines and Roads and Maritime Supplements.
- 3. Council utilises local Police intelligence where possible to assist with projects.
- Where available, Roads & Maritime Services (RMS) resources must be used and forwarded to RMS for approval no less than 3 weeks prior to production.
- Artwork for new resources must be developed in conjunction with your RUSO and forwarded to RMS for approval as a final draft no less than 6 weeks prior to production.

Roads & Maritime Services

- 6. RMS is included as a member of the project committee for all RMS funded programs.
- Police enforcement is an essential component of projects (where relevant), and Police must be involved in the initial planning stages.
- 8. RMS requires notification and confirmation of any launches related to the project at least 3 weeks prior to the event. RMS, as a stakeholder in this campaign, would like the opportunity to speak at the campaign launch. RMS reserves the right to include its logo on campaign materials.
- Any changes to this submission, including the budget, must be received in writing and approved by RMS.
- 10. With the exception of GLS, expenditure will be reimbursed upon receipt of an initial invoice of 80% to RMS which may be forwarded from today's date. The final 20% invoice is due no later than 1 June 2015.
- 11. Following delivery of each GLS workshop, an invoice for advertising costs should be forwarded to RMS along with all completed workshop evaluation forms and a copy of the advertisement.
- 12. For joint projects, the project manager will invoice RMS on behalf of the group.
- Project evaluation and financial statement must be completed before the final invoice will be processed.
- 14. For occupant restraint projects, all fitters used must be Authorised Restraint Fitters.
- For pedestrian projects, RMS will fund only new LOOK stencils. Council is responsible for maintenance and replacement of existing stencils.
- 16. For speed projects, any engineering treatments must be approved by Council's Traffic Committee prior to introduction and any regulatory signage must be authorised by RMS prior to installation.
- 17. All 2014/2015 invoices must include the RMS purchase order which will be forwarded in separate correspondence.

If you have any concerns or require further information regarding these issues, please do not hesitate to contact our office on 8849 2361.

Yours sincerely

P. Munay

Paul Murray

Road User Safety Manager

1.4 Ben Lomond Road Bridge Widening over Bow Bowing Creek

Reporting Officer

Manager Technical Services

Attachments

Copy of plan showing proposed additional bridge (contained within this report)

Purpose

To update Council on the concept for the widening of the bridge over Bow Bowing Creek at Ben Lomond Road, Minto.

History

In December 2013 Council resolved to undertake the necessary geotechnical investigation for a future bridge and to complete a preliminary concept design.

Report

Ben Lomond Road provides an important link into the Minto Industrial area and is generally a four lane road between Campbelltown Road and Pembroke Road. The bridge over the main drain, just west of Airds Road, is the only narrowing of the road and a traffic pinch point has started forming on this bridge during peak hours.

The present bridge comprises of three travel lanes out of which one lane is eastbound and the other two lanes are westbound. On the northern side of the bridge there is a water main situated on top of the raised portion of deck near the guard rail. On the south side of the bridge is a 2.5m wide footpath.

Douglas Partners were engaged to conduct the geotechnical investigations to ensure that an additional bridge could be constructed north of the existing bridge (see attached plan).

To construct the bridge widening and the associated road works would cost approximately \$2.7m. The design requires that the existing water main located on the northern side of the bridge be relocated to either under the creek or under the footpath surface on the north side of the new bridge. The two bridges would be constructed side by side and would appear as one structure. The new bridge would be approximately 8.5m width allowing for a 600mm wide median, 4.2m wide travel lane, a 3.0m wide cycleway and safety barriers.

Currently there is no identified funding for the bridge however Council staff will continue to seek opportunities for the future funding of the bridge. As part of this funding detailed construction plans would be developed.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

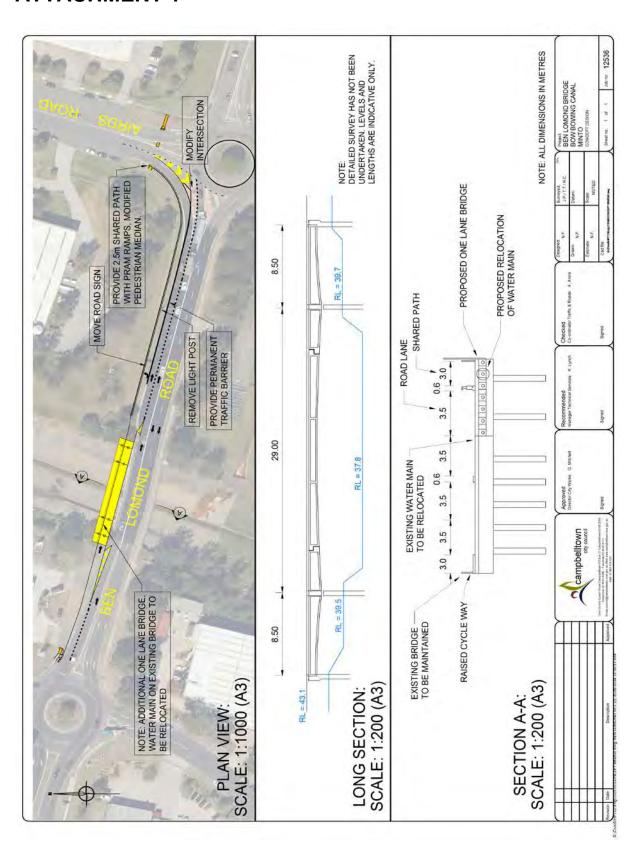
Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 169

That the Officer's Recommendation be adopted.

ATTACHMENT 1



1.5 Minutes of the Community Safety Sub Committee meeting held 31 July 2014

Reporting Officer

Manager Technical Services

Attachments

Minutes of the Community Safety Sub Committee meeting held 31 July 2014 (contained within this report)

Purpose

To seek Council's endorsement of the minutes of the Community Safety Sub Committee meeting held 31 July 2014.

Report

Detailed below are the recommendations of the Community Safety Sub Committee. Council officers have reviewed the recommendations and they are now presented for Council's consideration. There are no recommendations that require an individual resolution of Council.

Recommendations of the Community Safety Sub Committee

Reports listed for consideration

8.1 Crime Prevention Plan

That the information be noted.

8.2 Break and Enter Project Update

That the information be noted.

8.3 Summary of Crime Statistics for the LGA

That the information be noted.

9.1 Street Trading

That the information be noted.

Officer's Recommendation

That the minutes be noted.

Committee's Recommendation: (Hawker/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 169

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Minutes of the Community Safety Sub Committee

Held Thursday 31 July 2014 in Committee Room 3

Meeting commenced: 12.40pm

1. Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson, Councillor Hawker.

2. Attendance and Apologies

Attendance: Councillor Paul Hawker (Chairperson) - Campbelltown City Council

Wayne Benson - Superintendent - Campbelltown Police Station

Greg Inger - Representing Campbelltown Police Mark Brett - Representing Macquarie Fields Police

Gary Obrien - Community Representative Oscar Cordoba - Community Representative

Also in attendance: Garry Mitchell - Acting Director City Works - Campbelltown City Council

Lindy Deitz - Director Community Services - Campbelltown City Council Kevin Lynch - Manager Technical Services - Campbelltown City Council Richard Blair - Manager Emergency Management and Facility Services -

Campbelltown City Council

Bruce McCausland - Manager Community Resources and Development -

Campbelltown City Council

Vanessa South - Main Street Ambassador Geoff Lussick - Acting Compliance Coordinator

David Behrens - Road Safety Officer - Campbelltown City Council Kristy Peters - Executive Support - Campbelltown City Council

Michelle Wills - Representing Campbelltown Police Michelle NG - Representing Russell Matheson MP Anne Parnham - Campbelltown Chamber of Commerce

Apologies: Russell Matheson MP - Federal Member for Macarthur

Bryan Doyle MP - Member for Campbelltown

Councillor Darcy Lound

Allan Connolly

3. Declarations of Interest

There were no Declarations of Interest made at this meeting.

4. Presentations

4.1 Presentation by the Acting Compliance Coordinator - Geoff Lussick - Campbelltown City Council

Council's Acting Compliance Coordinator addressed the Sub Committee detailing the role of Council's Compliance Officers:

- illegal dumping, trail bike riding, dumped trolleys
- · abandoned motor vehicles
- building/development compliance
- · litter from vehicles
- · school safety zones
- · parking enforcement

5. Notes of the Previous Meeting

Report

The notes of the Community Safety Sub Committee meeting held on 8 May 2014 copies of which have been circulated to each Sub Committee member.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Benson/Obrien)

That the information be noted.

CARRIED

6. Business Arising from Previous Minutes

nil

7. Correspondence

nil

8. Reports

8.1 Crime Prevention Plan

Purpose

To update the Community Safety Sub Committee on the progress of the new Crime Prevention Plan.

History

Campbelltown City Council has a crime prevention plan that expires at the end of the current funding period on 31 October 2014. The crime categories within this plan are Break and Enter and Malicious Damage (Graffiti). A new plan is required to have continued access to Crime Prevention Funding made available from the Attorney General and Justice Department.

A presentation was delivered to the Community Safety Sub Committee at the meeting on 5 September 2013 regarding a new Crime Prevention Plan. The presentation outlined the work and support needed to begin work on a new plan.

Report

Research has been conducted using statistics received via the Bureau of Crime Statistic and Research (BOCSAR), Campbelltown and Macquarie Fields Local Area Commands and advise from the Attorney General and Justice Department. Two crime categories have been selected:

- Steal from Motor Vehicle
- Break and Enter.

Malicious Damage (Graffiti) will be still outlined in the plan but is not eligible for funding from the Attorney General and Justice Department. It will be recommended in the plan that the current rapid removal strategy should remain in place to continue the success against this crime category.

Further research is now to be conducted on the selected crime categories to develop strategies for the plan. A presentation regarding the strategies will be developed and presented at the next Community Safety Committee. At this meeting, following the presentation, a workshop will be held with the committee. Feedback from this workshop will be incorporated into the draft plan to allow the finalisation of the strategies. The draft plan will then be reported to Council for endorsement.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Cordoba/Brett)

That the information be noted.

CARRIED

8.2 Break and Enter Project update

Purpose

To update the Community Safety Sub Committee on the Break and Enter Prevention Project.

History

In May 2013 Campbelltown City Council received grant funding of \$50,000 from the Attorney General and Justice Department for a Break and Enter Prevention Project. The project consisted of three stages;

- 1. radio and newspaper education campaign
- an education package for residents in hotspot locations
- upgrading security to eligible victims of break and enter.

Report

The Break and Enter Prevention Project was initially programed to finish in May 2014. The Attorney General and Justice Department, after discussion with Council, has extended the project to 31 October 2014 to complete the last stage of the project.

The final stage of the project is upgrading security to eligible victims of break and enter. This stage of the project has been very well received however has taking longer than expected to deliver. This is due to the time it has taken to accumulate eligible victims under the set criteria. This is positive for the area because it indicates that break and enter has reduced, however it has affected the progress of the project. The final stage project has seen numerous residents with works completed to their properties such as, installing sensor lights, window locks, deadlocks, security screen doors and pruning back overgrown gardens for repeat and vulnerable victims of break and enter.

A final evaluation of the projects will be reported to the Community Safety Sub Committee.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Hawker/Benson)

That the information be noted.

CARRIED

8.3 Summary of Crime Statistics for the LGA

Report

Representatives from the Local Area Commands will present a summary of crime trends for the LGA

- (a) Campbelltown LAC
- (b) Macquarie Fields LAC.

Officer's Recommendation

That the information be noted.

Sub Committee Note: The Sub Committee was presented with a summary of crime statistic results for the Campbelltown and Macquarie Fields Local Area Commands.

Sub Committee's Recommendation (Obrien/Brett)

That the information be noted.

CARRIED

9. General Business

9.1 Street Trading

It was noted that recently there was a high level of media attention regarding street trading/busking and Council was asked if there has been any changes to set policies regarding this matter.

Councillor Hawker advised that Council's Trading in Public Places Policy is currently being reviewed and will be presented to Council for adoption in the near future.

Sub Committee's Recommendation (Inger/Hawker)

That the information be noted.

CARRIED

Next meeting of the Sub Committee will be held 6 November 2014.

Councillor Hawker
Chairperson

Meeting closed: 1.05pm

2. OPERATIONAL SERVICES

2.1 Memorandum of Understanding (MOU) with Sydney Water for Road Reserve Restoration Works

Reporting Officer

Manager Operational Services

Attachments

Memorandum of Understanding - Road Reserve Restoration Works (contained within this report)

Purpose

To advise Council of the successful historic signing of the Memorandum of Understanding (MOU) Road Reserve Restoration Works between Sydney Water and Campbelltown City Council.

History

As the Road Authority, Council is responsible for the control and management of its road reserves. Public Authorities performing planned or reactive infrastructure works that affect roads within Councils jurisdiction are required to meet certain conditions for restoration works.

Conditions for restoration works include advising Council prior to undertaking the work, carrying out temporary repairs and informing Council upon completion of works. Council then undertakes the permanent repair and invoices the public authority in accordance with Council's fees and charges.

In 2011 Sydney Water sought an agreement from a number of Sydney Metropolitan Councils to lower restoration charges suggesting they were above commercial rates. Local government authorities have always justified their fees and charges due to maintaining existing quality of work, meeting specifications and whole of life costs for the particular asset.

Sydney Water also proposed and assumed responsibility of the permanent repairs of restorations through the use of their own roads contractor in order to reduce operational costs. This had highlighted for many Councils, including Campbelltown, issues between Sydney Water whereby unauthorised works were being performed, there was poor communication, the quality of work was poor, there was increased liability to Councils and there was disputes over the required scope of works and associated costs.

Report

In October 2012, it was agreed that a cooperative road restoration partnership be established between Sydney Water, Randwick and Campbelltown Councils with a view to establishing a uniform and realistic approach across all 44 Councils within Sydney Water's area of operation.

A draft of the MOU between Sydney Water, Randwick and Campbelltown was developed to address related matters such as; liability period, specification, quality performance, key performance indicators, communication and billing.

In January 2013 distribution of the draft MOU to all other Councils for review and comment was finalised through a series of workshops. With some further amendments and improvements to the draft MOU, most Councils and Sydney Water agreed to the terms in principal.

On 24 July 2014, the Memorandum of Understanding for Road Reserve Restoration Works was signed between Sydney Water Corporation and Campbelltown City Council. Subsequently, all 44 Councils have now signed.

The MOU will be a positive catalyst in negotiating future agreements with other public authorities such as Telstra.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Brticevic/Borg)

That the Officer's Recommendation be adopted.

CARRIED

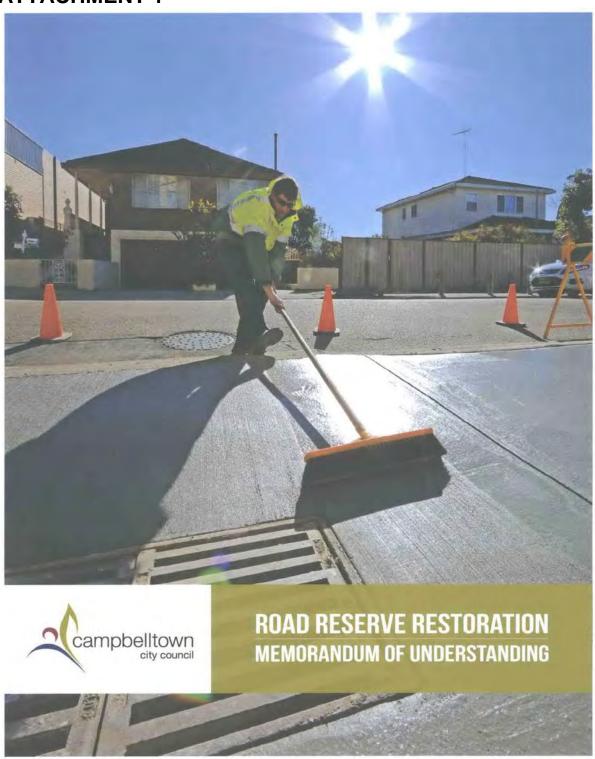
Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 169

That the Officer's Recommendation be adopted.

ATTACHMENT 1







MEMORANDUM OF UNDERSTANDING (Road Reserve Restoration Work)

between Sydney \ and	Nater Corporation (ACN 276 225 038) ("Sydney Water")
	elltown City Council (ABN 31 459 914 087) ("Council")
dated:	(Sydney Water to insert date when signing overleaf)
	(Sydney Water to insert date when signing overleaf)

Purpose

- Sydney Water and the Council agree to take the steps identified in this Memorandum of Understanding (MOU) for the purpose of improving the time, cost and quality aspects of road reserve restoration work that is a necessary component of reactive and planned work on Sydney Water's infrastructure that affect public roads for which the Council is the Roads Authority.
- 2. References to Sydney Water include its authorised agents and affiliates and Sydney Water and the Council agree to be bound by the terms of this MOU.
- 3. All work undertaken by Council and Sydney Water shall be in accordance with the attached Key Performance Indicators (KPI's), Road Reserve Restoration Work Quality and Intervention Standard and Schedule of Miscellaneous Fees.

Notification of planned and reactive work on Sydney Water's infrastructure

- 4. Sydney Water agrees to notify the Council of upcoming planned work on Sydney Water's infrastructure and, as soon as practical, reactive work that has commenced on Sydney Water's infrastructure and the nature and extent of road reserve restoration work anticipated as a component of those works.
- 5. Council agrees to provide Sydney Water with its upcoming Capital Works Program for the purpose of coordinating planned work leading to mutual cost savings to both parties.

Procedure for determining who will carry out the road reserve restoration work

- 6. Sydney Water shall request a quotation from Council to conduct the final road reserve surface restoration. The request will entail sufficient detail to determine the location and scope of work to provide a quotation.
- 7. Council may elect to advise Sydney Water to apply the adopted Council Restoration Fees and Charges to the RFQ.
- 8. Should Council elect not to provide a quotation for the road reserve surface restoration, Sydney Water shall arrange the entire restoration works.
- 9. If Council elects to provide Sydney Water with a fixed quote for the relevant road reserve surface restoration work, it shall do so within ten (10) days.
- 10. Sydney Water will accept the quote if, in Sydney Water's opinion the quote is based on the agreed; technical specification, measured area; and fixed price (consistent with current commercial market rates), in which case the road reserve surface restoration work will be carried out by the Council.

11. Should Sydney Water reject the quote, the road reserve surface restoration work will be carried out by commercial contractors engaged by Sydney Water.

Work carried out by Council

- 12. Council will take responsibility for all hazards associated with the site 28 days after Sydney Water issues the work to Council or the date that work commences (whichever is earlier).
- 13. Council will continue to be responsible for the quality of the road reserve restoration work and any hazards remaining following completion of the road reserve restoration work.
- 14. Where Sydney Water awards the work to Council and Council accepts responsibility for the surface restoration work, Council will aim to complete the work within 90 days.

Work carried out by commercial contractors engaged by Sydney Water

- 15. Sydney Water will carry out the work to the national standard NATSPEC 1152 (Road Openings and Restorations), unless agreed otherwise by Council and Sydney Water.
- 16. Sydney Water shall maintain direct supervision of any contractors it engages to undertake road reserve restoration work.
- 17. Sydney Water shall commit to completing the road reserve restoration work within 90 days.
- 18. The Council may, at its own cost, inspect the progress of road reserve restoration work, provided that the Council follows any reasonable site access instructions of the commercial contractor.
- 19. At the completion of the permanent road reserve restoration work, an inspection will be undertaken between Sydney Water and Council representatives to measure the quality of the work against the attached Road Reserve Restoration Work Quality and Intervention Standard. Any identified defects or non conformance shall be rectified by Sydney Water at no cost to Council.
- 20. Council's signoff of the permanent road reserve restoration shall constitute the practical completion date and the date that the road restoration is transferred back into Council's network for the commencement of the 2 year work defect liability period. Should a failure occur within the defect liability period, the 2 year defect liability period will recommence from the signoff of the rectification works.
- 21. Where Sydney Water requests a work scoping meeting, Sydney Water shall pay Council a RFQ Scoping and Work Quality Signoff fee as per the attached Schedule of Miscellaneous Fees to cover the scoping inspection and an inspection of the permanent restoration for the purposes of transferring the road reserve restoration back into Council's network. Where a scoping meeting is not required, Sydney Water shall pay a Work Quality Signoff Inspection fee at the completion of work. Should subsequent inspections be required, Sydney Water shall pay Council the nominated Work Quality Signoff Inspection fee.
- 22. Sydney Water will warrant the workmanship of the restoration work for a period of two (2) years from the date of practical completion as measured against the Road Reserve Restoration Work Quality and Intervention Standard. Any non conformance shall be

rectified by Sydney Water at no cost to Council and the two (2) year defect liability period shall recommence from signoff of the rectification works.

- 23. Major defects identified within the defect liability period shall be made safe within 24 hours of receipt of notice by Council of the community. Permanent rectification works shall commence within 14 days.
- 24. Sydney Water will maintain public liability responsibility limited to an event arising from defective workmanship associated with the restoration for a period of two (2) years from the date of practical completion in line with the two (2) year defect liability period. This public liability period will be reset in the event of a failure to coincide with the defect liability period.
- 25. Sydney Water and Council agree to assess damage or failure of the road reserve restoration as measured against the Road Reserve Restoration Work Quality and Intervention Standard outside the two (2) year defect liability period on a case by case basis. Any identified defects or non conformance shall be rectified by Sydney Water at no cost to Council.
- 26. If Council becomes aware of a defect in the road reserve restoration work during the defect liability period or beyond, then Council must notify Sydney Water of the details as soon as practicable, including:
 - (a) the nature of the defect
 - (b) the location of the defect

Invoicing and payment

- 27. Where the road reserve surface restoration is carried out by Council:
 - (a) Council is to provide a tax invoice to Sydney Water within 30 days of completion of the road reserve surface restoration work for the amount of the agreed fixed quotation.
 - (b) Sydney Water is to pay the invoiced amount within 60 days of receiving the invoice from Council.

Review and improvement

- 28. Sydney Water and Council will agree on key performance indicators to measure the effectiveness of the arrangements contained in this MOU over the five (5) year period commencing on the date of this MOU.
- 29. Sydney Water and Council shall agree to review and update the attached Schedule of Miscellaneous Fees on an annual basis to account for price increases. Unless stated otherwise, price increases will be limited to the Consumer Price Index (CPI).
- 30. Any changes to the arrangements contained in this MOU including the attachments may be made at any time by mutual written agreement.
- 31. Sydney Water and Council commit to utilise an electronic system to administer road reserve restoration. The system is to be developed by Councils in consultation with Sydney Water and will permit the electronic communication of road reserve restoration information between parties.

Dispute resolution and termination

- 32. If a dispute arises in relation to road reserve restoration work, then Council and Sydney Water will make genuine efforts to resolve the dispute. If the dispute is not resolved following a minimum of two (2) meetings between authorised representatives, then the parties will undertake to resolve the dispute through a Mediation process. A qualified mediator shall be selected and appointed by mutual consent between Sydney Water and Council.
- 33. Should Council and Sydney Water wish to terminate this MOU by mutual consent, then the road reserve restoration process shall resort to the process prescribed by the Streets Opening Conference whereby the Utility pays a restoration fee, based on the adopted Fees and Charges, to the Roads Authority to undertake the final road reserve surface restoration.
- 34. Termination of the MOU shall take effect one month from the date of mutual consent.

ADDITIONAL / ALTERNATIVE DISPUTE RESOLUTION OPTION

If a dispute cannot be resolved between project management personnel, then the senior representatives must be notified of the dispute. This notification must include the following:

- dispute description
- · summary position of both parties
- · efforts made to negotiate the dispute to date
- · implication of not resolving the dispute
- · suggestions for resolving the dispute.

Where the dispute has major cost implications or is likely to generate significant public debate or has major regional or political significance, then the matter may need to be referred for resolution to the General Managers or designated senior staff.

Signed by its duly authorised representative for and on behalf of:

Sydney Water Corporation (ACN 776 225 038))	Signature:	
and		Print Name: _	Kevin Young
[Campbelltown City Council] (ABN 31 459 914 087))	Signature: Print Name:	F. 1051

ATTACHMENTS

- 1. Key Performance Indicators
- 2. Schedule of Miscellaneous Fees
- 3. Road Reserve Restoration Work Quality and Intervention Standard

Key performance Indicators - Road Reserve Restorations for Sydney water

a. Completion by Sydney Water within 30 days or other specified Quality
Quality Assurance – Workmanship and compliance with relevant Compliance with standards standards,
including technical specification zero non-compliance = 100% >=3 non-compliances = 0% 30%
Invoice Accuracy – Error rates in pricing and other related information Accuracy of invoice / month less than 5 percent
zero errors = 100% >=15 errors = 0%
Environmental Management – Compliance with all necessary statutory compliance with and regulatory requirements, including waste disposal
zero non-compliance = 100%
Community Relations / incidents – Manage all community complaints consultations and notifications
zero complaints = 100% >=3 complaints = 0%

SCHEDULE OF MISCELLANEOUS FEES

2012/13

Description	Rate	GST	Total
Work Quality Signoff Inspection fee	\$90.00	\$9.00	\$99.00
RFQ Scoping and Work Quality Signoff	\$130.00	\$13.00	\$143.00
fee			

Note: Rates subject to annual CPI increases.

ROAD RESERVE RESTORATION WORK QUALITY AND INTERVENTION STANDARD

DECEMBER 2013

INTRODUCTION

This Road Reserve Restoration Work Quality and Intervention Standard sets out quality standards for restoration of civil infrastructure assets.

This standard stipulates quality specifications, measurements and tolerances. Work that does not conform to the quality specifications will be deemed to be of unsatisfactory quality and require rectification.

Where a quality specification for a particular type of work or material has not been specifically included in this Standard, then industry best practice shall apply.

The quality specifications may be set / amended for a particular project subject to mutual agreement prior to commencement of work or by the responsible officers when assessing the quality of a project.

This Standard should be reviewed periodically and amended accordingly to remain current and extend its coverage.

Document History

Issue	Date	Compiled by	Changes
V.1	January 2013	Joe Ingegneri	Initial draft
V.2	March 2013	Joe Ingegneri	Amendments following consultation with Campbelltown City Council
V.3	May 2013	Joe Ingegneri	Amendments following consultation with Sydney Water
V.4	October 2013	Joe Ingegneri	Amendments following consultation with other Councils and Sydney Water
V.5	December 2013	Joe Ingegneri	Amendments to the restoration scope

RESTORATION SCOPE - SPECIAL REQUIREMENTS

Heritage Specifications

Items of heritage can be found throughout all local government areas. Each Council has differing requirements for protection and preservation of these heritage items. Any work in the vicinity or that disturbs the heritage items must be protected and preserved. These heritage elements include:

- a) Footpaths with street names / local feature names
- b) Footpaths and kerbs constructed from brick
- c) Kerb stones made of sandstone, trachyte or blue stone
- d) Kerb stones with street names
- e) Brick barrel pipe drains
- f) Sandstone retaining walls
- g) Brick retaining walls
- h) Plaques, memorials and public art
- i) Heritage and significant trees

Where any of these features are present in the vicinity of the work site, Council's requirements for such items are to be sought by the contractor prior to commencement of work.

Road Pavements

Asset	Conditions	Requirement
Flexible Pavement	Trench in vehicle travel lane	Reinstatement to extend a minimum of 0.3m beyond the excavation. It is recommended that longitudinal joints remain clear of a wheel path. Width of remaining surface adjacent to the gutter not to be less than 0.5m.
	Patch in vehicle travel lane	Reinstatement to extend a minimum of 0.3m beyond the excavation in all directions. Width of remaining surface adjacent to the gutter not to be less than 0.5m.
	Trench in full time parking lane	Reinstatement to extend a minimum of 0.3m beyond the excavation in all directions. Width of remaining surface adjacent to the gutter not to be less than 0.5m.
	Patch in full time parking lane	Reinstatement to extend a minimum of 0.3m beyond the excavation in all directions. Width of remaining surface adjacent to the gutter not to be less than 0.5m.
Rigid Pavement	Unreinforced plain concrete.	Reconstruct the full slab. Minimum thickness of the slab to be 250mm or match existing slab if thicker than 250mm.
	Reinforced concrete	Reconstruct new reinforced slab 0.5m wider than the excavation or to the nearest joint if the remaining dimension of slab is less than 1m. New concrete slab to be doweled along all edges at maximum 600mm centres.
Segmental Pavements	Segmental road pavement.	The base for reinstatement of segmental pavers is to extend a minimum of 300mm beyond the excavation in all directions. Pavers shall be reinstated to the next paver joint greater than 0.3m beyond the excavation.

- 1. The asphalt pavement stone size and bitumen specification is to match the existing wearing course.
- 2. The thickness of the asphalt wearing course is to be at least the same thickness wearing course of the existing pavement.
- 3. The seal type is to match the existing seal. E.g. 1 coat seal or 2 coat seal.
- The finish of the concrete slab for rigid pavements is to match the finish of the existing rigid pavement.

- 5. Subgrade, subbase or base coarse shall be compacted to a minimum 95% of standard dry maximum density.
- 6. Any linemarking and RPMs removed to conduct the Utility work shall be reinstated.
- 7. Service manholes shall be replaced flush with final surface levels.
- 8. Reinstated pavers shall be set on the new base in the same pattern, level and finish to match existing pavers.
- 9. Where pavers were mortared to the base, they shall be reinstated on a mortar bed.
- 10. If there is doubt over the specifications and requirements, please seek clarification from Council's officer.

Footpaths and Cycleways

Asset	Conditions	Requirement
Concrete Pavement (Plain, coloured, stencilled, stamped,	Footpath width is up to 1.5m	Reinstate concrete surface to the nearest edge, control joint or expansion joint in all directions beyond the excavation.
exposed aggregate etc)	Footpath width over 1.5m	Reinstatement to extend a minimum of 0.3m beyond the excavation in all directions to a minimum width of 1.5m and to the nearest edge, control joint or expansion joint. Width of remaining footpath surface adjacent to a joint, the property boundary and / or kerb not to be less than 1m.
	Cycleway	Reinstatement to extend a minimum of 0.3m beyond the excavation in all directions. The reinstatement shall extend a minimum from the edge of the cycleway to the centreline. The width of the remaining cycleway surface to the nearest edge or joint is not to be less than 0.5m.
Asphalt pavement (plain, stencilled, coloured, coated)	Footpath	Reinstatement to extend a minimum of 0.3m beyond the excavation in all directions. Width of remaining footpath surface adjacent to a joint, the property boundary and / or kerb not to be less than 0.5m.
	Cycleway	Reinstatement to extend a minimum of 0.3m beyond the excavation in all directions. The reinstatement shall extend a minimum from the edge of the cycleway to the centreline. The width of the remaining cycleway surface to the nearest edge or joint is not to be less than 0.5m.
Segmental paving / tiles	Footpath – Segmental paver on a concrete base	The base for reinstatement of segmental pavers is to extend a minimum of 300mm beyond the excavation in all directions. Pavers shall be reinstated to the next paver joint greater than 0.3m beyond the excavation.
	Footpath – Segmental paver on a sand base	The sand base shall consist of 50mm thick sand cement bedding with a mix ratio of 1:1 under a 30mm sand bed for pavers. Pavers shall be reinstated to the next paver joint greater than 0.3m beyond the excavation.
	Footpath – Tile on a concrete base	The base for reinstatement of segmental pavers is to extend a minimum of 0.3m beyond the excavation in all directions.

- For the table above, width is measured in a direction perpendicular to the road centreline or direction
 of travel.
- 2. The thickness of the concrete pavement is to match the existing pavement thickness.
- 3. Where the existing footpath or cycleway is reinforced, reinstate the pavement using F72 reinforcement.
- 4. The finish of the concrete pavement is to match the finish of the existing pavement for texture, pattern, colour and joint pattern. Where finish cannot be matched, replace entire panel.
- 5. The asphalt pavement stone size and thickness is to match the existing pavement.
- 6. The asphalt colour coating and pattern is to match the existing pavement.

- Reinstated pavers are to match the existing paver colour and texture and set on the new base in the same pattern, level and finish to match the existing surface pattern. If the paver cannot be matched, paver selection shall be in consultation with Council.
- 8. Where pavers were mortared to the base, they shall be reinstated on a mortar bed.
- 9. The reinstated pavers shall be grouted where the existing paver joints are grouted.
- 10. Tiles are to be reinstated on a rigid concrete base slab with saw cuts in the base slab to coincide precisely with tile joints. Tile joints in the base slab are to be filled using a flexible silicon joint sealer.
- 11. Subgrade, subbase or base coarse shall be compacted to a minimum 95% of standard dry maximum density.
- 12. Any signs or street furniture removed to conduct the Utility work shall be reinstated.
- 13. Any linemarking along cycleways removed to conduct the Utility work shall be reinstated.
- 14. Service manholes shall be replaced flush with final surface levels.
- 15. If there is doubt over the specifications and requirements, please seek clarification from Council's officer.

Kerbs, gutters, kerb laybacks, kerb ramps, median kerbs

Asset	Conditions	Requirement
Kerbs and median kerbs	For segmental kerbs	Reinstate the full segment.
	For cast in-situ kerb and integral kerb and gutter	Reinstate a minimum length of 1.8m with one edge abutting an existing joint and no remaining kerb segment being less than 1.8m.
Kerb Layback	Where the width of the vehicular crossing is less than or equal to 3.6m	Reinstate the full width of the layback.
	Where the width of the vehicular crossing is greater than 3.6m	Reinstate at least 1.8m of the layback with one edge abutting an existing joint and no remaining segment to be less than 1.8m
Kerb ramp	Concrete	Reinstate the entire ramp including tactile pavers where fitted.
Dishgutter	Concrete dishgutter	Reinstate a minimum length of 1.8m with one edge abutting an existing joint. No remaining gutter segment to be less than 1.8m.

- 1. For the table above, length is defined as the dimension along the kerb or gutter centreline.
- 2. The dimensions of the concrete elements shall match the dimensions of existing elements.
- 3. The finish of the kerb, gutter and dishgutter concrete surface shall be a steel trowel finish.
- 4. The kerb ramp finish shall match the existing pavement for texture, pattern, colour and joint pattern.
- 5. Where concrete work abuts asphalt paving, an asphalt restoration 0.5m wide shall be undertaken along the concrete edge.
- 6. Subgrade, subbase or base coarse shall be compacted to a minimum 95% of standard dry maximum density.
- 7. Any signs, linemarking or street furniture removed to conduct the Utility work shall be reinstated.
- 8. Service manholes shall be replaced flush with final surface levels.
- If there is doubt over the specifications and requirements, please seek clarification from Council's officer.

Vehicular Crossings

Asset / Surface	Conditions	Requirement
Coloured, pattern or stamped concrete finish	Excavation within the boundary strip, footpath section or apron	Reconstruct the entire panel comprising the full width of the vehicular crossing extending to the construction joints.
Plain concrete surface	Excavation within boundary strip	Reconstruct the boundary strip panel between the property boundary and the back of path to a minimum of half the width of the vehicular crossing ensuring that no remaining slab is less than 1.5m in length.
	Excavation in the footpath section of the vehicular crossing	Reconstruct the full extent between front of path and rear of path for a length commencing at the edge of the vehicular crossing and no less than half the width of the vehicular crossing. The remaining segment of footpath to not be less than 1.5m.
	Excavation within the apron of the vehicular crossing (footpath to layback)	Reconstruct the slab for the full length between the layback and the footpath and no less than half the width of the vehicular crossing.

<u>Notes</u>

- 1. For the table above, the width of the vehicular crossing is equivalent to the dimension of the vehicular crossing along the property boundary.
- 2. The thickness of the concrete pavement is to match the existing pavement thickness.
- 3. Where the existing vehicular crossing is reinforced, reinstate the pavement using 1 layer of F72 reinforcement mesh for residential properties, a layer of F82 reinforcement mesh for residential flat buildings and 2 layers of F82 reinforcement mesh for commercial properties.
- 4. The finish of the concrete pavement is to match the finish of the existing pavement for texture, pattern, colour and joint pattern. Where finish cannot be matched, replace entire panel.
- Subgrade, subbase or base coarse shall be compacted to a minimum 95% of standard dry maximum density.
- 6. Service manholes shall be replaced flush with final surface levels.
- If there is doubt over the specifications and requirements, please seek clarification from Council's officer

Traffic Facilities

Asset / Surface	Conditions	Requirement
SM Median kerb and SF Barrier Kerb	Cast in-situ kerb	Reconstruct a minimum length of 1.8m with one edge abutting an existing joint and no remaining kerb segment being less than 1.8m.
Traffic Island Infill	Plain, stencilled, coloured or coated concrete	Reconstruct the full width of the traffic island to the nearest control joint. No remaining surface segment to be less than 1m.
Roundabout Centre Island	Trench or patch through the concrete apron	Reconstruct the full width of the apron and extending at least 0.3m beyond the excavation. Joints to be a radial alignment from the centre of the island.
	Trench or patch in the central pavement (Plain, stencilled, coloured or coated concrete)	Reconstruct pavement at least 0.3m beyond the excavation and no less than half the area of the central island pavement. No remaining surface to have a dimension less than 1m.
	Landscaped area	Determine planting requirements with Council.
Raised Threshold	Patch in concrete ramp Trench in concrete ramp	Reconstruct the full width of the ramp and 0.3m beyond excavation. Reconstruct concrete ramp 0.3m beyond excavation. No remaining portion of the ramp to have a dimension less than 1m.
	Trench of patch within raised concrete pavement (Plain, stencilled, coloured or coated concrete)	Reconstruct the full width of the pavement between the ramps extending a minimum of 0.3m beyond the excavation.
	Trench of patch within raised platform comprising segmental pavers on a concrete base	The base for reinstatement of segmental pavers is to extend a minimum of 300mm beyond the excavation in all directions. Pavers shall be reinstated to the next paver joint greater than 0.3m beyond the excavation.
Speed hump	Watts profile	See requirements for road pavements.
	Plastic / rubber speed humps or cushions	Replace whole element.

- 1. For the table above, width is defined as the smaller of the two dimensions that comprise the area.
- 2. The thickness of concrete pavement is to match the existing pavement thickness.
- 3. Where the existing pavement is reinforced, reinstate the pavement using F72 reinforcement.
- 4. The finish of the concrete pavement is to match the finish of the existing pavement for texture, pattern, colour and joint pattern. Where finish cannot be matched, replace entire panel.
- 5. Reinstated pavers are to match the existing paver colour and texture and set on the new base in the same pattern, level and finish to match the existing surface pattern. If the paver cannot be matched, paver selection shall be in consultation with Council.
- 6. Where pavers were mortared to the base, they shall be reinstated on a mortar bed.
- 7. The reinstated pavers shall be grouted where the existing paver joints are grouted.
- 8. Where concrete work abuts asphalt paving, an asphalt restoration 0.5m wide shall be undertaken along the concrete edge.
- Subgrade, sub base or base coarse shall be compacted to a minimum 95% of standard dry maximum density.
- 10. Kerbs, ramps and roundabout aprons shall be painted with reflective thermoplastic paint.
- 11. Linemarking and signs removed by the excavation are to be reinstated.
- 12. Service manholes are to be replaced flush with final surface levels.
- If there is doubt over the specifications and requirements, please seek clarification from Council's officer.

WORK QUALITY SPECIFICATIONS

ROAD PAVEMENTS

Road Pavements – Flexible (Asphaltic Concrete or Spray Seal Surface)

	Quality Specifications	Tolerance 2
1	Restoration has clean unbroken edges along the trench or patch	<5% of the length of the trench has edge breaks
2	Reinstatement surface levels along the edge are flush with the adjacent pavement	No step greater than 5mm
3	The shape of the reinstatement surface matches the road cross section	The restoration follows the existing road cross section profile to within ±10mm The work does not create vehicular scraping at vehicular crossings
4	No depression in the restoration surface	Departure of surface from a taught stringline placed across the trench does not deviate by ±10mm
5	The restoration wearing course is free of rutting	<1% of restoration affected and not greater than an area exceeding 10m ²
6	The restoration wearing course is free of ravelling	<1% of restoration affected and not greater than an area exceeding 10m ²
7	The restoration wearing course is free of shoving	<1% of restoration affected and not greater than an area exceeding 10m ²
8	The restoration wearing course is free of potholes	100% compliance
9	The restoration wearing course is free of cracks wider than 1mm	No single crack longer than 0.5m No block cracking or crocodile cracking
10	The restoration asphaltic concrete wearing course specification matches the existing wearing course surface	Aggregate size matches adjacent pavement
11	No joint separation between the new and existing asphalt	Width of joint not to exceed 2mm
12	Pavement markings including RPMs are reinstated to the same standard and as per the removed pavement markings	100% compliance
13	Signal detectors are reinstated correctly including sealant	100% compliance
14	The service manholes are seated flush with the road surface	No step greater than 10mm on a constant grade
15	All sign posts removed during the work are reinstated	100% compliance

Road Pavements – Rigid (Plain Concrete, Coloured Concrete, Patterned Concrete or Asphaltic Concrete Surface)

	Quality Specifications	Tolerance	Ø
16	Restoration has clean sawcut edges along the trench or patch	<5% of the length of the trench has edge break of greater than 30mm	
17	Surface levels along the edge are flush with the adjacent pavement	No step greater than 10mm	
18	The shape of the trench follows the road cross section	 The restoration follows the existing road cross section profile to within ±10mm The work does not create vehicular scraping at vehicular crossings 	
19	No depression in the restoration surface	When measured with a 3m straight edge across the trench, departures are less than ±10mm	
20	The restoration surface finish matches specifications and /or adjacent concrete surface finish	90% compliance	
21	The restoration surface is free of cracking	<1% of restoration affected and crack length not to exceed a total length of 25m	
22	Severity of cracks present is moderate	Width of cracks does not exceed 3mm	
23	Concrete joints are present as per the existing surface specifications including placement of an elastic sealant	90% compliance and <1% of joint seal defective	
24	Concrete surface is free of dusting	90% compliance	
25	No spalling at joints and cracks	<5% of spalling of up to 30mm in size throughout restoration	
26	Concrete strength specification is adequate	Certificates provided to confirm the use of 32 MPa concrete as per RMS specifications	

27	Pavement markings including RPMs are reinstated to the same standard and as per the removed pavement markings	100% compliance	
28	Signal detectors are reinstated correctly including sealant	100% compliance	
29	All sign posts removed during the work are reinstated	100% compliance	

Road Pavements – Segmental Paving Surface

	Quality Specifications	Tolerance	Ø
30	Surface levels where restoration meets existing road surface are flush with adjacent road levels	No step greater than 5mm	
31	The shape of the reinstatement surface follows the road cross section	The restoration follows the existing road cross section profile to within ±10mm The work does not create vehicular scraping at vehicular crossings	
32	No depression in the restoration surface	When measured with a 3m straight edge across the trench, departures are less than ±10mm	
33	The reinstated paver matches the adjacent pavers	90% compliance	
34	Concrete base layer is reinstated	100% compliance	
35	Pavers installed on a mortar bed are reinstated on a mortar bed	100% compliance	
36	Joints are grouted as per the existing paving surface	<5% of joints have spalling mortar joints	
37	No broken, cracked or painted pavers placed in the restored area	100% compliance	
38	Any pre-existing joints including elastic sealant are reinstated	100% compliance	
39	Paving adjacent to kerb and gutter is finished flush	No Step greater than 5mm	
40	Service manholes are installed flush with the surface	No step around the manhole greater than 5mm	
41	Pavement markings including RPMs are reinstated to the same standard and as per the removed pavement markings	100% compliance	
42	Signal detectors are reinstated correctly including sealant	100% compliance	

FOOTPATHS

Footpaths and Cycleways - Concrete

	Quality Specifications	Tolerance	Ø
1	Full width slab is restored where existing footpath width is less than or equal to 1.5m and remaining width is not less than 1m	100% compliance	
2	The footpath has a cross fall gradient of 2.5% towards road carriageway	80% compliance	
3	The footpath cross fall gradient does not exceed 5%	90% compliance	
4	Expansion joints are present at the extent of work and at every 6m longitudinally	100% compliance	
5	The reinstatement has clean sawcut edges	<2% of the length of the trench has edge break of greater than 30mm	
6	The surface levels where the reinstatement meets the existing footpath are flush with adjacent footpath	No step greater than 5mm	
7	No water ponding on the footpath surface unless at a sag point	90% compliance	
8	The surface finish is a broom finish or wooden float finish in direction of longest edge.	100% compliance	
9	Transverse contraction joints (dummy joints) are installed at 1.2m intervals	90% compliance	
10	Concrete surface is free of dusting	90% compliance	
11	No spalling at joints	<5% of spalling of up to 30mm in size throughout restoration	
12	Concrete strength specification is adequate	Certificates provided to confirm the use of 25 MPa concrete	
13	The restoration surface is free of cracking	<1% of restoration affected	
14	Severity of cracks present is moderate	Width of cracks does not exceed 2mm	
15	The restoration work has not damaged adjacent property fencing, paving or tiled steps	100% compliance	
16	Service manholes are installed flush with the surface	No step around the manhole greater than 5mm	
17	The nature strip or boundary strip adjacent to new concrete footpath or cycleway is backfilled and matches the top of the new concrete surface	No step greater than 10mm	
18	The extent of disturbed nature strip or boundary strip is reinstated with turf rolls and the turf established	100% compliance	

Footpaths and Cycleways - Segmental Pavers

	Quality Specifications	Tolerance	Ø
19	Surface levels where the reinstatement meets the existing footpath are flush with adjacent footpath	No step greater than 5mm	
20	The footpath has a cross fall gradient of 2.5% towards road carriageway	80% compliance	
21	Footpath cross fall gradient does not exceed 5%	90% compliance	
22	Existence of expansion joints at extent of work and at every 6m	100% compliance	
23	Concrete base layer is reinstated	100% compliance	
24	Pavers installed on a mortar bed are reinstated on a mortar bed	100% compliance	
25	Joints are grouted as per the existing paving surface	<5% of joints have spalling mortar joints	
26	No broken, cracked or painted pavers placed in the restored area	100% compliance	
27	A sealant is applied if adjacent surface is sealed	100% compliance	
28	No depression in the restoration surface	When measured with a 3m straight edge in both directions, departures are less than ±5mm	
29	Any pre-existing joints including elastic sealant are replaced	100% compliance	
30	Paving adjacent to kerb and gutter is finished flush	No Step greater than 3mm	
31	Restoration work has not resulted in damage to adjacent private property assets	100% compliance	
32	Service manholes are installed flush with the surface	No step around the manhole greater than 5mm	
33	The nature strip or boundary strip adjacent to new concrete footpath or cycleway is backfilled to match the top of the new concrete surface	No step greater than 10mm	

34	The extent of disturbed nature strip or boundary strip is reinstated with turf rolls and the turf established	100% compliance
35	Asphalt around power poles is reinstated	100% compliance
36	Street furniture is reinstated	100% compliance
37	Sign posts are reinstated	100% compliance

Footpaths and Cycleways - Asphaltic Concrete

	Quality Specifications	Tolerance	☑
38	Full width footpath is restored where existing footpath width is less than or equal to 1.5m and remaining width is not less than 1m	100% compliance	
39	The restoration has clean unbroken edges along the trench	<5% of the length of the trench has edge breaks	
40	Surface levels along the reinstated edge are flush with the adjacent pavement	No step greater than 10mm	
41	The shape of the trench cross section follows the footpath cross section prior and following the work	The restoration follows the existing footpath cross section profile to within ±10mm The work does not create vehicular	
		scraping at vehicular crossings	
42	No depression in the restoration surface	Departure of surface from a taught stringline placed across the trench does not deviate by ±10mm	
43	The restoration surface is free of rutting	<1% of restoration affected and not greater than an area exceeding 10m ²	
44	The restoration surface is free of ravelling	<1% of restoration affected and not greater than an area exceeding 10m ²	
45	The restoration surface is free of shoving	<1% of restoration affected and not greater than an area exceeding 10m ²	
46	The restoration surface is free of potholes	100% compliance	
47	The reinstated wearing course is free of cracks wider than 1mm	No single crack longer than 0.5m No block cracking or crocodile cracking	
48	The restoration asphaltic concrete stone specification matches the existing surface	Aggregate size matches adjacent pavement	
49	No joint separation between the new and existing asphalt	Width of joint does not exceed 2mm	
50	Pre existing linemarking is reinstated using the same type of materials	100% compliance	
51	Outdoor dining markers (Randwick Council uses brass plates) are reinstated	100% compliance	
52	The nature strip or boundary strip adjacent to new concrete footpath or cycleway is backfilled and matches the top of the new concrete surface	No step greater than 10mm	
53	The extent of disturbed nature strip or boundary strip is reinstated with turf rolls and the turf established	100% compliance	
54	Service manholes are installed flush with the footpath surface	No Step greater 10mm	
55	All sign posts removed during the work are reinstated and orientated correctly	100% compliance	
56	Signs damaged during the work are replaced	100% compliance	

Footpaths – Kerb Ramps

	Quality Specifications	Tolerance 🗹
57	Kerb ramp profile matches council specification, Australian standards and provisions of the Disability Discrimination Act 1992	100% compliance
58	Existing tactile paving is reinstated	100% compliance
59	The kerb ramp surface matches other kerb ramps in footpath segment	100% compliance

Footpaths - Stairs

	Quality Specifications	Tolerance	
60	Step treads and risers comply with the Australian Standards	100% compliance	
61	The full flight of stairs is replaced	100% compliance	
62	Concrete strength specification is adequate	Certificates provided to confirm the use of 32MPa concrete	
63	The handrail is reinstated using the same material and complies with the Australian Standards for location and height	100% compliance	

Footpaths - Unformed Grass Surface

	Quality Specifications	Tolerance	
64	Surface levels where restoration meets existing unformed footway are flush	No Step greater 10mm	
65	Surface is top dressed, turfed using turf rolls and established for the entire disturbed area	100% compliance	
66	No depression in the restoration surface	Deviation from a 3m straight edge placed across the restoration in both directions does not vary by ±20mm	

KERB AND GUTTER

Kerb and Gutter - Integral Concrete

	Quality Specifications	Tolerance ☑
1	The height and profile of the kerb and gutter is uniform and consistent with Council specifications	90% compliance
2	The height and profile of the layback is uniform and consistent with Council specifications	90% compliance
3	The surface finish is a steel float finish	100% compliance
4	All private roof water outlets are connected flush with the face of kerb and the invert matches the gutter invert	100% compliance
5	The start and end of segments have been sawcut	100% compliance
6	Expansion joints are present at the start, end and at maximum spacing of 6m	100% compliance
7	Expansion material consists of bituminous filler 10mm thick	100% compliance
8	Any hard stand pavement at rear of kerb is separate from the new kerb, flush and includes an expansion joint	100% compliance
9	Contraction joints (dummy joints) are present at maximum spacing of 3m	90% compliance
10	Water does not pond in the new gutter	100% compliance
11	The nature strip at the back of kerb is backfilled and matches the top of kerb level	No step greater than 10mm
12	The extent of disturbed nature strip is reinstated with turf rolls and the turf established	100% compliance
13	Nature strip batter at rear of the kerb is restored with a suitable transition that does not exceed 12% between new and existing grades.	90% compliance
14	The kerb and gutter is free of cracks outside the contraction joints	< 3 cracks per 10m
15	The severity of cracks is moderate	Cracks no wider than 2mm
16	An asphalt restoration 0.6m wide (for minimum compaction plate) along the new gutter is present	100% compliance
17	Asphalt restoration is flush with the lip of gutter and to the quality standards outlined in road pavements	No step greater than 10mm
18	The concrete road pavement has been restored flush with the lip of gutter	No step greater than 5mm

Kerb and Gutter - Sandstone / Brick

	Quality Specifications	Tolerance ☑
19	The sandstone kerb stone or brick kerb is flush with the adjacent kerb	No step greater than 5mm
20	The sandstone gutter stones are flush with the adjacent gutter	No step greater than 5mm
21	No ponding is present along the restored gutter	100% compliance
22	The nature strip at the back of kerb is backfilled and matches the top of kerb level	No step greater than 10mm
23	Nature strip batter at rear of the kerb is restored with a suitable transition that does not exceed 12% between new and existing grades	90% compliance
24	The extent of disturbed nature strip is turfed with turf rolls and the turf established	100% compliance
25	An asphalt restoration 0.5m wide (for suitable compaction plate) along the new gutter is present	100% compliance
26	Asphalt restoration is flush with the lip of gutter and to the quality standards outlined in road pavements	No step greater than 5mm
27	The concrete road pavement has been restored flush with the lip of gutter	No step greater than 5mm
28	All private roof water outlets are connected flush with the face of kerb and the invert matches the gutter invert	100% compliance

VEHICULAR CROSSINGS

Vehicular Crossings - Concrete

	Quality Specifications	Tolerance	☑
1	The restoration surface finish matches Council specifications and / or adjacent surface finish	90% compliance	
3	Thickness of the concrete is to be as per Council's standard corresponding to domestic, commercial or heavy duty specifications	100% compliance	
4	Sawcutting is straight, clean and undertaken along an expansion or contraction joint	90% compliance	
5	The restoration surface finish is a broom finish or wooden float finish	100% compliance	
6	The height and profile of the layback is uniform and consistent with Council specifications	90% compliance	
7	The surface finish of the layback is a steel float finish	100% compliance	
8	The restoration surface levels match the adjacent / existing surfaces	No step greater than 5mm	
9	There are no depressions in the surface	Deviation from a straight edge placed across the restoration in both directions does not vary by ±5mm	
10	The nature strip or boundary strip adjacent to new concrete footpath or cycleway is backfilled and matches the top of the new concrete surface	No step greater than 10mm	
11	The extent of disturbed nature strip or boundary strip is reinstated with turf rolls and the turf established	100% compliance	

Vehicular Crossings - Segmental Pavers

	Quality Specifications	Tolerance	Ø
12	The restoration surface levels match the adjacent / existing footpath	No step greater than 5mm	
13	The footpath has a crossfall gradient of 2.5% towards road carriageway	80% compliance	
14	The footpath crossfall gradient does not exceed 5%	90% compliance	
15	Existence of expansion joints at extent of work and at every 6m	100% compliance	
16	Concrete base layer is reinstated	100% compliance	
17	Pavers previously installed on a mortar bed are reinstated on a mortar bed	100% compliance	
18	Joints are grouted as per the existing paving surface	<5% of joints have spalling mortar joints	
19	No broken, cracked or painted pavers placed in the restored area	100% compliance	
20	A sealant is applied to the new pavers if the surface was previously sealed	100% compliance	
21	No depression in the restoration surface	When measured with a 3m straight edge, departures are less than ±5mm	
22	Any pre-existing joints including elastic sealant are replaced	100% compliance	
23	Paving adjacent to kerb and gutter matches the top of kerb levels	No Step greater than 3mm	
24	Restoration does not damage adjacent property fencing or tiled steps	100% compliance	
25	Service manholes are installed flush with the surface	No step around the manhole greater than 5mm	
26	The nature strip or boundary strip adjacent to new concrete footpath or cycleway is backfilled and matches the top of the new concrete surface	No step greater than 10mm	
27	The extent of disturbed nature strip or boundary strip is turfed with turf rolls and the turf established	100% compliance	
28	Asphalt around power poles is reinstated	100% compliance	
29	Street furniture is reinstated	100% compliance	
30	Sign posts are reinstated	100% compliance	

Vehicular Crossings - Asphaltic Concrete

	Quality Specifications (per vehicular crossing)	Tolerance	Ø	
31	Restoration has clean unbroken edges along the trench / cut	<5% of the length of the trench has edge breaks		
32	Surface levels along the edge match the adjacent pavement	No step greater than 5mm		
33	The shape of the reinstated surface cross section follows the footpath cross section prior and following the work	The restoration follows the existing footpath and vehicular crossing cross section profile to within ±10mm The work does not create any vehicular scraping		
34	No depression in the restoration surface	Departure of surface from a taught string line perpendicular to the direction of vehicular travel does not deviate by ±10mm		
35	The restoration surface is free of rutting	<1% of restoration affected and not greater than an area exceeding 1m ²		
36	The restoration surface is free of ravelling	<1% of restoration affected and not greater than an area exceeding 1m ²		
37	The restoration surface is free of shoving	<1% of restoration affected and not greater than an area exceeding 1m ²		
38	The restoration surface is free of potholes	100% compliance		
39	The restoration wearing course is free of cracks wider than 1mm	No single crack longer than 0.5m No block cracking or crocodile cracking		
40	The restoration asphaltic concrete stone specification matches the existing surface	Aggregate size matches adjacent pavement		
41	No joint separation between the new and existing asphalt	Width of joint does not exceed 2mm		
42	Pre existing linemarking is reinstated using the same type of materials	100% compliance		
43	Outdoor dining markers (Randwick Council uses brass plates) are reinstated	100% compliance		
44	The nature strip or boundary strip adjacent to new concrete footpath or cycleway is backfilled and matches the top of the new concrete surface	No step greater than 10mm		
45	The extent of disturbed nature strip or boundary strip is reinstated with turf rolls and the turf established	100% compliance		
46	Service manholes are installed flush with the surface	No step greater 10mm		
47	All sign posts and / or signs removed during the work are reinstated and orientated correctly	100% compliance		
48	Signs and / or sign posts damaged during the work are replaced	100% compliance		

Vehicular Crossings - Unformed Grass Surface

	Quality Specifications	Tolerance ☑
49	Surface levels where the restoration meets existing unformed footway match existing levels	No step greater 10mm
50	Surface is top dressed, turfed using turf rolls and established for the entire disturbed area	100% compliance
51	No depression in the restoration surface	When measured with a 3m straight edge across the surface, departures are less than ±10mm

TRAFFIC FACILITIES

All Traffic Facilities

	Quality Specifications	Tolerance ☑
1	The height and profile of median kerbs and barrier kerbs gutter is uniform and consistent with RMS and Council specifications	90% compliance
2	The surface of the kerb is painted with white reflective thermoplastic paint to match existing	100% compliance
3	The start and end of segments of the kerb have been sawcut	100% compliance
4	Expansion joints are present at the start and end of the reinstated kerb segment	100% compliance
5	Expansion material consists of bituminous filler 10mm thick	100% compliance
6	The reinstated kerb is doweled or keyed into the road pavement	90% compliance
7	The kerb is free of cracks outside the contraction joints	90% compliance
8	The reinstated island infill surface finish matches specifications and /or adjacent concrete surface finish	90% compliance
9	The island infill at the rear of kerb is separate from the new kerb, flush and includes an expansion joint	100% compliance
10	The restoration surface finish is a broom finish or wooden float finish	100% compliance
11	The restoration surface levels match the adjacent kerb / existing surfaces	No step greater than 5mm
12	The reinstated apron of the roundabout centre island has a matching lip and profile consistent with the existing island	90% compliance
13	There are no depressions in the surface	Deviation from a straight edge placed across the restoration in both directions does not vary by ±5mm
14	The reinstated surface is free of cracking	<1% of restoration affected
15	Severity of cracks present is moderate	Width of cracks does not exceed 3mm
16	Concrete joints are present as per the existing surface specifications	90% compliance
17	Concrete surface is free of dusting	90% compliance
18	No spalling at joints	<2% of spalling of up to 30mm in size throughout restoration
19	Concrete strength specification is adequate	Certificates provided to confirm the use of 25 MPa concrete
20	Pavement markings including RPMs are reinstated to the same standard as per the removed pavement markings	100% compliance
21	All sign posts and signs removed during the work are reinstated	100% compliance
22	Landscaped islands – the reinstated soil level matched the top of kerb	No step greater than 20mm
23	Landscaped islands - The number and type of plant species is the same as prior to disturbance	100% compliance
24	Landscaped islands - The restoration area is mulched	100% compliance
25	Landscaped islands - The planting is established	100% compliance

OPEN SPACE ASSETS

Open Space Assets - Unformed Grass Surface

	Quality Specifications	Tolerance	Ø
1	Restoration surface levels match existing surface levels	No Step greater 10mm	
2	Surface is top dressed and turfed with turf rolls for the entire disturbed area	100% compliance	
3	The turf is established	100% compliance	
4	No depression in the restoration surface	When measured with a 1m straight edge across the top of any part of the restoration, departures are less than ±15mm	

Open Space Assets - Landscaping

	Quality Specifications	Tolerance	Ø
5	The reinstated soil is at the level of the landscaping prior to disturbance	No step greater than 20mm	
6	The restoration area is mulched	100% compliance	
7	The number and type of plant species is the same as prior to disturbance	100% compliance	
8	The planting is established	100% compliance	

Open Space Assets - Street Furniture

	Quality Specifications	Tolerance	5	7
9	Street furniture is replaced and is secured properly	100% compliance		

Open Space Assets - Handstand Areas

	Quality Specifications	Tolerance	Ø
10	The quality meets standards set out for footpaths	100% compliance	

3. ASSETS AND SUPPLY SERVICES

3.1 Q14/11 Supply and Deliver Five Trucks Including Bodies

Reporting Officer

Acting Manager Assets and Supply Services and Manager Operational Services

Attachments

The following confidential attachments have been distributed to Councillors under separate cover as numerous Responding Organisations have indicated that the contents of their quotation are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the quotations received for the supply and delivery of five trucks including truck bodies and advise Council of the successful quotation.

History

Council replaces its plant equipment in accordance with the plant schedule. Council requires the provision of five trucks divided into two types:

- four trucks with tipping bodies
- one truck with a trade services body

Report

Legislation

This procurement process was conducted in accordance with the *Local Government Act* 1993, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

For purchases over \$150,000, Council is exempt from inviting tenders if they utilise a contract established by any of the following agencies prescribed under s55 of the *Local Government Act 1993* for this purpose:

- NSW Buy (Department of Commerce)
- MAPS Group Limited trading as Procurement Australia
- Local Government Procurement

This purchase is conducted under Local Government Procurement Panel Contract NPN04-13 Trucks for Local Government (Australia).

Purchases made under the arrangements established by these procurement agencies are not required to receive formal approval from Council. However as the purchase is over \$150,000 it is considered appropriate to report the evaluation outcome to Council for its information.

Contract Expenditure

Funds for these works have been allocated in Council's budget for plant replacement.

Contract Term

The term for this contract will be until delivery and any warranty periods.

Quotations Received

Council invited quotations from twenty eight companies nominated on the above contract and the following four on time responses were received:

- Isuzu Australia Limited
- Hino Motor Sales Australia Pty Ltd
- Daimler Trucks Sydney Fuso Truck and Bus
- Sydney Trucks and Machinery Pty Ltd Fuso Truck and Bus

Evaluation

Hino Motor Sales Australia Pty Ltd are not recommended as they quoted a more expensive price than the recommended organisation for the five trucks.

Isuzu Australia Limited and Sydney Trucks and Machinery Pty Ltd - Fuso Truck and Bus are not recommended as the proposed trucks were not as suitable as those provided by the recommended organisation and Isuzu Australia Limited quoted a more expensive price than the recommended organisation for the five trucks.

Recommended Quotation

Daimler Trucks Sydney - Fuso Truck and Bus has been selected for the supply and delivery of the five trucks, four trucks with tipping bodies and one truck with a trade services body as they:

- provided satisfactory details of the proposed trucks including delivery program
- provided the best overall response to Council
- provided extended warranty and servicing parts at no additional cost
- provided the lowest price.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Glynn/Hawker)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 169

That the Officer's Recommendation be adopted.

3.2 Q14/27 Supply of PCs, Laptops and Accessories

Reporting Officer

Acting Manager Assets and Supply Services and Manager Information Management and Technology

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the quotations received for the supply and delivery of Council's personal computers, laptops and accessories and advise the Council of the successful quotation.

History

Council replaces its personal computers (PCs) and laptops each three year period in three stages over a 12 month period. This is to ensure that later versions of software, i.e. Microsoft Windows Operating System and Microsoft Office programs will continue to function.

The Council PCs and laptops were replaced in November 2011 and therefore as Council requires purchasing replacement equipment and the contract expenditure historically exceeds the legislative threshold of \$150,000, Council invited quotations for a new contract through Local Government Procurement.

Report

Legislation

This quotation process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

For purchases over \$150,000, Council is exempt from inviting tenders if they utilise a contract established by any of the following agencies prescribed under s55 of the *Local Government Act 1993* for this purpose:

- ProcurePoint (Department of Commerce)
- MAPS Group Limited trading as Procurement Australia
- Local Government Procurement

In this regard, this purchase is conducted under Local Government Procurement LGP306-1 PCs, Notebooks, Servers and Associated Services and Equipment.

Purchases made under the arrangements established by these procurement agencies are not required to receive formal approval from Council. However as the purchase is over \$150,000 it is considered appropriate to report the evaluation outcome to Council for its information.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term of this contract is from date of acceptance until completion.

Quotation Received

Council invited quotations from companies nominated under the Local Government Procurement (LGP) contract are detailed below:

- Advanced Mobile IT
- Allcom Networks
- ASI Solutions
- Computer Systems (Australia) Pty Ltd
- Data#3 Limited
- Dell Australia Pty Ltd
- Enigma Business Products
- Fujitsu PC Australia
- MCR Computer Resources Pty Ltd
- Net Communications Pty Ltd
- Pioneer Computers
- Staples Australia
- Thomas Duryea Consulting

Quotations closed on Tuesday 5 August 2014. Seven on-time responses were received from the following organisations:

- Allcom Networks
- ASI Solutions
- Computer Systems (Australia) Pty Ltd
- Dell Australia Pty Ltd
- MCR Computer Resources Pty Ltd
- Net Communications Pty Ltd
- Staples Australia

Evaluation

Allcom Networks, ASI Solutions, Computer Systems (Australia) Pty Ltd, MCR Computer Resources Pty Ltd, Net Communications Pty Ltd and Staples Australia are not recommended as they quoted a more expensive price for the supply, delivery and warranty of PCs and laptops. The evaluation panel did not see any additional benefit in recommending a more expensive quotation.

Recommended Quotation

Dell Australia Pty Ltd quoted the least expensive price for the provision of the PCs, Laptops and Accessories and is therefore recommended. Dell Australia Pty Ltd has provided Council with satisfactory services previously and has considerable experience in the provision of computing equipment.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 169

3.3 Q14/22 Supply and Install Automated Public Toilets

Reporting Officer

Acting Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as the responding organisations have indicated that the contents of their quotation are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the quotations received for the supply and delivery of automated toilets and advise the Council of the successful quotation.

History

Council identified a requirement for the automated toilets to be installed at the following locations:

- Campbelltown Skate Park, Hollylea Road, Leumeah
- Ingleburn Reserve, Bensley Road, Ingleburn
- Kentlyn Park, Georges River Road, Kentlyn
- Mawson Park, Queen Street, Campbelltown (three cubicles)
- Pembroke Park, Pembroke Road, Minto (two cubicles)
- St Helens Park Skate Park, Cnr Kellerman Drive and Appin Roads, St Helens Park.

The first five sites identified above form part of the key community building projects identified under the Renew-Connect-Revitalise improvement works.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

For purchases over \$150,000, Council is exempt from inviting tenders if they utilise a contract established by any of the following agencies prescribed under s55 of the *Local Government Act* 1993 for this purpose:

- NSW Buy (Department of Commerce)
- MAPS Group Limited trading as Procurement Australia
- Local Government Procurement.

This purchase is conducted under Local Government Procurement LGP308-2 Playground, Open Space and Recreational Infrastructure contract.

Purchases made under the arrangements established by these procurement agencies are not required to receive formal approval from Council. However as the purchase is over \$150,000 it is considered appropriate to report the evaluation outcome to Council for its information.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be until completion of installation and any warranty periods.

Request for Quotation

Council's Request for Quotation invited organisations to submit information about their proposed automated toilets, together with their price.

Each public toilet facility was required to include the following requirements:

- automated after-hours self-locking door
- 3 in 1 hand basin (water, soap and dryer)
- baby change station
- automated detergent clean over floor and hand wash areas
- Self-drying system
- Australian Standard and Accessibility requirement compliance.

Quotations Received

Quotations closed on Thursday 7 August 2014. Two on-time responses were received from the following organisations:

- Exeloo Pty Ltd
- Moodie Outdoor Products Pty Ltd.

Decision of the Evaluation Panel

The Evaluation Panel, consisting of Officers from Assets and Supply Services, decided to accept the offer of Exeloo Pty Ltd as they provided suitable automated toilets design, complying with Council's specifications, at the cheapest price.

Moodie Outdoor Products Pty Ltd's proposal was more expensive than the Exeloo Pty Ltd solution, and was therefore not considered further.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Borg)

That the Officer's Recommendation be adopted.

Amendment: (Hawker/Glynn)

- 1. That the information be noted.
- 2. That Council investigate the most appropriate location for the installation of an Exeloo within the Queen Street precinct and that funding of this proposal be referred to the September Financial Review.

CARRIED

Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 169

3.4 Grant Applications - Status Report

Reporting Officer

Acting Director City Works

Attachments

Nil

Purpose

To provide a status on Federal Government grant applications for CCTV in Campbelltown and Ingleburn CBD areas, Lynwood Park Artificial Turf Project and Fullwood Reserve Amenities Building Project.

Report

As previously reported, Council staff have been negotiating with the Federal Government to secure funding for the following projects:

CCTV for Campbelltown and Ingleburn CBD Project	
Crime Prevention Section, Attorney-General's Department	

Lynwood Park Artificial Turf Project
Department of Infrastructure and Regional Development

\$500K

\$350K

Fullwood Reserve Amenities Building Project
Department of Infrastructure and Regional Development \$200K

All three grants require Council to submit an application for the pre-allocated funding. After completion of the application a funding agreement is drafted by the relevant Federal Government department for signature. Once this process has been completed and the delivery milestones agreed to, the funding is provided.

The current status of the grant applications are the funding agreement for CCTV for Campbelltown and Ingleburn CBD Project and the Full Reserve Amenities Building Project have been completed and the Lynwood Park Artificial Turf Project funding agreement will be provided to Council for signing before the end of August 2014.

All three projects are scheduled to be delivered in early 2015. Council will be provided with further updates of the works as the projects progress.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Amendment: (Chanthivong/Kolkman)

- 1. That this Council believes in the principle of transparent and prudent decision making and minimising the financial and operational risks.
- 2. That in recognition of this principle a report be presented to this Council on the Lynwood Park artificial turf project.
- 3. That the report presented to Council also include the projects that have been cancelled or postponed as a result of the Lynwood Park artificial turf project.
- 4. That Council write to the local State Members seeking their support for the NSW State Government to match the Federal Governments grant for this project and reduce the financial burden on Campbelltown's rate payers.
- 5. That the report detail all operational savings over the lifespan of the project.

LOST

Further Amendment: (Greiss/Mead)

- 1. That this Council commits to the principle of transparent and prudent decision making while always striving to minimise the financial and operational risks.
- 2. That in recognition of this principle a report be presented to this Council on the Lynwood Park artificial turf project including details of all financial implications and operational savings of the project over its lifespan.

Council Resolution Minute Number 169

That the above further amendment be adopted.

4. EMERGENCY SERVICES

4.1 Bushfire Management Policy

Reporting Officer

Manager Emergency Management and Facilities Services

Attachments

Bushfire Management Policy (contained within this report)

Purpose

To seek Council's endorsement of the revised Bushfire Management Policy.

History

The abovementioned Policy was adopted by Council on 3 July 2012 and is now due for review in accordance with the Records Management Policy.

Report

The abovementioned Policy has been reviewed in accordance with Council's Records Management Policy and the adopted procedure for Policy Development and review.

The Bushfire Management Policy has been updated to reflect changes to the WHS legislation, Rural Fires Regulation 2013 and minor grammatical changes.

Officer's Recommendation

- 1. That the revised Bushfire Management Policy, as attached to this report, be adopted.
- 2. That the Policy review date be set at 31 July 2016.

Committee's Recommendation: (Glynn/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 169

ATTACHMENT 1



Policy details may change prior to review date due to legislative changes, therefore this document is uncontrolled when printed.

Objectives

The objectives of this policy are:

- To provide direction for assessing and managing bushfire risk on Council owned or managed land
- . To minimise the risk to life and property in the event of a fire on Council controlled land
- To minimise the risk to fire fighting crews in the event of a fire on Council controlled land
- To preserve and manage existing bush land areas while maintaining or improving their ecological health during and after works are completed.

Policy Statement

Scope

This policy applies to all land that is managed by Council either directly or under care and control for other agencies.

Definitions

Asset Protection Zone (APZ) – a fuel reduced area around or adjacent to a built asset or structure. It can also be for the protection of aboriginal, or other cultural heritage, or significant environmental areas.

Bush Fire Risk – is the chance of a bush fire igniting, spreading and causing damage to assets of value to the community. It is determined dependent on fuel hazard levels, ground slope, aspect and typical weather patterns, ignition risk and the assets needing protection.

Fire Interval – the length of time between successive fires on an area of land.

Land Management Zone (LMZ) – to meet relevant land management objectives in areas where Asset Protection or Strategic Fire Advantage Zones are not appropriate.

Overall Fuel Hazard (OFH) - is the sum of the influences of Bark Hazard+ Elevated Fuel Hazard+

Surface Fine Fuel Hazard, often expressed as tonnes per hectare.

Strategic Fire Advantage Zone (SFAZ) – these are strategically located areas which help reduce the speed and intensity of bush fires, and reduce the potential for spot fire development.

Vegetation Formation – groups of vegetation classes with related structural and functional features.

Legislative Context

- Macarthur Bush Fire Risk Management Plan 2009-2014 or as amended
- Rural Fires Act 1997
- Rural Fires Regulation 2013
- Bushfire Environmental Assessment Code 2006
- Local Government Act 1993
- Environmental Planning and Assessment Act 1979
- Crown Lands Act 1989
- Planning for Bushfire Protection 2006
- Threatened Species Conservation Act 1995
- Australian Standard AS4373 Pruning of Amenity trees
- Work Cover Code of Practice Amenity Tree Industry
- Protection of the Environment Operations Act 1997
- Protection of the Environment (Clean Air) Regulation 2010

Principles

Bushfire Management on Council Land

- Maintain a fire management database for recording and monitoring hazard reduction works, fire trails and gates, fire history, area burnt, type of fire, date, season, intensity and any other relevant information.
- Prepare detailed fire management plans for all bushland areas under Council's control which include provisions for the protection of life and property, fire hazard reduction, protection of threatened species and their habitats, and conservation of biodiversity.
- Maintain an annual Hazard Reduction Program of locations identified in the Bush Fire Risk Management Plan as extreme or high risk as a minimum and an annual audit program of fire trail gates and locks to ensure the integrity of Councils bushland.
- Facilitate control and suppression of wildfires on Council property through provision of adequate resources for the construction, inspection and maintenance of fire trails, gates & locks, fire breaks, water supply points, and asset protection zones.
- Monitor Council managed bushland areas during periods of High and Extreme fire danger to quickly detect wildfires, notify the appropriate fire service (NSW Fire & Rescue or Rural Fire Service) through the "000" emergency system.
- Close Council's bushland reserves to the public on days with a fire danger level of extreme or greater.
- 7. On days of Extreme and Catastrophic fire danger, activate the Emergency Operations Centre (EOC) so it is immediately available for emergency bushfire coordination.
- Support bush fire suppression with co-operation between the major land managers, Council, and the Fire and Rescue NSW and the NSW Rural Fire Service.

- Consult with the Rural Fire Service and NSW Fire & Rescue during development of fire management plans, and assessment and reduction of fire hazards.
- Consult with affected landowners and the wider community during the development of bushfire management plans, and education of the community about bushfire management practices, procedures and future directions.
- 11. Conduct ongoing public education and publicity programs including the Local Emergency Management Committees Community Education Strategy to reduce the risk of bush fire and encourage prevention measures to aid in the protection of life, property and the environment by the community.
- 12. In the case of existing development, maintenance of Asset Protection Zones by adjoining property owners on Council's natural area reserves (including bushland roadside areas) will not be encouraged by Council.
- 13. Unauthorised clearing or mowing of native vegetation in a natural area reserve or bushland roadside area is not permitted. In accordance with section 629 of the Local Government Act 1993 a person who, without lawful excuse, wilfully or negligently injures or unnecessarily disturbs any plant or animal in a public place is guilty of an offence with a maximum penalty of 20 penalty units.
- 14. Work with other major land agency owners to ensure a coordinated approach to hazard reduction across the city.

Bushfire Prone Land Mapping

- 15. Maintain up-to-date maps of bushfire prone areas within the LGA to provide a basis for planning, and to ensure that development and building applications incorporate fire protection measures appropriate to the level of bushfire risk.
- Undertake regular reviews of maps identifying Bushfire Prone Land in accordance with section 146 of the Environmental Planning and Assessment Act 1979.
- 17. Ensure the Bushfire prone land map is to be available for public inspection.

Bushfire Planning and Development Controls

- 18. Consult with the Rural Fire Service where required during assessment of development applications in bushfire prone areas.
- On request, inform affected property owners via a section 149 certificate message that land is bushfire prone.
- Identify areas of land which are at significant risk from bush fire and ensure that no new areas
 are developed in a manner which will expose buildings to an unacceptable risk from a bush
 fire event.
- 21. Ensure that subdivision and development applications, for properties identified on bushfire prone land, provide for and accommodate adequate bushfire protection measures within the boundaries of the private land. These bushfire protection measures:
 - a. are not to encroach on the natural area reserves, and
 - shall not use Council owned/managed land for Asset Protection Zones to accommodate new development. Refer to Section 3.3 Part B page 13 of Planning for Bushfire Protection 2006.
- 22. Ensure that any residential or infill development that does not comply with the 'acceptable solutions' outlined in Section 4.2 of "Planning for Bushfire Protection 2006", are referred to the NSW Rural Fire Service prior to granting approval.
- 23. Ensure new buildings and building additions proposed to be constructed within bush-fire prone areas comply with the construction standards and requirements of "Planning for Bush Fire

4.1 Bushfire Management Policy

- Protection 2006" (or its legislative equivalent) and "AS 3959-2009 Construction of buildings in bushfire-prone areas" (or its legislative equivalent).
- 24. Ensure an acceptable level of construction for industrial, commercial and agricultural buildings as specified by the "Building Code of Australia", "AS 3959-2009 Construction of buildings in bushfire-prone areas" and "Planning for Bushfire Protection 2006" (or their legislative equivalents).
- 25. Council shall comply with the provisions of Sections 79BA, 79C, 91, 96 and 146 of the *Environmental Planning and Assessment Act 1979* and Section 100B of the *Rural Fires Act 1997* that relate to development within bushfire prone areas.

Responsibility

This policy has a number of activities that various Sections of Council have responsibility for implementing. The Manager Emergency Management is responsible for its monitoring and review.

Effectiveness of this Policy

This policy will be reviewed in accordance with Council's adopted procedure for policy development.

END OF POLICY STATEMENT

5. GENERAL BUSINESS

Nil.

19. CONFIDENTIAL ITEMS

No reports this round

There being no further business the meeting closed at 7.48pm.

P Lake CHAIRPERSON

Reports of the Community Services Committee Meeting held at 5.30pm on Tuesday, 9 September 2014.

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ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

ITEM	TITLE	PAGE
1.	COMMUNICATIONS AND MARKETING	4
1.1	Use of video to promote Council facilities	4
2.	COMMUNITY RESOURCES AND DEVELOPMENT	6
2.1	2014 Community Forums	6
2.2	Seniors Week 2015 Funding Application	8
3.	CULTURAL SERVICES	10
3.1	Temporary Democracies - Campbelltown Arts Centre's 2014 Live Art Program	10
3.2	Creative Ageing Local Government Grants Funding Submission	12
4.	CUSTOMER SERVICE	14
No repo	orts this round	14
5.	EDUCATION AND CARE SERVICES	14
5.1	Partners in Early Childhood Program - Update	14
6.	HEALTHY LIFESTYLES	16
6.1	2014 Australian University Cricket Championships	16
6.2	Proposed Learn to Swim Program for Indigenous Children	18
6.3	2014-2015 Roads and Maritime Services Grant Application - Campbelltown Bicycle Education Centre	20
6.4	Request for Exclusive Use of The Gordon Fetterplace Aquatic Centre and Macquarie Fields Leisure Centre	22
6.5	GWS Giants Club Night at Bob Prenter Reserve	24
6.6	Upgrade to Floodlighting at Council's Sporting Grounds - Update	26
6.7	Campbelltown Sports Stadium - Naming Rights Sponsorship	28
7.	LIBRARY SERVICES	33

ITEM	TITLE	PAGE
7.1	IT and Biscuits Workshops - Campbelltown Library Services	33
8.	GENERAL BUSINESS	35
20.	CONFIDENTIAL ITEMS	35
No reports this round		

Minutes of the Community Services Committee held on 9 September 2014

Present His Worship the Mayor, Councillor C Mead

Councillor G Brticevic Councillor W Glynn Councillor D Lound Councillor R Thompson General Manager - Mr P Tosi

Director Community Services - Mrs L Deitz

Director Planning and Environment - Mr J Lawrence Manager Communications and Marketing - Mrs B Naylor

Manager Community Resources and Development - Mr B McCausland

Manager Cultural Services - Mr M Dagostino

Acting Manager Education and Care Services - Ms G Vickers

Manager Healthy Lifestyles - Mr M Berriman Manager Human Resources - Mr B Clarence Manager Library Services - Mr G White Manager Technical Services - Mr K Lynch Corporate Support Coordinator - Mr T Rouen Policy and Governance Coordinator - Ms J Warner

Executive Assistant - Ms B Buckley

Apologies (Thompson/Glynn)

That the apologies from Councillors Oates, Rowell and Matheson be received and accepted.

CARRIED

Chairperson

In the absence of the Chairperson, Councillor Rowell, His Worship the Mayor, Councillor Mead chaired the meeting.

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Mead.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

1. COMMUNICATIONS AND MARKETING

1.1 Use of video to promote Council facilities

Reporting Officer

Manager Communications and Marketing

Attachments

Nil

Purpose

To update Council on the feasibility of using video to promote Council facilities.

History

Council at the meeting of 11 March 2014, Corporate Governance Committee, resolved that a report be presented outlining the feasibility of compiling short video clips to be loaded on Council's website to promote Council's high quality recreational facilities.

Report

Video is being used more frequently by many businesses and organisations as a communications and marketing tool. It is an opportunity to tell a story, share an event and promote a facility in an easy to view, engaging manner.

Keeping videos short, visual, sharp and to the point can be an effective means of communicating with a wider audience. People are more likely to engage with photos and videos than static information, so creating more interactive content is important.

Council has a number of iconic facilities and recreational areas. Creating short videos, highlighting the uses and features of each of these would provide a unique opportunity to communicate key messages in a short amount of time, while presenting a more personal profile of the organisation.

The videos can be used not only on Council's website, but can also be published via other online channels such as YouTube and Facebook, as well as the electronic welcome boards in the foyer of the Civic Centre that provide visual information to visitors.

Council staff have made initial enquiries with Campbelltown TAFE, and there may be opportunities to work with film students to create a range of videos for Council facilities as part of an assessment task at a relatively low cost. However, it is also proposed that quotes be sourced from appropriate external organisations that specialise in video production for large organisations.

Councillors will be kept informed on the progress of developing short video clips to be loaded on Council's website to promote Council's facilities and recreational facilities.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Thompson/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

2. COMMUNITY RESOURCES AND DEVELOPMENT

2.1 2014 Community Forums

Reporting Officer

Manager Community Resources and Development

Attachments

Nil

Purpose

To advise Council of the remaining Community Forums that will be held in 2014.

History

Since 2010, Council's Community Resources and Development section has been holding quarterly forums that focus on young people, seniors, people with a disability and the community sector. The forums act as a community engagement and consultation activity with each forum having a specific topic, and focusing on addressing the issues that affect the Campbelltown community.

Report

The use of Community Forums has emerged as an effective means of connecting with the community and service providers. This has been achieved using skilled presenters and focusing on topics suggested by attendees and focus areas of Council's strategic documents. The forums have all been well received and attended, and they continue to provide positive feedback to Council.

Council held the third of a 4 part series, HSC and Beyond Youth Forum on 11 August 2014 at the Campbelltown Civic Hall. Guest speakers addressed the forum on managing stress and wellbeing leading into the HSC exam period. The forum was filmed by Campbelltown TAFE students and will be used to create a highlight package to disseminate information to a wider audience and to further promote Council's forums via social media.

Council held an Emergency Management Forum for seniors, people with disability, their families and carers on 20 August 2014 at the Greg Percival Community Centre, Ingleburn. Guest speakers spoke about emergency management in the home and attendees were able to access further information and resources from service information stalls.

The forums will be held on the following dates:

Youth

 HSC and Beyond Forum - Tuesday 9 September - 9.30am-12.00pm, Campbelltown Civic Hall

Seniors

Navigating the Aged Care System – Planning for your Future Forum - Wednesday 22
 October - 10am to 12.30pm, Greg Percival Community Centre, Ingleburn

Open Access Forum -

• Wednesday 3 December - 10am to 12.30pm, Campbelltown Civic Hall

These forums will feature guest speakers and information stalls from relevant community providers and resources for attendees.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Thompson/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

2.2 Seniors Week 2015 Funding Application

Reporting Officer

Manager Community Resources and Development

Attachments

Nil

Purpose

To seek Council's endorsement of an application for \$5,000 funding from the NSW Department of Family and Community Services under the Seniors Week Grants Program to assist in the development of activities and events scheduled for Seniors Week 2015.

Report

Seniors Week is an annual statewide community event that celebrates the valuable contribution seniors make to our community. Contributory state grants of up to \$5,000 are available to local government and community organisations to enable them to provide relevant Seniors Week activities.

The overall theme for 2015 Seniors Week, which will be held from 14-22 March 2015, is 'Live Life'.

Preliminary discussions with local seniors groups have identified a proposed project, 'Joining the Generations' which is an intergenerational event focusing on encouraging seniors to develop skills in new digital trends with the assistance of students from local schools. Seniors would also pass on their skills to the younger participants through a range of craft activities.

The project aims to provide an opportunity for the transfer of skills between generations and for older people to be socially connected and interact more easily with the community, family and friends. It also creates opportunities for seniors to mix and socialise with new people from diverse backgrounds, a range of ages, maintain social participation to support good health and wellbeing and use technology to access information and services quickly and easily.

It is also proposed to provide sustainable tote bags with a variety of relevant information/resources collected by seniors groups. The bags would be distributed at Council run events held during Seniors Week.

A number of individual seniors and groups have indicated their interest in becoming directly involved in supporting Seniors Week activities. A meeting will be held between Council, seniors and local schools to further develop planning of the 'Joining the Generations' project.

Officer's Recommendation

- 1. That Council endorse the application of \$5,000 funding from the NSW Department of Family and Community Services under the Seniors Week Grants Program to assist in the development of activities and events scheduled for Seniors Week 2015.
- 2. That subject to notification of success, the Funding Agreement from the NSW Department of Family and Community Services be accepted and signed by the General Manager on behalf of Council.

Committee's Recommendation: (Glynn/Thompson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

3. CULTURAL SERVICES

3.1 Temporary Democracies - Campbelltown Arts Centre's 2014 Live Art Program

Reporting Officer

Manager Cultural Services

Attachments

Nil

Purpose

To inform Council of an art event 'Temporary Democracies' to be held in the community of Airds from 3 October – 11 October 2014 as part of the Arts Centre's 2014 Live Art Program.

History

Council at the meeting of 13 August 2013 was advised of an art event 'Temporary Democracies' a series of interdisciplinary, site based community engaged projects located in Airds to be held over two years, 2013-2014.

Report

Now in its final year, the 'Temporary Democracies' project has provided 12 Australian and New Zealand artists the opportunity to create and perform works situated in public sites in the suburb of Airds.

The project aims to engage with the local community and the history of the area to reflect on a community in transition, to make first hand experiences of a contemporary art practice more readily available, and offer a distinct opportunity for artists to produce site-based work. Local residents continue to be involved in each stage of the creative process from consultation to performance.

The project includes performances and temporary installations at Airds Shopping Centre, Ryland Park, Kevin Wheatley VC Memorial Reserve, the local football field and basketball court and the facades of residential and public buildings throughout the suburb.

Paul Gazzola, a contemporary installation artist who has a practice that explores robotics and community engagement has curated the project.

In October 2014 the project will culminate in a public event that will include performances and installations made in collaboration with local residents, artist talks, an online writing project and a community BBQ.

The artists presenting artworks at the event will include Lachlan Anthony, Benjamin Forster, Darren Bell, Bindi Cole, Rebecca Conroy, David Cross, Robert Guth, Bennet Miller and Kate Mitchell.

The artists and Campbelltown Arts Centre have established key partnerships with Airds based community organisations including the Pacific Island community group, Te Kete Kahurangi, the Community Change Makers, the Bradbury Originals, and The Airds Men's Shed.

The project is informed by and operates within the frame of the Airds Bradbury Renewal Project, and continues the Arts Centre's tradition of offsite work established through past projects such as 'Site Lab' and 'Minto:Live'.

The Australia Council for the Arts has provided \$35,000 funding for the project.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Thompson/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

3.2 Creative Ageing Local Government Grants Funding Submission

Reporting Officer

Manager Cultural Services

Attachments

Nil

Purpose

To seek Council's endorsement of an application for up to \$4,000 funding from the Creative Ageing Local Government Grants to assist in the delivery of appropriate visual arts programs for people with dementia.

History

The Creative Ageing Local Government Grants Program is funded by the NSW Office for Ageing in Family and Community Services and is administered by Local Government NSW. The program will provide grants of up to \$4000 as a contribution to individual councils in NSW for programs or activities that increase the number of older people participating in creative activities. The objectives of the grants are to help councils:

- Establish new, or build on existing creative activities for older people.
- Develop internal cross-council collaboration with cultural activities.
- Work in partnership with local stakeholders to achieve these objectives.

Population ageing is a demographic change that brings both challenges and opportunities. The number of people living in NSW aged 65 years and over will increase from just over 1 million people (14 percent of the population) in 2012 to 2.3 million (24 percent of the population) in 2050. Local Government has a key role to play in ensuring that communities are prepared for the impact of population ageing.

Report

In July 2014, Campbelltown Arts Centre began the first guided tours of art exhibitions for people with dementia, as part of ongoing public programs for appropriate visual arts exhibitions. These tours have been implemented following several training sessions with Alzheimer's Australia NSW as well as liaison with staff from Sydney South West Area Health Service's Dementia Advisory Service and people with dementia.

Following strong feedback from participants and community partners involved to date, Campbelltown Arts Centre in collaboration with Council's Community Resources and Development section are planning to provide a series of guided tours and practical workshops from November to December 2014 for people living with memory loss.

Campbelltown Arts Centre proposes to apply to the NSW Office for Ageing in Family and Community Services for up to \$4,000 funding to increase capacity of public programs for people with dementia and enhance current approaches.

This public program would not only provide immediate access and benefits to participants living with dementia, but also build capacity of the Centre to work with people with dementia in future as well as relevant public and private services in the region.

Officer's Recommendation

- 1. That Council endorse the application for up to \$4,000 funding from the Creative Ageing Local Government Grants to assist in the delivery of appropriate visual arts programs for people with dementia.
- 2. That subject to notification of success, the Funding Agreement with the NSW Office for Ageing in Family and Community Services be accepted and signed by the General Manager on behalf of Council.

Committee's Recommendation: (Lound/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

4. CUSTOMER SERVICE

No reports this round

5. EDUCATION AND CARE SERVICES

5.1 Partners in Early Childhood Program - Update

Reporting Officer

Manager Education and Care Services

Attachments

Nil

Purpose

To advise Council that The Benevolent Society's Partnerships in Early Childhood (PIEC) program, currently operating in Council's Early Learning Centres, will cease on 31 December 2014.

History

PIEC is a program run by The Benevolent Society in conjunction with child care and preschool organisations in NSW and Queensland. Through staff development and support for parents, PIEC aims to improve the quality of early education and care and, in so doing, enhance children's social and emotional development. The focus is on building nurturing and supportive relationships between children and adults.

The PIEC program partnership between Campbelltown Council and The Benevolent Society began in 2005. The current Memorandum of Understanding between Council and The Benevolent Society expired on 30 June 2014.

Report

The Benevolent Society has written to Council advising that funding for the PIEC program will cease on 31 December 2014.

PIEC Child and Family workers currently attend five of Council's Early Learning Centres four days per week for two to three hours per day. The program builds on the existing strengths of child care providers in a model that blends high quality early education and care with parenting support. It aims to improve the quality of care by addressing how staff and parents interact with children.

The program has supported staff and families to build positive relationships with children and provided important links to local support agencies for children and families who require early intervention.

The PIEC Child and Family workers have provided training and workshops to further educate and develop Council staff's knowledge in the areas of Attachment Theory and the Circle of Security which has assisted staff in developing and recognising the types of attachments that children have with their parents and centre staff.

The partnership with The Benevolent Society has also provided Council with the opportunity to evaluate a different working model of prevention and early intervention with families and expand the level of support provided to the community.

The Benevolent Society will operate the PIEC program until the end of the year and work with Council services to develop an exit strategy to ensure that the capacity building efforts made during the past eight years can be embedded and carried forward.

Education and Care staff will maintain components of the program within Council's services based on knowledge of the program and the training received to date.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Thompson/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

6. HEALTHY LIFESTYLES

6.1 2014 Australian University Cricket Championships

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To inform Council that Raby Sports Complex has been selected to host the cricket component of the 2014 Australian University Games.

Report

Since its inception in 1993, the Australian University Games has grown to be Australia's largest annual multi-sport event. Held each September/October, the Games are renowned for providing a friendly but competitive environment for Australian university athletes and is the flagship event on the national university sporting calendar. Each year the Games sporting schedule is made up of more than 30 individual and team sports with an expected 6,000 competitors.

In 2014, the Australian University Games will be held in Sydney from 28 September to 3 October at venues all over the metropolitan area including Sydney Olympic Park, Blacktown International Sports Park, and the Sydney International Regatta Centre at Penrith. Cricket is included and will be played as a T20 competition. Last year's Australian University Games cricket champions, the University of New South Wales have just returned from London after competing in the World Cricket Championships for the best six university teams in the world.

Raby Sports Complex with four adjacent turf wickets will host the majority of the competition, including all semi-final and final games. Jackson Park at Woodbine will also be used. The other venues will be the Village Green at the University of New South Wales and David Phillips Field at Daceyville.

Council is responsible for preparing the venue for play each day and the Campbelltown Camden District Cricket Club is supplying the Competition Coordinator as well as running the canteen and catering for the week.

The selection of Raby Sports Complex to host a majority of the cricket competition will allow spectators and competitors from all over Australia to experience the impressive facilities that Council provides and reinforce the positive image of the Campbelltown Local Government Area.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Thompson/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

6.2 Proposed Learn to Swim Program for Indigenous Children

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To advise Council that a trial Learn to Swim program for Indigenous children will be held at Council's Leisure Centres.

Report

Swimming NSW in connection with the NSW Office of Communities, Sport and Recreation have undertaken a trial program of integrating Indigenous children into learn to swim programs in Northern NSW. There are currently eighty children enrolled in the local swim school program. The initiative aims to reduce the number of drowning deaths among the Indigenous local population.

Discussions have been held with representatives of Swimming NSW, Sport and Recreation and Council's Leisure Services to trial a model, similar to that in operation in Northern NSW, for the Macarthur Region.

Council's Learn to Swim program operates seven days a week for students aged six months of age to adults and are available both morning and afternoon Monday-Friday as well as Saturday and Sunday morning during school term dates.

Campbelltown Local Government Area has a large Indigenous population, and assisting families into mainstream services would be beneficial to the community.

As part of the broader program, Council Officers and Swimming NSW are also planning to run Austswim courses with a focus on assisting participants from the local Indigenous community to become qualified swim instructors.

The cost of the Learn to Swim program would be funded by Swimming NSW and the parents of the children attending the lessons.

There would be no additional cost to Council, as the intent of the program is to utilise Council's facilities and successful Learn to Swim program to integrate families into these classes.

The NSW Office of Communities, Sport and Recreation Aboriginal Project Officer will promote the program utilising local networks and community groups.

It is proposed that the trial program would commence in Term 4, October 2014 or Term 1, January 2015.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Lound/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

6.3 2014-2015 Roads and Maritime Services Grant Application - Campbelltown Bicycle Education Centre

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To seek Council's endorsement of a submission to the Roads and Maritime Services through the Community and Road Safety Education Scheme (CARES) requesting up to \$3,000 to purchase a range of youth size helmets and bicycles to assist in the delivery of education programs at Campbelltown Bicycle Education Centre.

Report

The Bicycle Education and Road Safety Centre caters for a variety of educational programs and uses a range of bike sizes to accommodate children aged from Kindergarten through to Year Six and adults. The Centre also conducts programs for students with special needs. These programs are reviewed annually to complement changing school and student educational needs. Programs are designed to educate students in safe road behaviour and bicycle skills appropriate to their age and ability. In 2013-2014 a total of 2,360 students from 94 school groups participated in the Centre's programs.

The Roads and Maritime Services is an important partner in the development and ongoing provision of the Bicycle Education Centre and has supported other community and CARES facilities by supplying and maintaining traffic lights, signs and line marking.

It is proposed to submit an application to the Roads and Maritime Services through CARES requesting \$3,000 to purchase a range of youth size helmets, update and renew the Centre's 110 bicycles and provide resources to meet the increase in both preschool and primary school groups participation in education programs.

If successful, the grant is required to be spent and acquitted by the end of the 2014-2015 financial year.

6.3 2014-2015 Roads And Maritime Services Grant Application - Campbelltown Bicycle Education Centre

Officer's Recommendation

- 1. That Council endorse a submission to the Roads and Maritime Services through the Community and Road Safety Education Scheme requesting \$3,000 to purchase a range of youth size helmets and bicycles to assist in the delivery of education programs at Campbelltown Bicycle Education Centre.
- 2. That subject to notification of success, the funding agreement from the Roads and Maritime Services be accepted and signed on behalf of the General Manager.

Committee's Recommendation: (Thompson/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

6.4 Request For Exclusive Use Of The Gordon Fetterplace Aquatic Centre And Macquarie Fields Leisure Centre

6.4 Request for Exclusive Use of The Gordon Fetterplace Aquatic Centre and Macquarie Fields Leisure Centre

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To seek Council's approval for exclusive use of The Gordon Fetterplace Aquatic Centre and Macquarie Fields Leisure Centre for a maximum of four proposed major swimming carnivals at each facility scheduled by local swimming and sporting clubs over the next twelve months.

Report

Council has received notification from Campbelltown Amateur Swimming Club, Campbelltown Collegians Aussi Masters Swimming Club, Macquarie Fields Swimming Club and Macarthur Triathlon Club that they plan to host a number of larger carnivals, similar to those held in previous years.

The regional governing body, Swimming Metro Southwest and the state governing body New South Wales Swimming Association have approved the carnivals in principle however specific dates may change due to state programming.

Clubs generally request exclusive use of a swimming pool for major carnivals due to the number of participants and spectators and the ability to adequately officiate the event. To share the pool space would prove impractical and cause major disruption to the event and/or general public.

The Gordon Fetterplace Aquatic Centre

Campbelltown Collegians Aussi Masters Swimming Club would require exclusive use of the outdoor 50m swimming pool on 17 January 2015. This event will commence at 8.00am and finish at 5.00pm and is expected to attract approximately 300 participants and 100 spectators.

Campbelltown Amateur Swimming Club has identified two proposed carnivals that would require exclusive use of the indoor swimming centre. The proposed dates are 7 June 2015 and 23 August 2015. These events will commence at 8.00am and are expected to finish at 4.00pm. The events are expected to attract approximately 450 participants and 500 spectators.

6.4 Request For Exclusive Use Of The Gordon Fetterplace Aquatic Centre And Macquarie Fields Leisure Centre

Macquarie Fields Leisure Centre

Macarthur Triathlon Club have identified the 22 November 2014 for a triathlon competition which requires exclusive use of Macquarie Fields Leisure Centres outdoor 50m pool. This event will commence at 8.00am and finish at 5.00pm and is expected to attract approximately 150 participants and 150 spectators.

Macquarie Fields Swimming Club is not able to submit carnival dates at this time however; they will submit dates separately if the need arises.

It is anticipated that there would be minimum disruption to the general public as past practice indicates that few customers attend the centre on competition days. The facility would still be open to the public who wish to use the ancillary pools and services including the toddler and program pools and splash park at the centres.

As in previous years, it is recommended that Council approve exclusive use of The Gordon Fetterplace Aquatic Centre and Macquarie Fields Leisure Centre for a maximum of four proposed major swimming carnivals scheduled by local swimming clubs and sporting clubs over the next twelve months.

Officer's Recommendation

- 1. That Council approve exclusive use of The Gordon Fetterplace Aquatic Centre and Macquarie Fields Leisure Centre for a maximum of four proposed major swimming carnivals scheduled by local swimming clubs and sporting clubs over the next twelve months, as outlined in the report.
- 2. That the swimming carnival dates be advertised by way of
 - (i) A large notice displayed in a prominent position at the entrance of each Council Leisure Centre.
 - (ii) Provision of leaflets at the Swimming Centres' Reception Desks.
 - (iii) Notification by Council's website and Leisure social media pages including Facebook.

Committee's Recommendation: (Glynn/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

6.5 GWS Giants Club Night at Bob Prenter Reserve

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To advise Council of the GWS Giants AFL Club event held at Bob Prenter Reserve on Tuesday 15 July 2014.

Report

AFL NSW/ACT with the assistance of Campbelltown AFL Club hosted junior clubs from across the Greater Western Sydney region to participate in a fun, social evening of AFL skills, education and games.

A similar event was held recently by the GWS Giants at their Blacktown base and both events were used to develop the game, build fans and supporters and generate brand awareness.

Key outcomes from the Campbelltown event included:

- Over 700 participants
- 50 coaches were addressed by former Sydney Swans premiership winner Amon Buchanan and current Swans player Sam Reid
- 45 parents participated in a Level 0 coaching course
- 120 youth participants participated in a Giants Academy training session.

Giants players met and ran around with over 600 Auskick, junior and youth participants before posing for photos and signing autographs. Council staff attended to provide access and oversee and assist with the setup.

The night was described by AFL NSW/ACT as being very successful in providing a lasting impact with the community in Greater Western Sydney.

Council officers have met with Campbelltown AFL Club and GWS representatives to discuss further opportunities for the GWS Giants to engage with the local community.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Lound/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

That the Officer's Recommendation be adopted.

6.6 Upgrade to Floodlighting at Council's Sporting Grounds - Update

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To update the Council on the audit currently being undertaken on the floodlighting at all Council's sporting fields.

History

At its meeting of 26 March 2013, Council resolved that a detailed report be presented outlining the quality of and possible need for an upgrade on the current lighting (including current environmental lighting) of all sporting fields in the Campbelltown Local Government Area and that the report include total costing.

Report

Council staff undertook an audit and site inspection of all playing fields within the Campbelltown Local Government Area. This included all playing fields that are currently being used, historically been used and may have the potential to be reactivated.

The detailed analysis provided the specifications required for Council to advertise for public quotations for a suitable company to provide Council a report on current infrastructure, lux levels (illumination calculation as specified in Australian Standards), and required upgrades to meet standards, lighting design and costs estimates.

Council undertook a public quotation process which was completed in April 2014. Musco Lighting was awarded the contract in May 2014 to provide Council with the report detailing the required information.

Musco Lighting have completed the auditing phase of the process including current lighting and lux levels for every field, condition of poles and infrastructure. Musco Lighting are now completing the last two stages of the project that includes the final lighting design for every playing field, cost estimation for all the proposed works to meet Australian Standards, as well as a briefing document on options that will provide cost efficiencies for Council.

The final report is expected to be submitted to Council in October 2014, where appropriate staff from Council's Operations, Assets, and Healthy Lifestyles sections will develop a strategy document for Council's consideration.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Lound/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

That the Officer's Recommendation be adopted.

6.7 Campbelltown Sports Stadium - Naming Rights Sponsorship

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To provide Council with information related to naming rights sponsorship of Campbelltown Sports Stadium.

History

Council at its meeting of 3 April 2007 resolved:

- That Council adopt as Policy make a commitment not to privatise the name of Campbelltown Sports Stadium.
- That Council firmly believes that there are strong Community and City image advantages by ensuring our Stadium proudly bears the name of our City and not the name of a corporation.

Council at its meeting of 10 December 2013 resolved that a report be prepared regarding the possibility of a naming rights sponsorship for Campbelltown Sports Stadium.

Report

Background

Naming rights sponsorship is very common in Australia's sporting and entertainment venues, providing opportunities for private companies to purchase the sole rights to the name of a venue for a defined period of time.

Naming rights sponsorship provides sole naming rights, signage opportunities and other benefits to the company that purchases these rights. By selling the naming rights of a venue, reference to the original name ceases in all forms of media, communication, promotional material and correspondence, with the exception of ABC radio and television who would continue to refer to the venue as its original name. The ABC will continue to use the original name of a venue due to advertising restrictions that the ABC has in place.

Current situation

The following sporting and entertainment venues located in Sydney have current naming rights sponsors:

- Olympic Stadium ANZ Stadium (formally Telstra Stadium)
- Sydney Football Stadium Allianz Stadium (formally Aussie Stadium)
- Shark Park Remondis Stadium (formally Toyota Park)
- Jubillee Park WIN Jubilee Park
- Parramatta Stadium Pirtek Stadium
- Penrith Stadium SportingBet Stadium (formally Centrebet Stadium and CUA Stadium)
- Sydney Entertainment Centre Qantas Credit Union Arena
- Superdome Allphones Arena (formally Acer Arena)
- Sydney Showground Spotless Stadium (formally Skoda Stadium).

Stadiums that do not have naming rights sponsors are:

- Campbelltown Sports Stadium
- Brookvale Oval
- Leichhardt Oval.

Sponsors' Opportunities

The motivation of companies to purchase naming rights sponsorship is usually to generate new business, increase brand loyalty, improve brand awareness and/or to reward the organisation's staff through possible incentives they may be able to offer.

It is critical to ensure that any marketing rights and opportunities the venue may be able to offer are accurately assessed and any operational resources required to service such a sponsorship are available.

When offering opportunities, it is imperative that these can be realistically provided by the venue, taking into consideration current hire arrangements, contractual agreements, possible conflicts with existing users sponsors, corporate policies and relevant legislations. Adequate operational resources to service and maintain the sponsorship throughout the term also needs to be considered. The impact that the NSW Government Stadia Strategy and a guarantee number of National Rugby League or other significant events is also a factor.

Benefits to sponsors can be through multiple platforms, including:

- internal and external signage, including aisles, entries, ticket booths
- identification on staff uniforms
- identification on ticketing
- identification on venue website
- identification on stationary and collateral
- precinct activations
- digital media profile
- corporate suite and hospitality
- corporate car park passes
- premium reserved seating tickets
- access to venue function facilities.

Value of naming rights sponsorship

The value of naming rights sponsorship is determined by a number of key factors - media presence, radio and television audience, number of televised matches/events, visitation and passing traffic.

In most circumstances, naming rights sponsorship is sought through an Expression of Interest process and has recently been undertaken for Canberra, Hunter and Gosford Stadiums. Brand compatibility and reputation are significant considerations when assessing possible partnerships. The brand needs to align with the expectations of the community and the reputation of Council, and share similar corporate and community values. Council would need to consider what brand and service type would be appropriate to associate with a significant community-owned asset.

Considerations for venues

The benefits to the stadium with naming rights include the venue and sports are aligned with national and international brands which increase the venue's exposure. There are a number of cross marketing opportunities and exposure to the sponsor's clients and customers. It also provides a guaranteed revenue base for the term of the contract which can either be used to offset operational costs or be used to buy or purchase new events that provide further exposure to the sponsor and the venue.

The Sydney Cricket Ground, Melbourne Cricket Ground and the new Perth Arena are examples where naming rights sponsorship is not a consideration for the operators. There are a number of reasons for this, including the loss of identity of the venue, loss of fan identity and engagement, and the tourism and branding value of the name of the venue, particularly the international exposure that these facilities receive. In the case of the Perth Arena, despite the significant economic benefits that a naming rights sponsorship would bring to the venue, the Western Australian Government deemed that it is inappropriate to have private naming rights for a significant piece of State-owned infrastructure.

The economic benefits of naming rights need to outweigh the possible negative aspects that changing the name of such a significant community-owned venue may have.

Campbelltown Sports Stadium is Campbelltown's, and the Macarthur regions, most prominent and visited venue, which gains local, regional and national exposure. In December/ January, the Stadium will be exposed to many millions of viewers throughout Asia when it hosts China PA in their pre Asian Cup training camp. This exposure of Campbelltown Sports Stadium in turn provides positive publicity for the area, simply by having Campbelltown in its name. There is significant regional identification aligned with Campbelltown Sports Stadium and the history the venue has within the community.

In January this year it was reported in the media that GIO bought the naming rights to Canberra Stadium for \$300,000 - \$350,000 for at least a four year period. Canberra Stadium was able to guarantee a minimum of 12 National Rugby League Canberra Raiders matches and eight Super Rugby Brumbies matches per year, all of which are televised. Due to the commercial and confidential nature of sponsorship deals, it is difficult to gather information regarding specific value of sponsorships.

The limited number of televised games that Campbelltown Sports Stadium has and that these are not guaranteed significantly lowers the value of the rights opposed to those venues that can offer a minimum of 12 televised events, such as Penrith's Sportingbet Stadium and Cronulla's Remondis Stadium. Council may need to consider if there would be greater value working in partnership with Wests Tigers regarding naming rights sponsorship. This ensures there is no conflict with the NRL and may be mutually beneficial to Wests Tigers to increase their presence in the area and strengthen their partnership with Council.

Conclusion

In order for Council to determine if the economic benefits that naming rights sponsorship would provide would outweigh the loss of regional identity that the stadium evokes, a professional valuation by a reputable company would need to be undertaken.

It is recommended that engaging a company to independently assess Campbelltown Sports Stadium's sponsorship value, would provide Council with the appropriate detail and options in order to make an informed decision to whether or not proceed to with expression of interests.

Officer's Recommendation

- 1. That a professional valuation of the naming rights to Campbelltown Sports Stadium be undertaken by a reputable company.
- 2. That the outcomes of the valuation and the feasibility of naming rights to Campbelltown Sports Stadium be present to Council for consideration.

Committee's Recommendation: (Mead/Lound)

That the Officer's Recommendation be adopted.

Amendment: (Lound/Thompson)

- 1. That a professional valuation of the naming rights to Campbelltown Sports Stadium be undertaken by a reputable company.
- 2. That the outcomes of the valuation and the feasibility of naming rights to Campbelltown Sports Stadium be present to Council for consideration.
- That a delegation of Council including the Mayor, General Manager and relevant staff
 members meet as soon as possible with members of the West Tigers Board to discuss
 the future of the West Tigers at Campbelltown Sports Stadium and the Macarthur
 Region.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the above amendment be adopted.

Council Resolution Minute Number 170

That the above amendment be adopted.

7. LIBRARY SERVICES

7.1 IT and Biscuits Workshops - Campbelltown Library Services

Reporting Officer

Manager Library Services

Attachments

Nil

Purpose

To advise Council of the Campbelltown Library Services 'IT and Biscuits' interactive technology workshops developed to provide information and assistance to the local community in the use of new technologies.

Report

In 2013, Campbelltown City Library began a series of workshops aimed at providing information and assistance to people about new technologies and media. Based on an Expressions of Interest Survey system, the library developed a program covering topics such as basic internet, emailing, Skype, mobile phones, eReaders and tablets, social media and accessing the library online. These sessions were well attended and the feedback from participants was very positive.

As part of Seniors Week 2014, the Library in conjunction with Council's Community Resources and Development section, ran a series of these programs specifically tailored to suit the needs of seniors attending. The interactive technology workshops were held across all of the libraries and were once again very successful. As places for these sessions were limited, the library has been taking waiting lists of people who missed out on these sessions but wished to be kept in mind for future sessions.

Due to the success of these programs and the current level of ongoing demand, the Library is again planning another series of the workshops to cover mobile phones, eReaders and tablets and also Windows 8. The specific programs are developed based on the demand and the requests received from customers of the library. People are encouraged to bring their mobile devices with them to the various sessions however, the library's resources of PC's, tablets, ipads and eReaders are available for people who do not have access to these devices.

With the growing demand for this type of information and assistance with new technology and media, it is anticipated that the 'IT and Biscuits' workshops will develop into an ongoing program.

The workshops will be widely publicised to the community and bookings for the sessions and further information can be made through the Library Services.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Glynn/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Mead/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 170

That the Officer's Recommendation be adopted.

8. (GEN	ERAL	BUSI	NESS
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Nil.

20. CONFIDENTIAL ITEMS

No reports this round

There being no further business the meeting closed at 5.53pm.

C Mead CHAIRPERSON

Reports of the Corporate Governance Committee Meeting held at 5.30pm on Tuesday, 9 September 2014.

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ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

ITEM	TITLE	PAGE
1.	GOVERNANCE AND RISK	3
1.1	24 Hour Fight Against Cancer Macarthur	3
1.2	Commemoration of the First World War and the Century of Anzac Day 2015	6
2.	PROPERTY SERVICES	12
2.1	Finalisation of Section 355 Management Committees	12
3.	FINANCIAL SERVICES	15
3.1	Investment report - July 2014	15
3.2	Monthly Rates Summary - July 2014	19
3.3	Sundry Debtors Report - July 2014	24
3.4	Financial Assistance Grant 2014-2015	31
4.	HUMAN RESOURCES	36
No rep	orts this round	36
5.	INFORMATION MANAGEMENT AND TECHNOLOGY	36
No rep	orts this round	36
6.	GENERAL BUSINESS	36
21.	CONFIDENTIAL ITEMS	36
21.1	Management Agreement - Town Hall Theatre Management Committee	36

Minutes of the Corporate Governance Committee held on 9 September 2014

Present Councillor F Borg

Councillor G Greiss Councillor P Hawker Councillor R Kolkman Councillor P Lake

Director Business Services - Mr M Sewell Acting Director City Works - Mr G Mitchell

Manager Emergency Management and Facility Services - Mr R Blair

Manager Executive Services - Mr N Smolonogov Manager Financial Services - Mrs C Mears Manager Human Resources - Mr B Clarence Manager Governance and Risk - Mrs M Dunlop

Manager Information Management and Technology - Mrs S Peroumal

Manager Waste and Recycling Services - Mr P Macdonald Business Review and Improvement Officer - Mr C Taylor

Executive Assistant - Mrs D Taylor

Apologies (Borg/Kolkman)

That the apologies from Councillors Dobson and Chanthivong be received

and accepted.

CARRIED

Election of Chairperson

In the absence of the Chairperson, Councillor Dobson, Councillor Lake was elected to chair the meeting.

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests - Nil

Non Pecuniary - Significant Interests - Nil

Non Pecuniary – Less than Significant Interests

Councillor Borg - Item 1.1 - 24 Hour Fight Against Cancer Macarthur - Councillor Borg advised that he is the Chairman of the 24 Hour Fight Against Cancer Macarthur and he will leave the room and not take part in debate nor vote on the matter.

Councillor Lake - Item 3.3 - Sundry Debtors Report - July 2014 - Councillor Lake advised that he is a Director of Western Suburbs Leagues Club.

1. GOVERNANCE AND RISK

1.1 24 Hour Fight Against Cancer Macarthur

Reporting Officer

Director Business Services

Attachments

Correspondence from the 24 Hour Fight Against Cancer Macarthur Inc (contained within this report)

Purpose

For Council to consider a request for sponsorship toward the 24 Hour Fight Against Cancer Macarthur 2014 event.

History

The 24 Hour Fight Against Cancer Macarthur has been conducted since October 2005. Council has sponsored this event through venue hire and the provision of public liability insurance, with other associated costs also being the responsibility of Council since the inaugural event.

Report

A request for sponsorship has been received by the 24 Hour Fight Against Cancer Macarthur Inc toward this year's event, to be conducted at the Campbelltown Athletics Stadium, Leumeah from Saturday 18 October to Sunday 19 October 2014.

The attached correspondence states that more than 1200 local residents participated in last year's event, with fundraising achieving more than \$280,000 towards the charity. Since the inaugural event in 2005, \$2.5m has been raised.

Council has been requested to continue sponsorship for the event through the provision of venue hire, 12 months public liability insurance, security and other associated costs related to the event.

It is proposed that Council provide public liability insurance that relates to the 24 Hour Fight Against Cancer Macarthur 2014 event as well as other minor events held by the 24 Hour Fight Against Cancer Macarthur Inc which has been provided under the public liability insurance coverage in previous years.

It is recommended that Council provide sponsorship for public liability insurance, venue hire and other associated costs as requested.

Officer's Recommendation

That Council provide sponsorship for public liability insurance, venue hire and other costs associated with fundraising activities for the 24 Hour Fight Against Cancer Macarthur 2014.

Having declared an interest in regard to Item 1.1, Councillor Borg left the room and did not take part in debate nor vote on this item.

Committee's Recommendation: (Kolkman/Greiss)

That the Officer's Recommendation be adopted.

CARRIED

At the conclusion of the discussion regarding Item 1.1, Councillor Borg returned to the room for the remainder of the meeting.

Council Meeting 16 September 2014

Having declared an interest in regard to Item 1.1, Councillor Borg left the room and did not take part in debate nor vote on this item.

Council Meeting 16 September 2014 (Lake/Hawker)

That the Officer's Recommendation be adopted.

Amendment: (Oates/Greiss)

- 1. That Council provide sponsorship for public liability insurance, venue hire and other costs associated with fundraising activities for the 24 Hour Fight Against Cancer Macarthur 2014.
- 2. That Council formally recognise the success of the 24 Hour Fight Against Cancer Macarthur 2014 and note the outstanding work it does in raising funds for our local community which not just provide physical resources and equipment but also raise community awareness of cancer issues.
- 3. That in recognition of this wonderful community work Council contact Telstra to nominate the 24 Hour Fight Against Cancer Macarthur 2014 for consideration to becoming the featured local on the front page of the yellow/white pages in Macarthur for 2015.

Council Resolution Minute Number 172

That the above amendment be adopted.

At the conclusion of the discussion regarding Item 1.1, Councillor Borg returned to the chamber for the remainder of the meeting.

ATTACHMENT 1



Fight Against Cancer Macarthur Inc PO Box 233N Campbelltown North NSW 2560

CIr Clinton Mead Mayor Campbelltown City Council PO Box 57 CAMPBELLTOWN NSW 2560

Dear Mayor

I write to request that Campbelltown City Council continue their sponsorship of the 24 Fight Against Cancer Macarthur by covering the insurance indemnity for a 12 month period on events associated with this fundraising venture and by providing security and other services at the Campbelltown Athletics Stadium Leumeah from Saturday 18th October to Sunday 19th October 2014.

Over 1200 local residents participated last year during the weekend and their efforts, combined with a number of other high profile fundraising events, raised more than \$280,000 for the Macarthur Cancer Therapy Centre and the Paediatric Ambulatory Care Unit both located in Campbelltown Hospital and the Palliative Care Unit and the Cancer Day Hospital at Camden Hospital.

It is my pleasure to inform you that, in addition to other sponsorships, this brings the total raised for local cancer care by the 24 Fight Against Cancer Macarthur to more than \$2.5m in just eight years. I am sure you agree that this is an outstanding achievement by our local residents and businesses and we expect to reach the \$3 million milestone in 2014.

The generous sponsorship of the Campbelltown City Council will be acknowledged on all printed publicity material such as banners, signage, brochures, posters and team booklets and on the event T-shirts. The logo will also be displayed on the Macarthur Cancer Therapy Centre patient transport bus that was purchased through this fundraising.

I look forward to welcoming you on the day and announcing the details of the continued support of Campbelltown City Council.

Yours sincerely

Clr Fred Borg Chairperson 17 August 2014

FIGHT AGAINST CANCER MACARTHUR INC.
Fundraising Authority under the Charitable Fundraising Act 1991
Registered Charity - Donations over \$2 are tax deductible

1.2 Commemoration of the First World War and the Century of Anzac Day 2015

Reporting Officer

Director Business Services

Attachments

- 1. Mawson Park and Milton Park plans (contained within this report)
- 2. Proposed freestanding, handcrafted plaque (contained within this report)

Purpose

To present to Council a list of projects for their consideration in commemorating the First World War and the Centenary of Anzac Day.

History

Council has been presented with a number of options for projects and events to commemorate the First World War and the Centenary of Anzac Day at briefings on 10 June and 5 August 2014.

Council has formed an internal committee to establish projects for this most significant period in Australia's history. The committee has also liaised with the Campbelltown and Ingleburn sub branches of the RSL in providing assistance with any events or projects that they would like to conduct in the local community.

Report

As highlighted, Council has been briefed on a number of occasions in regard to events and projects associated with commemorating the First World War and the Centenary of Anzac Day. The Campbelltown and Ingleburn sub branches have been kept informed and invited to all meetings of the committee to ensure that the events and projects proposed for Council's consideration enhance the commemoration of this most significant time in Australia's history.

The commemoration of Anzac Day in 2015 by the sub branches will not be impacted in any way by the proposed list of events that have been presented to Council. The Anzac Day events are a matter for the sub branches and support for these events will be provided in the normal manner.

Projects

Intergenerational projects (Adopt A Digger)

This project will involve local schools and youth groups working with local veterans to research a World War One veteran who was a resident of Campbelltown at that time. The schools/groups will present their research to the community in a variety of ways (eg, performance, technology, artworks, written works) at an event to be held as part of Anzac Day 2015 Centenary celebrations. BoysTown have indicated an interest in participating in this project.

Talking Library

This project has commenced with the Local History Librarian interviewing local people who have family linkages to the local servicemen and servicewomen involved in the conflict.

Commemorative DVD

Footage will be taken at various events over the four year period to provide a video history of the events that took place.

Commemorative Banners

Commemorative banners have been developed after feedback from Council that will be displayed during the four year commemorative period. The imagery to be used in the banners will be determined in consultation with both RSL sub branches.

Website

A webpage has been designed for dedicated Anzac commemorations which will provide information for Anzac events across the Local Government Area (LGA). There will also be links to events and Anzac related pages, photo galleries etc.

Events

Communications and Marketing are liaising with the sub branches regarding a number of proposed events. A letter has been forwarded to all school principals within the LGA advising of an event to be conducted in conjunction with the sub branches on 24 April 15. Schools, community groups and businesses are also being encouraged to submit their events/initiatives for inclusion on Council's website. Council has offered support to the conclusion of the Kangaroo March in October 2015 with further discussions to take place regarding the format of this event.

Commemorative Anzac memento

The memento will be a freestanding, handcrafted plaque that would be made from recycled Australian hardwood, featuring imagery relevant to the commemorations, laser etched into the timber. The plaque will also feature the silhouette of a soldier, and would stand approximately 30cm tall.

Timber has been sourced from the Bardia Barracks site to be included in each piece, acknowledging the significant war history in the Campbelltown LGA. It is also proposed that historically significant pine from Gallipoli would be milled and included in the plaque.

Each one would be personalised to the recipient, numbered and produced in a limited quantity, and be presented to a representative from each local school at the school's Anzac event due to take place at Koshigaya Park on 24 April 2015. Plaques would also be displayed in some of Council's facilities and presented to the two local RSL sub branches.

A commemorative booklet would accompany each piece to explain each of the elements and the significance of the plaque.

Memorials

It is proposed that a path be provided in Mawson Park which traverses the existing propeller, cannon and anchor and also the Kevin Wheatley VC Memorial. This path will lead to a 100 year Anzac Celebratory Walk. At the eastern end of the walk there will be a sandstone wall with a small water feature incorporated.

This wall will also incorporate facilities for single stem flowers to be placed on days of commemoration.

Adjacent to the walkway there will be small plinth wall erected which can accommodate future plaques. Within the memorial walkway small inserts will be placed into the path which will represent significant events from the First World War. Seats will be provided within this area for reflection.

At Milton Park there will be an avenue of trees established at the corner of Henderson Road and Macquarie Road. Within the existing concrete footpath, small memorials will be erected at a number of locations which will allow for commemorative plaques to be placed with a seat provided so that people can sit and reflect.

Council is also looking at the feasibility of constructing a large scale replica of the free standing handcrafted plaques as highlighted in the body of this report on the corner of Henderson Road and Macquarie Road. This item is not within the current budget and would require additional funds, should Council wish to proceed.

A budget allocation of \$250,000 was allocated in the 2014-2015 budget for the initiatives highlighted within this report. All projects and events will be conducted within this allocation however if Council were to proceed with the proposal of replicating the free standing plaque at Milton Park, a further allocation would be required once costings have been obtained.

It is recommended that Council endorse the projects and events in commemorating the 100 year anniversary of the First World War and Anzac Day, a series of conflicts that is one of the most significant events in Australian history and touched nearly every Australian family. It is appropriate for Council and the community to commemorate those who gave their life between 1914-1918.

Officer's Recommendation

That Council approve the range of projects and events to commemorate the Centenary of the First World War and Anzac Day as presented in the body of the report.

Committee's Recommendation: (Hawker/Kolkman)

- 1. That Council approve the range of projects and events to commemorate the Centenary of the First World War and Anzac Day as presented in the body of the report.
- 2. That in addition to the range of projects presented in the body of the report, that the Henderson Road and Macquarie Road large scale replica of the freestanding, handcrafted plaque at an additional cost of \$35,000, be approved.

CARRIED

Council Meeting 16 September 2014 (Lake/Hawker)

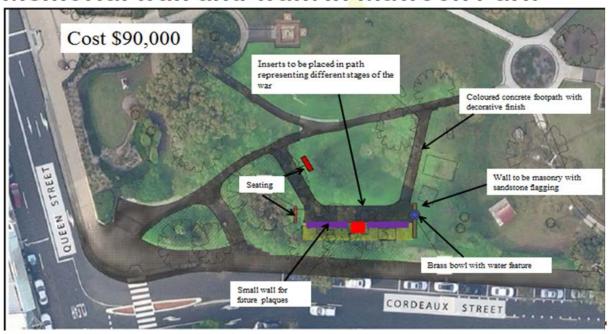
That the Officer's Recommendation be adopted.

Council Resolution Minute Number 171

That the Officer's Recommendation be adopted.

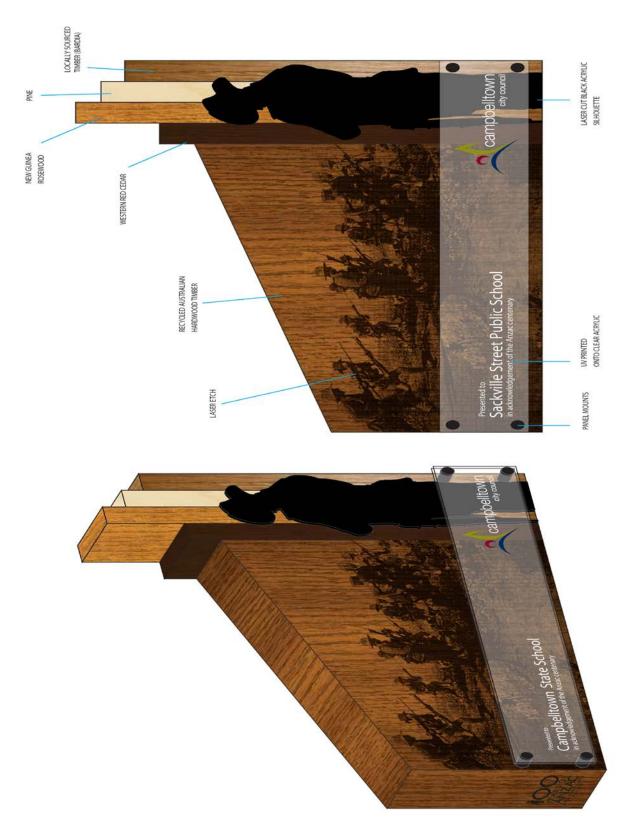
ATTACHMENT 1

Memorial wall and walk in Mawson Park





ATTACHMENT 2



2. PROPERTY SERVICES

2.1 Finalisation of Section 355 Management Committees

Reporting Officer

Manager Property Services

Attachments

Nil

Report

At the Council meeting of 26 February 2013 Council resolved to take over responsibility for managing the community facilities managed by Section 355 Committees. It was also recommended that meetings be arranged with each Section 355 Committee to make the necessary arrangements for handover.

For many years, Council implemented a system of community based Management Committees for the operation of several neighbourhood centres and community halls. The *Local Government Act 1993* (Section 355) empowered Council to establish such Committees and delegate authorities to these Committees to exercise various functions of Council.

Listed below are the Halls previously managed by Section 355 Committees:

Bow Bowing Neighbourhood	Ashraful Madaaris	10 Carnarvon Street, Bow
Centre	Incorporated	Bowing
Eagle Vale Neighbourhood	Eagle Vale NHC	3 Emerald Drive, Eagle Vale
Centre	Committee	
Glenquarie Neighbourhood	The Junction Works	Victoria Road, Macquarie
Centre	Limited	Fields
Macquarie Fields Community	Bangladesh Welfare	5 Fields Road, Macquarie
Hall	Society Campbelltown	Fields
Minto Community Hall	SWS Regional Advisory	4 Surrey Street, Minto
	Committee NSW Council	
	for Pacific Communities	
Woodbine Neighbourhood	Woodbine NHC	North Steyne Road,
Centre	Committee	Woodbine

These Section 355 Committees were made up of volunteers. The review of the Section 355 Committees identified that some members of the committees did not have the same level of accountability or the necessary financial and safety skills that Council staff have in respect to the operation and maintenance of these assets.

Following on from the Council resolution to take over the responsibility of managing the community facilities managed by the 355 Committees, meetings were held with each of the committee's representatives. A handover process was instigated in which Council took over the responsibility for the management of the subject facilities from 1 July 2013.

This allowed a transition period in order that the necessary arrangements could be made for Council to undertake any new bookings through the Customer Services Section and undertake any necessary repairs and maintenance of the facilities.

As part of this handover process each Section 355 Committee was required to transfer any money on hand to Council together with financial details including details relating to any bookings or bonds. This includes the following funds that were transferred to Council.

Bow Bowing Neighbourhood Centre	\$1,813.61
Eagle Vale Neighbourhood Centre	\$16,200.00
Glenquarie Neighbourhood Centre	\$3,924.60
Macquarie Fields Community Hall	\$2,250.00
Minto Community Hall	\$16,812.04
Woodbine Neighbourhood Centre	\$17,293.82

Review Details

A general review was undertaken of the information provided by each of the management groups. It became evident that a number of committees were operating as community/cultural groups (non-government organisations) conducting programs from the facilities and utilising the income towards the provision of their programs.

The expenditure of income for the provision of their own programs is in addition to each of the committees having been required to provide funds for the maintenance of the halls which they managed.

This appears to be a historic arrangement as some of the facilities such as the Macquarie Field Community Hall and Glenquarie Neighbourhood Centre have been managed on this basis for a considerable period. Council also undertook an expression of interest process in 2006 in which it granted a number of community organisations the management of the community halls.

The review identified that some of the committees were also conducting a number of Department of Community Services (DOCs) funded programs for the benefit of the local community.

As part of the handover process a transition period was provided to those groups which were undertaking existing DOCs funded programs from the facilities. Under this process these organisations were required to re-book the facilities through Councils customer services booking process and pay a hire fee for the use of the offices.

As part of this review a number of items were identified, which required further clarification which included the former Eagle Vale Neighbourhood Centre S355 committee. In this respect Council has been liaising with a representative of this committee seeking to reconcile the outstanding balance.

Current Status

Since Council has taken over the management and bookings of the community facilities previously managed by the Section 355 Committees there has been an increase in income as a result of an increase in the use of the subject halls.

As some of the halls were out of operation whilst maintenance and improvements were undertaken it is anticipated that with improved marketing that there should be further improvements in income/usage of the facilities over the 2014-2015 period.

It should also be noted that the Macquarie Fields Community Hall has recently been demolished on the basis of work, health and safety issues as previously identified in a report to Council 15 October 2013.

In reference to the handover process Council continues to pursue the former Eagle Vale Neighbourhood Centre S355 committee for recovery of payments.

Opportunities

It is intended to undertake a review of Council's community facilities which will include analysis of income/expenditure, asset life and usage in order to allow for future planning of the needs for these facilities.

This will also consider opportunities to improve the performance of the facilities through improved marketing and the design process for any future facilities.

On this basis it is intended to provide a further report to Council on completion of the 2014-2015 financial year outlining the review of Council's community facilities.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Greiss)

That the Officer's Recommendation be adopted.

Amendment: (Greiss/Hawker)

That a further report be presented detailing all of the issues surrounding the Section 355 Committees, in confidential session if appropriate.

CARRIED

Council Meeting 16 September 2014 (Lake/Hawker)

That the above amendment be adopted.

Council Resolution Minute Number 171

That the above amendment be adopted.

3. FINANCIAL SERVICES

3.1 Investment report - July 2014

Reporting Officer

Manager Financial Services

Attachments

Investment portfolio performance as at 31 July 2014 (contained within this report)

Purpose

To provide a report outlining Council's investment portfolio performance for the month of July 2014.

Report

Council invests any surplus funds that become available through the financial instrument designated by the Ministerial Order from the Office of Local Government. The *Local Government Act 1993* and the *Local Government (General) Regulation 2005* require a monthly investment report be presented to Council.

Council's Investment Portfolio as at 31 July 2014 stood at approximately \$85m. Funds are currently being managed both by Council staff and Fund Managers and are in accordance with the *Local Government Act 1993*, *Local Government (General) Regulation 2005* and Council's Investment Policy.

Portfolio Performance

Directly managed investments show an outperformance of the 90 day bank bill index benchmark by more than 100 basis points for the reporting period.

Monthly annualised return	July
Council Managed Funds	3.94%
Benchmark: 90 Day Bank Bill Index	2.76%

Investment returns can fluctuate during any one reporting period based on market perceptions, or as in the case of funds under management, changes in asset classes. As such, any measurement of performance is better reflected over a rolling 12 month period to average out any fluctuations in monthly performance. Council's total investment portfolio has outperformed the benchmark on average over the last 12 months.

Rolling year to date return	July
Council Managed Funds	4.06%
Benchmark: 90 Day Bank Bill Index	2.63%

Council's portfolio as at 31 July 2014 is diversified with 70% in term deposits of varying lengths of maturity which are managed in accordance with market expectations and Council's investment strategy, 22% in floating rate notes which gives Council a set margin above either 30 or 90 day bank bills, 7% in fixed rate bonds, 1% in funds in a short term at call account.

Maturity profile	31 July
Short term at call	\$1,205,340
0 – 3 months	\$43,063,536
3 – 6 months	\$18,307,700
6 – 12 months	\$18,145,019
12 months +	\$4,500,000

All investments are placed with approved deposit taking institutions. No funds are placed with any unrated institutions.

Credit exposure	31 July
AAA to AA-	71%
A+ to A-	24%
BBB+ to BBB-	5%
Other approved deposit taking institutions	0%

Economic outlook

The Reserve Bank of Australia (RBA) Board left the cash rate unchanged at its present level of 2.5% at the meeting held on 5 August, which was widely anticipated by most economists. The accompanying statement to this decision was relatively unchanged from previous months and reiterated that present indications suggest a period of stability in interest rates.

Summary

Council's investment portfolio continues to outperform the benchmark of the 90 day bank bill index. The Local Government Investment Guideline leaves little scope for the enhancement of Council's investment portfolio with the various investment products being offered. However, to enhance the portfolio, advantage is taken on the length of maturity of the investment given the rating of the institution, as well as reviewing any new investment products offered in consultation with Council's financial advisor, Spectra Financial Services.

Regular liaison with Council's external financial advisor assists in monitoring all of the risk factors to maximise Council's return on the investment portfolio, while minimising the risk associated with this strategy.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Hawker)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 171

That the Officer's Recommendation be adopted.

ATTACHMENT 1

CAMPBELLTOWN CITY COUNCIL INVESTMENT PORTFOLIO

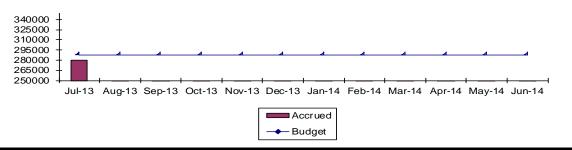
Summary July 2014

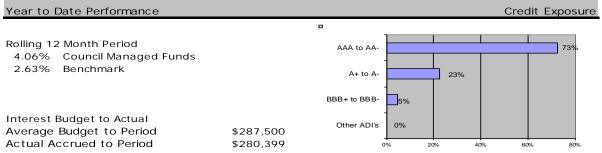
Benchmark UBS Warburg 90 Day Bank Bill Index

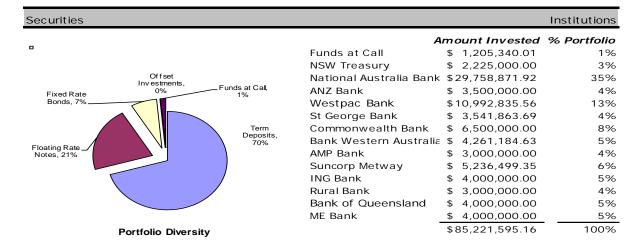
Portfolio Balance \$85,221,595.16

Monthly Performance	Return (mth)	Return (pa)
UBSW 90 Bank Bill Index Total Portfolio	0.23% 0.33%	2.76% 3.93%
Performance to Benchmark	+ 0.10%	+ 1.17%
Portfolio - Direct Investments	0.33%	3.94%
Performance to Benchmark	+ 0.10%	+ 1.18%
Short Term Call Account	0.25%	2.90%

Monthly Interest Accrued







3.2 Monthly Rates Summary - July 2014

Reporting Officer

Manager Financial Services

Attachments

- 1. Monthly rates summary (contained within this report)
- 2. Actual to budget result (contained within this report)
- 3. Rates statistics (contained within this report)

Purpose

This report details the 2014-2015 Rates and Charges Levy and cash collections for the month ending 31 July 2014.

Report

Rates and Charges levied during the month totalled \$92,169,441. This amount represents 98.6% of the estimated budget for the year. It is anticipated that current budgetary targets will be met through supplementary rating issues as new valuation lists are received during the year from the Valuer Generals Office.

Receipts collected to the end of July totalled \$6,829,971. In percentage terms this amount represents 7.42% of all rates and charges due to be paid. In comparison, the amount collected in the same period last year was 7.61%.

The annual Rates and Charges Levy was conducted early in July month and notices were issued on 7 July 2014. Included with the rates notices were two separate inserts, these informative inserts relate to:

- 'Need a clean up, jump the queue' insert which advises residents of a new initiative developed by Waste Services that allows residents to book kerbside clean ups over the internet
- 'Campbelltown LEP' insert advising residents of the Draft Campbelltown Local Environment Plan on exhibition on 12 June to 8 August 2014.

Debt recovery action during the month involved the issue of 213 Statements of Claim and 17 Writs. Primarily legal action is in relation to Statements of Claim on matters initiated following the 31 May 2014 instalment due date.

Ratepayers who have purchased property since the annual notices were issued will receive a 'Notice to New Owner' letter. This letter advises ratepayers the annual amount levied and any balance unpaid since settlement occurred. During July, 202 of these notices were sent to ratepayers.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Kolkman)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Hawker)

That the Officer's Recommendation be adopted.

Amendment: (Chanthivong/Kolkman)

- 1. That a report be presented to Council comparing the Council rates paid by pensioners in the local government area under normal IPART indexation and the recent 11% rate rise in the next 10 years.
- 2. That the report also include the financial impact on this Council to increase the pensioner rebate to offset the 11% rate rise.

Council Resolution Minute Number 171

That the above amendment be adopted.

RATES SUMMARY

ATTACHMENT 1

STATEMENT OF ALL OUTSTANDING RATES AND EXTRA CHARGES
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RATE - CHARGE	NET ARREARS 1/7/2014	NET LEVY FOR YEAR	PENSION REBATES	EXTRA CHARGES	TOTAL RECEIVABLE	CASH	NET AMOUNT DUE	POSTPONED RATES & INTEREST	GROSS AMOUNT DUE
RESIDENTIAL	2 229 478 24	52.013.462.87	1 338 579 29	93 972 96	52.998.334.78	3 943 839 65	49 054 495 13	371.379.76	49 425 874 89
BUSINESS	505,760.07			10,277.76	17,850,326.36	1,159,538.84	16,690,787.52		16,690,787.52
BUSINESS - IND	2,596.47	00.00		11.86	2,608.33	0.00	2,608.33		2,608.33
FARMLAND	9,799.71	400,083.80	887.10	2.83	408,999.24	7,452.18	401,547.06	141,833.44	543,380.50
MINING	0.00	15,252.33		00.00	15,252.33	0.00	15,252.33		15,252.33
LOAN	221,327.81	-331.69		696.51	221,692.63	56,415.68	165,276.95	38,692.43	203,969.38
INFRASTRUCTURE	0.00	5,413,622.33		00.00	5,413,622.33	341,865.15	5,071,757.18	9, 291.42	5,081,048.60
F5 ACCESS RAMPS	719.65	00.00		1.78	721.43	00.00	721.43		721.43
TOTAL	\$2,969,681.95	\$75,176,378.17	\$1,339,466.39	\$104,963.70	\$104,963.70 \$76,911,557.43	\$5,509,111.50	\$5,509,111.50 \$71,402,445.93	\$561,197.05	\$71,963,642.98
CADBAGE	16 070 677	17 000 708 63	707 D34 26	7 00 4 07	7 004 07 16 800 650 55	1 237 350 50	15 662 308 06		15 662 308 06
STORMWATER	48,658.95		03:100	50.16	1,077,794.75	83,508.96	994,285.79		994,285.79
GRAND TOTAL	\$3,691,311.11	\$3,691,311.11 \$93,226,192.44	\$2,136,500.65	\$108,008.83	\$108,008.83 \$94,889,011.73	\$6,829,971.05	\$6,829,971.05 \$88,059,040.68	\$561,197.05	\$561,197.05 \$88,620,237.73

Total from Rates Financial Transaction Summary 88,413,096.29	88,413,096.29
Overpayments	-207,141.44
Difference	0.00

ANALYSIS OF RECOVERY ACTION

Rate accounts greater than 6 months less than 12 months in arrears	840,957.28
Rate accounts greater than 12 months less than 18 months in arrears	147,727.05
Rate accounts greater than 18 months in arrears	43,129.05
TOTAL rates and charges under instruction with Council's agents	\$1,031,813.38

ATTACHMENT 2

COMPARISON OF BUDGET TO ACTUAL

DESCRIPTION	ORIGINAL	REVISED	ACTUAL	BALANCE	% RAISED
	BUDGET	BUDGET		STILL REOD.	
RESIDENTIAL	51,874,900	51,874,900	52,013,463	(138,563)	100.27%
BUSINESS	17,321,100	17,321,100	17,334,289	(13,189)	100.08%
FARMLAND	407,200	407,200	400,084	7,116	98.25%
MINING	15,200	15, 200	15,252	(52)	100.34%
INFRASTRUCTURE	5,414,300	5,414,300	5,413,622	849	%66`66
TOTALS	75,032,700	75,032,700	75,176,710	(144,010)	100.19%
INTEREST CHARGES	348,200	348, 200	13,162	335,038	3.78%
LEGAL COSTS RECOVERED	840,000	840,000	92,040	747,960	10.96%
PENSIONERS - Sec 575	(1,774,400)	(1,774,400)	(1,771,301)	(3'066)	%83.66
PENSIONERS - Sec 582	0	0	(365, 200)	365,200	%00.0
PENSIONERS SUBSIDY	975,920	975,920	974,215	1,705	%83.66
SUB TOTAL	75,422,420	75,422,420	74,119,627	1,302,793	98.27%
DOMESTIC WASTE CHARGES	16,805,600	16,805,600	16,591,953	213,647	98.73%
COMMERCIAL WASTE CHARGES	372,600	372,600	428,776	(56,176)	115.08%
STORMWATER MNGMNT	897,000	000' 268	1,029,086	(132,086)	114.73%
GRAND TOTALS	93,497,620	93,497,620	92,169,441	1,328,179	98.58%
-					
COLLECTIONS AS A % OF:	TOTAL	TOTAL		TOTAL	TOTAL
1	RECEIVABLE	LEVIED		RECEIVABLE	LEVIED
RESIDENTIAL	7.44%	7.58%			
BUSINESS	9.50%	%69.9	RATES	7.16%	7.33%
FARMLAND	1.82%	1.86%	WASTE	7.32%	7.27%
INFRASTRUCTURE	6.31%	6.31%	STORMWATER	7.75%	8.11%
ALL RATES	7.16%	7.33%	TOTAL RATES & CHARGES	7.42%	7.55%

ATTACHMENT 3

TES STATISTICS

No. of documents Issued	luly	August	August September October November December January February	October	November	December	January	February	March	April	May	June	Aug-13
						,							
Rate Notices	50,437												48,779
Electronic - DoH	5,499												5,655
Instalment Notices													
Electronic - DoH													
Missed Instalment Notices													
- Pensioners > \$15.00													
Notice to new owner	202												169
7-day Letters - Council issued													
- Pensioners > \$500.00													
7-day Letters - Agent Issued													
Statement of Claim	213												235
Judgments	18												70
Writs	17												23
eRates	1,356												1,163
Arrangements	364												382

3.3 Sundry Debtors Report - July 2014

Reporting Officer

Manager Financial Services

Attachments

- 1. Debtors summary to 31 July 2014 (contained within this report)
- 2. Ageing of sundry debts to 31 July 2014 (contained within this report)

Purpose

To provide a report detailing the amount outstanding by type and age for sundry and miscellaneous debts for the period ending 31 July 2014.

Report

Debts outstanding to Council as at 31 July 2014 are \$2,132,471, reflecting a decrease of \$918,034 since June 2014. The ratio of outstanding debts to current invoices has increased from 8% in June to the current level of 20%. This debtor management ratio is a measure of the effectiveness of recovery efforts, however is impacted by Council policies as well as economic and social conditions.

Invoices raised - July 2014

During the month, 393 invoices were raised totalling \$694,043. The majority of these are paid within a 30 day period, however those that remain unpaid from previous periods for longer than 90 days are detailed at the end of this report. The most significant invoices raised during the month have been in the following areas:

Government and other Grants – \$211,090 – the main invoices relate to:

Crime Prevention and Federal Offenders Branch - Safer Street Program,	\$209,000
CCTV for Campbelltown and Ingleburn CBD's	

Land and Building Rentals – \$122,679 – all invoices relate to:

Nuvezo Pty Ltd - monthly rental Dumaresq Street Cinema	\$23,283
Aldi Stores - monthly rental Macquarie Fields	\$22,517
Glenquarie Hotel Pty Ltd - monthly rental Macquarie Fields	\$20,438
Caltex Oil Australia Pty Ltd - monthly rental Macquarie Fields	\$15,062
Mycorp Group Pty Ltd - monthly rental Macquarie Fields	\$13,696
NSW Basketball Association Limited - monthly rental for July and August at Minto Indoor Sports Centre	\$9,167
McDonalds Australia Limited - monthly rental Macquarie Fields	\$7,565
Macarthur Community Options - monthly rental Campbelltown	\$5,958

Sportsground and Field Hire – \$103,044 – the invoices relate to:

Total Event & Management Service Pty Ltd - commission on alcohol and kiosk sales from West Tigers versus Canberra Raiders game	\$25,227
West Tigers Football Club - hire of sports stadium, floodlighting and commission on ticket sales	\$22,155
Macarthur Rams - corporate box at Western Sydney Wanderers versus Macarthur Rams trial match held at Campbelltown Sports Stadium	\$7,500
Eschol Park Soccer Club - floodlighting for 1 October 2013 to 30 June 2014	\$3,967
Macarthur Rams Football Club Inc - floodlighting for 1 October 2013 to 30 June 2014	\$3,046

Corporate Administration – \$63,718 – the invoices relate to:

Nuvezo Pty Ltd - land rates and charges 2014-2015	\$14,978
Aldi Stores - land rates and charges 2014-2015 and recovery of outgoings	\$14,520
Caltex Oil Australia Pty Ltd - land rates and charges 2014-2015	\$6,826
Mycorp Group Pty Ltd - land rates and charges 2014-2015	\$6,280
Campbelltown District Netball Association - contribution to repair of soccer oval following State Age Championship 2013	\$5,982

Road and Footpath Restoration – \$60,223 – the invoices relate to:

Sydney Water Corporation - road and footpath restorations in various suburbs within the Local Government Area	\$35,531
Jemena Gas Networks (NSW) Ltd - footpath restorations in various suburbs within the Local Government Area	\$9,327
Stowe Australia Pty Ltd - footpath restoration in Campbelltown	\$7,445
Telstra - road and footpath restorations in various suburbs within the Local Government Area	\$7,197

Receipts to the value of \$1,612,077 have been received during the period, the most notable in the following areas:

Various Sundry Items	\$692,204
Government and other Grants	\$377,090
Land and building rentals	\$106,339
Sportsground and Field Hire	\$105,568
Waste Collection Services	\$83,269

Sundry debts outstanding - 31 July 2014

Debts exceeding 90 days of age totalled \$174,140 as at 31 July 2014. The major invoices relating to this balance include:

Description	Date Invoiced	Balance
Debtor 68316.9 - retaining wall between Lot 1451 DP 703487, 2 and 4 Brownlow Place, Ambarvale. Debtor is maintaining arrangement to pay \$450 per month as approved by Council	09/06/10	\$12,857
AFL NSW - Contribution to Thomas Acre Reserve Spectator Fencing. Payment is now expected in September 2014	13/02/14	\$7,700
Imperium Projects Pty Ltd - Road Restoration at 25 Blaxland Rd Campbelltown. Matter has been referred to council's agents Executive Collections. Statement of Liquidated Claim was issued to debtor on 04/06/14. Payment arrangement of \$600 per month commencing June 2014	03/01/14	\$2,373
Debtor 67532.2 - Compliance Service Administration fees and contractor fees to reduce overgrown vegetation. Property owners are bankrupt and a Trustee has been appointed. As this is a property related debt, the account will be paid when the property is sold, paperwork lodged at Courts for possession of property with anticipated sale by end of 2014	08/05/09 to 14/09/11	\$5,312
Caspers Baseball Club - electricity charges. Club is experiencing financial difficulty, unable to commit to structural payment plan however have paid irregular payments to reduce the debt where possible. Further discussions are progressing with the Club	17/12/12 to 14/03/14	\$7,311
Wests Tigers Football Club - floodlighting and commission on ticket sales	17/06/13 to 19/05/14	\$10,846
JPG Exhibition Pty Ltd - refund of exhibit fees for 'Baby Boomers and Retiree Expo 2012' paid by Council which was cancelled. Legal action commenced however debtor declared bankrupt - proposed write off as can not pursue further	15/11/11	\$3,641
Minto Cobras JRLFC - electricity charges and hire fees relating to usage of Benham Oval. Administrator has been appointed by Western Suburbs District Junior Rugby League Limited, outcome expected by early October	15/05/12	\$5,280
MPS Plumbing Services - debt relates to road restoration works at Victoria Road, Macquarie Fields. Legal action commenced June 2014, Statement of Liquated Claim issued, payment arrangement entered into with debt to be finalised by September, however debtor defaulted on arrangement. Judgment obtained August 2014	18/03/13	\$4,733
Caltex Oil Australia Pty Ltd - dispute over market review, this amount is subject to independent assessment	08/02/13	\$5,528

Debt recovery action is undertaken in accordance with Council's Sundry Debtor Recovery Procedures Policy and commences with the issue of a tax invoice. A person or entity may be issued any number of invoices during the calendar month for any business, services or activities provided by Council. At the conclusion of each calendar month, a statement of transactions is provided with details of all invoices due and how payments or credit notes have been apportioned. Once an invoice is paid, it no longer appears on any subsequent statement.

All debts that age by 60 days or more are charged a statement administration fee of \$5.50 per statement. Debtors are contacted by telephone, email or in writing to make suitable arrangements for payment of the overdue debt. Where a suitable arrangement is not achieved or not maintained as agreed, a seven day letter is issued referencing referral to Council's debt recovery agents.

Matters referred to Council's recovery agent are conducted in accordance with relevant legislation and the *Civil Procedures Act 2001*. Formal legal recovery commences with a letter of demand (or letter of intent) providing debtors with at least 14 days to respond. In the event that no response is received, instructions are given to proceed to Statement of Claim allowing a further 28 days to pay or defend the action. Failing this, the matter will automatically proceed to judgment and continue through the *Civil Procedures Act 2001* process.

All costs associated with formal legal recovery are payable by the debtor and staff continue to make every effort to assist debtors to resolve their outstanding debt before escalating it through the local court.

During the month, 46 accounts were issued a letter of demand on Council's letterhead, advising that if the account was not settled or an appropriate arrangement was not made, the account will escalate to formal legal action through Council's agents.

19 accounts progressed to the first stage of formal legal recovery action. The defaulting debtors were issued a letter of demand by Council's agents Executive Collections, advising that if the account was not settled or an appropriate arrangement was not made the account may be escalated to a Statement of Liquidated Claim.

Council's agents were instructed to proceed with one Statements of Claim, for unpaid licence fees.

Council officers continue to provide assistance to debtors experiencing difficulties in paying their accounts. Debtors are encouraged to clear their outstanding debts through regular payments where possible, to avoid any further recovery action.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Kolkman/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 171

DEBTORS SUMMARY 1 July 2014 to 31 July 2014

DEBTOR TYPE/DESCRIPTION	ARREARS AT 30/06/2014	RAISED THIS PERIOD	RECEIVED THIS PERIOD	BALANCE AT 31/07/2014	% DEBT RATIO
Corporate Administration	225,974	63,718	48,870	240,823	11.29%
Education and Care Services	18,710	0	0	18,710	0.88%
Community Bus Tennis Court Hire	358	0	215	143	0.01% 0.00%
Sportsground and Field Hire	212,248	103,044	105,568	209,725	9.83%
Government and other Grants Public Hall Hire	1,267,838	211,090 5,999	35,886	1,101,838	51.6/% 0.91%
Health Services	350	0	0	350	0.02%
Land and Building Rentals	46,621	122,679	106,339	62,961	2.95%
Healthy Lifestyles	15,592	26,360	38,858	3,094	0.15%
Library Fines and Costs	177,233	1,636	0	178,869	8.39%
Licence Fees	64,938	15,485	24,160	56,263	2.64%
Pool Hire	8,095	13,291	13,865	7,522	0.35%
Private Works	23,056	0	450	22,606	1.06%
Road and Footpath Restoration	100,410	60,223	61,622	99,011	4.64%
Shop and Office Rentals	17,826	28,232	23,682	22,377	1.05%
Various Sundry Items	769,177	42,285	692,204	119,258	2.59%
Waste Collection Services	83,269	0	83,269	0	0.00%
	3,050,505	694,043	1,612,077	2,132,471	100%

AGEING OF SUNDRY DEBTOR ACCOUNTS - 31 July 2014

Description	Current Charges	Total 30 Days	Total 60 Days	Total 90+ Days	Balance Due	Previous Month 90+ days
Corporate Administration	26,708	78,021	110,999	25,094	240,823	25,171
Abandoned Items	0	0	0	8,944	8,944	8,944
Education and Care Services	18,710	0	0	0	18,710	0
Community Bus	88	54	0	0	143	0
Sportsground and Field Hire	84,798	16,452	59,232	49,243	209,725	63,604
Government and other Grants	209,000	872,881	12,257	7,700	1,101,838	7,700
Public Hall Hire	2,836	10,695	3,105	2,778	19,414	2,433
Health Services	0	0	0	350	350	350
Land and Building Rentals	54,471	1,255	1,250	5,984	62,961	5,625
Healthy Lifestyles	824	2,040	2	229	3,094	269
Library Fines and Costs	178,869	0	0	0	178,869	0
Licence Fees	15,147	11,030	5,960	24,126	56,263	25,871
Pool Hire	5,884	0	81	1,557	7,522	1,978
Private Works	0	0	0	22,606	22,606	21,867
Road and Footpath Restoration	58,027	34,030	0	6,954	99,011	26,837
Shop and Office Rentals	12,503	5,387	4,487	0	22,377	71
Various Sundry Items	30,092	23,134	47,456	18,576	119,258	14,102
Waste Collection Services	0	0	0	0	0	0
	658,525	1,054,979	244,829	174,140	2,132,471	204,822

3.4 Financial Assistance Grant 2014-2015

Reporting Officer

Manager Financial Services

Attachments

Letter from NSW Local Government Grants Commission dated 13 August 2014 (contained within this report)

Purpose

To provide a report outlining Council's allocation of Financial Assistance Grant Funding for 2014-2015.

Report

Council received correspondence dated 13 August 2014 from the NSW Local Government Grants Commission advising the allocation of the 2014-2015 Financial Assistance Grant. The grant is made up of two components; the General Purpose component and a Local Roads component and is paid to local councils under the provisions of the *Commonwealth Local Government (Financial Assistance) Act 1995*.

Although there are two separately identified grant components, the total funds are paid to Council as unconditional grants and therefore may be used for any purpose according to Council's local priorities. Council allocates the General Purpose component to fund various operational activities, however the Local Road component, is specifically allocated for the renewal of Council's local roads network.

FINANCIAL ASSISTANCE GRANT - History

Year	General Purpose \$	Local Roads \$	Total entitlement \$	% change	CPI/Pop adjustment \$	Total payments
2010-2011	8,251,816	1,464,742	9,716,558	6.3%	144,417	9,860,975
2011-2012	8,482,244	1,525,895	10,008,139	3.0%	30,834	10,038,973
2012-2013	8,745,250	1,554,544	10,299,794	2.9%	(229,919)	10,069,875
2013-2014	8,744,340	1,610,313	10,354,653	0.5%	(12,782)	10,341,871
2014-2015	8,588,854	1,621,702	10,210,556	-1.4%	58,664	10,269,220

As part of the 2014-15 Federal Budget the Government announced that it "...will achieve savings of \$925.2 million over four years by pausing indexation of the Local Government Financial Assistance Grants Programme for three years commencing 1 July 2014." Accordingly, there will be no further adjustments to the overall national funding pool for CPI and population growth until the 2017-2018 year. However, it is expected that there will be minor annual adjustments to the general purpose pool that take into account population share changes across jurisdictions.

The general purpose component has decreased by \$155,486 from the 2013-2014 year. This is due to this component of the grant being allocated to the States on a population basis and population growth in NSW is below the national average. Combined with the pause in indexation, it is anticipated the NSW share of the general purpose component grant will decrease over the next three years. NSW will continue to receive its 29% fixed share of the local roads component.

The CPI and population estimates used by the Commonwealth to determine 2013-2014 grants varied from the actual results. This resulted in an underpayment occurring for the amount paid in 2013-2014. The underpayment amounted to \$12.8m nationally and \$2.9m for NSW. The adjustments are made across the 2014-2015 quarterly instalments and amount to \$58,664 for Campbelltown City Council.

Details of the amount allocated to Council for the 2014-2015 Financial Assistance Grant as compared to budget are shown in the table below:

Component	General Purpose \$	Local Roads \$	Total \$
2014-2015 entitlement	8,588,854	1,621,702	10,210,556
2013-2014 CPI adjustment	49,626	9,038	58,664
TOTAL	8,638,480	1,630,740	10,269,220
2014-2015 Budget	8,750,000	1,619,300	10,369,300
Adjustment required	(111,520)	11,440	(100,080)

The table above reflects a reduced amount of \$100,080 in the 2014-2015 Financial Assistance Grant as compared to the original budget. This adjustment will need to be funded in the September Quarterly Financial Review.

In recent years the Government has been accelerating the payment of the grant to Councils by bringing forward the first and second quarters of the grant pool. This strategy, which was introduced to support economic growth and jobs has now been ceased, and payments will revert to the normal schedule with the first payment due in August 2014 followed by quarterly payments going forward.

Officer's Recommendation

- 1. That the information be noted.
- 2. That the 2014-2015 Financial Assistance Grant Budget be adjusted in the September 2014 quarterly review.

Committee's Recommendation: (Borg/Greiss)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 September 2014 (Lake/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 171



5 O'Keefe Avenue NOWRA NSW 2541 Locked Bag 3015 NOWRA NSW 2541 AUG19'1 Our Reference:

A387133

Contact: Phone: Bruce Wright 02 4428 4132

Mr Paul Tosi General Manager Campbelltown City Council PO Box 57 CAMPBELLTOWN NSW 2560

13 August 2014

Dear Mr Tosi

The NSW Minister for Local Government, the Hon Paul Toole MP and the Deputy Prime Minister and Minister for Infrastructure and Regional Development, the Hon Warren Truss MP, have approved the Grants Commission's recommendations for the 2014-15 financial assistance grants.

The 2014-15 estimated entitlement for Council is \$10,210,556. This consists of two components:

- · a general purpose component of \$8,588,854
- a local roads component of \$1,621,702.

The local roads component comprises of a population and local road length formula amount of \$1,487,234 and a bridge length formula amount of \$134,468.

The total grant is a general purpose grant with no conditions attached to the expenditure of these funds.

The payments consist of the 2014-15 estimated grants **plus** an adjustment for 2013-14. The adjustment for Campbelltown City Council amounts to \$58,664, being made up of \$49,626 for the general purpose component and \$9,038 for the local roads component. This adjustment is necessary because the actual CPI and the NSW share of the national population varied from the Commonwealth estimates used to determine the 2013-14 grants.

The grant payments for Campbelltown City Council, which total \$10,269,220 and is made up of \$8,638,480 for the general purpose component and \$1,630,740 for the local roads component, is expected to be paid by way of instalments as set out in the following table:

 DATE
 AMOUNT

 Not before 18 August 2014
 : \$2,567,305.00

 Not before 18 November 2014
 : \$2,567,305.00

 Not before 17 February 2015
 : \$2,567,305.00

 Not before 18 May 2015
 : \$2,567,305.00

T 02 4428 4132 F 02 4428 4199 TTY 02 4428 4209
E grants@dlg.nsw.gov.au
W http://www.dlg.nsw.gov.au (follow the "Commissions & Tribunals" links)



2

As part of the 2014-15 Federal Budget the Government announced that it "...will achieve savings of \$925.2 million over four years by pausing indexation of the Local Government Financial Assistance Grants Programme for three years commencing 1 July 2014." Accordingly, there will be no further adjustments to the overall national funding pool for CPI and population growth until the 2017-18 year.

It should be noted that the general purpose component of the grants is allocated to the States on a population basis. This will mean the NSW share of the general purpose component grant is expected to decrease during the period of paused indexation because population growth in NSW is expected to be below the national average.

NSW will continue to receive its 29% fixed share of the local roads component.

The table below, sourced from Budget Paper 3, shows the forecast allocations for NSW:

	2014-15	2015-16	2016-17	2017-18
	\$m	\$m	\$m	\$m
General Purpose	506.8	504.9	502.9	522.6
Local Roads	203.9	203.9	203.9	212.7
Total	710.7	708.8	706.8	735.3

The grants to individual councils will continue to fluctuate during this period as the Grants Commission makes its annual assessment of relative need in the context of declining funding levels. Accordingly, councils are urged to exercise caution with their financial assistance grants budget forecasts.

A Commission circular (GC 138) was e-mailed to Council on 13 August 2014 showing a schedule of councils' grant entitlements for 2014-15, together with background information about the grants. Further information is available from the Grants Commission's web site at www.dlg.nsw.gov.au (follow the "Commissions & Tribunals" links).

Should you require any further information please contact the Commission's Executive Officer, Bruce Wright, (02) 4428 4132.

I trust this information is of assistance.

Yours sincerely

Grahame Gibbs Deputy Chairperson

4. HUMAN RESOURCES

No reports this round

5. INFORMATION MANAGEMENT AND TECHNOLOGY

No reports this round

6. GENERAL BUSINESS

Nil.

21. CONFIDENTIAL ITEMS

21.1 Management Agreement - Town Hall Theatre Management Committee

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A (2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

There being no further business the meeting closed at 6.05pm.

P Lake CHAIRPERSON

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 19 August 2014.

Officer's Recommendation

That the information be noted.

Council Meeting 16 September 2014 (Lound/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 173

Reports Requested as at 19 August 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
14.2.12 RK 3494184	CCS20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre. Comment: A briefing was held on 19.11.13. Awaiting advice from Council's Solicitors. Further briefing to be arranged.	cs	November 2014
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC. Comment: finalising information for report.	cs	November 2014
26.3.13 PL 3356012	CS6.4 - That a detailed report be presented outlining the quality and possible need for an upgrade on the current lighting (including current environmental lighting) of all sporting fields in the Campbelltown LGA and that the report include total costing. Comment: investigations still ongoing. Update reported item 6.6 of the Community Services Committee Meeting held 09.09.14.	CS	October 2014
16.7.13 MO 3483181	CS3.1 - Further report analysing the impact of the changes to the Arts Funding Program when information becomes available.	CS	November 2014
13.8.13 PH 3512590	CG8.1 - Report outlining feasibility of renaming Campbelltown showground. Comment: finalising information for report.	cs	October 2014
10.9.13 MO 3547252	CS6.1 - Report updating the status for the installation of No Smoking signage at sporting and public places where smoking is prohibited and also include other educational initiatives that Council could undertake. Comment: finalising information for report.	CS	November 2014
12.11.13 GB 3560252	CCS20.1 - Further report within 12 months reviewing progress and advising Council of further means of adapting to the new funding agreements for Aged and Disability funding.	cs	November 2014
10.12.13 WG 3650256	CS3.4 - Further report analysing the impact of the 'Arts and Cultural Policy' when information becomes available in 2014.	cs	November 2014
10.12.13 CM 3650066	CG8.1 - Report regarding the possibility of a naming rights sponsorship for Campbelltown Sports Stadium. Comment: Reported item 6.7 of the Community Services Committee Meeting held 09.09.14.	cs	

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
11.02.14 FB 3707460	NoM15.1 - That a report be presented to Council on the feasibility of providing library services across all areas of the local government area. Comment: waiting on final report from consultant.	CS	November 2014
11.02.14 MO 3714105	CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee.	CS	November 2014
11.03.14 GG 3747859	CG6.4 - That a report be presented outlining the feasibility of compiling short video clips to be loaded on Council's website to promote Council's outstanding recreational facilities. Comment: Reported item 1.1 of the Community Services Committee meeting held 09.09.14.	CS (CG)	
06.05.14 DL 3814234	CS6.1 - That a further report be presented to Council once successful projects for Round Two of the 2013-2014 Participation and Facility Grant Program have been announced by the Office of Communities - Sport and Recreation. Comment: To date, funding has not been announced.	CS	October 2014
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. Comment: finalising information for report.	CS	October 2014
1.7.14 PL 3896360	CG6.1 - Report on other options for managing Council's library fines.	CS	Novembe 2014
1.7.14 DL 3857024	CS6.3 - Further report once successful projects have been announced for NSW Footy Facilities Fund Applications.	CS	October 2014
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields.	CS	Novembe 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
16.10.12 PL 3197155	CG8.4 - Report examining the feasibility of installing CCTV capabilities in the Campbelltown CBD, with installation locations to be determined in conjunction with Campbelltown Police. The report to also outline the costs associated with the installation, maintenance and monitoring of the system and detail any government grants available to assist in the installation of ta CCTV system. Comment: Council has been successful in obtaining a grant for the funding of CCTV in the Campbelltown/Ingleburn CBD areas. The grant will not be provided until the 2014-2015 financial year and the documentation is currently being prepared for lodgement. Funding successful and consultant engaged for the design and costs associated with the CCTV project.	cw	November 2014
12.11.13 WG 3563387	CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown.	cw	October 2014
06.05.14 PL 3815091	CW5.2 - That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events. Comment: Awaiting further information from the Roads and Maritime Services.	cw	October 2014
29.7.14 MO 3939937	PE5.1 - Report regarding feasibility and costs benefits of replacing the existing lighting within the LGA with led lighting.	cw	November 2014
29.7.14 PH 3934247	CW1.3 Further update reports re Blackburn Road, Wedderburn and Wedderburn Road Bridge.	cw	November 2014
19.08.14 FB 3961602	CW1.4 - That a further report be presented to Council on the outcome of the public consultation of Shared Zones - Campbelltown and Ingleburn CBD.	cw	October 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
26.2.13 PL 3326067	CCG21.2 - Report in regard to a Licence Agreement with the Town Hall Theatre Group Incorporated for the use of the Town Hall Theatre. Comment: Reported item 21.1 Confidential Corporate Governance Committee Meeting 9 September 2014.	BS	
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road.	BS	November 2014
10.9.13 PH 3547390	CG8.1 - Report investigating the feasibility of establishing a Civil Engineering Scholarship at UWS for students who reside in the Campbelltown LGA called the JE Hely Scholarship. Comment: Awaiting proposal from UWS.	BS	November 2014
15.10.13 CM 3586103	CG2.2 - Further report on alternatives for the conduct of the 2016 Local Government Election. Comment: Awaiting the appointment of Council's Manager Governance and Risk.	BS	October 2014
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE.	BS	December 2014
29.7.14 FB 3934178	CG1.3 - Further report following public exhibition of Draft Code of Meeting Practice.	BS	October 2014
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building.	BS	March 2015
29.7.14 PL 3934172	CG2.3 - Further report following receipt of submissions re processing Road and Walkway Closure Applications. Comment: A report will only be submitted should submissions be received.	BS	November 2014
19.08.14 PL 3961397	CG1.2 - that a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors policy.	BS	November 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	November 2014
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. Comment: Currently reviewing the large amount of submissions received.	PE (EP)	December 2014
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	October 2014
18.12.12 AM 3259490	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield.	PE (EP)	Decembe 2014
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA.	PE (EP)	October 2014
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. Comment: Trial to be completed mid December 2014 and reported thereafter.	PE (CS)	February 2015
11.03.14 GG 3747637	NofM15.1 - That a report be presented to Council in relation to authorised and unauthorised wrecking yards and dismantling of vehicles undercover which exist in the Campbelltown Local Government Area and include information regarding planning and compliance controls and any other associated matters relating to these types of activities. Comment: Reported item 4.2 of the Planning and Environment Committee meeting held 09.09.14.	PE (CS)	
06.05.14 TR 3814671	PE2.3 - that a report addressing the submissions received in response to the consultation process and the status of the "outstanding" acquisition authority matter be presented after the conclusion of the exhibition/consultation period.	PE (EP)	Novembe 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
03.06.14 SD 3859318	 That Council further negotiate with the NSW Land and Housing Corporation to secure the Corporation's support to amend the draft Airds Bradbury Renewal Project Voluntary Planning Agreement and where necessary, the Concept Plan Approval to take account of the following items: the inclusion of a package of on-ground works (based on an action plan agreed to by Council) including crossing treatments at major roads, tree planting and driver warning signage, to assist general koala movement across the Airds renewal area. the retention of Baden Powell Reserve as public open space or at the least, to achieve a further significant reduction in the area of the Reserve to be developed for housing. That the outcome of negotiations pursuant to Item No. 1 above be reported to Council for consideration. That the matter of the preferred option for community facilities within the Voluntary Planning Agreement be discussed at a Councillor Briefing Session, to be held prior to the end of August 2014. That an urgent meeting be arranged with the Premier of NSW, The Hon Mike Baird, the Member for Wollondilly, The Hon Jai Rowell, the Member for Campbelltown, Mr Bryan Doyle, the Mayor of Campbelltown City Council, Councillor Dobson and the General Manager to discuss the final part of the concept plan. 	PE (DS)	October 2014
03.06.14 FB 3859174	CW5.1 - That a report be presented outlining the process for dealing with unauthorised commercial and residential signs which are posted on road and roundabout signs across the Local Government Area. Comment: Reported Item 4.3 of the Planning and Environment Committee 09/09/14.	PE (CS)	
1.7.14 TR 3866135	PE2.4 - Report following conclusion of public exhibition of No 194 Campbelltown Road Denham Court - Proposed Amendment to LEP 2002.	PE (EP)	April 2015
1.7.14 BT 3858912	PE 2.5 - Further report following the Trial Indian Myna Bird Action Program.	PE (EP)	April 2015
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line.	PE	November 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
19.08.14 TR 3961555	PE 4.2 - That an urgent report be presented to Council detailing upgrade requirements to reflect current Industry Standards and Best Practices in housing of animals and animal care including: a) the construction of purpose built, building/buildings to house animals with separate dedicated animal exercise runs b) the best location to house the Facility within the Campbelltown Local Government Area c) the best Management Practices for the Facility and animal welfare/care.	PE (CS)	November 2014
19.08.14 TR 3961552	PE 4.4 - that a further report be presented to Council for Council consider adoption of the draft policy and the associated fees referred to above in recommendation 1, together with details of any submissions received, at the conclusion of the public exhibition period of the draft Street Trading Policy.	PE	November 2014

9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors August 2014

Attachments

Nil

Report

On 19 February 2013, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors
 - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW prepared by the Director-General from time to time

(viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses as at August 2014 were as follows:

Expenses

Lxpe	11303	
1.	Training Seminars and Conferences Cost for August 2014.	\$9600
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for August 2014.	\$4180
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for August 2014.	\$13
4.	Periodicals Cost of annual subscriptions. Cost for August 2014.	Nil
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for August 2014.	\$4326
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for August 2014.	\$1724
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for August 2014.	Nil
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for August 2014.	\$2017
Prov	ision of Facilities	
1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for August 2014.	\$6340
2.	Communication System Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for August 2014 in accordance with Councillors Policy.	\$2076

3. Office Equipment

Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for August 2014.

\$419

4. Council Vehicle

Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for August 2014.

Nil

5. Internet Facilities

Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for August 2014.

\$1022

6. Care Expenses

Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for August 2014.

Nil

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for August 2014 amounted to \$31,717.

Officer's Recommendation

That the information be noted.

Council Meeting 16 September 2014 (Hawker/Greiss)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 174

Attachments

Nil

Report

At the Corporate Governance Committee meeting held on Tuesday 9 September 2014 Councillors expressed concern regarding an article published on Monday 8 September 2014 in the Sydney Morning Herald (SMH) titled 'Council amalgamations back on the Agenda'. It should be highlighted that the SMH article was based on a report published by the NSW Treasury Corporation (TCorp) on work commissioned by the Local Government Independent Review Panel. TCorp undertook an assessment of the financial capacity and sustainability of all 152 Councils in NSW. Each Council received a report prepared by TCorp that provided an assessment of the two key areas:

- the financial capacity of the Council to undertake additional borrowings
- the financial performance of the Council in comparison to a range of similar councils and measured against prudent benchmarks

It should be highlighted that this report was based on data between 2009-2012 financial reporting years. This report and the SMH article does not take into consideration any of the initiatives implemented by Campbelltown City Council or any other council in NSW in addressing areas of improvement relating to financial sustainability and infrastructure funding since that time.

TCorp prepared a Financial Sustainability Rating (FSR) and Outlook for each council. Council was presented a report from the TCorp Assessment of the financial sustainability of the NSW Local Government Sector, published in April 2013. Campbelltown City Council's rating in terms of the FSR was considered to be moderate with an outlook rating of negative which takes into consideration the condition of assets.

Factors influencing a negative rating include underfunding of asset maintenance and large infrastructure backlogs. A negative outlook means that there is potential for deterioration in a Council's capability to meet its financial commitments in the short-term and resulting in a change of rating.

Further long term modelling resulted in Campbelltown City Council's projected outlook rating as documented in the SMH article as being 'weak'. This is documented in page 39 of the TCorp document and is based on the assumption that Council will continue not to address the criteria taken into account in assessing Council's long term financial sustainability.

Short Term Financial Sustainability

Council has over a number of years implemented financial strategies to address short term financial sustainability. In 1993-1994 Council took the opportunity to restructure its debt portfolio given the change in financial markets and reducing interest rate margins. Since the appointment of the General Manager, Council has been presented a number of scenarios to strengthen Council's short term financial indicators. Council implemented a strategy to reduce borrowings and budget for an operational surplus of \$200,000 strengthening short term financial indicators and reducing Council's debt service ratio.

Council's external auditor Alan Morse and Co when presenting the results of the 2003 financial statements indicated to the current council that there was a need to continue to strengthen Council's short term financial indicator and cash flow. This reinforced the strategy that had already been implemented in providing for budget surpluses and reducing Council's debt service ratio.

In 2002, the then NSW Local Government Managers Australia (LGMA) developed the 'Sustainable Financial Health Check Manual' which incorporated a set of financial indicators along with industry benchmarks on what constitutes a healthy council. Council had already highlighted a number of issues in regards to the current status of the financial ratios and implemented a number of improvements in order to address Council's short term financial viability. These initiatives resulted in the strengthening of these ratios as indicated in table below:

Performance Indicators	2000	2013
Current ratio	1.92:1	3.03:1
Unrestricted current ratio	1:1	3.17:1
Debt Service ratio	23.04%	4.30%

Innovation and Performance Sub Committee

The Innovation and Performance Sub Committee was formed in 2005 to consider reports and make recommendations to Council with respect to business improvement, innovations, and cost saving initiatives implemented. The Sub Committee oversees operational savings through improved efficiencies and technological advances, with more than \$9m worth of efficiencies being reported since its introduction to Council.

Internal Audit

Council has also established an internal audit function and approves an annual audit program to ensure that appropriate standards of probity are maintained throughout the organisation and opportunities for financial waste and indiscretion are minimised. Council has also committed to an annual program of service reviews to identify opportunities for the refinement and/or enhancement of existing services and functions.

Asset Management Plan

Council has over a number of years developed a rigorous Asset Management Plan that informs Council as to the current status of all Council's asset portfolio. In 2001 Council developed a strategy to capture and document all infrastructure assets that needed to be recorded and rated using Local Government indicators. This work provided a solid foundation for Council to develop ongoing modelling scenarios in being able to evaluate the amount that Council would need to allocate to maintain the whole asset portfolio at a satisfactory level.

The then Deputy Director of the Division of Local Government visited Council to review its Asset Management Strategy in dealing specifically with infrastructure assets. The Deputy Director of the Division complemented Council on its Asset Management Strategy and used Campbelltown City Council as a model to other Local Government authorities. This Asset Management Strategy and plan has formed a part of the current resourcing strategy associated with Integrated Planning and Reporting.

Council has been collecting and maintaining a register of all its infrastructure assets which as at 30 June 2013 was valued at \$1.8b. This information informs the Council's Asset Management Strategy, Asset Management Plan and the backlog and funding gap calculation within the Long Term Financial Plan. At that time Council had identified a substantial infrastructure backlog, currently valued at \$29.7m that if not addressed could increase to more than \$80m in 10 years. This backlog was the subject of the Special Rate Variation which is dealt with later in this report.

Loan Borrowing Portfolio

As previously highlighted within this report, in 1993-1994 Council made a decision to restructure its loan portfolio. This decision was based on the opportunity to reduce Council's debt service ratio as well as reducing Council's interest rate exposure. The flattening of the debt service payments at that time provided greater flexibility in Council's budget to increase levels of service. The ongoing commitment by Council to reduce the amount of borrowing in each financial year has strengthened Council's debt service ratio and increased flexibility in Council's operational budget. This has now provided Council with the opportunity to increase borrowings under the Local Infrastructure Renewal Scheme (LIRS) which provides a source of funds at minimal interest rate exposure. Council will be borrowing \$10m in the current financial year to provide a significant impetus in addressing the renewal of Council's infrastructure assets.

Projects

It should be highlighted that Council has continued during this period of strengthening short term sustainability to provide an improved level of community facilities. The savings associated with the restructuring of Council's loan portfolio were set aside and allocated to specific works for allocation to the Asset Management Reserve. A significant amount of these savings have been absorbed in Council's operating budget due to substantial increases in meeting a number of legislative requirements associated with employee costs and utilities. However Council maintains committed to allocating funds to the Asset Management Reserve and allocated \$12m to the establishment of the new Ingleburn Library and Community facility without the need to borrow any additional funds. Council has continued this program and has provided a renewed Campbelltown swimming centre now known as the Gordon Fetterplace Aquatic Centre and is currently refurbishing the Macquarie Fields Leisure Centre.

The State Government in 2011 announced an interest free loan for projects that would facilitate growth. Council applied and was successful for funding of \$5.7m to build the extension to Farrow Road enabling commuter's direct access to the Campbelltown railway station

Sustainability

Council has formed an internal committee to deal with sustainability initiatives in addressing the reduction of greenhouse emissions and reducing Council's exposure to the increasing cost of public utilities. Council has reported on a number of occasions the initiatives that have been funded through Waste and Sustainability Improvement Payment (WaSIP) Program which has now been redirected to addressing waste and recycling initiatives.

Council has implemented over \$3m of grant funding for the provision of sustainability initiatives resulting in a reduction of energy consumption. This funding enabled the provision of the following projects indicated below that Council has implemented through the WaSIP program:

- Solar pool heating at Gordon Fetterplace
- Solar pool heating at Eagle Vale Central
- Photovoltaic system at the Depot
- Air conditioning replacement and Building Management System upgrade
- Photovoltaic system at the Civic Centre
- Photovoltaic system at the Arts Centre

Product	Month of	First Year Savings			
Project	implementation	Consumption (kWh)	Cost (\$)		
Solar pool heating at Gordon Fetterplace	December 2010	NA	\$5,475		
Solar pool heating at Eagle Vale Central	August 2011	6,386 ↑	\$24,280 ↓		
Photovoltaic system at the Depot	June 2011	28,100 ↓	\$700 ↓		
Air conditioning replacement and Building Management System upgrade	April 2012	499,284 ↓	\$62,849 ↓		
Photovoltaic system at the Civic Centre	March 2013	132,328 ↓	\$9,774 ↓		
Photovoltaic system at the Arts Centre	March 2013	212,798 ↓	\$21,328 ↓		
		866,214 ↓	\$113,220 ↓		

It is important that Council being one of the largest organisations within the Local Government Area should lead the way in promoting ongoing sustainability initiatives from an environmental, social and financial perspective.

Cost Shifting

Council has been presented with a number of reports regarding the shifting of costs from other levels of government resulting from changes of legislation or the withdrawal of grant funding of programs that provide an ongoing benefit to the community where Council has made a decision to retain these valuable services to the community. A cost shifting survey is conducted by Local Government NSW each year with Council's last return resulting in over \$5.7m worth of cost shifting.

It is important for all levels of government to work collaboratively in providing services and amenity to the community. The intergovernmental relationship between Council and Housing NSW in the delivery of the renewal of the Minto housing estate has produced a triple bottom line result in terms of benefit to the community. It is pleasing that there has been significant social improvement with an exponential reduction in the crime statistics within the estate it is also pleasing that members of that community have a range of improved amenities and this has been a result of the collaboration between all levels of government.

Long Term Financial Sustainability

Council has on many occasions considered briefings in regard to the long term sustainability of Councils financial position taking into consideration the backlog in infrastructure works and the lack of adequate funding to maintain Council's assets on an annual basis.

Council, in adopting the 2014-2015 Budget and Long Term Financial Plan as well as Council's delivery program, has made a decision that will secure councils long term financial sustainability over the next 10 year period. This decision will increase the level of annual infrastructure maintenance as well as addressing the infrastructure backlog through the various sources of income available to Council. There will continue to be challenges in relation to ongoing financial sustainability and delivering the range of services and facilities to meet community expectations as Council will continue to encounter significant growth.

In adopting the 2014-2015 budget Council has implemented a one-off permanent increase to rate income by 11% called a special rate variation (SRV). By increasing rates by 11%, rather than only adopting the annual increase set by IPART, an additional \$5.2m in revenue will be generated.

Council has also committed to apply for a \$10m subsidised loan under the State Government's LIRS as well as contributing \$1m annually from the asset replacement reserve. This will significantly decrease the funding gap for the upgrade, maintenance and renewal of our assets in 2014-2015 alone. The financial modelling of this scenario can be found in the Long Term Financial Plan.

The loan borrowings will be a direct injection into the roads and buildings infrastructure backlog. The additional repayments required to service the loan is proposed to be funded from the Special Rate Variation which promotes intergenerational equity (i.e. the cost of the asset is spread over those future generations who are receiving the benefit). Over the past several years, Council has taken advantage of the first two rounds of LIRS to obtain additional borrowings with a reduced interest rate to assist with addressing the infrastructure backlog outlined in the Asset Management Strategy.

This proposal will also require ongoing efficiency savings to ensure a balanced budget, with a strategic review of all Council services to ensure maximisation of resources commencing next financial year.

It should be highlighted that Council has continued to strengthen its short term indicators and has capacity to increase borrowings resulting in an increase in the debt service ratio. Council continues to improve its Integrated Planning and Reporting framework by developing a more rigorous Asset Management Plan and a more informed Long Term Financial Plan.

Conclusion

The future financial sustainability of Council is dependent on its ability to adapt and respond to the challenges faced in the community including catering for the growth and demands of an emerging regional city, while addressing ageing infrastructure needs and demographic changes.

This proposal is not a short term fix - it's a 10 year plan for a sustainable city. It will enhance the city's long term sustainability and provide infrastructure at a satisfactory level which can cater for the growth and future demands expected of an emerging regional city.

It is disappointing that the SMH article is based on the TCorp report of April 2013 and does not take into consideration initiatives that have been placed by many councils in developing strategies to ensure the ongoing sustainability for their communities. The collaborative approach by this Council has continued to meet the financial challenges of a diverse multifaceted organisation.

Within the TCorp report to achieve a positive outlook (long term sustainability) the following factors contribute to a Council receiving a positive rating:

- successful Special Rate Variation applications which will likely improve councils operating result to the next FSR category comment: Council has been successful in applying for a Special Rate Variation of 11% which has been implemented in the 2014-2015 financial year
- a detailed program of maintenance and renewal works to reduce the infrastructure backlog
 comment: as part of the Special Rate Variation Council has developed a Renew-Connect-Revitalise program that documents all works associated with the Special Rate Variation, additional borrowing and additional funds from the Asset Replacement Reserve
- additional own sourced revenue in the short term which would improve Council's financial flexibility comment: As part of the Asset Management Reserve Council has identified the need for future infrastructure funding to meet the demands of growth. Funds that are produced through the sale of Council assets will be placed in the reserve to embellish existing infrastructure and to meet with the demands of growth that will be encountered by the city. Council has also identified \$1m from the Asset Replacement Reserve to provide additional funding to compliment the Special Rate Variation and loan borrowings.
- Proactive in seeking cost savings and efficiency programs in place. comment: Council has identified ongoing savings through the Innovation and Performance Sub Committee which reports to Council on a 6 monthly basis. Council has also been presented with briefings regarding the implementation of sustainable initiatives throughout Council facilities within the Local Government Area. The initial funding for these sustainability initiatives was provided by the WaSIP funding and it is disappointing that the criteria for this funding has changed significantly and does not enable further environmental sustainable initiatives. Council has adopted to place savings from the implementation of sustainability initiatives into a reserve that will fund future works to reduce energy consumption.

As highlighted in this report, Council has implemented strategies that over a number of years to address the financial capacity of the organisation while attempting to minimise the impact on the rate payer.

Council remains committed to making decisions that benefit our community and achieve Council's vision of providing a city of choice and opportunity in a natural environment.

Officer's Recommendation

That Council respond to the issues within the Sydney Morning Herald article of Monday 8 September 2014 through the local media.

Council Meeting 16 September 2014 (Matheson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 175

9.4 Soldiers Memorial Park Ingleburn

Attachments

Correspondence from the Federal Member for Werriwa regarding Soldiers Memorial Park Ingleburn (contained within this report)

Report

Council has received correspondence from the Federal Member for Werriwa advising of the extension of the ANZAC Centenary Local Grants Program (ACLGP) funding to 30 September 2014.

The Werriwa ACLGP Committee have approached Council requesting permission to submit a submission for a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling from Gallipoli to commemorate the fallen Veterans at the Soldiers Memorial Park on Memorial Avenue, Ingleburn.

Given the construction of the Memorial Rose Garden and the fencing of this area, this proposal would further embellish the memorial and is therefore recommended to Council to support this submission at no cost to Council.

It has been requested that Council respond to this request in a timely manner due to funding terminating on 30 September 2014.

Officer's Recommendation

That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn.

Council Meeting 16 September 2014 (Borg/Kolkman)

That the Officer's Recommendation be adopted.

Amendment (Greiss/Mead)

- 1. That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn.
- 2. That in recognition of Council's belief in the principle of transparency and prudent decision making, a report be presented to this Council highlighting how this rose garden came about and detailing the events associated with the construction of the rose garden.

Council Resolution Minute Number 176

That the above amendment be adopted.



Laurie Ferguson MP



Federal Member for Werriwa

4th September 2014

SEP08'14 08:16:57 RCUD

Paul Tosi General Manager Campbelltown City Council PO Box 57 CAMPBELLTOWN 2560

Dear Mr Tosi

Soldiers Memorial Park Ingleburn

As you might be aware the Minister for Veterans' Affairs, Senator the Hon. Michael Ronaldson had announced an extension of the ANZAC Centenary Local Grants Program(ACLGP) funding to 30th September 2014.

Werriwa's ACLGP Committee wish to approach Council with a request to be able to submit a submission with the ACLGP for a 9m tapered white powder coated flagpole, plaque and Lone Pine seeding from Gallipoli to commemorative to the fallen Veterans' at the Memorial Soldiers Park on Memorial Ave, Ingleburn.

As the closing date is approaching us could you please respond to this request urgently?

Kind regards.

Vicki Meadows On behalf of the

Werriwa ACLGP Committee

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report (contained within this report)

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 16 September 2014 (Borg/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 177

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July 2014	Aug 2014	Sept 2014
Campbelltown	137	219	232	159	134	29	0	0	0
Ruse	169	3	21	86	57	0	0	31	13
Kentlyn	0	0	0	0	0	0	0	0	0
Airds	851	347	1230	1541	270	26	54	154	3
St Helens Park	0	12	60	0	0	0	0	0	0
Rosemeadow	45	16	37	120	111	8	0	42	0
Ambarvale	23	34	39	122	132	0	0	0	0
Woodbine	70	0	0	0	0	0	0	0	0
Claymore	12	59	22	171	0	37	0	0	0
Eschol Park	59	13	10	58	47	0	0	0	0
Kearns	0	0	0	0	0	0	0	0	0
Raby	116	0	0	65	0	0	0	0	0
St Andrews	22	0	49	143	0	62	0	0	0
Bow Bowing	0	0	0	0	0	0	0	0	0
Minto	766	309	176	832	110	97	0	156	0
Ingleburn	738	702	648	436	368	226	98	34	64
Macquarie Fields	253	215	213	530	243	130	28	76	83
Glenfield	397	498	310	215	251	73	83	7	0
Blair Athol	0	0	0	0	0	0	0	0	0
Bradbury	0	82	45	40	0	0	0	0	0
Total m ²	3658	2510	3092	4518	1723	688	263	500	163

During the reporting period 6 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2013		July to Sept 2013	Oct to Dec 2013	Mar	Apr to June 2014	July 2014	Aug 2014	Sept 2014
26	22	11	15	13	18	5	5	6

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July 2014	Aug 2014	Sept 2014
Area 1	1290	1830	1860	2366	1573	2343	1230	1107	964
Area 2	1254	2155	2064	1645	1169	1946	550	528	1150
Area 3	585	617	487	552	435	492	495	222	131
Area 4	1660	1836	2142	1199	887	2102	672	1050	646
Total	4789	6438	6553	5782	4044	6883	2947	2907	2891

OPERATIONAL SERVICES SECTION (Reporting period 4 to 31 August 2014) OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves Sites	143	3	12	0	158
Road Verges - Sites	2	6	8	10	26
Community/Childcare Centre's - Sites	4	0	0	10	14
Servicing Laneways – Sites	29	32	80	0	141
Litter/Rubbish Pickup	163	46	1	2	212
Herbicide Spraying (hrs)	6	6	0	13	25
Mulching (cm³)	0	0	0	0	0
Garden Maintenance	0	1	13	8	22
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	204	90	0	294
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	3	4	0	0	7
Tractor Road Verge (Sites)	0	1	1	1	3
Tractor Servicing Parks and Reserves (Sites)	19	14	4	5	42
Cemetery	0	0	0	0	0
Fire Hazard Reduction	0	32	0	0	32
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves Sites	31	33	27	25	116
Road Verges - Sites	18	14	20	95	147
Community/Childcare Centre's - Sites	6	2	5	6	19
Cemetery	0	6	0	0	6
Tractors Servicing Sporting Fields	2	3	5	5	15
Litter/Rubbish Pickups (hrs)	48	40	30	37	155
Herbicide Spraying (hrs)	18	15	21	26	80
Mulching - Quantity M ³	80	160	240	120	600
Garden Maintenance - Sites	50	39	43	53	185
Garden Refurbishment - Sites	3	6	0	2	11
Top Dressing - Sites (tonne)	16	17	9	2	44
Aeration of Fields - Sites	0	8	6	2	16
Sharps Pickups - Quantity	0	0	0	0	0
Miscellaneous Requests (hrs)	15	18	25	28	86
Refilling of Sandpits	0	0	0	0	0
Plumbing	11	18	26	9	64
Fit Goal post sleeves	0	0	0	0	0
Cricket Wicket Maintenance	0	0	0	0	0

HORTICULTURE ACTIVITIES

Mulching Activities

Horticulture staff have been involved in spreading approximately 45 tonnes of mulch at Glenalvon House, Mawson Park, the Civic Centre and Blaxland Road service lanes.

National Tree Day - Schools

Horticulture staff delivered 2400 assorted native seedlings to 48 schools within the city areas prior to the Schools Planting Day held on 25 July 2014.

National Tree Day Planting Site

Twenty nine volunteers assisted Horticulture staff in the planting of approximately 1200 assorted native species within the planting area at Bow Bowing on 27 July 2014.

The volunteers concentrated on the planting of 1000 Cumberland Plain native seedlings while Council staff concentrated on the planting of the larger advanced native species.

Open Space staff spread approximately 80 cubic metres of mulch over the entire planting area during the first week of August.

Ingleburn CBD - Refurbishment Planting

Horticulture staff replaced a number of shrubs within the landscaped median at the intersection of Oxford and Macquarie Roads that were creating a sight distance issue. The shrubs were replaced with a number of lower growing ornamental grasses.

Raby Road Roundabout

Mulching of the roundabout garden situated at the intersection of Raby Road and Eagle Vale Drive was recently carried out. Approximately 15 cubic metres of mulch was spread over this area.

Gilchrist Drive - Mulching

Horticulture staff have been involved in the spreading of approximately 30 cubic metres of mulch in the landscaped areas near the intersection of Menangle Road. This activity is current and ongoing.

Braeside Reserve, Glen Alpine

A number of replacement plants are currently on order for refurbishment of the existing garden areas and a quote will shortly be received for the replacement of damaged kwik kerb edging.

Landscape Refurbishing - Park Central

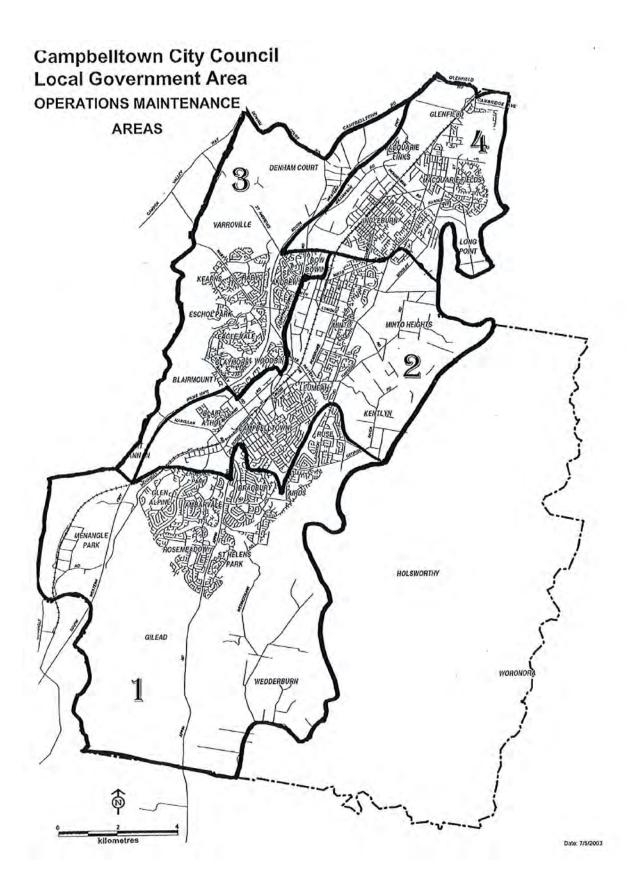
Six replacement street trees with a 200 litre container size are currently on order for replanting in Parkside Crescent. 1000 advanced native grasses are on order for refurbishment planting within the existing garden areas of Marsden Park.

COUNCIL TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	6	6	3	6	21
Council	46	29	18	50	143
Termites	0	2	1	0	3
Plumber - Sewer Chokes	0	0	0	0	0
N/A	10	1	2	0	13
HOLD	0	2	3	1	6
Total	62	40	27	57	186

PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total	
Private Trees	26	16	10	20	72	



ROADS AND DRAINAGE

A. HEAVY PATCHING - Roads And Footpaths

This resource has been heavy patching for the month of August. 4 days were lost to rain. 10 tonnes of road base was used during this period on various road works.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	313	244	275	212	1044
Road restorations m ²	5	0	0	11	16
AC Base Course Total (tonne)	47	38	28	37	150

B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	281	392	174	179	1026
Edge breaks (LM)	46	0	8	0	54
Restorations m ²	0	0	0	0	0
Car parks pot holes	9	0	0	20	29
Trip Hazard Footpaths	10	0	8	0	18
Total	346	392	190	199	1127

C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	21	5	5	53	84
Telstra Inspections	2	4	6	1	13
Sydney Water inspections	10	2	4	6	22
Integral inspections	0	0	0	0	0
Gas Inspections	4	1	2	4	11
Customer requests	5	1	2	2	10

D. COMMUNITY RESPONSE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks	2	0	1	1	4
Pits cleaned by hand or suction	88	159	442	66	755
Tail out drains/headwalls	29	7	1	1	38
Removal of waste matter (cubic)	27	28	0	3	58
Flushing of stormwater lines(linear)	1092	1712	0	680	3484
Underpass (drainage) cleaning	0	1	0	0	1
Trip hazards/footpath hazards	1	6	1	3	11
Dead animals removed	9	14	4	19	46
Parra webbing drainage	2	1	1	0	4
Sign retrievals and straightening	0	3	1	4	8
Syringes	18	115	2	10	145
Deliver and set up at venues	0	0	0	4	4
Paver repairs m ²	0	0	0	0	0
Oil/ Paint Spill/Debris on Road	7	3	12	4	26
Median Cleaning/Poisoning	638	20	26	167	851
Guide Posts	47	0	0	0	47
Total	1960	2069	491	962	5482

E. STREET ACCESSORIES - Sign Manufacturer

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	1	11	0	7	19
Street signs	13	9	5	7	34
Community signs	0	29	0	0	29
Ordinance signs	2	7	0	1	10
Various council signs	0	5	0	0	5
Warning signs	1	0	3	3	7
Council special events	0	18	0	0	18
Directional	0	2	0	3	5
Banners	0	2	3	0	5
Various Stickers	0	352	0	0	352
Total	17	435	11	21	484

Sign Erection

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	1	2	1	1	5
Bollards replacement and repair	13	15	12	9	49
Street signs	18	23	25	8	74
Community signs	14	12	0	0	26
Ordinance	73	38	4	20	135
Regulatory	75	88	35	41	239
Graffiti Removal m²	8	9	2	4	23
Warning Signs	23	24	15	17	79
Install various banners	1	1	2	0	4
Line Marking/Car Park m²	20	0	20	0	40
Directional	5	7	4	3	19
Total	231	219	120	103	693

F. FOOTPATH RECONSTRUCTION PROGRAM 2014 - 2015

Stage 1 - Works order issued.

G. NEW FOOTPATH CONTRUCTION PROGRAM 2014- 2015

Pending.

H. KERB AND GUTTER ROAD RELATED 2014 - 2015

Stage 1 - 79% complete Stage 2 - 72% complete

ROADS PROGRAM 2014 – 2015

Micro Surfacing (5B) – Works order issued Heavy Patching (6C) – Works order issued Spray Seal (3A) – Works order issued Spray Seal (3B) – Works order issued Stabilisation Program (B) – Works order issued Mill / Fill Program (6A, B, C, 7A) – 32%complete

J. OPERATIONS MINOR WORKS

Car Park Restoration - Gunners Soccer Club

25% complete.

Koshigaya Park - Gift Project

40% complete.

K. CAPITAL WORKS

Parkside Crescent - Car Park and Road Widening

Stage 5 - 98% complete.

Redfern Creek Weed - Removal and Bank Stabilisation

Stage 1 - 100% complete. Stage 2 - 100% complete.

Heritage Park - Improvements and landscaping

15% complete.

Eagle Vale Drive Road - Widening and Round about

30% complete.

Smith's Creek-Formalisation

45% complete.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9530.01	Water Cart	Water pump damaged	CCC Workshop and Supplier	56hrs
9952.01	Howard Slasher	Spindle and blade carrier	CCC Workshop and Supplier	64hrs
9726.01	Tipper truck	Brake reline and exhaust	CCC Workshop and Supplier	38hrs

The following is a breakdown of the work performed since the last report 4 August 2014 – 31 August 2014.

9530	The water cart had a damaged water pump. Parts had to be sourced from interstate causing significant downtime. Parts have arrived and have been fitted. The water cart is back in service.
9952	The Howard slasher had a leaking spindle, worn out blades and carrier bar. Parts were sourced interstate, fitted and item returned to service.
9726	A full brake reline and exhaust repair was identified on the tipper truck during its scheduled service and inspection. Repairs have been carried out and truck is back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

22
104
20
22
35
3
8
63
19
34
9
16

Of the reported repairs above 38 were out in the field.

Workshops Solar panels have currently added 42,855 kWh back to the grid.

The Workshop has also carried out the following duties:

- RFS annual scheduled servicing commencing this week
- · Manufacture and repair of gates, locks and lock boxes within Campbelltown
- Manufacture and install various pit frames and covers within Campbelltown
- · Fabrication and installation of access steps and handrails to trailers

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Mechanical Works

28 hazard reduction slashing sites were completed in the reporting period, totalling an area of 14.28 hectares with over 673 assets protected.

Bush Fire Risk Mitigation and Resilience Grant Funding

The Bush Fire Risk Mitigation and Resilience grant fund (previously Fire Mitigation Works Fund) is offered to assist land owners undertake bush fire risk mitigation works and community resilience projects, including hazard reduction works, strategic breaks and fire trails.

An application for grant funds to assist Council in meeting its obligations under the Macarthur Bush Fire Risk Management Plan was successful. The non-co-contribution grant funds totalling \$63,900 has been allocated to Council for bush fire hazard reduction works and fire trail maintenance within Council managed lands.

Facilities Support Services

Customer Requests	
Sporting Clubs with overdue keys	22 clubs with 128 keys outstanding
Key access renewals, issues, alarm codes and access	570
Request for access to Council Reserves	6

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared:

T14/02 Collection and Transport of Waste Water

T14/13 Synthetic Turf Lynwood Park

T14/23 Construction of St Helens Park Skate Park

Q14/24 Supply and Install Playground Equipment (Quotations sought through Local Government Procurement Panel Contract)

Q14/32 Greg Percival Library Photovoltaic System

Q14/33 Graffiti Removal

Q14/36 MCOP Reloadable Prepaid Debit Card Solution

Q14/37 Storage Area Network Maintenance and Support

Q14/38 Environmental Monitoring Lynwood Road

EOI14/03 3D Modelling

EOI14/05 Queen Street Footpath Reconstruction

Currently Advertised

T14/17 Glazing Services

T14/20 Road Signs and Equipment

T14/14 Electrical and Data Cabling Services

T14/15 Plumbing Services

Q14/30 Repair Corrugated Steel Culverts

Currently Under Evaluation

Q14/14 Supply and Delivery of Sweeper (Quotations sought through Local Government Procurement Panel Contract)

Q14/15 Supply and Deliver Truck (Waste) (Quotations sought through Local Government Procurement Panel Contract)

Q14/19 Alarm Monitoring

Q14/23 Horticultural Pest and Weed Spraying

Q14/24 Swimming Apparel and Accessories

Q14/25 Concept Plans for Proposed Bridge at Wedderburn

Q14/29 Cisco Maintenance

Q14/35 Playground Equipment – Ambarvale Cottage (Quotations sought through Local Government Procurement Panel Contract)

T14/10 Smash Repairs

T14/12 Cleaning of Public Toilets, Park Toilets and Sporting Ground Amenities

T14/16 Metal Fabrication

T14/18 Kiosk Supplies

T14/19 Bush Regeneration and Bush Fire Mitigation

T14/22 Toilet and Shower Partitions

ASSET MANAGEMENT

Car Parks

2014–2015 Car Park Inspections is 10% completed.

Bridge and Culvert

The detailed design of the expansion joint for Henderson Bridge, Ingleburn is 20% completed.

Kerb and Gutter

 Kerb and gutter Stage 3, 2014-2015 program (non-road work related) has been sent out for the quotation.

Stormwater

- 1001 pits, 19 pipes and 17 headwalls at Macquarie Fields have been inspected and updated in Council's Asset Management System.
- 18 pits, 19 pipes have been inspected and created new assets at Macquarie Fields and entered into Council's Asset Management System and MapInfo.
- · Channel maintenance work is 66% completed.

Footpath Reconstruction

- Footpaths were re-inspected with condition, defects and actions updated in Council's Asset Management System, including Waminda Avenue and Valley Road -Campbelltown.
- Footpath Reconstruction Program Stage 1 has been delayed due to weather and will commence 18th September, 2014.
- Footpath Reconstruction Program Stage 2 and Stage 3 have been marked out and has been sent for quotations.

Parks and Public Spaces

- Inspections have been carried out at Midlothian Reserve with all condition and actions updated in Council's Asset Management System.
- New PVC coated chain wire fence has been installed at Bradbury Oval cricket practice nets has now been completed.
- New Synthetic Grass has been ordered for Bradbury Oval (Park) cricket practice nets with works have commenced.
- Replacement of 75 metres of chain wire fencing for Woodlands Baseball Complex has been completed.
- New (replacement) BBQ elements and control gear to be installed at Koshigaya Park, completed.

Building Inspections

 Building inspections have been carried out at Civic Hall, Staff Training Centre, and East Campbelltown Community Hall.

Playground Equipment

- Playground repairs have been carried out at Koshigaya Park.
- Playground Program for 2014-2015 awaiting risk assessment for shade covering.
 Updated meeting was held 9/9/2014
- Playground Equipment throughout LGA has been inspected by Kico Inspection & Testing Services.

Internal Assets- Electrical Testing and Tagging

 Electrical equipment has been tested and tagged at the Animal Care Facility, Campbelltown Family Day Care Centre, and Wombat Willows Early Learning Centre with all items updated into Council's Asset Management system.

Asset Management System, Grants and Reports

- Building Inspection and Asset Management System setup for Wollondilly Shire Council is progressing and is 94% completed.
- Fuel efficiency report for August 2014 has been sent.
- Testing of Conquest III upgrade (version 3.03) and Conquest 2.59 is in progress.
- Fair valuation for all infrastructure assets have been completed and audited.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Building Program Maintenance and Renew Connect Revitalise Program (RCR)

- Plans have been drafted to refurbish Glenfield Community Hall kitchen area, toilets and hall surface. Works are due to commence in October.
- Plans have also been drafted to install a new kitchen at Woodbine NHC. A request for quotations have been sent out to the panel for consideration.
- Campbelltown sports stadium west grand stand toilet (stage 1) refurbishment has commenced. Works include, demolition of existing toilets, retiling, new toilet partitions, toilets and basins.
- Internal painting works at Waratah Early Learning centre are now complete. Works were conducted over a series of weekends.
- Programmed works to re-vinyl and paint the hall at Minto Community Centre are now complete. Works were conducted during normal business hours.
- Hazlet oval timber posts and grill painting works are now complete.

Projects

Macquarie Fields Indoor Sporting Complex - roof replacement at rear is now complete. Works were carried out over a week day period with minimal disruption to the centre's operation. Demolition works to both male and female toilets have commenced. Works are continuing in accordance with the schedule.

Harlequins change room refurbishment works have commenced. The works will take approximately 8 weeks to complete.

Waminda Oval - Construction of the canteen and toilets has commenced as part of the RCR program. At present, a structural retaining wall and slab have been poured which interconnect to the existing new amenities building. Works have been delayed due to inclement weather.

Reactive Maintenance Requests

311 building maintenance requests were received and actioned during the month of August 2014.

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

12.1 Airds Bradbury Renewal Project

Attachments

Letter from The Hon. Pru Goward MP (contained within this report)

Report

Council at its meeting of 3 June 2014 resolved:

- 1. That Council further negotiate with the NSW Land and Housing Corporation to secure the Corporation's support to amend the draft Airds Bradbury Renewal Project Voluntary Planning Agreement and where necessary, the Concept Plan Approval to take account of the following items:
 - the inclusion of a package of on-ground works (based on an action plan agreed to by Council) including crossing treatments at major roads, tree planting and driver warning signage, to assist general koala movement across the Airds renewal area.
 - the retention of Baden Powell Reserve as public open space or at the least, to achieve a further significant reduction in the area of the Reserve to be developed for housing.
- 2. That the outcome of negotiations pursuant to Item No. 1 above be reported to Council for consideration.
- 3. That the matter of the preferred option for community facilities within the Voluntary Planning Agreement be discussed at a Councillor Briefing Session, to be held prior to the end of August 2014.
- 4. That an urgent meeting be arranged with the Premier of NSW, The Hon Mike Baird, the Member for Wollondilly, The Hon Jai Rowell, the Member for Campbelltown, Mr Bryan Doyle, the Mayor of Campbelltown City Council, Councillor Dobson and the General Manager to discuss the final part of the concept plan.

The necessary discussions and negotiations have been held with regard to all items and a report has been delayed awaiting the outcome of resolution number 4.

Following Councils resolution contact was made with the Premiers office seeking a meeting within the terms of resolution number 4. The Premiers office advised due to a large number of commitments the Premier had referred the matter to the Minster for Planning, The Hon. Pru Goward MP for Councils requested meeting to occur. Subsequently the Ministers office advised that such a meeting would be held with Ministerial staff and a report presented to the Minister for consideration.

On 8 August 2014 His Worship the Mayor, Councillor Clinton Mead, Councillor Sue Dobson and General Manager, Mr Paul Tosi attended a meeting at the Minster for Plannings office which was attended by representatives of UrbanGrowth, the Department of Planning, Member for Campbelltown, Mr Bryan Doyle and Ministerial staff. At that meeting Councillor Sue Dobson was able to raise a number of issues of concern relating to the Airds Bradbury Renewal Masterplan. The meeting concluded on the basis that a report would be provided to the Minister and subsequently, correspondence would be forwarded to Council with a final decision on the submissions that had been made.

On 11 September 2014 a letter from Minister Goward was received by Council and is attached to this report for the information of Councillors. The Minister has acknowledged Councils original support of the program in 2012 and the subsequent approval by the previous Minister for Planning in August 2012.

The Minister concludes that at this stage there will be no further involvement from the Ministers office and suggests that Council and UrbanGrowth continue working together to progress this important Renewal Project.

Based on this correspondence it is now intended that a report will be submitted to the next round of Council meetings. This report will address the items raised in Councils resolution of 3 June 2014 with regard to the Voluntary Planning Agreement, Baden Powell Reserve and the preferred option for community facilities. The report will also take into account the advice received from the Minister for Planning and Minster for Women, The Hon. Pru Goward dated 11 September 2014.

Officer's Recommendation

That the information be noted.

Council Meeting 16 September 2014

Having declared an interest in regard to Items 12.1 and 15.1, Councillors Dobson and Hawker left the Chamber and did not take part in debate nor vote on these items.

Item 15.1 was brought forward and dealt with in conjunction with this item.

Council Meeting 16 September 2014 (Chanthivong/Borg)

- 1. That the information be noted.
- 2. That Council acknowledges the outstanding success of the Minto One Urban Renewal Project and commends successive NSW Governments in their collaboration with Council in delivering this project for our community.
- 3. That in recognition of the great success of Minto One, Council reaffirms its strong support and commitment to the Airds Bradbury Renewal project and requests an urgent report be presented to Council to finalise the Voluntary Planning Agreement and statutory land transfer arrangements, as a matter of the highest priority.
- 4. That Council write to the Premier of NSW, Minister for Community Services and Minister for Planning and Environment strongly urging to immediately commence the construction of the Airds Bradbury Renewal Project and repeat the great successes achieved at Minto One.

Amendment: (Greiss/Mead)

That an urgent report be submitted to the next round of Council meetings addressing the items raised in Council's resolution of 3 June 2014 with regard to the Voluntary Planning Agreement, Baden Powell Reserve and the preferred option for community facilities taking in to account the advice from the Minister for Planning The Hon. Pru Goward.

LOST

Council Resolution Minute Number 179

- 1. That the information be noted.
- 2. That Council acknowledges the outstanding success of the Minto One Urban Renewal Project and commends successive NSW Governments in their collaboration with Council in delivering this project for our community.
- 3. That in recognition of the great success of Minto One, Council reaffirms its strong support and commitment to the Airds Bradbury Renewal project and requests an urgent report be presented to Council to finalise the Voluntary Planning Agreement and statutory land transfer arrangements, as a matter of the highest priority.
- 4. That Council write to the Premier of NSW, Minister for Community Services and Minister for Planning and Environment strongly urging to immediately commence the construction of the Airds Bradbury Renewal Project and repeat the great successes achieved at Minto One.

ATTACHMENT 1



The Hon. Pru Goward MP Minister for Planning

Minister for Women

Mr Paul Tosi General Manager Campbelltown City Council PO Box 57 Campbelltown NSW 2560

SEPIITA II (BOASA BOVA

Dear Mr Tosi

I understand that following a request in July, you, Councillor Clinton Mead (Mayor of Campbelltown) and Councillor Sue Dobson met with members of my staff, Bryan Doyle MP, Member for Campbelltown, and representatives of the Department of Planning and Environment and UrbanGrowth NSW on 8 August 2014 to raise concerns about the Airds Bradbury Concept Plan.

I am advised that the Concept Plan was supported by Campbelltown City Council in June 2012 and subsequently approved by the previous Minister for Planning under Part 3A in August 2012.

I am further advised that Council has since approved development applications for stages 1 and 2, following a merit-based assessment, and that works by UrbanGrowth NSW have commenced.

As Council will continue to be the relevant consent authority for future stages of the Airds Bradbury development, at this stage I see no need for further involvement for my office.

I anticipate that Council and UrbanGrowth NSW will continue to work together in progressing this important renewal project.

If you have any further questions, I invite you to contact Richard Wood, General Manager Development on 9841 8657 or email rwood@urbangrowth.nsw.gov.au.

Yours sincerely

Pru Goward MP Minister for Planning Minister for Women

> Level 34, Governor Macquarie Tower, 1 Farrer Piace, Sydney NSW 2000 Phone: (61 2) 9228 5413 | Fax: (61 2) 9228 5501 | Email: office@gowart.minister.nsw.gov.au

13. QUESTIONS WITHOUT NOTICE

13.1 Questions Without Notice

1. Councillor Hawker congratulated Council's former Mayor and Federal Member for Macarthur, Russell Matheson on his induction in to the Australian Football League Hall of Fame. Councillor Hawker asked if consideration could be given for Council to write to the Federal Member congratulating him on his induction.

Council's General Manager advised that the letter would be written as requested.

2. Councillor Hawker referred to his previously raised concerns regarding the clean up of roads after motor vehicle accidents have occurred in the Local Government Area, especially at traffic lights. Councillor Hawker advised that he has witnessed various roads within the Local Government Area that are covered in glass and debris from recent motor vehicle accidents and requested that this matter be discussed with the NSW Police Force or Council's Traffic Committee to ensure that the roads are cleaned up after motor vehicle accidents.

Council's Acting Director City Works advised that this matter would be discussed with the NSW Police Force.

3. Councillor Greiss referred to a previous article provided to Council's Director Planning and Environment regarding the Australian Chamber of Commerce and Industry's program to assist small businesses and requested an update in regards to Campbelltown City Council registering to become a member of the program.

Council's Director Planning and Environment advised that Council has registered their interest in the program and has received further correspondence on the matter.

- 4. Councillor Greiss referred to information he previously supplied to Council regarding the annual Shop Local Campaign conducted by VISA in conjunction with a local newspaper and requested an update regarding Council's involvement in this beneficial event as it will be held in November.
 - Council's Director Business Services advised that this matter would be investigated and the outcome advised by way of memo.
- 5. Councillor Mead referred to a recent meeting held with the Narellan Chamber of Commerce and noted that simplifying processes for small businesses to submit development applications was a topic of discussion.
- 6. Councillor Borg referred to Council's tender and contracts management processes, asking whether this was a possible way that Council would be able to assist and support local businesses.
 - Council's General Manager advised that Council currently utilise many local businesses including contractors, plant hire companies and child care service providers. Council's General Manager advised that Council is able to assist local businesses through this process.
- 7. Councillor Lound, on behalf of Eschol Park Soccer Club and Macarthur Football Association, thanked all Council staff for the upkeep and maintenance of the grounds for the finals held last weekend.

- 8. Councillor Chanthivong referred to the Endeavour Energy site located between Townson Avenue and Pembroke Road, Minto noting that it is currently barricaded off and asked to be provided with an update of the site.
 - Council's Acting Director City Works advised that this matter would be investigated and the outcome advised by way of memo.
- 9. Councillor Chanthivong referred to the Evelyn Street entrance to Macquarie Fields High School noting that there is a requirement for a footpath as children are currently walking along the road. Councillor Chanthivong asked whether this location was on Council's footpath schedule.
 - Council's Acting Director City Works advised that this matter would be investigated and the outcome advised by way of memo.
- 10. Councillor Brticevic referred to the Bensley Road Soccer Fields at Macquarie Fields noting the recent removal of numerous trees and asked to be provided with information regarding what works are scheduled for this area.
 - Council's Acting Director City Works advised that the trees were assessed as being in poor condition and removed to allow for the current car park to be upgraded.
- 11. Councillor Oates asked if Council currently has a policy in place that mandates clear numbering on all local businesses in the Local Government Area and if not, could consideration be given to establishing a policy.
 - Council's Director Planning and Environment advised that Council does not currently have a policy advising local businesses that they must display their street number. Council's Director Planning and Environment advised that he would investigate the matter and advise the outcome by way of memo.
- 12. Councillor Oates referred to a recently released initiative by WorkCover NSW, Mr Fluffy, where houses that are at risk of having pure loose-fill asbestos installed as ceiling installation are able to contact WorkCover to determine their eligibility in arranging a free testing service and assessment.
 - Council's General Manager advised that Council is not currently involved in the program however investigations will be made in to the initiative and the outcome advised by way of memo.

15. NOTICE OF MOTION

15.1 Airds - Bradbury Renewal Project

Councillor Chanthivong has given Notice in writing of his intention to move the following Motion at the next meeting of Council on 16 September 2014.

- 1. That Council acknowledges the outstanding success of the Minto One Urban Renewal Project and commends successive NSW Governments in their collaboration with Council in delivering this project for our community.
- 2. That in recognition of the great success of Minto One, Council reaffirms its strong support and commitment to the Airds Bradbury Renewal project and requests an urgent report be presented to Council to finalise the Voluntary Planning Agreement and statutory land transfer arrangements, as a matter of the highest priority.
- 3. That Council write to the Premier of NSW, Minister for Community Services and Minister for Planning and Environment strongly urging to immediately commence the construction of the Airds Bradbury Renewal Project and repeat the great successes achieved at Minto One.

Council Meeting 16 September 2014

This item was moved forward and dealt with in conjunction with the report of the Director Planning and Environment - Item 12.1 - Airds Bradbury Renewal Project.

15.2 Cost of Extraordinary Meeting for Election of Mayor and Committees

Councillor Chanthivong has given Notice in writing of his intention to move the following Motion at the next meeting of Council on 16 September 2014.

1. That a report be presented to Council on the financial costs incurred as a result of conducting the 2014 Mayoral vote on a separate evening.

Council Meeting 16 September 2014 (Chanthivong/Brticevic)

That a report be presented to Council on the financial costs incurred as a result of conducting the 2014 Mayoral vote on a separate evening.

LOST

A **Division** was called in regard to Item 15.2 - Cost of Extraordinary Meeting for Election of Mayor and Committees with those voting for the Motion being Councillors Oates, Kolkman, Brticevic, Chanthivong, Borg, and Lound.

Voting against the Motion were Councillors Greiss, Hawker, Lake, Matheson, Mead and Rowell.

This Motion was **LOST** on the casting vote of the Mayor.

RESOLUTIONS FROM THE CONFIDENTIAL SECTION OF THE ORDINARY MEETING OF COUNCIL HELD 16 SEPTEMBER 2014

Confidentiality Recommendation

It was **Moved** Councillor Brticevic, **Seconded** Councillor Chanthivong that the Council in accordance with Section 10 of the *Local Government Act 1993*, resolve to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Council's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

Planning and Environment Committee

No reports this round

City Works Committee

No reports this round

Community Services Committee

No reports this round

Corporate Governance Committee

21.1 Management Agreement - Town Hall Theatre Management Committee

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Council Meeting (Chanthivong/Brticevic)

- 1. That Council enter into a Management Agreement with the Town Hall Theatre Management Committee for the management and operation of the Town Hall Theatre located on Lot 103 in Deposited Plan 621563 under the terms and conditions as outlined in the report.
- 2. That all documentation associated with the Management Agreement be executed under the Common Seal of Council, if required.

Council Resolution Minute Number 181

- 1. That Council enter into a Management Agreement with the Town Hall Theatre Management Committee for the management and operation of the Town Hall Theatre located on Lot 103 in Deposited Plan 621563 under the terms and conditions as outlined in the report.
- 2. That all documentation associated with the Management Agreement be executed under the Common Seal of Council, if required.